

# North Warwickshire Borough Council

**Jerry Hutchinson** LLB MBA Solicitor  
**Chief Executive**

The Council House  
South Street

Atherstone

North Warwickshire CV9 1DE

DX : 23956 Atherstone

Switchboard : (01827) 715341

Fax : (01827) 719225

E Mail : davidharris@northwarks.gov.uk

**This matter is being dealt with by  
Mr D Harris**

**Direct Dial : (01827) 719222**

Your ref :

Our ref : DH/JB C7

Date : 16 February 2010

**To: All Members of the Council**

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, the Council House, South Street, Atherstone, on Wednesday 24 February 2010 at 6.30pm. Reverend Bill Knuckey will be in attendance to lead the Council in Prayer.

After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Declarations of Personal or Prejudicial Interest other than those declared in the minutes of the meetings of Boards/Committees and any personal interests arising from the membership of Warwickshire County Council of Councillors Fowler, Fox, Hayfield, Lea, May, B Moss, Sweet and membership of the various Town or Parish Councils of Councillors Butcher (Polesworth) Davis (Atherstone), Freer (Atherstone), Fox (Shustoke), Lewis (Kingsbury), Moore (Baddesley Ensor), B Moss (Kingsbury), M Moss (Kingsbury), Phillips (Kingsbury), Sherratt (Coleshill), Smitten (Polesworth), M Stanley (Polesworth), Y Stanley (Polesworth) and Zgraja (Over Whitacre) all of which interests are deemed to be declared at this meeting.
- 4 The Mayor to move, in accordance with Standing Order No 6(1):  
  
**“That the minutes of the Meeting of the Council held on 18 November 2009 be approved as a correct record”.**
- 5 To receive the Mayor’s announcements.

- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.
- 7 To receive and consider minutes and recommendations of the following Boards circulated herewith and to make the necessary Orders thereon:
  - a **Planning and Development Board** 7 December 2009 and 18 January 2010 (Pages 119 - 126) and 15 February 2010 (to follow)
  - b **Resources Board** 14 December 2009 and 2 February 2010 – (Pages 127 - 139)
  - c **Area Forum East** 14 January 2010 – (Pages 140 - 143)
  - d **Area Forum North** 21 January 2010 – (Pages 144 - 149)
  - e **Community and Environment Board** 25 January 2010 – (Pages 150 - 154)
  - f **Area Forum South** 28 January 2010 – (Pages 155 - 157)
  - g **Licensing Committee** 1 February 2010 – (Page 158 - 159)
  - h **Area Forum West** 4 February 2010 – (Pages 160 - 163)
  - i **Executive Board** 8 February 2010 – (Pages 164 – 169)
  - j **Scrutiny Board** 16 February 2010 (to follow)
- 8 To receive and consider any Notice of Motion under with Standing Order No. 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

Chief Executive

**MINUTES OF THE MEETING OF THE  
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE  
COUNCIL HOUSE, ATHERSTONE ON WEDNESDAY 18 NOVEMBER 2009**

Present: Councillor Moore in the Chair.

Councillors Butcher, Davis, L Dirveiks, N Dirveiks, Forwood, Fowler, Fox, Freer, Gordon, Hayfield, Jenkins, Johnston, Lea, Lewis, May, Morson, B Moss, M Moss, Payne, Phillips, Pickard, Sherratt, Smith, Smitten, M Stanley, Y Stanley, Swann, Sweet, Welby, Winter and Wykes.

Mr Stan Orton, Chairman of the Standards Committee, was also in attendance.

Apologies for absence were received from Councillors Bowden, Simpson and Zgraja.

Before the commencement of business, the Reverend Stephen Banks led the Council in Prayer.

**22 Declarations of Interest**

Personal or Prejudicial Interest other than those declared in the minutes of the meetings of Boards/Committees and any personal interests arising from the membership of Warwickshire County Council of Councillors Fowler, Fox, Hayfield, Lea, May, B Moss and Sweet and membership of the various Town or Parish Councils of Councillors Butcher (Polesworth), Davis (Atherstone), Freer (Atherstone), Fox (Shustoke), Lewis (Kingsbury), Moore (Baddesley Ensor), B Moss (Kingsbury), M Moss (Kingsbury), Phillips (Kingsbury), Sherratt (Coleshill), Smitten (Polesworth), M Stanley (Polesworth) and Y Stanley (Polesworth) all of which interests were deemed to be declared at this meeting.

**23 Minutes**

The minutes of the meeting of the Council held on 18 November 2009 were approved as a correct record and signed by the Mayor.

**24 Mayor's Announcements**

The Mayor reported on the following events:-

- Dinner and Dance at Oakridge Golf Club on Friday 19 March 2010
- Annual Charity Golf Tournament The Belfry Thursday 29 April 2010
- Accommodation Seminar on Monday 23 November 2009.

He reported that the Council had been presented with a regional silver Green Apple Award at a ceremony at the House of Commons. The awards campaign, promoted by the Green Organisation, celebrated projects that demonstrated environmental best practice.

The award was for the work of the Council's Landscape Management and Community Development Teams in

- a) enabling local communities to bring about the regeneration of disused and neglected allotment sites in New Arley and Warton and to establish Allotment Associations to manage the sites; and
- b) supporting the formation of a North Warwickshire Allotment Federation to provide a support network for all of the allotment groups across the Borough.

Councillor Ray Payne had raised the sum of £6,000 during his year of office as Mayor and he presented Cancer Research UK with a cheque for £3,000. He had previously presented £3,000 to the Air Ambulance. Councillor Payne thanked all those involved in his fund raising efforts.

25 **Questions Pursuant to Standing Order No. 7**

There were no questions pursuant to Standing Order No 7.

26 **Minutes of Boards/Committees**

- a) **Area Forum (South)** – 14 July and 22 October 2009

It was proposed by Councillor Sherratt, seconded by Councillor Fowler and

**RESOLVED:**

**That, the minutes of the meetings of Area Forum (South) held on 14 July and 22 October 2009 be approved and adopted.**

- b) **Area Forum (North)** – 23 July and 27 October 2009

It was proposed by Councillor Sweet, seconded by Councillor Morson and

**RESOLVED:**

**That the minutes of the meetings of Area Forum (North) held on 23 July and 27 October 2009 be approved and adopted.**

- c) **Area Forum (East)** – 28 July and 13 October 2009

It was proposed by Councillor Davis, seconded by Councillor Freer and

**RESOLVED:**

**That the minutes of the meetings of Area Forum (East) held on 28 July and 13 October 2009 be approved and adopted.**

- d) **Area Forum (West)** – 30 July and 15 October 2009

It was proposed by Councillor Payne, seconded by Councillor Swann and

**RESOLVED:**

**That the minutes of the meetings of Area Forum (West) held on 30 July and 15 October 2009 be approved and adopted.**

**e) Planning and Development Board – 17 August, 21 September, 19 October and 16 November 2009**

The minutes of the Board held on 16 November 2009 were circulated at the meeting.

**(i) Minute No 46a - Planning Applications**

It was proposed by Councillor Sherratt, seconded by Councillor Hayfield by way of amendment

“That Application No 2009/01554 (Car Park, Park Road, Coleshill) be approved subject to the amendment of condition xxvii) to read as follows:

xxvii) No development whatsoever shall commence on site until such time as a car park management plan has been submitted to and approved in writing by the Local Planning Authority. This Plan shall describe how the car park is to be made available to the general public and how the use of the car park is to be managed, together with the provision of 10 long stay car parking spaces. The approved plan shall remain in operation at all times unless otherwise agreed in writing by the Local Planning Authority.

Reason: To ensure that the car park is made available to the general public as well as to customers.”

**Upon being put to the meeting the Mayor declared the amendment to be carried.**

The substantive motion was then put to the meeting as follows:

“That Application No 2009/01554 (Car Park, Park Road, Coleshill) be approved subject to the amendment of condition xxvii) to read as follows:

xxvii) No development whatsoever shall commence on site until such time as a car park management plan has been submitted to and approved in writing by the Local Planning Authority. This Plan shall describe how the car park is to be made available to the general public and how the use of the car park is to be managed, together with the provision of 10 long stay car parking spaces. The approved plan shall remain in operation at all times unless otherwise agreed in writing by the Local Planning Authority.

Reason: To ensure that the car park is made available to the general public as well as to customers.”

**Upon being put to the meeting the Mayor declared the substantive motion to be carried.**

It was then proposed by Councillor Lea, seconded by Councillor Swann and

**RESOLVED:**

**That the minutes of the Planning and Development Board held on 17 August, 21 September, 19 October and 16 November 2009, together with the recommendations contained therein as amended at (i) above, be approved and adopted.**

**f) Resources Board – 7 September and 26 October 2009**

It was proposed by Councillor Smith, seconded by Councillor Swann and

**RESOLVED:**

**That, subject to the inclusion of the name of Councillor Butcher in the list of apologies for 7 September, the minutes of the meetings of Resources Board held on 7 September and 26 October 2009, together with the recommendations contained therein, be approved and adopted.**

**g) Community and Environment Board – 28 September 2009**

It was proposed by Councillor May, seconded by Councillor Fox and

**RESOLVED:**

**That the minutes of the meeting of the Community and Environment Board held on 28 September 2009 be approved and adopted.**

**h) Executive Board – 30 September and 2 November 2009**

It was proposed by Councillor Hayfield, seconded by Councillor Smith and

**RESOLVED:**

**That the minutes of the meetings of Executive Board held on 30 September and 2 November 2009, together with the recommendations contained therein, be approved and adopted.**

**i) Scrutiny Board – 9 November 2009**

It was proposed by Councillor Swann, seconded by Councillor Fowler and

**RESOLVED:**

**That the minutes of the meeting of the Scrutiny Board held on 9 November 2009, together with the recommendations contained therein, be approved and adopted.**

**27 Notice of Motion Under Standing Order No. 10**

There were no Notices of Motion received under Standing Order No. 10.

**28 The Common Seal**

It was proposed by Councillor Winter, seconded by Councillor Swann and

**RESOLVED:**

**That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.**

**Chairman of the next ensuing meeting of the Council**

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

7 December 2009

Present: Councillor Simpson in the Chair.

Councillors L Dirveiks, Fox, Jenkins, Lea, Morson, B Moss, Sherratt, Swann, Sweet, Winter and Wykes.

Apologies for absence were received from Councillors Bowden and M Stanley.

Councillors Phillips and Smith were also in attendance.

#### 54 **Declarations of Personal or Prejudicial Interests**

Personal interests arising from the membership of Warwickshire County Council of Councillors Fox, Lea, B Moss and Sweet and membership of the various Town/Parish Councils of Councillors Fox (Shustoke), B Moss (Kingsbury) and Sherratt (Coleshill) were deemed to be declared at this meeting.

#### 55 **Minutes**

The minutes of the meetings of the Board held on 17 August, 21 September, 19 October and 16 November 2009, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 56 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board.

##### **Resolved:**

- a **That consideration of Application No 2009/0424 (Devitts Green Farm, Devitts Green Lane, Arley) be deferred; and**
- b **That Application No 2009/0451 (Ash End Farm, Middleton Lane, Middleton) be approved subject to the conditions specified in the report of the Head of Development Control.**

#### 57 **Community Infrastructure Levy Consultation Paper**

The Head of Development Control reported that the Government had published a consultation paper in respect of the introduction and working



for the new Community Infrastructure Levy. Members were invited to comment on the paper.

**Resolved:**

**That the observations set out in the report of the Head of Development Control be referred to the Local Development Framework Group for consideration, before referral to Executive Board.**

**58 Tree Preservation Order – Beechwood House, Long Street, Atherstone**

The Board was invited to confirm a Tree Preservation Order made in respect of a yew tree at the rear of 211a and 215 Long Street, Atherstone.

**Resolved:**

**That the Order as described in the report of the Head of Development Control be made permanent, ensuring that the Schedule to the Order specifies the correct address as at the rear of 211a and 215 Long Street, adjacent to the boundary of 217 Long Street, Atherstone.**

**59 Exclusion of the Public and Press**

**Resolved:**

**That, under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information, as defined by Schedule 12A to the Act.**

**60 Breaches of Planning Control**

The Head of Development Control reported on the current situation in respect of the site at CW Young's Builders Merchants, Common Lane, Corley Moor and the Board was asked to agree a suggested course of action.

**Resolved:**

- a That the Solicitor to the Council be authorised to commence Court proceedings under Section 179 of the Town and Country Planning Act 1990 due to the continuing breach of three extant Enforcement Notices covering land at the premises in Common Lane, Corley Moor; and**

- b That the Company who owns the land the subject of these Notices, be notified of this resolution.**

M Simpson  
Chairman

**NORTH WARWICKSHIRE BOROUGH COUNCIL**

**MINUTES OF THE  
PLANNING AND DEVELOPMENT BOARD**

**18 January 2010**

Present: Councillor Simpson in the Chair.

Councillors Bowden, L Dirveiks, Fox, Jenkins, Lea, Morson, B Moss, Sherratt, M Stanley, Swann, Sweet, Winter and Wykes.

Councillors Lewis and Phillips were also in attendance.

**61 Declarations of Personal or Prejudicial Interests**

Personal interests arising from the membership of Warwickshire County Council of Councillors Fox, Lea, B Moss and Sweet and membership of the various Town/Parish Councils of Councillors Fox (Shustoke), B Moss (Kingsbury), Sherratt (Coleshill) and M Stanley (Polesworth) were deemed to be declared at this meeting.

**62 Corporate Plan 2010/11**

The Chief Executive presented the updated Corporate Plan for 2010/11. The Board's approval was sought to those parts of the Corporate Plan for which the Board was responsible. Members were also asked to agree the 2010/11 Service Plan for the Development Control Division.

**Recommended to the Executive Board:**

- a That those parts of the Corporate Plan for which the Board is responsible, as set out at v), vi)b and vi)c in Appendix A to the report of the Chief Executive, be agreed; and**

**Resolved:**

- b That the Service Plan as set out in Appendix B to the report be agreed.**

**63 General Fund Fees and Charges 2010/11**

The Board was asked to consider the fees and charges for 2009/10 and the proposed fees and charges for 2010/11.

**Resolved:**

**That the schedule of fees and charges for 2010/11 as set out in the report, be accepted.**

**64 General Fund Revenue Estimates 2010/11**

The Director of Resources detailed the revised budget for 2009/10 and an estimate of Expenditure for 2010/11, together with forward commitments for 2011/12 and 2012/13.

**Resolved:**

- a That the revised budgets for 2009/10 be accepted; and**
- b That, the Estimates of Expenditure for 2010/11, as submitted in the report of the Director of Resources be accepted, and included in the budget to be brought before the meeting of the Executive Board on 8 February 2010.**

**65 Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

**Resolved:**

- a That in respect of Application No 2009/0424 (Devitts Green Farm, Devitts Green Lane, Arley)**
  - i) planning permission be granted subject to the conditions specified in the report of the Head of Development Control; and**
  - ii) that subject to the applicant confirming that there would be no application for an award of costs, the Council withdraws the Enforcement Notice, the subject of the current appeal, and that the Planning Inspectorate be notified immediately.**
- b That in respect of the proposed Nuneaton Rail Project Consultation by Network Rail**
  - a that in view of Rail Network's letter of 17 December 2009, this Council's objection to the original HGV construction route be withdrawn, and, that it now supports the alternative as described in that letter; and**
  - b the Department of Transport be notified accordingly.**

**66 Exclusion of the Public and Press**

**Resolved:**

**That, under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information, as defined by Schedule 12A to the Act.**

**67 Breaches of Planning Control**

The Head of Development Control reported on three alleged breaches of planning control and the Board was asked to agree suggested courses of action.

**Resolved:**

- a That in respect of White House, Middleton Lane, Middleton, the Solicitor to the Council be authorised to issue an Enforcement Notice relating to:**
  - i) the change of use of the land from dwelling house and adjoining agricultural land to a mixed use comprising dwelling house together with the storage of plant; equipment; machine parts; containers/lorry bodies; skips; builders materials; scaffold; and aggregate/soil together with the construction of a builders compound;**
  - ii) the owner be required to cease the unauthorised use of the site by removing the unauthorised storage and reinstating the land by demolishing and removing the builder's compound; and**
  - iii) the compliance period be three months.**
  
- b That, for the reasons outlined in the report of the Head of Development Control**
  - i) it is not considered expedient to instigate enforcement action in respect of Lunn Engineering, Manor Road, Mancetter;**
  - ii) a meeting be sought with O2 to discuss the circumstances of this case; and**
  - iii) procedures in respect of planning and related applications be amended so that any undertakings are in writing from the applicant and not the agent.**

- c** That in respect of Hillside Meadow Farm, Quarry Lane, Mancetter the Solicitor to the Council be authorised to issue an Enforcement Notice relating to:
- i)** the unauthorised change of use of this land to a mixed use of agriculture and the residential use of the land and buildings, including the siting of a residential mobile home;
  - ii)** the Notice to require the cessation of the residential use of the land and the removal of one of the mobile homes on site (to exclude the static mobile home being stored on the site as approved under consent ref: 0984/95) and the removal of all items stored on the site that are incidental to the residential use of the land; and
  - iii)** that the compliance period be nine months.

M Simpson  
Chairman

**Planning and Development Board**

**18 January 2010**

**Additional Background Papers**

<b>Agenda Item</b>	<b>Application Number</b>	<b>Author</b>	<b>Nature</b>	<b>Date</b>
4	N/A	Minutes of Portfolio Group	Note	06/01/10
7/4	2009/0424	Agents	Email	11/01/10
7/55	Nuneaton Rail	B Hamson Mancetter Parish Council	Representation Representation	08/01/10 14/01/10

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

14 December 2009

Present: Councillor Smith in the Chair

Councillors Bowden, N Dirveiks, Forwood, Johnston, Jenkins, Lea, Payne and Smitten.

Apologies for absence were received from Councillors Fowler, Moore, Y Stanley and Winter

Councillor Phillips was also in attendance.

#### 71 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of Warwickshire County Council of Councillor Lea, and membership of Polesworth Parish Council of Councillor Smitten were deemed to be declared at the meeting.

#### 72 **Minutes**

The minutes of the meetings of the Board held on 7 September and 26 October 2009, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

#### 73 **Presentation on Countering Fraud**

Tracey Spragg, Local Counter Fraud Specialist gave a presentation on countering fraud.

#### 74 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2009 – October 2009**

The Chief Executive and Director of Resources informed Members of the actual performance and achievement against the Corporate Plan and Performance Indicator targets relevant to the Board for the period April 2009 to October 2009.

#### **Resolved:**

**That the report be noted.**



**75 Corporate Services Division Capital Programme Bids**

The Assistant Director (Corporate Services) highlighted capital schemes relating to information and communications technology projects under the control of the Board which had been proposed by the Corporate Services Division for inclusion in the Council's Capital Programme.

**Recommendation to the Executive Board:**

- a That the capital bids previously approved and identified in Section 4 of the report of the Assistant Director (Corporate Services) be included in the next long term capital programme; and**
- b That the schemes currently not included in the long term capital programme identified in Section 5 of the report of the Assistant Director (Corporate Services) be included in the long term capital programme on the basis that they are essential to the continued operation of Council Services.**

**76 Local Land Charges Fees**

The Assistant Director (Corporate Services) sought approval for a revised scale of fees for the Local Land Charges service.

**Resolved:**

- a That the revised scale of Fees for the Local Land Charges service, as set out in the report of the Assistant Director (Corporate Services) be agreed with effect from 1 January 2010; and**
- b That an active promotional campaign targeting local solicitors and estate agents, to inform them of the new fees, at a cost of approximately £500 be funded from Local Land Charges Service budgets.**

**77 Postal Savings**

The Assistant Director (Corporate Services) detailed a number of options for reducing the Council's spend on postal services and recommended that a contract be entered into with TNT Post.

**Resolved:**

- a That a contract be entered into with TNT Post for the distribution of outgoing mail, with a review in 12 months; and**

- b That the existing DX Post account be terminated in August/September 2010.**

**78 Funding for Rural Housing Enabler**

The Assistant Director (Housing) gave details of the work required to work with local communities and provide evidence for the Local Development Framework in order to deliver sustainable housing developments in the Borough.

**Resolved:**

- a That existing resources be used to fund an internal post of Housing Delivery Officer for twelve months; and**
- b That the Housing Division works with partners to access external funding to continue the role of the Housing Delivery Officer after the initial twelve months funded by the Council.**

**79 Review of Home Improvement Agencies and Associated Work**

The Assistant Director (Housing) provided the Board with an overview of work which had been undertaken to review the delivery of the work carried out by home improvement agencies in the County and the proposal to take the next steps to improve this service and those associated with it.

**Resolved:**

- a That the report received by and recommendations agreed by the Supporting People Commissioning Body be noted;**
- b That the Housing Division's active participation in the work required to develop and commission a new service model for the delivery of home improvement agency services and their associated work streams be agreed; and**
- c That the consideration of potential service models be considered by the Housing Portfolio Holder Group before submission to the Resources Board for a decision on the Council's participation in the proposed model.**

**80 Capital Programme Bids**

The Assistant Director (Housing) highlighted capital schemes relating to Private Sector Housing and Community Support under the control of the

Board which had been proposed by the Housing Division for inclusion in the Council's Capital Programme.

**Recommendation to the Executive Board:**

**That the capital bids previously approved and identified in the report of the Assistant Director (Housing) be included in the next long term capital programme.**

**81 Capital Programme Bids**

The Assistant Director (Streetscape) highlighted capital schemes relating to Municipal Buildings and Car Parks under the control of the Board which had been proposed by the Streetscape Division for inclusion in the Council's Capital Programme.

**Recommendation to the Executive Board:**

- a That the capital bids previously approved and identified in the report of the Assistant Director (Streetscape) be included in the next long term capital programme; and**
- b That the scheme currently not included in the long term capital programme identified in 6.1.3 of the report of the Assistant Director (Streetscape) be included in the long term capital programme, subject to the results of the market testing.**

**82 Progress Report on Human Resources Issues**

The Assistant Director (Finance and Human Resources) advised Members of progress against the Human Resources Strategy Action Plan, the work being done by the Human Resources team, the sickness levels for the period of April 2009 to September 2009 and provided some further information on action taken in managing absence.

**Resolved:**

**That the report be noted.**

**83 Capital Programme 2009/10 Period Ending November 2009**

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2009/10 Capital Programme in terms of both expenditure and outcomes.

**Resolved**

**That the report be noted.**

**84 Budgetary Control Report 2009/10 Period Ended 30 November 2009**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2009 to 30 November 2009. The 2009/2010 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

**Resolved:**

**That the report be noted.**

**85 Consolidated Budgetary Control Report 2009/2010 – Period Ended 30 November 2009**

The Assistant Director (Finance and Human Resources) updated the Board on the total Council General Fund revenue expenditure and income for the period from 1 April to 30 November 2009.

**Resolved:**

**That the report be noted.**

**86 Housing Revenue Account Budgetary Control Report 2009/2010 – Period Ended 30 November 2009**

The Assistant Director (Finance and Human Resources) updated the Board on the total Housing Revenue Fund revenue expenditure and income for the period from 1 April to 30 November 2009.

**Resolved:**

**That the report be noted.**

**87 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**88 Changes to Staffing Arrangements Within Leisure Facilities**

The Assistant Director (Leisure and Community Development) sought approval for a number of operational changes to staffing arrangements within the Council's leisure facilities consequent upon a review of opening hours and

also further to a re-evaluation of the duties undertaken by receptionists within the centres.

**Resolved:**

- a** That the proposed change to the grade of the Receptionist posts in the Council's leisure facilities and the responsibilities described in the Job Description attached as Appendix A to the report of the Assistant Director (Leisure and Community Development) be approved;
- b** That the proposals for funding the grade change, as set out in section 3 of the report of the Assistant Director (Leisure and Community Development), be approved; and
- c** That the proposed changes to the staffing arrangements within the Council's leisure facilities, consequent upon the recent review of opening hours, be agreed and implemented at the earliest opportunity.

**89 Sale of Land for Housing Development at Warton**

The Assistant Director (Housing) reported on a proposal to use a piece of Council owned land in Warton for a small housing development of affordable homes and requested a decision to sell the land for that purpose.

**Recommended:**

- a** That the sale of the land outlined at Appendix A of the report of the Assistant Director (Housing) to a Housing Association for a small development of affordable housing, subject to a suitable scheme and land value being agreed, be approved in principle;
- b** That a further report be submitted to the Board at its meeting to be held in March 2010, detailing how the land is proposed to be developed;
- c** That the land is surplus to requirements by the Council; and
- d** That any capital receipts received by the Council in connection with the sale of land/proposed development be used for affordable housing.

90 **Re-development of Flats, Shops and Land at Lister Road, Atherstone**

The Assistant Director (Housing) provided Members with an update on the work that had been undertaken by the Housing Division with regard to the possibility of redeveloping an area of Council owned land and properties in Lister Road, Atherstone and sought a decision in principle to explore development options further.

**Resolved:**

- a That the update work to explore the feasibility of developing the land at Lister Road shops, including the financial implications, be noted;**
- b That the Housing Division carries out further work to explore the feasibility of creating a new housing development on the Lister Road shops site as set out in the report of the Assistant Director (Housing), including the possibility of entering into contractual arrangements with leaseholders to end their leases and exploring a land swap or other financial contribution from the County Council; and**
- c That the Housing Division works with Waterloo Housing Association and the County Council to explore alternative suitable sites to deliver extra housing in the Borough.**

91 **Sale of Land off Rectory Road/Bournebrook View, Arley**

The Assistant Director (Housing) updated Members about progress on the proposals to develop the Council's land off Rectory Road, Arley and provided an update about land valuations for consideration.

**Recommended:**

- a That the proposed valuation for the part of the site to be used for open market sale properties developed by Lovell Partnerships set out in Section 6.1.8 of the report of the Assistant Director (Housing) be approved; and**
- b That any capital receipts received by the Council in connection with the sale of land/proposed development off Rectory Road/Bournebrook View, Arley, be used for affordable housing.**

L Smith  
Chairman

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

2 February 2010

Present: Councillor Smith in the Chair

Councillors Bowden, Butcher, N Dirveiks, Forwood, Fowler, Moore, Y Stanley and Winter.

Apologies for absence were received from Councillors Johnston, Lea, Payne and Smitten.

Councillor Phillips was also in attendance.

#### 92 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of Warwickshire County Council of Councillor Fowler, and membership of various Parish Councils of Councillors Butcher and Y Stanley (Polesworth) and Moore (Baddesley Ensor) were deemed to be declared at the meeting.

#### 93 **Corporate Plan 2010-11**

The Chief Executive presented the updated Corporate Plan for 2010-11. The Board's approval was sought for those parts of the Corporate Plan for which the Board was responsible. Members were also asked to agree the 2010-11 Service Plans for the Finance and Human Resources, Revenues and Benefits, Corporate Services and Housing Divisions and the Internal Audit Service.

##### **Recommendation to Executive Board:**

- a That those parts of the Corporate Plan as set out in Appendix A to the report of the Chief Executive, for which the Resources Board is responsible be agreed; and**

##### **Resolved:**

- b That the Service Plans as set out in Appendix B to the report of the Chief Executive be agreed.**

#### 94 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2009 – December 2009**

The Chief Executive and Director of Resources informed Members of the actual performance and achievement against the Corporate Plan and Performance Indicator targets relevant to the Board for the third quarter April 2009 to December 2009.

**Resolved:**

**That the report be noted.**

**95 General Fund Fees and Charges 2010/11**

The Assistant Chief Executive and Solicitor to the Council, Assistant Director (Streetscape), Assistant Director (Revenues and Benefits) and Assistant Director (Finance and Human Resources) reported on the fees and charges for 2009/10 and the proposed fees and charges for 2010/11.

**Resolved:**

**That the schedule of fees and charges for 2010/11, set out in the report of the Assistant Chief Executive and Solicitor to the Council, Assistant Director (Streetscape), Assistant Director (Revenues and Benefits) and Assistant Director (Finance and Human Resources) be agreed.**

**96 General Fund Revenue Estimates 2010/11 – Services Recharged Across All Boards**

The Director of Resources reported on the revised budget for 2009/10 and gave an estimate of expenditure for 2010/11, together with forward commitments for 2011/12 and 2012/13 for those services recharged across all Boards.

**Resolved:**

- a That the revised budget for 2009/10 be accepted;**
- b That the growth item for 2010/11 detailed in paragraph 7.3 of the report of the Director of Resources be approved; and**
- c That the Estimates of Expenditure for 2010/11, as submitted, be included in the budget to be brought before the meeting of the Executive Board on 8 February 2010.**

**97 General Fund Revenue Estimates 2010/11 – Services Remaining within Board**

The Director of Resources reported on the revised budget for 2009/10 and gave an estimate of expenditure for 2010/11, together with forward



commitments for 2011/12 and 2012/13 for those services remaining within the Board.

**Resolved:**

- a That the revised budget for 2009/10 be accepted;**
- b That the growth item for 2010/11 detailed in paragraph 7.1 of the report of the Director of Resources be approved; and**
- c That the Estimates of Expenditure for 2010/11, as submitted, be included in the budget to be brought before the meeting of the Executive Board on 8 February 2010.**

**98 General Fund Revenue Estimates 2010/11 - Summary**

The Director of Resources reported on the revised budget for 2009/10 and gave an estimate of expenditure for 2010/11, together with forward commitments for 2011/12 and 2012/13

**Recommendation to the Executive Board:**

**That the following items be recommended to the Executive Board for consideration in setting the Council Tax of the Borough Council:**

- a The revised budget for 2009/10;**
- b The growth items for 2010/11 totalling £42,960; and**
- c The schedule of expenditure requirements totalling £9,922,150 for 2010/11.**

**99 Housing Revenue Account Estimates 2010/11 and Rent Review**

The Director of Resources reported on the revised budget for 2009/10 and gave an estimate of expenditure for 2010/11, together with forward commitments for 2011/12 and 2012/13.

**Resolved:**

- a That the revised estimate for 2009/10 be accepted;**
- b That rent increases, calculated on the basis that the Council will continue to move properties towards their individual target rents, be adopted;**

- c That the service charges for window cleaning, as detailed in Appendix F of the report of the Director of Resources, be approved from April 2010;**
- d That the service charges for the cleaning of communal areas, as detailed in Appendix E of the report of the Director of Resources, be approved from April 2010;**
- e That the proposed fees and charges for 2010/11, as set out in Appendix D of the report of the Director of Resources be approved;**
- f That the growth bid, set out in section 12 of the report of the Director of Resources be approved; and**
- g That the Estimates of Expenditure for 2010/11, as submitted, be approved.**

**100 Tenant Services Authority – Regulation and Consultation on Standards**

The Assistant Director (Housing) updated Members on the work of the Tenant Services Authority and presented a consultation document for consideration and response.

**Resolved:**

- a That the work of the new Tenant Services Authority be noted; and**
- b That the response to the consultation document sent out by the Tenant Services Authority be noted and the proposed response be approved.**

**101 Private Sector Decent Homes Work**

The Assistant Director (Housing) updated Members on work to bring homes in the private sector up to a decent homes standard and recommended that the Council engaged with an initiative which provided financial assistance for homeowners called Kick Start.

**Resolved:**

- a That the work to support the owners in the private sector to bring homes up to the decent homes standard be noted; and**
- b That the steps towards joining the Kick Start scheme be supported.**

102 **Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2010/11**

The Director of Resources outlined the Treasury Management Strategy, Minimum Revenue Provision Policy Statement and Investment Strategy for 2010/11.

**Recommended:**

**That the Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Investment Strategy for 2010/11 be accepted.**

103 **Internal Audit – Performance for July to December 2009**

The Director of Resources reported on the progress of the Council's Internal Audit function against the agreed plan of work for the year.

**Resolved**

**That the report be noted.**

104 **Adoption of the Revised CIPFA Treasury Management Code of Practice 2009**

The Director of Resources sought approval to adopt the revised CIPFA Treasury Management Code of Practice 2009 and to amend the Council's Financial Regulations accordingly.

**Resolved:**

**a That the Council adopts, as part of its Financial Regulations and other formal policy documents appropriate to their circumstances, the four clauses highlighted in paragraph 4.1 of the report of the Director of Resources; and**

**b That the revised CIPFA Treasury Management Code of Practice 2009 be adopted.**

105 **Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

106 **Purchase of Flat at 3A Church Walk, Mancetter**

Under Section 100(B)(4)(b) of the Local Government Act 1972 the Chairman agreed to consideration of this urgent business by reason of the need to act expeditiously with regards to this matter.

The Assistant Director (Housing) advised the Board of the Housing Division's proposal to purchase back a flat which was sold through the right to buy scheme and provided information to support the recommendation.

**Resolved:**

- a **That the reasons for purchasing back the property at 3A Church Walk, Mancetter, as set out in the report of the Assistant Director (Housing) be noted; and**
- b **That the decision of the Director of Resources, in consultation with the Leader of the Council and Chairman of the Resources Board, to approve the budget set out in the report of the Director of Resources, to cover the cost of purchasing the property, be ratified.**

L Smith  
Chairman

## MINUTES OF THE AREA FORUM EAST

14 January 2010

The Area Forum East met at 6.30pm at NWBC Council Chamber, Atherstone

**Present:** Councillor C Fox in the Chair

Borough Councillors: M Davis, T Wykes, N Dirveiks, L Dirveiks, D Pickard

**In Attendance:** S Robson, A Rigby, C Jones, C Carr - Warwickshire CC  
A McLauchlan, C Bridges, A Wilson, – North Warwickshire BC  
Insp Bamford, Sgt Fildes, PCSO Kirven – Warwickshire Police  
Andy Bates - Warwickshire Fire Service  
C Cardus – Warwickshire LINK  
J White – University Hospital Coventry & Warwickshire  
D Key, R Parker – WCAVA North Warwickshire  
S Healy, D Clay, M Wrigley, J Marshall, T Hopkins, J Randle, D Clews,  
R Jarvis, R Chambers, T Wright, T Wilmot

### 1. Apologies for Absence.

Apologies for absence were received from K Johnston, L Freer, A Forwood, D Atkin

### 2. Minutes and Matters Arising of the meeting held on 13 October 2009

The minutes were agreed as a true record. With the addition under Item 7 'Role of Dog Warden' some thought it inappropriate to reward owners for cleaning up after their dogs when it is something they are legally bound to do, and the money that is proposed to use for rewards could be better spent elsewhere.

The Forum wished to pass on a goodwill message to Leighton Somers, Dog Warden, NWBC who has recently begun a staged returned to work following an attack by a member of the public.

Sgt Fildes to inform David Baxendale, NWBC of the date for the court case.

In the Dog Warden's absence the post was covered on a part time basis by the Pest Control Officer. The officer will continue to give support. The public should continue to report incidences. These will be prioritised and actioned accordingly.

Planning application has been submitted for floodlights of tennis courts at QE School, Atherstone. They should be available for the wider community to use in the summer.

The Area Pledge to 'Improving Activities for teenagers' will be brought back to the July Forum for an update.

### **3. Safer Neighbourhoods Update**

Sgt Fildes introduced Inspector Alan Bamford and PCSO Lucy Kirven both newly appointed.

Sgt Fildes encouraged more people to sign up to receive the 'Good News Stories' email sent out by the police to inform the community of local successes in tackling crime.

To receive the emails please contact:

[cherylbridges@northwarks.gov.uk](mailto:cherylbridges@northwarks.gov.uk);

[roger.fildes@warwickshire.pnn.police.uk](mailto:roger.fildes@warwickshire.pnn.police.uk);

[cllrfox@warwickshire.gov.uk](mailto:cllrfox@warwickshire.gov.uk)

Sgt Fildes presented an update on police activity over the last 3 months and gave a summary of the progress and actions to address the Area Forum priorities chosen at the last meeting. A copy of the summary detailing these actions can be viewed on the Council's website [www.northwarks.gov.uk](http://www.northwarks.gov.uk) via the link for meetings and minutes online.

C Bridges gave an update on the work undertaken by Borough Officers to deliver diversionary activities to young people in North Warwickshire. The Community Safety Partnership priorities for 2010/11 are to address:

Violent Crime to include domestic abuse, youth related, alcohol related

Anti social behaviour

Acquisitive crime (theft from home, vehicle)

Improving public confidence

In response to a question on support offered to victims of crime, PCSOs have provided follow up visits from 14 December 2009.

Hartshill Parish Council passed on their thanks to the police and partners for reducing anti social behaviour in the village.

Atherstone Town Council reported that a graffiti artist has been caught on CCTV and prosecuted. Sgt Fildes to highlight success in a press release.

In response to a request to improve HGV signage at Ridge Lane Sgt Fildes to speak to Archibolds, Ansley Workshops, Coleshill Road. WCC Road Safety Dept to check existing signage.

Sgt Fildes and Licensing Enforcement Officer, NWBC to agree way forward in responding to community issues.

Following a brief discussion on parking enforcement it was agreed to raise it as an item at a future meeting and have an informed debate.

It was agreed that PC Finney would investigate parking along Erdington Road, Atherstone and vehicles with expired tax discs around Westwood Road.

S Robson, WCC to provide update on new crossing outside Costcutter Store, Hartshill.

#### **4. Setting Forum priorities for next 3 months**

The following priorities were agreed:

Parking – bottom of School Hill, Hartshill

Anti social behaviour – CostCutter & Supermart Stores, Hartshill

Anti social behaviour – St Mary's Play Area, Atherstone

#### **5. Tell us your issues**

None raised

#### **6. University Hospital Coventry & Warwickshire**

Janet White, Foundation Trust Project Director gave a presentation on the benefits of becoming a Foundation Trust. J White also explained the role of becoming a member of the Trust and encouraged more people in North Warwickshire to join up. Information leaflets and application forms were circulated. For more information contact:

[www.uhcw.nhs.uk/foundationtrust](http://www.uhcw.nhs.uk/foundationtrust)

Tel. 02476 964747

In response to a question on parking charges at Walsgrave Hospital, Coventry, the hospital does not own the site and has no influence on charges. The government is looking at a national consultation on hospital parking.

Members of the public can sign up to be a member of George Eliot Foundation Trust as well as the University Hospital Foundation Trust

The benefits for members are being looked at. One possibility could be accessing the NHS staff discount scheme. J White concluded by explaining the difference between being a member and being an elected governor to the assembly.

#### **7. Warwickshire LINK**

Claire Cardus, Community Engagement Officer gave a presentation on the role of the LINK and how they work with local people to take forward issues of concern relating to local health and social care services. Those present were encouraged to complete a questionnaire about their experiences of using health and social care services in Warwickshire. Further information on the role of Warwickshire LINK can be found on their website – [www.warwickshirelink.co.uk](http://www.warwickshirelink.co.uk).

An update was requested on the current projects being investigated by Warwickshire LINK. Including: Out of hours GP service; RNIB accessibility to health care project; Barriers to health care for those with mental health issues and carers.

Warwickshire LINK newsletter and survey to be circulated to WCAVA and Town & Parish Councils

## **8. Warwickshire CAVA**

D Key, Localities Manager (North Warwickshire) and R Parker, Community Development Officer (North Warwickshire) gave a presentation introducing the organisation which strives to support a stronger voluntary and community sector in Warwickshire. Locally the North Warwickshire office supports a wide variety of community organisations and voluntary groups to run local services and facilities. Eg village halls, older peoples groups, pre-schools, luncheon clubs and playgroups.

Support is offered to help set up and develop groups by offering advice on constitutions, governance and policy arrangements. Advice is also given on funding opportunities and business planning. Affiliated groups receive regular emails and newsletters.

The team manages two projects ReVOLve (Youth volunteering project for 16 – 25 yr olds) and Community Accountancy Service. Over the last 6 years the local office has helped attract over £2million of funding into North Warwickshire.

WCAVA North Warwickshire receives funding from Warwickshire County Council and North Warwickshire Borough Council.

## **9. Green Space Strategy Fund**

A Wilson, NWBC presented the report recommending that £10,000 is offered to QE School and Sports College to help fund the installation of a synthetic turf pitch.

Borough Councillors took a vote and agreed the recommendation.

## **10. Suggestions for items / themes for the next meeting**

Increasing public attendance at Forum meetings  
Pilot young people's section on the agenda  
Parking enforcement

## **11. Any Other Business**

S Robson informed of latest consultation round for the Local Transport Plan (LTP) from Warwickshire County Council. The consultation will help shape future transport delivery in the local area. Questionnaires were circulated. People can also participate at [www.warwickshire.gov.uk/ltp3](http://www.warwickshire.gov.uk/ltp3)  
Telephone LTP team 01926 410410

Minutes to be forwarded to Town Clerk, Atherstone Town Council

## **12. Date of next meeting**

Tuesday, 20 April 2010



## MINUTES OF THE AREA FORUM NORTH

THURSDAY 21 JANUARY 2010

The Area Forum North met at Birchwood Primary School, Birchwood Avenue, Dordon at 6.30pm.

**Present:** Councillor Sweet in the Chair.  
Borough and County Councillor May.  
Borough Councillors Butcher, Jenkins, Moore and Winter.

**In Attendance:** Cheryl Bridges, Simon Powell and Amanda Tonks – North Warwickshire Borough Council  
Martin Gibbins and Jo Roberts – Warwickshire County Council  
Sgt Shaun Albrighton – Warwickshire Police  
Ian Francis – Chair, Warwickshire Police Authority  
Andy Bates – Warwickshire Fire and Rescue Service  
Claire Cardus – Warwickshire LINK  
Stan Orton – Austrey Resident  
Beryl Grix – Austrey Parish Council  
Lorna Ferguson, Mark Garratt and Alan Arnold – Baddesley Parish Council  
Robert Critchley and E Pugh – Polesworth Parish Council  
Judith and Derek Tattersall – Alvecote Residents  
Reverend Val Hicks – Dordon Church

**Apologies:** Councillors Peter Morson, Yvette Stanley, Mick Stanley and Wendy Smitten.

Councillor Sweet introduced Ian Francis, Chairman of the Warwickshire Police Authority. Mr Francis explained that the Authority helped to set the priorities for Warwickshire Police, monitored their performance and were also involved in the process of appointing Chief Officers to the Force. The Authority wanted to collect the views of people attending Forum meetings so that these could be taken into account when they debated strategies etc, and also wanted to know at what level people felt this year's budget should be set. Members of the public were directed to the Warwickshire Police Authority's website ([www.warwickshirepa.gov.uk](http://www.warwickshirepa.gov.uk)) where they could complete on-line surveys and enter their views on this year's budget.

### 1 Minutes of the Meeting of the Forum held on 27 October 2009

The minutes of the meeting of the Area Forum North, held on 27 October 2009, were agreed as a correct record and signed by the Chairman.

### 2 Matters Arising

Police Pledge

Councillor Moore read out a draft letter he had prepared to the Chief Constable regarding how the new Police Pledge was being conducted. A decision as to whether it was necessary to send this letter was deferred until after Sgt Shaun Albrighton had given his PACT presentation.

### **3 Safer Neighbourhoods – Partners and Communities Together (PACT)**

Sergeant Shaun Albrighton, Warwickshire Police and Cheryl Bridges, North Warwickshire Borough Council, presented a summary of the progress and actions that had been undertaken to address the three priorities nominated by the Forum at its last meeting (anti-social behaviour at Baddesley Ensor Recreation Ground; anti-social behaviour at Polesworth – Abbey Green Park/Grendon Road Car Park and Speeding Vehicles, including Farm Vehicles – Main Road, Austrey). A copy of the summary detailing these actions can be viewed on the Council's website [www.northwarks.gov.uk](http://www.northwarks.gov.uk) via the link for meetings and minutes online.

Discussion then followed about the next set of priorities to take forward to the PACT Panel for this round.

It was then agreed that the priorities to be taken forward from Area Forum North were:-

- Anti Social Behaviour, Browns Lane, Dordon and surrounding area within ¼ mile.
- Anti Social Behaviour, Polesworth – Abbey Green Park/Grendon Road Car Park.
- Anti Social Behaviour, Baddesley Ensor Recreation Ground.

### **4 Public Questions**

Councillor Beryl Grix (Austrey Parish Council) enquired about how to apply for a 20mph speed restriction in the village of Austrey, particularly around the area of the local school.

Chris Fossey, Road Safety Liaison Officer, Road Safety Unit, Warwickshire County Council had prepared a response which had been handed to Councillor Grix and it was agreed that this should be included in the minutes of the meeting.

“The County Council receives many requests for 20mph speed limits. Every County interprets the use of 20mph speed limits differently. In Warwickshire 20mph speed limits have been used in town centres as part of larger schemes and have also been trialled in 5 villages in Warwickshire.

It is not a current Council priority to routinely seek to introduce 20mph speed limits, however there are special circumstances in which they could be considered. The Council's Speed Management Strategy, based upon the Department of Transport's (Circular 01/2006) guidance on setting local speed

limits, recognises that in certain circumstances 20mph limits can be considered. The DfT Circular 1/06 (para. 82) states that:

*“Research into 20mph speed limits carried out by TRL (Mackie, 1998) showed that, where speed limits alone were introduced, reductions of only 2mph in ‘before’ speeds were achieved. 20mph speed limits are, therefore only suitable in areas where vehicle speeds are already low (the Department would suggest where mean vehicle speeds are 24mph or below), or where additional traffic calming measures are planned as part of the strategy”.*

Vehicle speeds in built up areas tend to be far higher than 24mph and 20mph limits are very difficult for the Police to enforce. As 20mph speed limits need to be self-enforcing, there is normally a need for additional traffic calming, which can be physically intrusive to communities and can have a negative environmental impact such as an increase in noise pollution. Therefore, such schemes can be very costly and attract a great deal of complaints, especially from people living nearby.

20mph speed limits may only be considered where all of the following criteria can be met:

- Where there is funding available to research and implement a scheme.
- Where there is approval from the Council’s Area Committee.
- Where there is a benefit to vulnerable road users.
- Where there is a justification in terms of safety and a significant history of person injury crashes.
- Where existing low traffic speeds of 24mph or lower or where traffic calming can be installed.

#### Prioritising 20mph speed limits

Any additional engineering measures, legal, consultation and design work associated with altering a speed limit requires a substantial amount of funding. There is no budget to implement 20mph speed limits, therefore funding for speed surveys and any proposed work needs to be sourced. In exceptional cases, a 20mph scheme might be prioritised through one of the following programmes:

- Casualty Reduction Schemes – in residential areas where there are a high number of casualties.
- Village Speed Limit Review – In ‘Villages’ (as defined by DFT) with exceptionally low existing traffic speeds ie very narrow streets. However, 30mph should be the norm.
- Town Centre Schemes – as part of a major town centre improvement where there would be significant benefits to vulnerable road users.
- Safer Routes to School – as part of a scheme to encourage children to use more environmentally friendly ways of getting to and from school.

If a scheme cannot be prioritised in one of the above programmes, it is possible to submit a bid for a scheme from Area Committee’s delegated budget,

however competition for funding is very high and requests for work always outweigh the resources available. All bids will be subject to the above criteria for installing 20mph speed limits.

At the present time, there is no funding within the Road Safety Unit to implement new 20mph speed limits outside of the Team's core casualty reduction work and therefore there are no plans to undertake such an activity in Austrey. However, a report has been submitted to the Corporate Services and Community Safety Overview and Scrutiny Committee regarding the feasibility of trialling a 20's Plenty Scheme in Warwickshire."

Derek Tattersall (Alvecote Resident) raised an issue following the response from the police and fire services to a recent incident in the village of Alvecote relating to a smoky bonfire.

Andy Bates, Warwickshire Fire and Rescue Services explained that in respect of controlled burning, the Fire Authority was only entitled to put out the fire if it was likely to become uncontrolled. If there were no risks and the fire controlled, the Fire Service had no authority to extinguish the fire. If the problem was one of emissions alone the Fire Service was not able to put out the fire as this was an Environmental Health issue.

## **5 Warwickshire LINK**

Claire Cardus gave a presentation on the role of the LINK and how they could work with local people to take forward issues of concern relating to health and social care. Those present were encouraged to complete a questionnaire about their experiences of the Health and Social Care services within Warwickshire. Further information on the role of Warwickshire LINK could be found on their website – [www.warwickshirelink.co.uk](http://www.warwickshirelink.co.uk).

## **6 Green Space Strategy**

Alethea Wilson (NWBC) detailed the results of the consultation carried out on the allocation, through the Area Forum, of funding that had been made available for projects that helped to deliver the key priorities of the adopted North Warwickshire Green Space Strategy 2008-2018.

Polesworth Parish Council had indicated its support for the development of a management plan for the Borough Council's Abbey Green Park in Polesworth and had selected the development of a management plan for its own recreation ground in Warton as its second choice. Both of these projects would directly deliver key priorities of the Green Space Strategy. The Parish Council had not, however, submitted a specific expression of interest in respect of the site at Warton.

The Borough Council was keen to progress a management plan for Abbey Green Park and expected to commission the work during 2010. The Council had already reserved some revenue funding for the purpose but the actual cost of the commission had yet to be determined through a tendering process. The

preparation of the plan would be informed by comprehensive local consultation to which Polesworth Parish Council would be a key contributor. There was an opportunity, if the Parish Council wished, to proceed with the preparation of a management plan for its site at Warton, to commission the work jointly with that for Abbey Green Park which would be more efficient and cost effective than each Council proceeding independently. It was recommended therefore that the allocation of £10,000 should be made available for the joint commissioning of both management plans and officers should work with the Parish Council to take this forward. Should the sum prove to be insufficient to cover both projects, the one for Warton would be fully funded from the Green Space Strategy Fund and the shortfall for Abbey Green Park would be made up from the Borough Council's revenue budget.

Shuttington Parish Council had selected improvement to play facilities at Alvecote as its first choice, but the expression of interest put forward was primarily for the refurbishment of boundaries and access. Although this could be seen to contribute to the delivery of the priority set out in the Green Space Strategy, it did not deliver improvements to the play facility in terms of play value, which was the intent of the Strategy. It was also unfortunately the case that the Parish Council only held this site on an annual license and officers felt unable to recommend investment in a site of such uncertain tenure. The Parish Council had selected improvements at Shuttington Playing Fields as its second choice but had not submitted any specific proposals for the site.

No expression of interest had been received in respect of the provision of play facilities in Baddesley Ensor, however, the site at Speedwell Lane had been designated for funding through the Government's Playbuilder Programme, which should enable delivery on this priority without recourse to the Green Space Strategy Fund.

**Agreed:-**

**That the allocation of £10,000 be made available for the joint commissioning of management plans for Abbey Green Park in Polesworth and the recreation ground in Warton, in accordance with key priorities AP036 and AP051 of the North Warwickshire Green Space Strategy 2008-2018.**

**5 Parish Issues**

In response to a request for an update of the Minerals Core Strategy, the meeting was informed that Warwickshire County Council did not undertake a Preferred Options in November 2009, but were looking for a further consultation in June 2010.

In respect of Birch Coppice – Phase 2 (waste transfer), the meeting was informed that a planning application was awaited for this.

## 6 **Future Agenda Items**

None were identified.

## 7 **Any Other Business**

**Police Pledge** – It was agreed that the draft letter prepared by Councillor Moore to the Chief Constable should not be sent at this time, but it be kept in case the need arised for it to be sent in the future.

Councillor Winter raised the issue of problems on the A5 at the Dordon island caused by traffic travelling straight on from West to East using both lanes of the dual carriageway rather than the inside lane. The outside lane should only be used for traffic turning right towards Wood End. It was suggested that consideration be given to the removal of the traffic island and that traffic lights with a right hand filter be installed. Jo Roberts (WCC) agreed to pass this suggestion on to the Highways Authority.

Stan Orton (Austrey resident) referred to a meeting held recently at George Eliot hospital as part of the Government's consultation on car parking charges and said that he hoped elected members would raise the public's concerns regarding these charges during the consultation process.

Martin Gibbins informed the meeting that the household waste site at Grendon would be closed for two weeks from 22 February to 8 March 2010 to allow for essential repairs to be carried out.

## 11 **Future Meeting Dates**

22 April 2010

22 July 2010

26 October 2010

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

25 January 2010

Present: Councillor May in the Chair

Councillors L Dirveiks, Fox, Freer, Gordon, Lewis, M Moss, Phillips, Pickard, Sherratt, Smitten, Y Stanley and Wykes.

An apology for absence was received from Councillor Payne.

#### 21 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Fox and May and membership of the various Town/Parish Councils of Councillors Fox (Shustoke), Freer (Atherstone), Lewis (Kingsbury), M Moss (Kingsbury), Phillips (Kingsbury), Sherratt (Coleshill) and Smitten (Polesworth) were deemed to be declared at the meeting.

Councillor Smitten declared an interest in Minute No. 26 General Fund Revenue Estimates 2010/11 by reason of being a trustee of the Citizens Advice Bureau.

#### 22 **Minutes**

The minutes of the meeting held on 28 September 2009, copies having been previously circulated were approved as a correct record and signed by the Chairman.

#### 23 **Corporate Plan 2010/11**

The Chief Executive presented the updated Corporate Plan for 2010/11. The Board's approval was sought to those parts of the Corporate Plan for which the Board was responsible. Members were also asked to agree the 2010-11 Service Plans for the Leisure and Community Development, Streetscape and Environmental Divisions.

##### **Recommendation to the Executive Board:**

- a** That the Executive Board be recommended to agree those parts of the Corporate Plan for which the Community and Environment Board is responsible
- as** set out in Appendix A to the report of the Chief Executive; and

**Resolved:**

**b That the Service Plans as set out in Appendix B to the report of the Chief Executive, be approved.**

**24 Removal of Sunbeds from Leisure Facilities**

The Board was asked to consider a proposal to remove sunbeds from the Council's leisure facilities in view of recent information that identified a direct link between the use of UV sunbeds and cancer.

**Resolved:**

**a That, in view of recent research that identifies a direct link between the use of UV sunbeds and cancer, the removal of sunbeds from the Council's leisure facilities at the earliest opportunity, be approved; and**

**b That the associated growth bid for inclusion within the 2010/11 revenue estimates, be approved.**

**25 General Fund Fees and Charges 2010/2011**

The Board was asked to consider the fees and charges for 2009/10 and the proposed fees and charges for 2010/11.

**Resolved:**

**That the schedule of fees and charges as set out in Appendix A, be accepted.**

**26 General Fund Revenue Estimates 2010/11**

The Director of Resources detailed the revised budget for 2009/2010 and an estimate of expenditure for 2010/2011, together with forward commitments for 2011/2012 and 2012/2013.

**Resolved:**

**a That the revised budget for 2009/2010, be accepted;**

**Recommendation to Executive Board**

**b That the Executive Board approves Growth items for 2010/11 as follows;**  
**= i). removal of sunbeds from the Council's leisure facilities**  
**= i). additional CAB funding**  
**iii). litter bin replacement programme; and**



- c That the Estimates of Expenditure for 2010/2011 as submitted in the report of the Director of Resources be accepted, and included in the budget to be brought before the meeting of the Executive Board on 8 February 2010.**

**27 Capital Programme Bids – Leisure and Community Development Division**

The Assistant Director (Leisure and Community Development) set out the proposed schemes to be included within the Council's capital programme over the next three years (from 2010/2011).

**Resolved:**

- a That the capital programme scheme as set out in Appendix A of the report of the Assistant Director (Leisure and Community Development) and previously approved within the Council's three year capital programme be supported for continued inclusion in the Council's three year capital programme;**

**Recommendation to Executive Board**

- b That the Executive Board be requested to endorse the previously approved Leisure and Community Development capital scheme for continued inclusion within the final capital programme; and**
- c That the Executive Board be requested to endorse the land drainage scheme at Hurley and Wood End Recreation Grounds and the scheme for improvements to Abbey Green Park, Polesworth, for inclusion in the long term capital programme.**

**28 Capital Programme Bids – Streetscape**

The Assistant Director (Streetscape) highlighted the current position relating to capital programme schemes under the control of the Board.

**Resolved:**

**That no schemes are currently approved for inclusion in the three year capital programme, be noted**

**29 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2009 – November 2009.**

Members were informed of the actual performance and achievement against the Corporate Plan and Performance Indicator targets relevant to the Community and Environment Board for the period of April 2009 to November 2009.

**Resolved:**

**That the report be noted.**

**30 Climate Change Strategy**

The Assistant Chief Executive and Solicitor to the Council sought the Board's approval of the draft Climate Change Strategy.

**Resolved:**

**a That the draft Climate Change Strategy be approved; and**

**b That, following consultation with the Chairman and Opposition Spokesperson, the Assistant Chief Executive and Solicitor to the Council be given delegated power to make any minor amendments to the Strategy.**

**31 Prosecution Outcomes – Three Fly Tipping and Waste (Duty of Care) Offences**

The Board was updated on the outcome of three prosecutions brought following cases of fly tipping.

**Resolved:**

**That the report be noted.**

**32 Minutes of the Health, Well-being and Leisure Portfolio Group meetings held on 18 September 2009 and 16 December 2009.**

The minutes of the Health, Well-being and Leisure Portfolio Group meetings held on 18 September 2009 and 16 December 2009, were received and noted.

**33 Minutes of the Community Life Portfolio Group held on 9 December 2009**

Minutes of the Community Life Portfolio Group held on 9 December 2009 were received and noted.

34 **Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

35 **Atherstone Leisure Complex Crèche**

The Assistant Director (Leisure and Community Development) outlined various options that had been considered relating to the Council's operation of the crèche at Atherstone Leisure Complex and, given the outcome of the review, proposed the closure of the facility at the end of March 2010.

**Resolved:**

**That the proposal to close the crèche at Atherstone Leisure Complex at the end of March 2010, as set out in the report of the Assistant Director (Leisure and Community Development), be not accepted.**

M.MAY  
Chairman

## MINUTES OF THE AREA FORUM SOUTH

THURSDAY, 28 JANUARY 2010

The Area Forum South met at Arley & St Michael's Community Centre, Gun Hill, Arley at 7.00pm.

**Present:** Councillor Hayfield in the Chair.  
Borough Councillors Carol Fox, Gordon Sherratt, Derek Gordon

**In Attendance:** Bob Trahern, Robert Beggs & Alethea Wilson– North Warwickshire Borough Council  
Joanne Rhodes & Martin Gibbins – Warwickshire County Council  
Acting Inspector Alan Bamford, Sgt Ron Drake – Warwickshire Police  
Andy Bates – Warwickshire Fire and Rescue Service  
V Reading – Astley Parish Council  
C Jackson & W Hill – Ansley Village  
H Badham – Fillongley Parish Council Clerk  
J Iddon - Fillongley  
M Langford, H Bailey, P Quick – Ansley Common  
B Stuart & J Stuart - Coleshill  
P Reader – Arley Parish Council  
Claire Cardus – Warwickshire LINK  
Janet White - UHCW  
R Thomas & P Gray – Shustoke Parish Council  
J Poole – Shustoke & Maxstoke Parish Council Clerk  
B Martin – Ansley Parish Council

1 **Apologies:** Councillors Les Smith, Peter Fowler.

2 **Minutes of the Meeting of the Forum held on 22 October 2009**

The minutes of the meeting of the Area Forum South, held on 22 October 2009, were agreed as a correct record and signed by the Chair.

3 **Matters Arising**

4 **Safer Neighbourhoods**

Sergeant Ron Drake, Warwickshire Police and Robert Beggs, North Warwickshire Borough Council, presented a summary of the progress and actions that had been undertaken to address the three priorities nominated by the Forum at its last meeting. A copy of the summary detailing these actions can be viewed on the Council's website [www.northwarks.gov.uk](http://www.northwarks.gov.uk) via the link for meetings and minutes online.

Issues raised included:

- Ansley Common Allotments – Looking to secure the site including unused
- Broken glass in Coleshill as a result of beer glasses being taken out of pubs and being broken.

Discussion then followed about the next set of priorities. It was then agreed that the priorities to be taken forward from Area Forum South were:-

- Vehicles being left on unadopted roads in Ansley Common
- Speeding on Coventry Road, Fillongley– Coventry into centre of Fillongley
- Speeding Birmingham Road, Ansley Village in the vicinity of the Boot PH

## **5 Public Questions Parish Issues**

No questions were received.

Issues raised included:

- The outcome of the speed check on Blythe Road Coleshill.
- Rectory Road – The information has been supplied by the Doctors to the PCT but the PCT have concerns over the figures. PCT are requesting the doctors to review the figures with another company. A report should be going to the PCT Board in March on this issue.
- Arley Sports Centre – The Borough Council is fully supportive of the improvements works undertaken to the multi-games area and car park and is keen to bring in external funding. However unlikely to be able to provide funding given the current financial circumstances.

## **6 University Hospital Coventry & Warwickshire – Foundation Trust**

Janet White updated the Forum on the proposal from University Hospital Coventry & Warwickshire to become a Foundation Trust. Janet gave the background and emphasised that it means much more local control and accountability than at present. It is not a way of taking over other hospitals such as George Eliot. It opened up more opportunities for partnership working in the future.

It was accepted that access to hospital was difficult. Parking is an issue and other ancillary charges were highlighted as being high. In response Janet indicated that the future of parking charges was subject to consultation across England. Charges would be reviewed in light of the outcome from the consultation.

## **7 Warwickshire LINK**

Claire Cardus provided an update on the role of Warwickshire LINK with regard to health and social care issues. In particular how the LINK could investigate issues of common concern for the area. The LINK could not investigate issues affecting a particular individual. During the presentation Claire emphasised the need for local people to raise issues of concern to the LINK so that common issues could be identified.

## **8 Green Space Strategy Fund**

Alethea Wilson introduced the report. Following the introduction it was agreed that:

That the allocation of £10,000 be made available to Fillongley Parish Council for the commissioning and implementation of a management plan for the recreation ground in Fillongley, including improvements to play provision, in accordance with key priorities AP046 and AP047 of the North Warwickshire Green Space Strategy 2008-2018.

## **9 Any Other Business**

Joanna Rhodes informed the Forum about the consultation underway on the second stage of the development of Local Transport Plan 3 and the opportunity to complete the questionnaire either on line or via paper copies.

Carol Fox explained the role that she plays with regard to representing the Police Authority at the Forum and how issues from the Forum are reported back to the Police Authority

## **10 Future Agenda Items**

Update on the priorities from the Sustainable Community Strategy  
The role of BOB bus and addressing financial inclusion.  
How the criminal justice service works with regard to issues such as community payback, sentencing etc.

## **11 Future Meeting Dates**

The following dates were agreed

22 April 2010  
22 July 2010  
26 October 2010

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE LICENSING COMMITTEE

1 February 2010

Present: Councillor Sherratt in the Chair

Councillors Davis, Forwood, Fox, Gordon, Lewis, Smitten, Welby and Wykes.

Apologies for absence was received from Councillors Payne, Pickard and M Stanley.

#### 1 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of Warwickshire County Council of Councillor Fox and membership of the various Town or Parish Councils of Councillors Davis (Atherstone), Fox (Shustoke), Lewis (Kingsbury), Sherratt (Coleshill), and Smitten (Polesworth) were deemed to be declared at this meeting.

#### 2 **Minutes**

The minutes of the meeting of the Committee held on 17 February 2009, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 3 **Service Plan for the Licensing Section**

Members approval was sought for the 2010/2011 Service Plan for the Licensing Section.

##### **Resolved:**

**That the Licensing Section Service Plan 2010/2011, as set out in the Appendix to the report of the Assistant Chief Executive and Solicitor to the Council, be approved.**

#### 4 **General Fund Fees and Charges 2010/11**

The Board was asked to consider the fees and charges for 2009/10 and the proposed fees and charges for 2010/11.

**Resolved:**

- a That the Hackney Carriage and Private Hire Vehicle Registration fee for 2010/11 be increased by 1.5%; and**
- b That the schedule of fees and charges for 2010/11 as set out in the report be accepted.**

**5 General Fund Revenue Estimates 2010/11**

The Director of Resources reported on the revised budget 2009/10 and an estimate of expenditure for 2010/11, together with forward commitments for 2011/12 and 2012/13.

**Resolved:**

- a That the revised budget for 2009/10, be accepted; and**

**Recommendation to Executive Board**

- b That the Estimates of Expenditure for 2010/2011 as submitted in the report of the Director of Resources be accepted, and included in the budget to be brought before the meeting of the Executive Board on 8 February 2010.**

G Sherratt  
Chairman



## MINUTES OF THE AREA FORUM WEST

4 February 2010

The Area Forum West met at Piccadilly Community Centre, Piccadilly at 6.30pm.

**Present:** Borough and County Councillor Lea in the Chair  
Borough and County Councillor B Moss  
Borough Councillors Lewis, M Moss, Phillips and Swann.

**In attendance:** Angela Coates, Jenny Price, and Robert Beggs -North Warwickshire Borough Council  
Bob Perks, Alistair Rigby and Michelle McHugh – Warwickshire County Council  
Sergeant Shaun Albrighton, Inspector Alan Bamford and PCSO's Warwickshire Police  
Carol Fox – Warwickshire Police Authority  
Andy Bates – Warwickshire Fire and Rescue  
Claire Cardus – Warwickshire LINK  
Jean Thomas – Piccadilly Community Association  
Katy Harper – Beeline Community Transport  
Steve Turner – Wood End Community Association  
Malcolm Brown, John Poole and Kevin Oakley – Lea Marston Parish Council  
Robin Pearson – Coleshill and District Civic Society  
Carl Lewis – Water Orton Primary School  
Janet White - UHCW

**Apologies:** Councillor Payne, John Rowland and David Williets (Middleton Parish Council), Sue Turner (Wood End Community Association) Mrs J Pickworth and Keith Woodward (Nether Whitacre Parish Council), Louise Baudett, Alan Vaughton and Paulette Ross (Curdworth Parish Council)

### 1 **Minutes of the meeting held on 15 October 2009**

The minutes of the meeting held on 15 October 2009 were agreed as a true record subject to the following amendments;

- In Attendance: Jon Illsley and J Leavie – Kingsbury Residents (not Parish Council); and

- Item 6 – Signage for Heavy Goods Vehicles - problem sites to read Curdworth Bridge, Wishaw Lane.

The minutes were signed by the Chairman.

## 2 **Matters Arising**

None.

## 3 **Safer Neighbourhoods – Partners and Communities Together (PACT)**

Sergeant Shaun Albrighton, Warwickshire Police, together with Robert Beggs, North Warwickshire Borough Council, presented a summary of the progress and actions that had been undertaken on the three PACT priorities nominated by the Forum at its last meeting (Hams Hall, anti-social behaviour – Birmingham Road, Water Orton and off road bikes at Edge Hill, Wood End). A copy of the summary detailing these actions can be viewed on the Council's website [www.northwarks.gov.uk](http://www.northwarks.gov.uk) via the link for meetings and minutes.

The Forum was informed that additional funding had been secured for a mobile CCTV camera to be used on play areas around the Borough.

A general discussion then followed about the next set of priorities to take forward to the PACT Panel for this round.

It was decided that the priorities to be taken forward from Area Forum West were:-

- Hams Hall
- Anti-Social Behaviour – Curdworth
- Off road bikes at Edge Hill, Wood End.

Carol Fox, Warwickshire Police Authority representative, introduced herself to the Forum and gave an overview of the role of the Police Authority.

## 4 **Public Questions**

No public questions were received.

## 5 **University Hospital Coventry and Warwickshire**

Janet White, University Hospital Coventry and Warwickshire gave a presentation on the background of the hospital and outlined the proposal to apply for NHS Foundation Trust status and how this would benefit the community.

A plea was made to those present to help shape the future of the trust by signing up to become a trust member or to consider standing for election as a Governor.

Information leaflets and application forms were circulated. For more information contact: [www.uhcw.nhs.uk/foundationtrust](http://www.uhcw.nhs.uk/foundationtrust)

## 6 **Warwickshire LINK**

Claire Cardus gave a presentation on the role of Warwickshire LINK and how they could work with local people to take forward issues of concern relating to health and social care. Those present were encouraged to complete a questionnaire about their experiences of health and social care services within Warwickshire. Further information on the role of Warwickshire LINK could be found on their website – [www.warwickshirelink.co.uk](http://www.warwickshirelink.co.uk)

## 7 **Green Space Strategy Fund**

Councillors Phillips, Lewis, B and M Moss declared a personal interest in this item by reason of being members of Kingsbury Parish Council.

Alethea Wilson (NWBC) detailed the results of the consultation carried out on the allocation, through the Area Forum, of funding that had been made available for projects that helped deliver the key priorities of the adopted North Warwickshire Green Space Strategy 2008-2018.

Alethea outlined the proposed allocation of funding as set out in the report and it was

### **Resolved:**

- a) **That £5,500 be offered to Kingsbury Parish Council for the provision of improved play facilities at Church Lane Recreation Ground, in accordance with key priority AP020 of the North Warwickshire Green Space Strategy 2008-2018; and**
- b) **That £4,500 be offered to the RSPB for the development of recreation and community activity opportunities at Middleton Lakes, in accordance with key priority AP017 of the North Warwickshire Green Space Strategy 2008-2018.**

## 8 **Parish Issues**

The Spinney, Curdworth - it was reported that a new tree officer was in post at the Borough Council and was looking at a work plan. He would contact the Parish Council.

Lea Marston Parish Council reported problems experienced with local car boot markets and highlighted the notice which had been produced for event holders to complete. However the Parish Council was unhappy with

the lack of detail contained in the notice and requested a more stringent notice which was more specific.

**Action: Councillor Lea agreed to speak to Steve Maxey (NWBC).**

**10 Future Agenda Items**

None were identified at the meeting.

**11. Any Other Business**

Robin Pearson informed the meeting that the North Warwickshire Heritage Forum had met at Polesworth. Unfortunately, no Borough Councillors were present at that meeting and he urged Councillors to attend the next meeting in May.

Steve Turner reported that he had attended a presentation by IM Properties which outlined the expansion of the Birch Coppice site. The plans included the purchase of 42 hectares of land and the possible use of the Birch Coppice access road by freighters into the waste transfer station at Lower House Farm.

**12. Date of Next Meeting**

Thursday 29 April 2010 at Water Orton Primary School.

Chairman

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE EXECUTIVE BOARD

8 February 2010

Present: Councillor Hayfield in the Chair

Councillors Fox, Lewis, May, Moore, Phillips, Smith, Swann, Sweet and Zgraja

Apologies for absence were received from Councillors Davis, Morson, B Moss and Simpson.

Councillor Pickard was also in attendance.

#### 46 **Declarations of Personal or Prejudicial Interest.**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Fox, Hayfield, May and Sweet and membership of the various Town/Parish Councils of Councillors Fox (Shustoke), Lewis (Kingsbury), Phillips (Kingsbury) and Zgraja (Over Whitacre) were deemed to be declared at this meeting.

#### 47 **Minutes of the meeting of the Board held on 2 November 2009.**

The minutes of the meeting of the Board held on 2 November 2009, copies having been circulated, were approved as a correct record and signed by the Chairman.

#### 48 **Audit and Inspection Letter 2008/09**

The Director of Resources informed Members of the Audit and Inspection Letter for 2008/09 and highlighted the key recommendations for the Council. Neil Mohan from PricewaterhouseCoopers was in attendance.

#### **Resolved:**

**That the contents of the Audit and Inspection Letter for 2008/09 be noted.**

#### 49 **Corporate Plan 2010/11**

The Chief Executive presented the Corporate Plan for 2010/11. Members were also asked to agree the 2010/11 Forward Work Plan for the Assistant Chief Executive and Solicitor to the Council.

**Recommended:**

- a That the Corporate Plan, as set out in Appendix A to the report, be agreed, subject to any further amendments which may be needed as a result of the adoption of the 2010-11 budget;**
- b That the Chief Executive be given delegated authority to make minor administrative amendments when finalising the Plan; and**
- c That the Service Plan for the Assistant Chief Executive & Solicitor to the Council, as set out in Appendix B to the report, be agreed.**

(In accordance with Standing Order No 29(3), Councillors Lewis, Moore, Phillips and Sweet asked for their abstention to be recorded against this Minute)

**50 Capital Strategy**

The Assistant Director (Finance and Human Resources) presented an update on the Capital Strategy and the Board was asked to agree the suggested course of action.

**Recommended:**

**That the Capital Strategy, attached as Appendix A to the report of the Assistant Director (Finance and Human Resources), be approved.**

(In accordance with Standing Order No 29(3), Councillors Lewis, Moore, Phillips and Sweet asked for their abstention to be recorded against this Minute)

**51 The Proposed 3 Year Capital Programme**

Management Team put forward proposals for the Three Year Capital Programme and outlined the availability of capital resources.

**Recommended:**

- a That the Revised Capital Programme for 2009/10 as set out in Appendix A be adopted;**
- b That the additional schemes shown in Appendix C for provisional inclusion in the 3 Year Capital Programme be noted;**

- c That the additional schemes shown in Appendix D put forward by the Community and Environment Board for provisional inclusion in the 3 Year Capital Programme be not approved;**
- d That the 3 Year Capital Programme for the period 2010/11 to 2012/13 as set out in Appendix E be adopted; and**
- e That the prudential indicators set out in Appendix I, subject to any changes that may be required as a result of decisions taken during this evening's meeting, be approved.**

(In accordance with Standing Order No 29(3), Councillors Lewis, Moore, Phillips and Sweet asked for their abstention to be recorded against this Minute)

## **52 General Fund Fees and Charges 2010 – 2011**

The Assistant Chief Executive and Solicitor to the Council reported on proposed fees and charges for 2010/11 and the Board were asked to agree a suggested course of action.

### **Recommended**

**That, subject to the rounding up or rounding down to the nearest 5p, the schedule of fees and charges for 2010/11, set out in the report of the Assistant Chief Executive and Solicitor to the Council, be accepted.**

(In accordance with Standing Order No 29(3), Councillors Lewis, Moore, Phillips and Sweet asked for their abstention to be recorded against this Minute)

## **53 General Fund Revenue Estimates 2010 – 2011**

The Director of Resources reported on the revised budget for 2009/10 and an estimate of expenditure for 2010/11, together with forward commitments for 2011/12 and 2012/13.

### **Recommended:**

- a That the revised budget for 2009/10 be accepted; and**
- b That the Estimates of Expenditure for 2010/11, as submitted, be included in the budget to be brought before the meeting for consideration under Minute No. 54.**

(In accordance with Standing Order No 29(3), Councillors Lewis, Moore, Phillips and Sweet asked for their abstention to be recorded against this Minute)

**54 General Fund Revenue Estimates 2010 – 2011 and Setting the Council Tax 2010 – 2011**

The Director of Resources set out the proposed General Fund Revenue Estimate for 2010/11, and the options available when setting the 2010/11 Council Tax for the Borough in the context of the Authority's Revenue Support Grant settlement, and the effect on General Fund balances.

**Recommended:**

- a That the total amount of growth to be included within the 2010/11 budget estimates be noted;**
- b That the savings of £561,660 shown in Appendix 3 be approved;**
- c That the revised estimate for the year 2009/10 and the revenue estimates for 2010/11 be approved;**
- d That the preferred Council Tax option for 2010/11 be agreed at the meeting of the Council on 24 February 2010;**
- e That the comments of the Director of Resources on the minimum acceptable level of general reserves be noted;**
- f That the manpower estimates for the year 2010/11 are approved; and**
- g That the Council Tax resolution be forwarded to the Council for consideration.**

(In accordance with Standing Order No 29(3), Councillors Lewis, Moore, Phillips and Sweet asked for their abstention to be recorded against this Minute)

**55 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2009 – December 2009.**

The Chief Executive and The Director of Resources informed Members of the actual performance and achievement against the Corporate Plan and Performance Indicator targets relevant to the Executive Board for the third quarter of 2009/10 from April to December 2009.



**Resolved:**

**That the report be noted.**

**56 Revised Child Protection Policy**

The Assistant Director (Leisure and Community Development) presented a revised and updated Child Protection Policy for the Board's consideration.

**Recommended:**

**That the revised Child Protection Policy, attached at Appendix 1 to the report of the Assistant Director (Leisure and Community Development), be adopted and implemented with immediate effect.**

**57 North Warwickshire Sustainable Community Strategy 2009 - 2026**

The Chief Executive reported on the preparation of the North Warwickshire Sustainable Community Strategy 2009 – 2026 and sought endorsement for the strategy.

**Recommended:**

- a That the preparation of the North Warwickshire Sustainable Community Strategy 2009-2026 be noted; and**
- b That the North Warwickshire Sustainable Community Strategy 2009-2026 be endorsed.**

**58 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**59 Atherstone Leisure Complex Crèche**

Further to the recent decision of the Community and Environment Board in respect of the crèche at the Atherstone Leisure Complex, Members were invited to consider the implications.

**Recommended:**

**That the decision be noted.**

60 **Minutes of the Special Sub-Group**

The minutes of the meeting of the Special Sub-Group held on 25 January 2010 were received and noted.

C Hayfield  
Chairman