

AGENDA

and

MINUTES of BOARDS and COMMITTEES

**to be considered
at the meeting of the Council
to be held at**

**THE COUNCIL HOUSE
ATHERSTONE**

on

1 OCTOBER 2014

at

6.30pm

Jerry Hutchinson LLB MBA Solicitor
Chief Executive
The Council House
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This matter is being dealt with by
Mr D Harris
Direct Dial : (01827) 719222

Your ref :

Our ref : DH/JB C7

Date : 23 September 2014

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone, on Wednesday 1 October 2014 at 6.30pm. Members are invited to join the Mayor for prayers led by Councillor John Moore prior to the commencement of business.

After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):
“That the minutes of the Meeting of the Council held on 25 June 2014 be approved as a correct record.”
- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.

- 7 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:
- a **Planning and Development Board** – 14 July, 11 August and 8 September 2014 (Pages 49 - 58).
 - b **Community and Environment Board** – 21 July 2014 (Pages 59 - 60).
 - c **Resources Board** - 1 September 2014 (Pages 61 – 64).
 - d **Area Forum North** – 4 September 2014 (Page 65).
 - e **Area Forum East** – 11 September 2014 (to follow).
 - f **Scrutiny Board** – 15 September 2014 (Pages 66 - 67).
 - g **Area Forum South** – 18 September 2014 (to follow).
 - h **Executive Board** – 22 September 2014 (Pages 68 - 72).
- 8 To receive and consider any Notice of Motion under with Standing Order No. 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

Chief Executive

**MINUTES OF THE MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE COUNCIL
HOUSE, SOUTH STREET, ATHERSTONE ON
WEDNESDAY 25 JUNE 2014**

Present: Councillor Sweet in the Chair.

Councillors Barber, Butcher, Davis, N Dirveiks, Ferro, Forwood, Fowler, Fox, Hayfield, Humphreys, Johnston, Lea, Lewis, May, Moore, Morson, B Moss, Payne, Phillips, Pickard, Sherratt, Smith, A Stanley, M Stanley, Y Stanley, Turley, Watkins, Winter and Wykes.

Apologies for absence were received from Councillors L Dirveiks, Freer, Holland, M Moss and Simpson.

Before the commencement of business Glynis Gayton led the Council in Prayer.

10 Disclosable Pecuniary and Non-Pecuniary Interests

Councillor Watkins declared a pecuniary interest in respect of any reference in the minutes to the development of the new indoor leisure facilities in Coleshill.

Councillor Fowler declared a non-pecuniary interest in respect of any reference in the minutes to the development of the new indoor leisure facilities in Coleshill.

Councillor Fowler declared a non-pecuniary interest in respect of any reference in the minutes to the North Warwickshire Citizens Advice Bureau.

11 Minutes

The minutes of the meeting of the Council held on 14 May 2014 were approved as a correct record and signed by the Mayor.

12 Mayor's Announcements

The Mayor reported that the Council had been 'Highly Commended' as a runner up in the Excellence in Community Engagement Category at the 2014 Municipal Journal Awards. The award recognised the Council's successful work, along with partners and volunteers, in creating and embedding community hubs.

13 Questions Pursuant to Standing Order No. 7

There were no questions received pursuant to Standing Order No 7.

14 Minutes of Boards/Committees

a) Area Forum (South) – 25 February 2014

It was proposed by Councillor Sherratt, seconded by Councillor Watkins and

Resolved:

That, subject to the inclusion of Councillor Smith in the list of apologies for the meeting, the notes of the meeting of Area Forum (South) held on 25 February 2014 be approved and adopted.

b) Planning and Development Board – 10 March, 14 April, 19 May and 16 June 2014

It was proposed by Councillor Butcher, seconded by Councillor Winter and

Resolved:

That the minutes of the meetings of the Planning and Development Board held on 10 March, 14 April, 19 May and 16 June 2014, together with the recommendation contained therein, be approved and adopted.

c) Community and Environment Board – 17 March and 20 May 2014

It was proposed by Councillor Phillips, seconded by Councillor Lewis and

Resolved:

That the minutes of the meetings of the Community and Environment Board held on 17 March and 20 May 2014 be approved and adopted.

d) Resources Board – 2 June 2014

It was proposed by Councillor Moore, seconded by Councillor Winter and

Resolved:

That the minutes of the meeting of Resources Board held on 2 June 2014, together with the recommendations contained therein, be approved and adopted.

e) Area Forum (North) – 5 June 2014

It was proposed by Councillor Butcher, seconded by Councillor Winter and

Resolved:

That, subject to the inclusion of Councillor May in the list of apologies for the meeting, the notes of the meeting of Area Forum (North) held on 2 June 2014 be approved and adopted.

f) Scrutiny Board – 9 June 2014

It was proposed by Councillor Pickard, seconded by Councillor Morson and

Resolved:

That the minutes of the meeting of the Scrutiny Board held on 9 June 2014, be approved and adopted.

g) Area Forum (East) – 10 June 2014

It was proposed by Councillor N Dirveiks, seconded by Councillor Forwood and

Resolved:

That the notes of the meeting of Area Forum (East) held on 10 June 2014 be approved and adopted.

h) Area Forum (West) – 12 June 2014

It was proposed by Councillor B Moss, seconded by Councillor Lewis and

Resolved:

That the notes of the meeting of Area Forum (West) held on 12 June 2014 be approved and adopted.

i) Executive Board – 14 May and 17 June 2014

(i) Minute No 10b – Birmingham Airport Consultative Committee

It was proposed by Councillor M Stanley seconded by Councillor Smith and

Resolved:

That Councillors Ferro, Phillips and Sherratt be appointed as the Council's representatives on the Birmingham Airport Consultative Committee.

(ii) Minute No 20 – High Street Innovation Fund

It was proposed by Councillor M Stanley seconded by Councillor Smith by way of amendment

“That the grant be awarded subject to the following additional conditions

1 – That any publicity regarding the Visitors' Centre shall acknowledge the funding given to it by North Warwickshire Borough Council; and

2 – That the Visitors' Centre shall not be operated in any way designed to garner support for any political party.”

Upon being put to the meeting the Mayor declared the amendment to be carried.

It was then proposed by Councillor M Stanley, seconded by Councillor Moore and

Resolved:

That the minutes of the meetings of Executive Board held on 14 May and 17 June 2014, together with the recommendations contained therein as agreed and amended at (i) and (ii), be approved and adopted.

15 Notice of Motion under Standing Order No. 10

There were no Notices of Motion received under Standing Order No. 10.

16 The Common Seal

It was proposed by Councillor Sweet, seconded by Councillor Winter and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.

17 Accommodation Project

It was proposed by Councillor M Stanley, seconded by Councillor Smith and

Resolved:

That the Council places on record it's thanks to Officers, Contractors and the general public following the successful completion of the project.

Chairman of the next ensuing meeting of the Council

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

14 July 2014

Present: Councillor Butcher in the Chair.

Councillors Humphreys, Lea, Lewis, May, B Moss, Phillips, Sherratt, Simpson, Smith, A Stanley, Sweet, Turley, Watkins and Winter

Apologies for absence were received from Councillors Barber (substitute Councillor Smith) and L Dirveiks (substitute Councillor Lewis).

Councillor Hayfield was also in attendance and with the consent of the Chairman spoke on Minute No 14 Planning Applications (Application No 2013/0452 - Land adjacent to Castle Close, Coventry Road, Fillongley).

11 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Lea declared an interest in Minute No 14 Planning Applications (Application No 2014/0013 - KSD Recyled Aggregates Ltd, Lichfield Road, Curdworth, Sutton Coldfield, B76 0BB) and took no part in the discussion or voting thereon.

Councillor Watkins declared an interest in Minute No 14 Planning Applications (Application No 2014/0167 - The Depot, Station Road, Arley, Warwickshire, CV7 8FG) and took no part in the discussion or voting thereon.

Councillors Humphreys and Winter declared an interest in Minute No 14 Planning Applications (Application No 2014/0168 - Ivy Cottage, Freasley, B78 2EZ) left the meeting and took no part in the discussion or voting thereon.

12 **Minutes**

The minutes of the meetings of the Board held on 10 March, 14 April, 19 May and 16 June 2014, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

13 **Budgetary Control Report 2014/2015 – Period Ended 30 June 2014**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2014 to 30 June 2014. The 2014/2015 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

14 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

a That in respect of Application No 2014/0013 (KSD Recycled Aggregates Ltd, Lichfield Road, Curdworth, Sutton Coldfield, B76 0BB) the Council strongly objects to this proposal on the following grounds:

- 1. The site is in the Green Belt and it is not considered that there are the very special circumstances of such weight to override the presumption of refusal for this inappropriate development.**
- 2. The proposals would cause substantial harm to the setting of Dunton Hall, a grade 2 Listed Building.**
- 3. The proposal for the green waste plant would lead to an over- supply of such facilities within the Borough.**
- 4. These grounds would cause adverse environmental impacts and thus not accord with policy CS3 of the Waste Core Strategy 2013.**

b That provided the applicant first enters in to a Section 106 Agreement to provide an off-site contribution for affordable housing as set out in Appendix A to the report of the Head of Development Control, Application No 2013/0452 (Land adjacent to Castle Close, Coventry Road, Fillongley) be approved subject to conditions set out in the report and to any additional conditions required by the Highway Authority;

[Speakers Adrian White and Matthew White]

c That Application No 2014/0080 (Cherry Tree Farm, Atherstone Road, Hartshill, CV10 0TB) be approved subject to the conditions set out in the report of the Head of Development Control;

[Speakers John Lorriman and James Hammond]

- d That Application No 2014/0167 (The Depot, Station Road, Arley, Warwickshire, CV7 8FG) be approved subject to the amendment of condition 5 to read as follows

“5 No car transporters shall deliver any cars to or take any cars away from the site.”

[Speaker Ben Henry]

- e That in respect of Application No 2014/0168 (Ivy Cottage, Freasley, B78 2EZ)

i planning permission be refused for the reasons set out in the report of the Head of Development Control; and

ii the Assistant Chief Executive and Solicitor to the Council be authorised to issue an enforcement notice requiring the removal of the wall, the greenhouse, the hen house, the potting shed and the raised planting beds together with the restoration of the land to its former condition, within a period of three months.

[Speakers Peter Farmer and Richard Smith]

- f That subject to the Highway Authority having no objection, Application No 2014/0228 (1-7 (odd nos), Church Walk, Mancetter, Atherstone, CV9 1PZ) be approved subject to the conditions set out in the report of the Head of Development Control.

[Speaker John Holt]

15 **Five Year Housing Supply**

The Assistant Chief Executive and Solicitor to the Council reported on the latest information in respect of the five year housing supply.

Resolved:

That the report be noted.

16 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the

likely disclosure of exempt information as defined in Schedule 12A to the Act.

17 Breaches of Planning Control

The Head of Development Control reported on an alleged breach of planning control and the Board was asked to agree a suggested course of action.

Resolved:

That in respect of land to the rear of 125a Coleshill Road, Hartshill, the Solicitor to the Council be authorised to take legal action through the Magistrates' Court in response to the non-compliance with an extant Enforcement Notice.

D Butcher
Chairman

**Planning and Development Board
14 July 2014
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
6/2	PAP/2013/0452	Warwickshire County Council	Consultation	7/7/14
		Mr Purchase	Objection	13/7/14
		Mr Purchase	Objection	13/7/14
		Anon	Objection	14/7/14
		Petition (50 signatures)	Objection	14/7/14
		Anon	Objection	14/7/14
6/4	PAP/2014/0167	Warwickshire County Council	Consultation	8/9/14

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
PLANNING AND DEVELOPMENT BOARD**

11 August 2014

Present: Councillor Butcher in the Chair.

Councillors Barber, Davis, L Dirveiks, Lea, May, Moore, Morson, Phillips, Sherratt, Simpson, Smith, Sweet, Turley and Winter

Apologies for absence were received from Councillors Humphreys (substitute Councillor Smith), B Moss (substitute Councillor Morson), A Stanley (substitute Councillor Moore) and Watkins (substitute Councillor Davis).

Councillor Fox was also in attendance.

18 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

19 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

a That in respect of Application No 2014/0015 (Land at Hill Farm, Plough Hill Road, Galley Common, Nuneaton) Nuneaton and Bedworth Borough Council be informed that whilst the Council has no objection to the proposal, it does raise concerns about the impacts of the development as set out in the report of the Head of Development Control;

b That Application No 2014/0282 (1 Farm Lane, Grendon, Atherstone, CV9 3DR) be refused for the reasons set out in the report of the Head of Development Control;

[Speaker Ellie Jones]

c That in respect of Application No 2014/0339 (Daw Mill Colliery, Daw Mill Lane, Arley) a site visit be undertaken prior to determination; and

d That the report in respect of Application No 2014/0345 (C W Young Limited (Builders Yard), Common Lane, Corley, Coventry, Warwickshire, CV7 8AQ) be noted.

20 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2014**

The Board was informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Planning and Development Board for April to June 2014.

Resolved:

That the report be noted.

21 **Neighbourhood Plan Designation Consultation Periods**

The Assistant Chief Executive and Solicitor to the Council reported on a proposal for the time period for the formal consultation on Neighbourhood Plan Designations to be 8 weeks.

Resolved:

That the Neighbourhood Plan Designation consultation period be for 8 weeks.

D Butcher
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

8 September 2014

Present: Councillor Butcher in the Chair.

Councillors L Dirveiks, Humphreys, Lea, May, Moore, Phillips, Sherratt, Simpson, A Stanley, Sweet, Turley and Winter

Apologies for absence were received from Councillors Barber and B Moss (substitute Councillor Moore)

22 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

23 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a **That in respect of Application No: 2014/0017 (Tamworth Road/Bennetts Road South, Coventry) this Council urges Coventry City Council to meet its housing needs within its own area and particularly on brownfield land and at the highest possible densities. As a consequence this Council strongly objects to this proposal being inappropriate development in the Green Belt. In view of the City Council's work in undertaking a review of the Green Belt, the Borough Council would urge the City Council to defer determination of this application until completion of this review;**
- b **That consideration of Application No: 2014/0031 (Priory Farm Karting Circuit, Priory Farm, Robeys Lane, Alvecote, B78 1AR) be deferred;**

[Speakers Stephen Doyle, Antony Madge and Charles Graham]
- c **That Application No: 2014/0293 (The Woodlands, Watling Street, Dordon, B78 1SS) be approved subject to the addition on new condition (v) as follows and the remaining conditions to be renumbered accordingly**

“(v) All vehicle sales from the site shall be undertaken via advertisement and marketing on the internet and specifically not through the display of any signage whatsoever at the site.”

[Speaker Chris Nash]

- d That Application No: 2014/0316 (Littlebrook Farm, Birmingham Road, Ansley, CV10 9PU) be approved subject to conditions set out in the report of the Head of Development Control.**

[Speaker Anna Summat]

24 Government Consultation

The Head of Development Control reported that the Government had published a further consultation paper with a view to removing more development from the need to submit a planning application and to speed decision making. The Council was invited to submit its representations.

Resolved:

That the Head of Development Control be ask to respond to the consultation as set out in his report.

D Butcher
Chairman

**Planning and Development Board
8 September 2014
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/2	PAP/2014/0031	Councillor Cooke	Representation	28/8/14
4/3	PAP/2014/0293	Agent	Representation	3/9/14

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

21 July 2014

Present: Councillor Phillips in the Chair.

Councillors Barber, Fowler, Freer, Lewis, B Moss, Pickard, Smith and Winter.

An apology for absence was received from Councillor M Moss (Substitute Winter).

7 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Fowler declared a Non-Pecuniary interest in Minute 10 – Development of New Indoor Leisure Facilities in Coleshill by reason of being a Governor at The Coleshill School.

8 **Minutes of the Meetings of the Board held on 17 March 2014 and 20 May 2014**

The minutes of the meetings held on 17 March 2014 and 20 May 2014, copies having been previously circulated were approved as a correct record and signed by the Chairman.

9 **Budgetary Control Report 2014/2015. Period Ended 30 June 2014**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2014 to 30 June 2014.

Resolved:

That the report be noted.

10 **Development of New Indoor Leisure Facilities in Coleshill**

The Assistant Director (Leisure and Community Development) updated the Board on progress in respect of the development of new indoor leisure facilities in Coleshill.

Resolved:

That the progress being made in respect of the development of new indoor leisure facilities at The Coleshill School, be noted.

11 Recycling – Commingled Collections and Technical, Environmental and Economical Practicability (TEEP)

The Assistant Director (Streetscape) updated Members on the Waste Framework Directive and the measures which the Borough Council must now take following the publication of further advice and guidance from the government and other agencies on the implementation of national Waste Regulations as they relate to the collection of waste for recycling.

Resolved:

- a That the contents of the report be noted; and**
- b That the actions taken so far in relation to the implementation of the current kerbside recycling service and the TEEP assessment being undertaken, be endorsed.**

H Phillips
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

1 September 2014

Present: Councillor Moore in the Chair

Councillors Butcher, Davis N Dirveiks, Forwood, Humphreys, Johnston and Winter.

An apology for absence was received from Councillor Holland.

Councillor Smith was also in attendance.

20 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Moore declared a non-pecuniary interest in Minute No 32, Land Purchase at Bakers Croft, Baddesley Ensor, by reason of being personal friends of the applicants. Councillor Moore vacated the chair for this item and took no part in the discussion or voting thereon.

21 **Minutes of the Resources Board held on 2 June 2014**

The minutes of the meeting of the Board held on 2 June 2014, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

22 **Borough Care Alarm Equipment Replacement and Control Centre Equipment Modification Report**

The Assistant Director (Housing) informed Members of a funding shortfall to purchase replacement Borough Care alarm units and pendants that was likely to occur this year, and an increasingly significant issue affecting communication between certain Borough Care alarm users and the Borough Care control centre that might escalate over the coming years.

Recommendation to the Executive Board:

- a **That an increase in the 2014/15 capital alarm equipment replacement budget of £5k to £23k in order to ensure sufficient Borough Care alarms and pendants are available for current and new service users this year be approved;**
- b **That Members consider the same increase in the capital alarm equipment replacement budget in subsequent years, when considering the 2015/16 Three Year Capital programme;**

- c That an additional capital allocation of £5k to purchase additional alarm call handling equipment to resolve a technical issue affecting the communication between the control centre and some Borough Care service users, which is an unintended consequence of the modernisation of the national telephone network be approved; and
- d That a supplementary revenue estimate of £1k per annum to fund the ongoing costs of the additional alarm call handling equipment be approved.

23 Treasury Management Update Quarter 1 2014/15

The Assistant Director (Finance and Human Resources) reported on the Treasury Management activity during the first three months of 2014/15.

Resolved:

That the Treasury Management Report for the first three months of 2014/15 be noted.

24 Capital Programme 2014/15 Period 4 Update

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2014/15 Capital Programme in terms of expenditure up to the end of July 2013.

Resolved:

- a That progress made against the 2014/15 Capital Programme be noted; and
- b That virements between budget headers be approved, as set out in the report of the Assistant Director (Finance and Human Resources).

25 General Fund Budgetary Control Report 2014/15 Period Ended 31 July 2014

The Assistant Director (Finance and Human Resources) reported on revenue expenditure and income for the General Fund between 1 April 2014 and 31 July 2014. The 2014/15 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position.

Resolved:

That the report be noted.

26 Housing Revenue Account Budgetary Control Report 2014/15 Period Ended 31 July 2014

The Assistant Director (Finance and Human Resources) reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 31 July 2014.

Resolved:

That the report be noted.

27 A Review of the Effectiveness of Internal Audit 2013-14

The Deputy Chief Executive sought Members' consideration of the annual review of the effectiveness of the system of Internal Audit.

Resolved:

a That the findings of the annual review of the effectiveness of the system of internal audit for 2013-14 be noted; and

b That it be noted that the system of internal audit is operating effectively and can be relied upon as reflected in the Annual Governance Statement for 2013-14.

28 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April-March 2014

The Chief Executive and the Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April 2013 to June 2014.

Resolved:

That the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April 2013 to June 2014 be noted.

29 Internal Audit – Performance for First Quarter 2014-15

The Deputy Chief Executive reported on the progress of the Council's Internal Audit function against the agreed plan of work for the year.

Resolved:

That the report be noted.

30 Minutes of the Housing Sub-Committee held on 1 September 2014

The minutes of the Housing Sub-Committee held on 1 September 2014 were received and noted.

31 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

[Councillor N Dirveiks in the Chair]

32 Land Purchase Bakers Croft, Baddesley Ensor

The Assistant Director (Housing) detailed a request that had been received to purchase a piece of land in the Council's ownership at Bakers Croft, Baddesley Ensor that had been subject to a lease since 2001.

Recommended:

- a That the land shown at Appendix A to the report of the Assistant Director (Housing) be declared surplus to requirements on the grounds that it is of no practical purpose; and**
- b That the land shown at Appendix A to the report of the Assistant Director (Housing) be sold at the value recommended by the Council's Valuer.**

J Moore
Chairman

**Notes of the Area Forum North Meeting held at Warton Nethersole's C of E
Primary, Maypole Road, Warton
on Thursday, 4 September 2014**

Present:

Councillor Butcher in the Chair. Councillors Humphreys, May, Moore, Morson, M Stanley, Y Stanley, Sweet and Winter.

In Attendance:

Emma Humphreys – North Warwickshire Borough Council, Nick Darwen – Warwickshire County Council, PC Leon Carter and PCSO Liz Udall – Warwickshire Police, Michael Osborne – North Warwickshire North Crime Ambassador, Bill Whitmore – Dordon Parish Council, Geoff Taylor – Baddesley Ensor, Baxterley, and Bentley Parish Councils, Robert Critchley and Eleanor Pugh – Polesworth Parish Council, Ian Bates and Dave Cox – Grendon Parish Council, David Waithman – Newton Regis, Seckington and No Mans Heath Parish Council, Steve Exley – Polesworth Resident

Apologies for absence were received from Councillor A Stanley.

1 Safer Neighbourhoods

As part of the Safer Neighbourhoods update the following three priorities were agreed:

- Anti-Social Behaviour at Abbey Green Recreation Ground and Tithe Barn, Polesworth.
- Monitoring at Derek Avenue Flat Complex and Play Area, Dordon.
- Anti-Social Behaviour at Recreation Ground, Speedwell Lane, Baddesley.

2 Borough Council Update

Councillor Butcher provided an update from the Borough Council in relation to current issues:

- The works to the Council House have now been completed on time and on budget. Added to the existing services the accommodation now includes Warwickshire County Council, Police, Job Centre Plus, Connexions and Royal British Legion.
- The hubs at Baddesley and Polesworth are now in full operation.
- Upgrades to Polesworth and Dordon parks and play areas have now been completed.
- Upgrade to Polesworth Sports Centre now completed.
- Abbey Green Park now recognised as a Local Nature Reserve.

3 Future Meeting Dates

Thursday, 20 November 2014 – Shuttington & Alvecote Village Hall

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SCRUTINY BOARD

15 September 2014

Present: Councillor Pickard in the Chair

Councillors Davis, N Dirveiks, Forwood, Fox, Freer, Johnston, Lewis, May, Phillips, A Stanley, Y Stanley and Wykes.

Apologies for absence were received from Councillors Butcher (Substitute Councillor Phillips), Payne and Turley.

13 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

14 **Minutes**

The minutes of the meetings held on 7 January 2014 and 9 June 2014, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

15 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2013 – March 2014**

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets overall for April 2013 to March 2014. Contextual and comparative information was also provided to assist the Board in determining any requests for further reports on specific service areas.

Resolved:

a That the Assistant Director (Finance and Human Resources) be invited to attend a future meeting of the Scrutiny Board to provide more information about the procedure regarding payment of invoices; and

b That the report be noted.

16 **NWBC Public Face**

The Assistant Director (Corporate Services) provided, at the request of the Chair, an introduction to a proposed task and finish review into the main, corporate means the Council had of interacting with its customers and service users.

Resolved:

That a Task and Finish Group be convened to look at the effectiveness of North Talk, to comprise Councillors Davis, Freer, Lewis and Pickard. All other Members of the Council would be invited to attend.

17 Health Scrutiny Update

The Chairman of the Board gave a verbal update on Health Scrutiny.

D Pickard
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

22 September 2014

Present: Councillor Sweet in the Chair

Councillors Hayfield, Humphreys, Lewis, Moore, Morson, Phillips, Simpson and Smith

An apology for absence was received from Councillor M Stanley (substitute Councillor Lewis).

21 **Declarations of Personal or Prejudicial Interest.**

None were declared at the meeting.

22 **Minutes of the meeting of the Board held on 17 June 2014.**

The minutes of the meeting of the Board held on 17 June 2014, copies having been circulated, were approved as a correct record and signed by the Chairman.

23 **Financial Statements 2013/14**

The Deputy Chief Executive reported on the Annual Financial Statements for 2013/14 and Members were asked to agree a suggested course of action.

Resolved:

That the 2013/14 Financial Statements shown in Appendix A to the report of the Deputy Chief Executive be approved.

24 **External Auditors' Report**

The Deputy Chief Executive submitted the External Auditors' report to those charged with governance.

Matthew Elmer from PricewaterhouseCoopers was in attendance at the meeting and presented his report on which Members asked a number of questions.

Recommended:

- a That the contents of the External Auditors' report be noted; and**

- b That the Deputy Chief Executive be asked to report to a future meeting of the Board giving further information on the pensions liability.**

25 Key Corporate issues

The Chief Executive reported on the key corporate issues facing the Council in the mid-term future. He highlighted the issues to be addressed during the formulation of the 2015/16 Budget and in the run up to the 2015 Council elections.

Recommended:

That the issues raised in the report of the Chief Executive are the main areas which should be considered for potential corporate planning.

26 Financial Strategy 2015 – 2019

The Deputy Chief Executive reported on the Authority's Financial Strategy, projected forward the Authority's General Fund budgets to 2018/19, and suggested a detailed budget approach for the 2015/16 General Fund Budget.

Recommended:

- a That the Financial Strategy shown as Appendix A to the report of the Deputy Chief Executive be approved;**
- b That the General Fund budget projections for 2015/16 to 2018/19 be noted;**
- c That the budget approach, set out in section 12 of the report, be adopted; and**
- d That the Council continues to participate in the Coventry and Warwickshire Business Rate Pool.**

27 Review of Polling Districts and Polling Places

The Board was invited to approve the polling districts and polling places scheme for North Warwickshire.

Recommended:

That the existing scheme of polling districts and polling places be approved without amendment.

28 The Openness of Local Government Bodies Regulations 2014

The Assistant Chief Executive and Solicitor to the Council advised Members of the implications of the Openness of Local Government Bodies Regulations 2014 and asked Members to agree the measures necessary for the Council.

Recommended:

- a That the Council's Standing Orders be amended to allow filming, photography and audio recording at all meetings of the Council;**
- b That, subject a reference that the Policy also applies to Members, the Policy attached to the report of the Assistant Chief Executive and Solicitor to the Council on filming, photography and audio recording be adopted;**
- c That Officers examine the costs of implementing live streaming of Council meetings and report back; and**
- d That the procedures regarding recording of Officers' decision detailed in the report be adopted.**

29 HS2 Property Consultation 2014

The Assistant Chief Executive and Solicitor to the Council advised Members of the latest consultation on measures to compensate those affected by the HS2 project and sought endorsement of a draft response.

Recommended:

That the consultation response attached to the report of the Assistant Chief Executive and Solicitor to the Council be endorsed.

30 Core Strategy Adoption

The report in respect of this matter was withdrawn.

31 Borough Care Alarm Equipment Replacement and Control Centre Equipment Modification Report

The Assistant Director (Housing) requested Members to consider the funding shortfall to purchase replacement Borough Care alarm units and pendants that was expected to occur this year and in future years.

Recommended:

- a That an increase in the 2014/15 capital alarm equipment replacement budget by £5K to £23K in order to ensure sufficient Borough Care alarms and pendants are available for current and new service users this year be approved;
- b That the same increase be made in the capital alarm equipment replacement budget in subsequent years, when considering the 2015/16 Three Year Capital programme;
- c That an additional capital allocation of £5K to purchase additional alarm call handling equipment to resolve a technical issue affecting the communication between the control centre and some Borough Care service users, which is an unintended consequence of the modernisation of the national telephone network be approved; and
- d That a supplementary revenue estimate of £1K per annum to fund the ongoing costs of the additional alarm call handling equipment be approved.

32 Broadband Match Funding

The report asks the Board to decide if the Council will provide additional match funding for investment in improving the Broadband infrastructure in the Borough as part of CSW Broadband project.

Recommended:

That consideration of the matter be deferred and a further report be submitted to a future meeting of the Board.

33 Budgetary Control Report 2014/15 - Period Ended 31 August 2014

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2014 to 31 August 2014. The 2014/2015 budget and the actual position for the period, compared with the estimate at that date, was given, together with an estimate of the out-turn position for services reporting to this Board.

Resolved:

That the report be noted.

34 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets – April 2014 to June 2014

The Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Executive Board for April to June 2014.

Resolved:

That the report be noted.

35 Minutes of the meeting of the Safer Communities Sub-Committee held on 31 July 2014

The minutes of the meeting of the Safer Communities Sub-Committee held on 31 July 2014 were received and noted.

36 Minutes of the meetings of the Special Sub-Group held on 21 July, 18 August and 15 September 2014

The minutes of the meetings of the Special Sub-Group held on 21 July, 18 August and 15 September 2014 were received and noted.

37 Minutes of the meeting of the Local Development Framework Sub-Committee held on 7 August 2014

The minutes of the meeting of the Local Development Framework Sub-Committee held on 7 August 2014 were received and noted.

Chairman