

AGENDA

and

MINUTES of BOARDS and COMMITTEES

**to be considered
at the meeting of the Council
to be held at**

**THE COUNCIL HOUSE
ATHERSTONE**

on

10 DECEMBER 2014

at

6.30pm

Jerry Hutchinson LLB MBA Solicitor
Chief Executive
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Atherstone
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This matter is being dealt with by
Mr D Harris
Direct Dial : (01827) 719222

Your ref :

Our ref : DH/JB C7

Date : 2 December 2014

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone, on Wednesday 10 December 2014 at 6.30pm. Members are invited to join the Mayor for prayers led by the Reverend Mike Harris, Vicar of St Editha's Church, Amington, prior to the commencement of business.

After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):
“That the minutes of the Meetings of the Council held on 1 October and 9 October 2014 be approved as a correct record.”
- 5 To receive the Mayor's announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.

- 7 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:
- a **Area Forum West** - 2 October and 27 November 2014 (Pages 78 - 79).
 - b **Licensing Committee** – 6 October 2014 (Pages 80 - 81).
 - c **Planning and Development Board** – 13 October and 10 November 2014 (Pages 82 - 92).
 - d **Community and Environment Board** – 20 October 2014 (Pages 93 - 96).
 - e **Resources Board** - 17 November 2014 (Pages 97 – 104).
 - f **Area Forum North** – 20 November 2014 (Page 105).
 - g **Executive Board** – 24 November 2014 (Pages 106 - 109).
 - h **Scrutiny Board** – 1 December 2014 (Pages 110 - 111).
- 8 To receive and consider any Notice of Motion under with Standing Order No. 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

Chief Executive

**MINUTES OF THE MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE COUNCIL
HOUSE, SOUTH STREET, ATHERSTONE ON
WEDNESDAY 1 OCTOBER 2014**

Present: Councillor Sweet in the Chair.

Councillors Barber, Butcher, Davis, L Dirveiks, N Dirveiks, Ferro, Forwood, Fowler, Fox, Freer, Hayfield, Humphreys, Johnston, Lewis, May, Moore, Morson, B Moss, M Moss, Payne, Phillips, Pickard, Sherratt, Smith, A Stanley, M Stanley, Y Stanley, Turley, Watkins, Winter and Wykes.

Apologies for absence were received from Councillors Holland, Lea and Simpson.

Before the commencement of business the Mayoress, Annette Sweet, led the Council in Prayer.

18 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

19 Minutes

The minutes of the meeting of the Council held on 25 June 2014 were approved as a correct record and signed by the Mayor.

20 Mayor's Announcements

The following announcements were made

- the Mayor made a presentation to Julia Baxter in recognition of her service to the Council;
- Councillor B Moss paid tribute to Margaret Walker a former Council employee who had died recently;
- the Mayor reported on the North Warwickshire Community Awards 2014 event held to recognise the work of volunteers in the Borough;
- the Mayor reported on his attendance at the opening on the new Arley Primary School;
- the Mayor reported on a charity golf day organised by Bosworth Plastics at Oakridge Golf Course that had raised £1050 for his charities; and
- the Mayor reminded Members of the Executive Board and Full Council meeting to be held on Thursday 9 October 2014 to consider adopting the Core Strategy.

21 Questions Pursuant to Standing Order No. 7

There were no questions received pursuant to Standing Order No 7.

22 Minutes of Boards/Committees

a) **Planning and Development Board** – 14 July, 11 August and 8 September 2014

It was proposed by Councillor Butcher, seconded by Councillor Winter and

Resolved:

That the minutes of the meetings of the Planning and Development Board held on 14 July, 11 August and 8 September 2014.

b) **Community and Environment Board** – 21 July 2014

It was proposed by Councillor Phillips, seconded by Councillor Lewis and

Resolved:

That the minutes of the meeting of the Community and Environment Board held on 21 July 2014 be approved and adopted.

c) **Resources Board** – 1 September 2014

It was proposed by Councillor Moore, seconded by Councillor Winter and

Resolved:

That the minutes of the meeting of Resources Board held on 1 September 2014, together with the recommendation contained therein, be approved and adopted.

d) **Area Forum (North)** – 4 September 2014

It was proposed by Councillor Butcher, seconded by Councillor Winter and

Resolved:

That the notes of the meeting of Area Forum (North) held on 4 September 2014 be approved and adopted.

e) **Area Forum (East)** – 11 September 2014

It was proposed by Councillor L Dirveiks, seconded by Councillor Pickard and

Resolved:

That the notes of the meeting of Area Forum (East) held on 11 September 2014 be approved and adopted.

f) Scrutiny Board – 15 September 2014

It was proposed by Councillor Pickard, seconded by Councillor Y Stanley and

Resolved:

That the minutes of the meeting of the Scrutiny Board held on 15 September 2014, be approved and adopted.

g) Area Forum (South) – 18 September 2014

It was proposed by Councillor Sherratt, seconded by Councillor Fowler and

Resolved:

That the notes of the meeting of Area Forum (South) held on 18 September 2014 be approved and adopted.

h) Executive Board – 22 September 2014

It was proposed by Councillor M Stanley, seconded by Councillor Phillips and

Resolved:

That the minutes of the meeting of Executive Board held on 22 September 2014, together with the recommendations contained therein, be approved and adopted.

23 Notice of Motion under Standing Order No. 10

There were no Notices of Motion received under Standing Order No. 10.

24 The Common Seal

It was proposed by Councillor Sweet, seconded by Councillor Winter and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.

Chairman of the next ensuing meeting of the Council

**MINUTES OF THE EXTRAORDINARY MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE
COUNCIL HOUSE, ATHERSTONE ON
THURSDAY 9 OCTOBER 2014**

Present: Councillor Sweet in the Chair.

Councillors Butcher, Davis, N Dirveiks, Ferro, Forwood, Fowler, Fox, Hayfield, Humphreys, Lewis, May, Moore, Morson, B Moss, M Moss, Payne, Pickard, Sherratt, Smith, A Stanley, M Stanley, Y Stanley, Turley, Winter and Wykes.

Apologies for absence were received from Councillors L Dirveiks, Freer, Holland, Johnston, Phillips, Simpson and Watkins

25 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

26 Minutes of the meeting of the Executive Board held on 9 October 2014

The minutes of the meeting of the Executive Board held on 9 October 2014 were circulated at the meeting. At this point the Mayor suspended procedural Standing Orders to allow Officers to speak on the adoption of the Core strategy.

It was then proposed by Councillor M Stanley, seconded by Councillor Smith and

Resolved

That the minutes of the meeting of the Executive Board held on 9 October 2014, together with the recommendation contained therein, be approved and adopted.

Chairman of the next ensuing meeting of the Council

**Notes of the meeting of Area Forum West
Piccadilly Community Centre, Perryman Drive, Piccadilly,
Thursday 2 October 2014**

Present: Borough Councillor M Moss in the Chair. Borough Councillors Lewis, B Moss and Payne.

In attendance: J Price -North Warwickshire Borough Council. N Darwen - Warwickshire County Council. PC Newton and Hood and PCSO Owen - Warwickshire Police. M Weatherley, A Vaughton, and P Ross – Curdworth Parish Council. B Woollaston – Nether Whitacre Parish Council. T Hardman – NW Neighbourhood Watch, N Robinson and D McKenzie – Residents. J Rowland – Middleton Parish Council. J and I Thomas and J Rawlins – Piccadilly Community Association.

Apologies: Councillors Holland, Phillips and Simpson. County and Borough Councillor Lea. S Turner – Resident. C Algar – Neighbourhood Watch. W Rees and G Keegan – Water Orton Parish Council. A Rimmer – Curdworth Parish Council.

1 Safer Neighbourhoods

The following two Safer Neighbourhood priorities were agreed.

- Parking and road safety issues at Kingsbury Primary School.
- Parking and road safety issues at Hurley Primary School.

Other concerns raised were;

- Off road motorbikes and jeeps on MOD land at Wood End;
- Update on the repair of CCTV camera situated at Water Orton Station.

2 “Have Your Say” Questions and Issues

The following issues were raised.

- Blocked drains outside shops at Jubilee Court, Kingsbury (photo’s provided). NWBC to carry out necessary works to clear the blockage.
- Damaged carriageway surface and faulty illuminated speed sign at Coventry Road, Kingsbury. WCC raised defect notices for works to be carried out.
- Concerns were raised about the safety of road junctions at A446/Coppice Lane and A4091/Church Lane, Middleton. Also flooding issues at Crowberry Lane ford, Middleton. A response was provided by WCC.
- Overgrown hedges on A4091, Middleton and A4097, Curdworth. WCC to investigate responsibility for hedge cutting.

Chairman

**Notes of the meeting of Area Forum West
Kingsbury Methodist Church Hall, Barlow Court, Kingsbury
Thursday 27 November 2014**

Present: County Councillor Lea in the Chair. Borough Councillors Holland, Lewis, B Moss, M Moss, Payne and Phillips.

In attendance: J Price, R Beggs and S Maxey - North Warwickshire Borough Council. N Darwen, P Hooper, N Minns, C Cresswell - Warwickshire County Council. PCSO's Beale and Owen - Warwickshire Police. P Ross, and A Rimmer – Curdworth Parish Council. J Warren, plus 2 others – Water Orton HS2 Action Group. L Davies, S Kelley, W Rees and C Chown – Water Orton Parish Council. D Reilly – Lea Marston Parish Council. R Bryant, J Ward, M Wright, J McNally, P Turner, N Mansell, S Mansell, B Turner, D Simpson and S Turner – residents. M Clarke on behalf of D Byles. C Ayassamy – Kingsbury Parish Council. J and I Thomas – Piccadilly Community Association. D Smith – Coleshill Town Council. B Woollaston – Nether Whitacre Parish Council. T Hardman and C Algar – NWNHW.

Apologies: Councillor Simpson. A Vaughton and M Weatherley – Curdworth Parish Council. J Rowland – Middleton Parish Council.

1 Safer Neighbourhoods

The following three Safer Neighbourhood priorities were agreed.

- Speeding Station Road / Coton Road, Whitacre Heath.
- Nuisance parking at Old Kingsbury / Kingsbury Road, Marston.
- Nuisance parking at Barlow Court / Tamworth Road, Kingsbury.

Although not taken on as a priority it was agreed that enforcement of HGV weight limits through Lea Marston be looked into.

2 HS2 Phase Two Update

Due to representatives of HS2 Ltd being delayed in heavy traffic it was not possible to receive the presentation at the meeting. It was agreed that a further meeting be re-arranged in January 2015. However, Nigel Minns, Warwickshire County Council, Head of Service for Education updated the meeting on the situation regarding the possible re-siting of Water Orton Primary School should it be affected by the confirmed route of HS2.

3 “Have Your Say” Questions and Issues

The following issues were raised.

- Request for the planned resurfacing works at Coventry Road, Kingsbury be brought forward. **Action:** WCC to make a request to the Highways department.
- Increased road surface noise from resurfacing works on Tamworth Road (A51), Kingsbury. A request was made for a quieter surface.

4 Future Meeting Dates

The 2015 meeting dates were noted. Venues to be confirmed.

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE LICENSING COMMITTEE

6 October 2014

Present: Councillor Ferro in the Chair

Councillors Butcher, Davis, Forwood, Freer, Lewis, Moore, M Moss, Sherratt, Y Stanley and Wykes.

Apologies for absence were received from Councillors Holland, Payne, A Stanley (Substitute Councillor Moore) and Watkins.

Councillor Humphreys was also in attendance.

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

2 **Public Participation**

Kevin Rowland and Martin Walker of Star Cars spoke in support of the Private Hire Operator Conditions that were to be considered under Agenda Item No 7 for adoption by the Licensing Committee.

3 **Minutes**

The minutes of the meeting of the Committee held on 27 January 2014, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

4 **Pet Animals Act 1951, Animal Boarding Establishments Act 1963, Riding Establishments Acts 1964 and 1970, Breeding of Dogs Act 1973, Dangerous Wild Animals Act 1976**

The Assistant Chief Executive and Solicitor to the Council asked the Committee to consider adopting a revised scale of fees for the licensing of certain animal related premises following a recent review of the fees.

Resolved:

That the revised fee structure for the granting of animal premises licences set out in paragraph 3.8 of the report of the Assistant Chief Executive and Solicitor to the Council be agreed.

5 Local Government (Miscellaneous Provisions) Act 1976 – Private Hire Operator Conditions

The Assistant Chief Executive and Solicitor to the Council asked the Committee to consider adopting conditions in respect of private hire operator licences.

Recommended:

That the Private Hire Operator Conditions, as set out in Appendix A to the report of the Assistant Chief Executive and Solicitor to the Council, be adopted.

6 Budgetary Control Report 2014/15 Period Ended 31 August 2014.

The Assistant Director (Finance and Human Resources) reported on revenue expenditure and income for the period from 1 April 2014 to 31 August 2014. The 2014/15 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services report to the Committee.

Resolved:

That the report be noted.

Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
PLANNING AND DEVELOPMENT BOARD**

13 October 2014

Present: Councillor Butcher in the Chair.

Councillors N Dirveiks, Humphreys, Lea, May, B Moss, Phillips, Sherratt, A Stanley, Sweet, Turley, Watkins and Winter.

Apologies for absence were received from Councillors Barber, L Dirveiks (substitute Councillor N Dirveiks) and Simpson.

Councillor Smith was also in attendance.

25 Disclosable Pecuniary and Non-Pecuniary Interests

Councillors Humphreys and Winter declared an interest in Minute No 28 Planning Applications (Application No 2014/0374 - Ivy Cottage, Freasley, B78 2EZ) left the meeting and took no part in the discussion or voting thereon.

26 Minutes

The minutes of the meetings of the Board held on 14 July, 11 August and 8 September 2014, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

27 Budgetary Control Report 2014/2015 – Period Ended 30 September 2014

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2014 to 30 September 2014. The 2014/2015 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

28 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a** That provided the applicant first enters in to a Section 106 Agreement to secure the financial contribution for the provision of affordable housing, Application No: 2014/0131 (Land adjacent to 4, Church Lane, Shuttington) be approved subject to conditions set out in the report of the Head of Development Control;
- b** That provided the applicant first enters in to a Section 106 Agreement relating to the provision of an off-site affordable housing contribution as set out in the report of the Head of Development Control together with clauses to ensure remediation of the land adjoining the redevelopment, and subject to the conditions set out in the report, the Council is minded to support Application No 2014/0345 (C W Young Limited (Builders Yard), Common Lane, Corley, Coventry, Warwickshire, CV7 8AQ) and therefore refers the case to the Secretary of State under the 2009 Direction, to see if he wishes to determine the matter himself;

[Speaker James Cassidy]

- c** That Application No 2014/0374 (Ivy Cottage, Freasley Common, Freasley, B78 2EZ) be refused for the reasons set out in the report of the Head of Development Control;

[Speaker Ellie Jones]

- d** That in respect of Application No 2014/0374 (Ivy Cottage, Freasley Common, Freasley, B78 2EZ) the Assistant Chief Executive and Solicitor to the Council be authorised to issue an enforcement notice requiring alterations to the stable building such that it accords with the approved plans and that the compliance period be six months; and
- e** That the report in respect of Application No 2014/0483 (Land East Of Grendon House Farm, Warton Lane, Grendon) be noted and that Members visit the site and its surrounding area prior to the determination.

29 Tree Preservation Order

The Assistant Chief Executive and Solicitor to the Council reported on the latest information in respect of the five year housing supply.

Resolved:

That the Solicitor to the Council be authorised to commence work on making a Tree Preservation Order in respect of an oak and a yew tree at Blytheways, Blythe Road, Coleshill.

30 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.

31 Breaches of Planning Control

The Head of Development Control reported on an alleged breach of planning control and the Board was asked to agree a suggested course of action.

Resolved:

That in respect of Land at Archers Hill Farm, Waste Lane, Grendon, the Solicitor to the Council be authorised to issue an Enforcement Notice requiring the cessation of the unauthorised storage of engineering/surfacing materials; storage of heavy goods vehicles; storage of items of plant; portable offices and containers; together with the breaking up and removal of the hardstanding and reinstatement of the land and that the compliance period be six months.

D Butcher
Chairman

**Planning and Development Board
13 October 2014
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
6/1	PAP/2014/0131	Mr Jones	Objection	10/10/14
6/2	PAP/2014/0345	Corley Parish Council	Representation	10/10/14
6/2	PAP/2014/0345	Cassidy Group	Information	10/10/14
6/2	PAP/2014/0345	Cassidy Group	Email	07/10/14

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

10 November 2014

Present: Councillor Butcher in the Chair.

Councillors Barber, L Dirveiks, Humphreys, Lea, May, Morson, B Moss, Phillips, Sherratt, Simpson, Sweet, Turley and Winter

Apologies for absence were received from Councillors A Stanley (substitute Councillor Morson) and Councillor Watkins.

Councillors Davis and N Dirveiks were also in attendance.

32 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillors Lea and Morson declared an interest in Minute No 33 Planning Applications (Application No 2014/0021 - Mancetter Quarry, Quarry Lane, Mancetter and Application No 2014/0024 - Coleshill Quarry, Gorse Lane, Coleshill, B46 1JU) and took no part in the discussion or voting thereon.

Councillor May declared an interest in Minute No 33 Planning Applications (Applications No 2014/0540 and 2014/0542 - Land at Durnos Nurseries, Old Holly Lane, Atherstone, CV9 2HD) and took no part in the discussion or voting thereon.

33 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a **That provided the applicant first enters in to a Section 106 Agreement to restrict the use of the adjoining land, Application No 2014/0031 (Priory Farm Karting Circuit, Priory Farm, Robeys Lane, Alvecote, B78 1AR) be approved subject to conditions set out in the report of the Head of Development Control;**

[Speakers Cllr Madge, Cllr Doyle and John Hodgetts]

- b **That in respect of**

- **Application No 2014/0446 (Land North Of Manor Barns, Newton Lane, Austrey)**

- **Application No 2014/0433 (Land Adjacent And Rear Of Manor Croft, Newton Lane, Austrey)**
- **Application No 2014/0302 (Land Adjacent The Headlands, Warton Lane, Austrey)**
- **Application No 2014/0301 (Land South of Pumping Station, Warton Lane, Austrey)**
- **Application No 2014/0157 (Applegarth and The Croft, Norton Hill, Austrey)**
- **Application No 2014/0399 (4, Warton Lane, Austrey, Atherstone, CV9 3EJ)**
- **Application No 2014/0569 (Crisps Farm, Church Lane, Austrey)**

the Board visits these site ahead of considering a determination report in respect of the applications;

[Speakers Anne Wilde, Christopher Timothy, Wendy Wiggan, Jean Angus, David Hanks, Alexander Southern, Ray Evans, Russell Crow, Dr Cathryn Jacob]

- c That in respect of Application No 2014/0021 (Mancetter Quarry, Quarry Lane, Mancetter) the County Council be informed that notwithstanding this Council's continued concerns about the traffic and amenity impacts arising from the operation of this quarry, this Council reluctantly has no objection to this proposal. However it formally requests the County Council to establish whether the applicant is prepared to review the existing operating conditions over time as the extraction period nears completion;**
- d That in respect of Application No 2014/0024 (Coleshill Quarry, Gorse Lane, Coleshill, B46 1JU) this Council has no objection but the County Council should satisfy itself that restoration of the quarry is continuing at a reasonable pace with a view to completion shortly after 2018;**
- e That it be noted that Applications No 2010/0462 and 2011/0014 (Beech House, Market Street, Atherstone), Application No 2012/0514 (The Former Telephone Exchange, North Street, Atherstone), Applications No 2012/ 0515 and 2012/0521 (Land at Old Bank Gardens the rear of 94, 96 and 98 Long Street, Atherstone), Application No 2012/0517 (Land at the rear of 108 Long Street, Atherstone) had been withdrawn;**

- f That Application No 2014/0413 (Barclay House, Kingsbury Road, Curdworth, B76 9EE) be refused for the following reason

“It is considered that the proposed service would add to the traffic generation arising from the approved use such that there would be an adverse impact on an already well used and busy road to the detriment of safety on that highway and to the potential for on-street car parking. This would not accord with saved policies ENV11 and ENV14 of the North Warwickshire Local Plan 2006 nor Policy NW10 of the North Warwickshire Core Strategy 2014”.

- g That Application No 2014/0483 (Land East Of Grendon House Farm, Warton Lane, Grendon) be approved and the Head of Development Control be given delegated authority to approve the detail of the conditions to be attached to the permission;

[Speaker Phil Holdcroft]

- h That the report in respect of Application No 2014/0520 (Land North of, Eastlang Road, Fillongley) be noted and the Board undertakes a site visit prior to determination; and

- i That the report in respect of Applications No 2014/0540 and 2014/0542 (Land at Durnos Nurseries, Old Holly Lane, Atherstone, CV9 2HD) be noted and the Board undertakes a site visit prior to determination;

34 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2014

The Board was informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Planning and Development Board for April to September 2014.

Resolved:

That the report be noted.

35 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.

36 **Breaches of Planning Control**

The Head of Development Control reported on an alleged breach of planning control and the Board was asked to agree a suggested course of action.

Resolved:

That in respect of the Weavers Arms Public House, Nuneaton Road, Fillongley the Solicitor to the Council be authorised to issue two Enforcement Notices relating to the erection of a stage structure and a marquee structure/base. The owner/occupier is required to demolish both structures and remove the resulting materials from the land and that the compliance period is two months.

D Butcher
Chairman

**Planning and Development Board
10 November 2014
Additional Background Papers**

	Application Number	Author	Nature	Date
4	PAP/2014/0483	Note	Site Visit Note	1/11/14
		Applicant	E-mail	7/11/14
		Museum	Consultation	4/11/14
4	PAP/2014/0031	Note	Site Visit Note	23/10/14
		C Beauchamp	Objection	8/11/14
		Mr & Mrs Rolfe	Objection	3/11/14
4	PAP/2014/0301	S Duggan	Objection	6/11/14
4	PAP/2014/0302	Mr & Mrs Wiggon	Objection	4/11/14
4	PAP/2014/0157	Mr & Mrs Gilbert	Objection	2/11/14
		D Hanks	Objection	3/11/14
		10 Norton Hill	Objection	28/10/14
		Mr & Mrs Collingwood	Objection	30/10/14
		R Collingwood	Objection	30/10/14
4	PAP/2014/0399	K & T Davies	Objection	4/11/14
		K& T Davies	Objection	5/11/14
4	PAP/2014/0433	Applicant	Correspondence	4/11/14
		S Duggan	Representation	4/11/14
		D Rowse	Objection	1/11/14
4	PAP/2014/0446	Mr & Mrs Davies	Objection	3/11/14
		A Askeell	Objection	3/11/14
		M Hunt	Objection	4/11/14

	PAP/2014/0446	P Rees	Objection	3/11/14
		D Ryan	Objection	3/11/14
		Mr & Mrs Kerr	Objection	5/11/14
		Mr & Mrs Davies	Objection	4/11/14
		S Wheatcroft	Objection	7/11/14
		P Lamb	Objection	5/11/14
		Mr & Mrs Beeson	Objection	4/11/14
		S Chadbourn	Objection	4/11/14
		J Smith	Objection	31/10/14
		T Farrand	Objection	4/11/14
		Mrs Duggan	Objection	4/11/14
		R Farrand	Objection	4/11/14
		D Jenkins	Objection	5/11/14
		R Minett	Objection	5/11/14
		Mr & Mrs Davies	Objection	31/10/14
		A Turner	Objection	28/10/14
		D Fullerton	Objection	25/10/14
		D Jenkins	Objection	14/9/14
		J D Hodgkinson	Objection	6/11/14
		J H Humphreys	Objection	6/11/14
4	PAP/2014/0565	S Duggan	Support	4/11/14
		A Wilde	Support	5/11/14
		G Spenceley	Objection	7/11/14
		Warwickshire Police	Consultation	6/11/14
		D Jenkins	Support	5/11/14
		Mr & Mrs Kerr	Support	6/11/14
		Mr & Mrs Kerr	Support	6/11/14

		J & J Hodgkinson	Support	6/11/14
		J & H Humphreys	Support	6/11/14
		Austrey Residents Association	Letter	5/11/14

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

20 October 2014

Present: Councillor Phillips in the Chair.

Councillors Barber, Fowler, Freer, Lewis, B Moss, M Moss, Pickard, and Smith.

Councillor Humphreys was also in attendance.

12 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Freer declared a Non-Pecuniary interest in Minute No.18 - North Warwickshire Green Space Strategy Progress Report by reason of being a member of Atherstone Town Council.

Councillor Fowler declared Non-Pecuniary interests in Minute No. 20 – North Warwickshire LEADER Programme and Transition Fund by reason of being a member of the Local Action Group and Minute No. 21 – Development of New Indoor Leisure Facilities in Coleshill by reason of being a Governor at The Coleshill School.

13 **Minutes of the Meeting of the Board held on 21 July 2014**

The minutes of the meeting held on 21 July 2014, copy having been previously circulated were approved as a correct record and signed by the Chairman.

14 **Presentation by Frith Resource Management**

The Board received a presentation from Frith Resource Management on the Council's position with regard to the collection of recyclable materials in accordance with the Waste Framework and Directive Necessity and Practicability test.

15 **Presentation by Healthwatch Warwickshire**

The Board received a presentation on the work being undertaken by Healthwatch Warwickshire to improve the delivery of health and social care across Warwickshire.

16 Budgetary Control Report 2014/2015. Period Ended 30 September 2014

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2014 to 30 September 2014.

Resolved:

That the report be noted.

17 Health Improvement Action Plan – Update on Progress

The Assistant Director (Leisure and Community Development) updated the Board on the progress being made in respect of delivery of the actions identified in the approved three-year Health Improvement Action Plan.

Resolved:

That the progress being made in respect of delivery of the actions identified in the approved Health Improvement Action Plan (2014 to 2017), be noted.

18 North Warwickshire Green Space Strategy Progress Report

The Assistant Director (Leisure and Community Development) informed Members of progress in respect of delivery against the priorities set out in the North Warwickshire Green Space Strategy.

Resolved:

- a That progress in respect of the implementation of the provisions of Year 7 of the North Warwickshire Green Space Strategy Action Plan, be noted;**
- b That the proposed capital allocations of £30,000 to each of the Play Area Development Programme projects in Atherstone and Coleshill, as identified in section 4.6 of the report of the Assistant Director (Leisure and Community Development), be approved;**
- c That £25,000 of Section 106 funding, earmarked for green space enhancements in Atherstone, be allocated for improvement to Meadow Street Gardens; and**

Recommendation to Resources Board

- d That the Borough Council pursues an application for informal open space at Sycamore Crescent in New Arley to be dedicated as a Village Green.**

19 Leisure Facilities – 2015 / 16 Bank Holiday Closures

The Assistant Director (Leisure and Community Development) sought the Board's approval for the Bank Holiday closures of leisure facilities during 2015/16 and additionally informed Members of a partial closure of the fitness suites at Atherstone Leisure Complex and Polesworth Sports Centre in order to facilitate the replacement of fitness equipment.

Resolved:

The schedule of leisure facility closures, as set out in paragraph 4.1 of the report of the Assistant Director (Leisure and Community Development), be approved.

20 North Warwickshire LEADER Programme and Transition Fund

The Assistant Director (Leisure and Community Development) provided the Board with background information on the LEADER programme in North Warwickshire and updated Members on the "transition" activity that had taken place in 2014. The Board was also provided with a summary of the priorities in the new Local Development Strategy, which had been submitted to DEFRA for consideration to be included within the LEADER programme commencing in January 2015.

Resolved:

- a That the transition activity undertaken in 2014 be noted; and**
- b That the priorities contained within the Local Development Strategy, submitted to DEFRA as part of the application process for inclusion in the next LEADER programme (2015 to 2020), be noted.**

21 Development of New Indoor Leisure Facilities in Coleshill

The Assistant Director (Leisure and Community Development) updated the Board on progress in respect of the development of new indoor leisure facilities in Coleshill.

Resolved:

That the report be noted.

22 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2014**

Members were informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Community and Environment Board for April to June 2014.

Resolved:

That the report be noted.

H Phillips
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

17 November 2014

Present: Councillor N Dirveiks in the Chair

Councillors Davis, Humphreys, Johnston, Moore, Phillips and Winter.

Apologies for absence were received from Councillors Butcher (Substitute Councillor Phillips) and Holland.

Councillor Pickard was also in attendance.

33 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor N Dirveiks declared a non-pecuniary interest in Minute No 52, Supporting People Programme, by reason of being a member of Warwickshire County Council.

34 **Minutes of the Resources Board held on 1 September 2014**

The minutes of the meeting of the Board held on 1 September 2014, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

35 **Coleshill Leisure Centre – Site Disposal**

The Assistant Director (Streetscape) updated Members on the options available for the disposal of the current leisure centre site at Coleshill and recommended a course of action over the coming months.

Recommended:

- a That the site of the existing leisure centre at Coleshill be declared surplus to requirement from the date that the new facility at Coleshill School becomes operational; and**
- b That the proposals set out in paragraph 3 of the report of the Assistant Director (Streetscape) for the future marketing and disposal of the current leisure centre site be agreed.**

36 Revisions to Parking Places Order

The Assistant Director (Streetscape) sought Members' approval for a revised Parking Places Order and associated Schedule(s) covering all the Borough Council owned and operated off-street car parks.

Resolved:

That the revised Parking Places Order and associated Schedule(s) be approved.

37 Land at Sycamore Crescent, New Arley

The Assistant Director (Leisure and Community Development) set out a proposal for the registration of an area of informal open space at Sycamore Crescent in New Arley as a Village Green.

Recommended:

That the land comprising the informal open space at Sycamore Crescent in New Arley, as shown in Appendix A to the report of the Assistant Director (Leisure and Community Development), remain in Borough Council ownership and be registered as a Village Green.

38 Treasury Management Update

The Deputy Chief Executive reported on the Treasury Management activity for the period up to the end of October 2014.

Resolved:

That the Treasury Management Report for the period up to the end of October 2014 be noted.

39 Capital Programme – 2014/15 Update and Bids for the 2015/16 Three Year Capital Programme

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2014/15 Capital Programme in terms of expenditure up to the end of October 2014, and put forward two schemes to be considered for inclusion in the 2015/16 three year capital programme.

Resolved:

- a That the progress made against the 2014/15 Capital Programme be noted; and**

Recommendation to the Executive Board

- b That the capital scheme regarding ICT Backing Up in 2016/17 be included with the 2015/16 Three Year Capital Programme.**

40 General Fund Budgetary Control Report 2014/15 Period Ended 31 October 2014

The Assistant Director (Finance and Human Resources) reported on revenue expenditure and income for the General Fund between 1 April 2014 and 31 October 2014. The 2014/15 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position.

Resolved:

That the report be noted.

41 Housing Revenue Account Budgetary Control Report 2014/15 Period Ended 31 October 2014

The Assistant Director (Finance and Human Resources) reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 31 October 2014.

Resolved:

That the report be noted.

42 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April-September 2014

The Chief Executive and the Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April 2014 to September 2014.

Resolved:

That the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to September 2014 be noted.

43 Internal Audit – Performance for Second Quarter 2014-15

The Deputy Chief Executive reported on the progress of the Council's Internal Audit function against the agreed plan of work for the year.

Resolved:

That the report be noted.

44 CCTV in Atherstone – Annual Report

The Assistant Director (Housing) outlined progress in respect of the Council's management and operation of the Atherstone Town Centre CCTV scheme and its impact over the last 12 months in relation to the corporate priority to tackle crime and the fear of crime.

Resolved:

That the continued and positive impact of the Atherstone Town Centre CCTV scheme in tackling local crime be noted.

45 Minutes of the Housing Sub-Committee held on 6 October 2014

The minutes of the Housing Sub-Committee held on 6 October 2014 were received and noted.

46 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

47 Housing Maintenance Service – Review of Team Structure

The Assistant Director (Housing) provided the Board with information about the Maintenance Section and proposed some changes to the staff structure.

Resolved:

a That the revised staff structure for the Housing Maintenance Section be approved; and

b That the evaluated job descriptions and financial implications of the new structure as set out in the report of the Assistant Director (Housing) be agreed.

48 Cover for 24/7 Community Support Service

The Assistant Director (Housing) sought approval for a proposal for staff cover for the 24/7 Community Support Service.

Resolved:

- a That a part-time (18 hours), temporary Community Support Officer (18 months) be appointed; and**
- b That the review of the Community Support Service considers how to effectively cover the 24/7 requirements of the service from the current staffing establishment.**

49 Land at Grange Road, Hartshill

The Assistant Director (Leisure and Community Development) set out a proposal for the sale of a small parcel of land within the Recreation Ground at Grange Road in Hartshill to the owners of an adjoining property.

Recommended:

- a That the parcel of land within the Recreation Ground at Grange Road, Hartshill, and adjacent to 4 Cottage Gardens, as identified on the plan attached as Appendix A to the report of the Assistant Director (Leisure and Community Development), be declared surplus to requirements; and**
- b That the land be offered for sale to the owners of 4 Cottage Gardens, Hartshill on the terms set out in paragraph 3.3 of the report of the Assistant Director (Leisure and Community Development).**

50 Irrecoverable Local Taxation Debts

The Assistant Chief Executive (Community Services) detailed the amounts recommended for write off in accordance with the write off policy agreed by the Resources Board on 25 March 2013.

Resolved:

- a That the write off of a balance over £5,000, totalling £5,081.73, in respect of unpaid Council Tax be approved;**
- b That the write off of 5 balances over £5,000, totalling £45,798.59, in respect of unpaid Non Domestic Rates be approved;**

- c** That the write off of a balance over £5,000, totalling £6,874.15, in respect of unpaid Housing Benefit Overpayment be approved;
- d** That the write off of 37 balances under £5,000, totalling £14,482.67, in respect of unpaid Council Tax be noted;
- e** That the write off of 6 balances under £5,000, totalling £10,869.59, in respect of unpaid Non Domestic Rates be noted;
- f** That the write off of 138 balances under £5,000, totalling £52,788.77, in respect of uncollected overpaid Housing Benefit be noted;
- g** That the write off of 20 balances under £5,000, totalling £7,240.71, in respect of uncollected Former Tenant Arrears be noted;
- h** That the write back of 2 balances, totalling £155.04, in respect of overpaid Council Tax be noted;
- i** That the write back of 2 balances, totalling £18,764.93, in respect of overpaid Non Domestic Rates be noted; and
- j** That the write back of 2 balances, totalling £2,692.74, in respect of overpaid Housing Benefit be noted.

51 Council New Build Schemes

The Assistant Director (Housing) proposed a partnership approach to developing a number of affordable housing schemes in Atherstone and Mancetter.

Resolved:

- a** That the Board supports the recommendation that the Council continues to work in partnership with Waterloo Housing Group to develop affordable homes as part of a consortium in order to attract grant funding from the Homes and Communities Agency;
- b** That to support the arrangements detailed in (a) above, Contract Standing Orders relating to the requirement for competition are waived on the basis that no genuine competition can be obtained as grant funding can only be accessed, at this time, through a consortium relationship with Waterloo Housing Group;

- c That the Council redevelop its land and properties at Lister Road and Church Walk, Atherstone to provide for new affordable homes for rent;
- d That the Housing Division consider the viability of redeveloping its land at Ridge Lane to provide for affordable housing;
- e That the Council supports Waterloo's intention to develop land in Hartshill and that the Housing Division enter into negotiations to purchase some of the properties being developed for its own stock;
- f That the Housing Division considers whether any estates or schemes in its current stock would benefit from regeneration in consultation with Local Ward Members and that a report be brought to the Board in January 2015 with any proposals;
- g That the reward monies provided by the County Council to fund affordable housing in the Borough be used to fund the developments at Church Walk, Mancetter and Lister Road, Atherstone, as the sites present a number of abnormal issues; and
- h That the commuted sums from developments where an off-site contribution for affordable homes was agreed are used for schemes which the Council wants to support to ensure their delivery.

52 Supporting People Programme – Housing Related Support Budget Reduction

The Assistant Director (Housing) reported on funding for the Supporting People Programme and the implications for North Warwickshire.

Resolved:

- a That the Assistant Director (Housing) responds on behalf of the Council to the consultation; and
- b That, when the County Council has processed the feedback from the consultation and has confirmed its decision, a further report be brought back to the Board for consideration.

53 **Sundry Debtor Irrecoverable Debts**

The Assistant Director (Finance and Human Resources) advised Members of debts which were considered to be irrecoverable.

Resolved:

That the debts totalling £9,073.81 detailed in paragraph 4.4 of the report of the Assistant Director (Finance and Human Resources) be written off.

Chairman

**Notes of the Area Forum North Meeting held at Shuttington and
Alvecote Village Hall, Newton Lane, Shuttington
on Thursday, 20 November 2014**

Present:

Councillor Morson in the Chair. Councillors Butcher, Humphreys, May, and Winter. County Councillor Parsons.

In Attendance:

Robert Beggs, Mike Dittman and Amanda Tonks – North Warwickshire Borough Council, Nick Darwen – Warwickshire County Council, PC Leon Carter and PCSO Mick Harle – Warwickshire Police, Michael Osborne – North Warwickshire North Crime Ambassador, D Hanratty – Dordon Parish Council, David Waithman – Newton Regis, Seckington and No Mans Heath Parish Council, J Cooper – Shuttington Parish Council, Craig Tracey – Conservative PPC and Shuttington Parish Council, Stephen Briggs, Derek and Judith Tattersall – Alvecote Residents, Ellen Beaty, C Cherrington, C J Cherrington, Dawn Fullerton, Gill Hunt, D Jenkins, S Orton, A Passey, C Rowse, D Rowse, A Spencer-Wyatt, A C Spencer-Wyatt, J Stark and P Stark - Austrey Residents, J Turnbull and B Turnbull – Bramcote Residents, Jane Lawrence – Newton Regis Resident, Steve Exley – Polesworth Resident, Pat Fletcher, K Kovach and Lynda Kovach – Shuttington Residents, J Bonner – STOPHS2 Polesworth and Alan Leedham – Farmer.

Apologies for absence were received from Councillors Moore, A Stanley, M Stanley, Y Stanley, Sweet and Geoff Taylor (Baddesley Ensor, Baxterley and Bentley Parish Councils).

1 Safer Neighbourhoods

As part of the Safer Neighbourhoods update the following three priorities were agreed:

- Anti-Social Behaviour at Alvecote.
- Anti-Social Behaviour at WMC Car Park and Green Lane, Birchmoor.
- Anti-Social Behaviour at Abbey Green Park, Polesworth.

2 HS2 Phase Two Update

Natalie Kirkwood (Community and Stakeholder Advisor) and Terry Stafford (Community and Stakeholder Manager) gave an update on HS2 Phase 2. A decision on the confirmed route for Phase Two would not now be known until after the General Election in May 2015.

A general question and answer session ensued.

3 Future Meeting Dates

5 February, 4 June, 3 September and 19 November 2015 – venues to be confirmed.

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

24 November 2014

Present: Councillor Sweet in the Chair

Councillors Hayfield, Humphreys, Moore, Morson, Phillips, Simpson, Smith and Winter

Apologies for absence were received from Councillors Simpson and M Stanley (substitute Councillor Winter).

Councillor Forwood was also in attendance.

40 **Declarations of Personal or Prejudicial Interest**

None were declared at the meeting.

41 **Minutes of the meeting of the Board held on 22 September 2014**

The minutes of the meeting of the Board held on 22 September 2014, copies having been circulated, were approved as a correct record and signed by the Chairman.

42 **2013/14 Annual Audit Letter**

The Deputy Chief Executive submitted the 2013/14 Annual Audit Letter received from the Council's external auditors PricewaterhouseCoopers LLP.

Matthew Elmer from PricewaterhouseCoopers was in attendance at the meeting and presented his report on which Members asked a number of questions.

Recommended:

That the contents of the External Auditors' report be noted.

43 **The Local Government Pension Scheme**

The Deputy Chief Executive reported on some of the detail on the Local Government Pension Scheme operated by the Council.

Recommended:

That the report be noted.

44 Council Tax Support Grant to Parish Councils

The Deputy Chief Executive informed the Board of the Council Tax support grant allocations to Parish Councils for 2015/16.

Recommended:

- a That the grant allocation of £82,367 to Parish Councils be approved; and**
- b That future grant allocations are scaled in line with reductions in general grant funding.**

45 Council Tax Support Scheme 2015/16

The Assistant Chief Executive (Community Services) detailed the options for a Council Tax Support Scheme for 2015/16.

Recommended:

- a That the retention of an 8.5% reduction in Council Tax Support to all current working age customers, in the 2015/16 Council Tax Support Scheme be approved.**
- b That the Council Tax Support Scheme adopted for 2014/15 be updated in line with the statutory increases as notified by the Department of Work and Pensions; and**
- c That following the initial 12 month period of setting up a new business, future income projections for self-employed people will be based on the customer receiving as a minimum the equivalent of the National Minimum wage.**

46 Broadband Match Funding

The Board was asked to decide if the Council would provide additional match funding for investment in improving the Broadband infrastructure in the Borough as part of CSW Broadband project.

Recommended:

That this item be deferred and considered as part of the budget setting process.

47 High Street Innovation Fund - Coleshill

The Assistant Chief Executive and Solicitor to the Council sought the Board's approval for the grants specified in the report.

Recommended:

That the grants specified in the report of the Assistant Chief Executive and Solicitor to the Council be awarded.

48 HS2 and Business Rates

The Deputy Chief Executive informed the Board about a decision taken under the Council's urgent business procedure to commission a report on the potential impact of HS2 on business rates income.

Recommended:

That Members note the action taken.

49 Representation on Boards and Committees

The Assistant Chief Executive and Solicitor to the Council sought approval for changes to the make-up of Boards following recent Councillor changes.

Recommended:

- a That the revised representation on Boards be agreed;
and**
- b That Group Leaders confirm their nominations for
approval at Council on 10 December 2014.**

50 Economic Development

The Assistant Chief Executive and Solicitor to the Council reported on recent economic development work.

Recommended:

That the report be noted.

51 Calendar of Meetings 2015/16

The Chief Executive sought approval for a draft calendar of meetings for 2015/16.

Recommended:

The draft calendar of meetings for 2015/16 as submitted at Appendix A to the Chief Executive's report be approved.

52 Budgetary Control Report 2014/15 - Period Ended 31 October 2014

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2014 to 31 October 2014. The 2014/2015 budget and the actual position for the period, compared with the estimate at that date, was given, together with an estimate of the out-turn position for services reporting to this Board.

Resolved:

That the report be noted.

53 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets – April 2014 to September 2014

The Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Executive Board for April to September 2014.

Resolved:

That the report be noted.

54 Minutes of the meetings of the Special Sub-Group held on 20 October and 17 November 2014

The minutes of the meetings of the Special Sub-Group held on 20 October and 17 November 2014 were received and noted. The Chief Executive reported further on the devolution agenda.

Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SCRUTINY BOARD

1 December 2014

Present: Councillor Pickard in the Chair

Councillors Butcher, Davis, N Dirveiks, Forwood, Freer, Johnston, Lewis, Morson, B Moss, Smith, Turley and Wykes.

Councillor Humphreys was also in attendance.

Apologies for absence were received from Councillors May (Substitute Councillor Smith), A Stanley (Substitute Councillor Morson) and Y Stanley (Councillor B Moss).

Also in attendance for Minute No 20 and 21 were Chief Inspector Slemensek (Chief Inspector for Safer Neighbourhood Policing), Inspector Dean Reid (Warwickshire Police) and Carol Cotterill (Rural Crime Co-ordinator – North).

18 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

19 **Minutes**

The minutes of the meeting held on 15 September 2014, copy having been previously circulated, were approved as a correct record and signed by the Chairman.

20 **Making North Warwickshire A Safer Place 2013/2014**

The Chief Executive informed Members of the work of the North Warwickshire Community Safety Partnership and provided an update on progress since December 2013. Members were also asked to identify any areas for further investigation by the Board.

Resolved:

That progress with the work areas of the North Warwickshire Community Safety Partnership be noted.

21 **Warwickshire Rural Watch Progress Report**

The Chief Executive informed Members of progress with implementation of the Warwickshire Rural Watch Scheme and provided an update to the progress report received in June 2014.

Resolved:

That the progress of the Warwickshire Rural Watch scheme be noted.

22 **Process for the Payment of Creditors**

The Assistant Director (Finance and Human Resources) reported on the current process for the payment of invoices.

Resolved:

That the report be noted.

23 **Complaints and Compliments April 2014 – September 2014**

The Chief Executive provided Members with an overview of Complaints and Compliments received during April 2014 to September 2014.

Resolved:

That the report be noted.

24 **Health Scrutiny Update**

The Chairman of the Board gave a verbal update on Health Scrutiny.

25 **Task and Finish Group Update**

The Chairman of the Board gave a verbal update on the work of the Task and Finish Group in relation to North Talk.

D Pickard
Chairman