

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

16 December 2013

Present: Councillor M Stanley in the Chair

Councillors Hayfield, Phillips, Smith and Sweet

Councillor Humphreys was also in attendance.

1 **Disclosable Pecuniary and Non-Pecuniary Interest**

None were declared at the meeting.

2 **Accommodation Project**

The Assistant Director (Streetscape) reported on the progress of the accommodation project.

Resolved:

That the report be noted.

3 **Proposed Replacement of Indoor Leisure Facilities in Coleshill**

Members were provided with details associated with the two cost options through which the Borough Council could progress the development of new indoor leisure facilities in Coleshill and the Sub-group was invited to determine through which of the options it wished to formally engage Wates Construction.

Resolved:

That Cost Option C (Target Cost) be agreed as the cost option through which the Council wishes to contract with its appointed contractor, Wates Construction, in respect of the development of new indoor leisure facilities at The Coleshill School.

4 **Review of Existing Lone Working Policy and Procedure**

The Assistant Director (Finance and Human Resources) presented a revised Managing Lone Working and the Risk of Violence Policy and Procedure for consideration.

Resolved:

That the revised Managing Lone Working and the Risk of Violence Policy and Procedure be adopted.

5 Review of Existing Disciplinary Policy and Procedure

The Assistant Director (Finance and Human Resources) presented a revised Disciplinary Policy and Procedure for consideration.

Resolved:

That the revised Disciplinary Policy and Procedure be adopted.

6 Zero Hours Contracts

The Assistant Director (Finance and Human Resources) advised Members on zero hour's contracts and how the Council operated these contracts.

Resolved:

That the report be noted.

7 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.

8 Health and Safety Update

The Assistant Director (Housing) reported further in respect of a health and safety issue in her Division.

Resolved:

That the report be noted.

M Stanley
Chairman