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Chief Executive

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**This matter is being dealt with by
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Your ref :

Our ref : DH/JHB C7 (dh4)

Date : 1 October 2014

To: All Members of the Council

Dear Sir / Madam

Full Council – Thursday 9 October 2014

You are hereby summoned to attend an extraordinary meeting of the Council, to be held in the Council Chamber, the Council House, South Street, Atherstone, on Thursday 9 October 2014. The meeting will commence at 7.00pm or upon conclusion of the Executive Board to be held earlier in the evening, which ever is the later.

The following business will be transacted:

1. Evacuation Procedure
2. Apologies for absence/Members away on official Council business.
3. Disclosable Pecuniary and Non-Pecuniary Interests.
4. To receive and consider the minutes of the meeting of the Executive Board held on Thursday 9 October 2014 – to be circulated at the meeting

Yours faithfully

Chief Executive