

# **AGENDA**

**and**

## **MINUTES of BOARDS and COMMITTEES**

**to be considered  
at the meeting of the Council  
to be held at**

**THE COUNCIL HOUSE  
ATHERSTONE**

**on**

**29 APRIL 2015**

**at**

**6.30pm**

**Jerry Hutchinson** LLB MBA Solicitor  
**Chief Executive**  
The Council House  
South Street  
Atherstone  
North Warwickshire CV9 1DE

**This matter is being dealt with by**  
**Mr D Harris**  
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Your ref :

Our ref : DH/JB C7

Date : 21 April 2015

**To: All Members of the Council**

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone, on Wednesday 29 April 2015 at 6.30pm. Members are invited to join the Mayor for prayers led by the Reverend Don Jones, Vicar of St Mary's, Atherstone, prior to the commencement of business.

After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):

**“That the minutes of the Meeting of the Council held on 25 February 2015 be approved as a correct record.”**

- 5 To receive the Mayor's announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.

- 7 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:
- a **Area Forum South** - 26 February 2015 (Pages 157 - 158).
  - b **Area Forum East** - 26 February 2015 (Pages 159 - 160).
  - c **Planning and Development Board** – 9 March and 13 April 2015 (Pages 161- 170 ).
  - d **Special Sub-Group** – 9 March 2015 (Pages 171 – 172) and 21 April 2015 (to follow).
  - e **Community and Environment Board** – 16 March 2015 (Pages 173 -- 176).
  - f **Housing Sub-Committee** – 20 April 2015 (to follow).
- 8 To receive and consider any Notice of Motion under with Standing Order No. 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

A handwritten signature in cursive script, appearing to read "J. Hutchinson". The signature is written in black ink on a light-colored background.

Chief Executive

**MINUTES OF THE MEETING OF THE  
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE COUNCIL  
HOUSE, SOUTH STREET, ATHERSTONE ON  
WEDNESDAY 25 FEBRUARY 2015**

Present: Councillor Sweet in the Chair.

Councillors Barber, Butcher, L Dirveiks, N Dirveiks, Ferro, Forwood, Fowler, Fox, Hayfield, Holland, Humphreys, Johnston, Lea, Lewis, May, Moore, B Moss, M Moss, Payne, Phillips, Pickard, Sherratt, Simpson, Smith, A Stanley, M Stanley, Y Stanley, Watkins and Winter.

Apologies for absence were received from Councillors Davis, Freer and Turley.

Before the commencement of business Councillor John Moore, led the Council in Prayer.

**34 Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

**35 Minutes**

The minutes of the meeting of the Council held on 10 December 2014 were approved as a correct record and signed by the Mayor.

**36 Mayor's Announcements**

The Mayor was pleased to report that Zoe's Place, one of his nominated charities, was now offering care 24/7.

**37 Questions Pursuant to Standing Order No. 7**

There were no questions received pursuant to Standing Order No 7.

**38 Minutes of Boards/Committees**

**a) Area Forum (South) – 2 December 2014**

It was proposed by Councillor Sherratt, seconded by Councillor Ferro and

**Resolved:**

**That the notes of the meeting of Area Forum (South) held on 2 December 2014 be approved and adopted.**

**b) Area Forum (East) – 11 December 2014**

It was proposed by Councillor L Dirveiks, seconded by Councillor N Dirveiks and

**Resolved:**

**That the notes of the meeting of Area Forum (East) held on 11 December 2014 be approved and adopted.**

c) **Planning and Development Board** – 15 December 2014, 12 January and 9 February 2015

It was proposed by Councillor Butcher, seconded by Councillor Winter and

**Resolved:**

**That the minutes of the meetings of the Planning and Development Board held on 15 December 2014, 12 January and 9 February 2015, together with the recommendation contained therein, be approved and adopted.**

d) **Community and Environment Board** – 19 January 2015

It was proposed by Councillor Phillips, seconded by Councillor Winter and

**Resolved:**

**That the minutes of the meeting of the Community and Environment Board held on 19 January 2015, together with the recommendations contained therein, be approved and adopted.**

e) **Area Forum (West)** – 20 January and 12 February 2015

It was proposed by Councillor M Moss, seconded by Councillor M Moss and

**Resolved:**

**That the notes of the meetings of Area Forum (West) held on 20 January and 12 February 2015 be approved and adopted.**

f) **Licensing Committee** – 26 January 2015

It was proposed by Councillor Ferro, seconded by Councillor Lewis and

**Resolved:**

**That the minutes of the meeting of the Licensing Committee held on 26 January 2015, together with the recommendations contained therein, be approved and adopted.**

**g) Resources Board – 26 January 2015**

It was proposed by Councillor Moore, seconded by Councillor Winter and

**Resolved:**

**That the minutes of the meeting of Resources Board held on 26 January 2015, together with the recommendations contained therein, be approved and adopted.**

**h) Area Forum (North) – 5 February 2015**

It was proposed by Councillor Butcher, seconded by Councillor Winter and

**Resolved:**

**That the notes of the meeting of Area Forum (North) held on 5 February 2015 be approved and adopted.**

**i) Executive Board – 10 February 2015**

In moving the minutes for the meeting Councillor M Stanley, seconded by Councillor Moore, gave notice of his alteration of the motion comprising Minute No 64 - General Fund Revenue Estimates 2015 – 2016 and Setting the Council Tax 2015 – 2016 to include for the provision of a one-off growth item of £50,000 for broadband to be set aside in an earmarked reserve for 2015/16.

The minutes as altered were received.

**(1) Minute No 57 - External Audit Plan 2014/15**

It was proposed by Councillor Simpson, seconded by Councillor May by way of amendment

**“b That the de minimis reporting level be maintained at £15,000.”**

**Upon being put to the meeting the Mayor declared that the amendment to be lost.**

**(2) Minute No 64 - General Fund Revenue Estimates 2015 – 2016 and Setting the Council Tax 2015 – 2016**

It was proposed by Councillor M Stanley, seconded by Councillor Moore

**“a That provision for a one-off growth item of £50,000 for broadband is set aside in an earmarked reserve for 2015/16;**

- b That the savings of £685,380 be approved (Appendix D);**
- c That the revised revenue estimate for 2014/15 and the revenue estimate for 2015/16 be approved (Appendix E);**
- d That the preferred Council Tax option for 2015/16 be a 0% increase on Band D;**
- e That the Deputy Chief Executive's comments on the minimum acceptable level of general reserves be noted (Appendix F);**
- f That the manpower estimate for the year 2015/16 be approved (Appendix G)."**

**Upon being put to the meeting the Mayor declared the motion as altered at i) above to be approved.**

In accordance with Standing Order No11(3) the recorded vote was as follows

**For** – Councillors Butcher, L Dirveiks, N Dirveiks, Ferro, Forwood, Fox, Lewis, Moore, B Moss, M Moss, Phillips, Pickard, A Stanley, M Stanley, Y Stanley, Sweet and Winter (17)

**Against** – Councillors Barber, Fowler, Hayfield, Holland, Humphreys, Johnston, Lea, May, Payne, Sherratt, Simpson, Smith and Watkins (13)

It was then proposed by Councillor M Stanley, seconded by Councillor Phillips and

**Resolved:**

**That the minutes of the meetings of Executive Board held on 10 February 2015, together with the recommendations contained therein as amended and agreed at (2) above and as set out in Appendix 1 hereto, be approved and adopted.**

**j) Scrutiny Board – 16 February 2015**

It was proposed by Councillor Pickard, seconded by Councillor Lewis and

**Resolved:**

**That the minutes of the meeting of the Scrutiny Board held on 16 February 2015, together with the recommendations contained therein, be approved and adopted.**

39 **Notice of Motion under Standing Order No. 10**

There were no Notices of Motion received under Standing Order No. 10.

40 **The Common Seal**

It was proposed by Councillor Sweet, seconded by Councillor Winter and

**Resolved:**

**That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.**

**Chairman of the next ensuing meeting of the Council**



**GENERAL FUND REVENUE ESTIMATES 2015/16 AND SETTING THE COUNCIL TAX 2015/16**

**The Council is recommended to resolve as follows:**

- a That provision for a one-off growth item of £50,000 for broadband is set aside in an earmarked reserve in 2015/16;
  - b That the savings of £685,380 be approved (Appendix D);
  - c That the revised revenue estimate for 2014/15 and the revenue estimate for 2015/16 be approved (Appendix E);
  - d That the preferred Council Tax option for 2015/16 be a 0% increase on Band D;
  - e That the Deputy Chief Executive's comments on the minimum acceptable level of general reserves be noted (Appendix F);
  - f That the manpower estimate for the year 2015/16 be approved (Appendix G);
- g1 That it be noted that in January 2015, the Council calculated the Council Tax Base for 2015/16:**
- a for the whole Council area as £19,686.54 (item T in the formula in section 31B of the Local Government Finance Act 1992, as amended [the "Act"]); and
  - b for dwellings in those parts of its area to which a Parish precept relates as in the attached Appendix B.
- g2 That the Council Tax Requirement for the Council's own purposes for 2015/16 (excluding Parish precepts) is £4,081,020;**
- g3 That the following amounts be calculated by the Council for the year 2015/16, in accordance with Sections 31 to 36 of the Act:-**
- a £57,222,683.10 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils,
  - b £52,260,240 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act,
  - c £4,962,443.10 being the amount by which the aggregate at g3(a) above exceeds the aggregate of g3(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year (item R in the formula in section 31B of the Act),
  - d £252.07 being the amount at g3(c) above (Item R), all divided by Item T (g1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish Councils),
  - e £881,423.10 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the attached Appendix B).

f £207.30 being the amount of g3(d) above, less the result given by dividing the amount at g3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

**g4 To note that for 2015/16, Warwickshire County Council and the Office of the Police and Crime Commissioner for Warwickshire have issued precepts to the Council, in accordance with Section 40 of the Local Government Finance Act 1992 for each of category of dwellings in the Council's area as indicated in the table below.**

**g5 That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the table below as the amounts of Council Tax for 2015/16 for each part of its area and for each of the categories of dwellings.**

Precepting Authority	Valuation Bands							
	A £	B £	C £	D £	E £	F £	G £	H £
North Warwickshire BC	138.20	161.23	184.27	207.30	253.37	299.43	345.50	414.60
Warwickshire CC	800.76	934.22	1,067.68	1,201.14	1,468.06	1,734.98	2,001.90	2,402.28
Warwickshire Police Auth.	125.49	146.40	167.32	188.23	230.06	271.89	313.72	376.47
<b>Aggregate of Council Tax Requirements</b>	<b>1,064.45</b>	<b>1,241.85</b>	<b>1,419.27</b>	<b>1,596.67</b>	<b>1,951.49</b>	<b>2,306.30</b>	<b>2,661.12</b>	<b>3,193.35</b>

**g6 The Council has determined that its relevant basic amount of Council Tax for 2015/16 is not excessive, in accordance with the principles approved under section 52ZB of the Local Government Finance Act 1992.**

Area Name	A	B	C	A	B	C
	Precept £	2014/15 Taxbase*	Band D £	Precept £	2015/16 Taxbase*	Band D £
<u>Parishes</u>						
Ansley	19,000.00	577.32	32.91	19,000.00	584.37	32.51
Arley	24,291.00	818.96	29.66	24,848.00	836.68	29.70
Astley	1,300.00	64.07	20.29	1,415.00	65.74	21.52
Atherstone	149,270.00	2,440.33	61.17	130,762.00	2,598.24	50.33
Austrey	10,400.00	382.75	27.17	10,400.00	383.02	27.15
Baddesley Ensor	41,000.00	486.70	84.24	44,700.00	487.57	91.68
Baxterley	10,889.00	120.37	90.46	11,500.00	123.30	93.27
Bentley/ Merevale	700.00	47.97	14.59	710.00	46.74	15.19
Caldecote	0.00	76.93	-	0.00	79.33	-
Coleshill	217,838.00	2,225.78	97.87	220,510.56	2,253.08	97.87
Corley	15,000.00	287.57	52.16	15,000.00	292.14	51.35
Curdworth	18,636.00	471.40	39.53	25,000.00	471.83	52.99
Dordon	23,460.00	812.87	28.86	23,460.00	824.06	28.47
Fillongley	16,210.00	627.43	25.84	15,000.00	629.25	23.84
Great Packington	0.00	54.58	-	0.00	55.02	-
Grendon	16,941.00	516.16	32.82	16,941.00	519.60	32.60
Hartshill	86,290.98	1,015.79	84.95	88,500.00	1,028.35	86.06
Kingsbury	26,517.00	2,308.23	11.49	26,978.00	2,332.32	11.57
Lea Marston	4,721.00	138.75	34.03	7,995.00	137.21	58.27
Little Packington	0.00	19.91	-	0.00	19.21	-
Mancetter	20,736.00	624.51	33.20	21,153.00	628.11	33.68
Maxstoke	4,795.00	109.05	43.97	4,826.00	112.27	42.99
Middleton	11,619.00	297.83	39.01	11,954.00	303.14	39.43
Nether Whitacre	9,497.00	430.59	22.06	10,574.00	458.13	23.08
Newton Regis/ Seckington	9,180.00	219.24	41.87	9,305.00	218.86	42.52
Over Whitacre	2,000.00	183.03	10.93	3,000.00	184.48	16.26
Polesworth	59,196.00	2,365.01	25.03	63,227.94	2,385.96	26.50
Shustoke	9,840.00	193.81	50.77	9,640.00	197.40	48.83
Shuttington	4,435.00	150.05	29.56	4,560.00	149.09	30.59
Water Orton	53,299.00	1,207.03	44.16	58,713.60	1,219.69	48.14
Wishaw	1,500.00	62.15	24.14	1,750.00	62.35	28.07
<b>Total Precept</b>	<b>868,560.98</b>	<b>19,336.17</b>		<b>881,423.10</b>	<b>19,686.54</b>	

## COUNCIL TAX CHARGES BY PRECEPTING AUTHORITY

Area Name	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	6/9 £	7/9 £	8/9 £	9/9 £	11/9 £	13/9 £	15/9 £	18/9 £
North Warwickshire Borough Council (including average Parish charge)	168.05	196.05	224.07	252.07	308.09	364.10	420.12	504.14
North Warwickshire Borough Council (excluding Parishes)	138.20	161.23	184.27	207.30	253.37	299.43	345.50	414.60
Warwickshire County Council	800.76	934.22	1,067.68	1,201.14	1,468.06	1,734.98	2,001.90	2,402.28
Warwickshire Police Authority	125.49	146.40	167.32	188.23	230.06	271.89	313.72	376.47
<b><u>Parishes</u></b>								
Ansley	21.67	25.29	28.90	32.51	39.73	46.96	54.18	65.02
Arley	19.80	23.10	26.40	29.70	36.30	42.90	49.50	59.40
Astley	14.35	16.74	19.13	21.52	26.30	31.08	35.87	43.04
Atherstone	33.55	39.15	44.74	50.33	61.51	72.70	83.88	100.66
Austrey	18.10	21.12	24.13	27.15	33.18	39.22	45.25	54.30
Baddesley Ensor	61.12	71.31	81.49	91.68	112.05	132.43	152.80	183.36
Baxterley	62.18	72.54	82.91	93.27	114.00	134.72	155.45	186.54
Bentley/ Merevale	10.13	11.81	13.50	15.19	18.57	21.94	25.32	30.38
Caldecote	-	-	-	-	-	-	-	-
Coleshill	65.25	76.12	87.00	97.87	119.62	141.37	163.12	195.74
Corley	34.23	39.94	45.64	51.35	62.76	74.17	85.58	102.70
Curdworth	35.33	41.21	47.10	52.99	64.77	76.54	88.32	105.98
Dordon	18.98	22.14	25.31	28.47	34.80	41.12	47.45	56.94
Fillongley	15.89	18.54	21.19	23.84	29.14	34.44	39.73	47.68
Great Packington	-	-	-	-	-	-	-	-
Grendon	21.73	25.36	28.98	32.60	39.84	47.09	54.33	65.20
Hartshill	57.37	66.94	76.50	86.06	105.18	124.31	143.43	172.12
Kingsbury	7.71	9.00	10.28	11.57	14.14	16.71	19.28	23.14
Lea Marston	38.85	45.32	51.80	58.27	71.22	84.17	97.12	116.54
Little Packington	-	-	-	-	-	-	-	-
Mancetter	22.45	26.20	29.94	33.68	41.16	48.65	56.13	67.36
Maxstoke	28.66	33.44	38.21	42.99	52.54	62.10	71.65	85.98
Middleton	26.29	30.67	35.05	39.43	48.19	56.95	65.72	78.86
Nether Whitacre	15.39	17.95	20.52	23.08	28.21	33.34	38.47	46.16
Newton Regis/ Seckington	28.35	33.07	37.80	42.52	51.97	61.42	70.87	85.04
Over Whitacre	10.84	12.65	14.45	16.26	19.87	23.49	27.10	32.52
Polesworth	17.67	20.61	23.56	26.50	32.39	38.28	44.17	53.00
Shustoke	32.55	37.98	43.40	48.83	59.68	70.53	81.38	97.66
Shuttington	20.39	23.79	27.19	30.59	37.39	44.19	50.98	61.18
Water Orton	32.09	37.44	42.79	48.14	58.84	69.54	80.23	96.28
Wishaw	18.71	21.83	24.95	28.07	34.31	40.55	46.78	56.14

## APPENDIX D

Savings/Additional Income included in 2015/16 figures

Board	Description	2015/16 £
C & E	A reduced DSO recharge (Additional income from the HRA)	13,000
C & E	The Horticulture DSO undertake pitch repair treatments on a more targeted basis	7,490
C & E	A move to an 8 day fortnight for road sweeping on the Amenity Cleaning service	5,890
C & E	Reduction in Carriage way sweeping weekend work on amenity cleaning service	5,000
C & E	Reduction in the Warwickshire Race Equality Partnership payment in the corporate policy budget	5,000
C & E	New Coleshill Leisure Centre - more financially efficient service delivery	3,820
C & E	Reduction on professional fees in the consultation budget	3,000
C & E	Reduction in Grants and Contributions in Sustainable Communities budget	2,860
C & E	Reduction in Corporate Subscriptions on the Public Health budget	240
P & D	Additional Planning Fee Income	25,000
P & D	Increase in Street Naming and Numbering Fees	4,130
Exec	Community Strategy - Grants and Contributions	2,500
Exec	Emergency Planning - Professional Fees	10,000
All	Reduction in Pay Award	79,630
Resources	Increase in charges to the Housing Revenue Account	46,200
Resources	Lower External Audit fees	12,680
Resources	Business rates at industrial units	10,640
Resources	Cessation of Members' superannuation scheme	9,840
Resources	Premises budgets at industrial units	6,930
Resources	Travel tokens and taxi vouchers	4,000
Resources	Lower bank charges	3,450
Resources	Members subsistence and travel allowances	2,510
Resources	Reduction in costs of Staff Lease cars	40,340
Resources	Reduction in Hours in the Corporate Services Division	37,250
Resources	Superann provision not required (0.25%)	32,470
Resources	Carrying out work on the Rent Collection system for the HRA	16,830
Resources	CRM software	10,240
Resources	Reduction in Management Team Contingency	9,000
Resources	Telephone Maintenance	6,110
Resources	Significantly reduce outgoing post	5,000
Resources	Reduce provision for corporate & service specific training	4,000
Resources	Computer Audit fees	2,920
Resources	Reduction Legal Section books	2,000
Resources	Telephone Charges	2,000
Resources	Reduction in Professional Service budgets in Information Services	2,000
Resources	Additional Legal Fee income	1,000
Resources	Reductions in essential travel allowances	330
Resources	Reduction IT books	80
Corporate	Additional Business Rates	250,000
	<b>OVERALL TOTAL</b>	<b>685,380</b>

## SUMMARY OF REVENUE REQUIREMENTS

Revised Gross Expenditure 2014/15 £	Revised Gross Income 2014/15 £	Revised Net Expenditure 2014/15 £		Gross Expenditure 2015/16 £	Gross Income 2015/16 £	Net Expenditure 2015/16 £
7,211,330	2,160,610	5,050,720	Community and Environment	7,230,840.00	2,205,810.00	5,025,030.00
854,860	672,890	181,970	Planning and Development	885,510.00	573,630.00	311,880.00
126,110	127,850	(1,740)	Licensing	124,890.00	126,640.00	(1,750.00)
19,601,030	16,184,890	3,416,140	Resources	20,282,620.00	16,700,570.00	3,582,050.00
670,640	72,980	597,660	Executive	589,180.00	4,510.00	584,670.00
12,152,400	12,152,400	-	Council Housing	12,365,290.00	12,365,290.00	-
72,720	-	72,720	Contingencies	58,990.00	-	58,990.00
16,320	-	16,320	Growth	73,230.00	-	73,230.00
-	100,000	(100,000)	Interest on Balances	-	100,000.00	(100,000.00)
-	829,770	(829,770)	Financing Adjustment	-	807,720.00	(807,720.00)
119,000	-	119,000	Revenue Contribution to Capital Outlay	119,000.00	-	119,000.00
98,210	-	98,210	Grant to Parish Councils	83,480.00	-	83,480.00
-	1,963,180	(1,963,180)	Revenue Support Grant	-	1,401,920.00	(1,401,920.00)
-	15,967,260	(15,967,260)	Business Rates	-	16,272,360.00	(16,272,360.00)
14,255,830	-	14,255,830	Business Rates - Tariff	14,528,230.00	-	14,528,230.00
-	250,000	(250,000)	Additional Business Rates	-	250,000.00	(250,000.00)
-	514,490	(514,490)	New Homes Bonus	-	703,660.00	(703,660.00)
-	44,850	(44,850)	Council Tax Freeze Grant	-	45,000.00	(45,000.00)
-	139,260	(139,260)	Surplus/Deficit on Collection Fund	-	109,040.00	(109,040.00)
<b>55,178,450</b>	<b>51,180,430</b>	<b>3,998,020</b>		<b>56,341,260.00</b>	<b>51,666,150.00</b>	<b>4,675,110.00</b>
-	14,330	(14,330)	Use of Balances	-	594,090.00	(594,090.00)
<b>55,178,450</b>	<b>51,194,760</b>	<b>3,983,690</b>		<b>56,341,260.00</b>	<b>52,260,240.00</b>	<b>4,081,020.00</b>
868,561	-	868,561	Special Items - Parish Precepts	881,423.10	-	881,423.10
<b>56,047,011</b>	<b>51,194,760</b>	<b>4,852,251</b>		<b>57,222,683.10</b>	<b>52,260,240.00</b>	<b>4,962,443.10</b>

**STATEMENT FROM THE DEPUTY CHIEF EXECUTIVE**

The Local Government Act 2003 requires the Chief Financial Officer to report on the robustness of the revenue estimates made for the budget calculations and the adequacy of the proposed financial reserves.

The information used in the preparation of the budget put forward for Members' approval tonight within the revenue budget resolution has undergone extensive and detailed analysis by;

- The Council's Management Team
- Assistant Directors and Budget holders within their areas of responsibility
- The Boards of the Council
- The Deputy Chief Executive, the Assistant Director (Finance and Human Resources) and staff within Management Accounts

The revenue estimates have been prepared within the guidelines established by the 2015 - 2019 Budget Strategy, approved by the Executive Board at its meeting in September 2014.

I am therefore convinced that the revenue estimates that are put forward for approval have been prepared upon realistic assumptions of Council service requirements and represent a robust budget.

Only identified savings have been included within the 2015/16 budget proposal being considered, with around 64% certain to be achieved. In the event that some are not achieved, due to unexpected circumstances, the Council has sufficient reserves to cover any immediate budget shortfall and manage its financial position. A robust approach will need to be taken to achieve the savings targets over the remainder of the Medium Term Financial Strategy, to enable the Council to continue to manage its financial position. Where possible, the savings should be found and included in the budget as early as possible, as this has a beneficial impact on the level of balances available.

As part of the overall process, a comprehensive risk assessment has been undertaken of the Council's financial position and it has been determined that the Council's minimum general reserve provision of £1.36 million is appropriate for the Council and that the budgetary requirement set out for 2015/16 and the forecasts for the subsequent three years, will keep the level of reserves at this minimum level.

Therefore, I am of the view that the budget proposed for 2015/16 does provide for an adequate level of reserves, and this will be maintained over the Medium Term, provided the Council adheres to its approved Medium Term Financial Strategy and deliver the required savings.

**MANPOWER BUDGET**

The Board estimates contain the effect of the following changes in employee numbers.

	<b>2014/15 Estimate (original) FTE</b>	<b>2015/16 Estimate FTE</b>
Monthly Paid	<b>349</b>	<b>360</b>
<b>Total</b>	<hr/> <b>349</b> <hr/>	<hr/> <b>360</b> <hr/>



## AREA FORUM SOUTH - NOTES

Thursday 26 February 2015, Coleshill Primary School

**Present:** Councillors Sherratt (Chair), Hayfield, Fox, Fowler & Ferro  
**In Attendance:** PC Ellen Beaty (Beat Manager),  
Robert Beggs - North Warwickshire Borough Council  
Jo Giblin – Warwickshire County Council  
Over 18 others

### 1. Welcome

Cllr Gordon Sherratt welcomed all present to the meeting.

### 2. Apologies for absence and Minutes

Apologies had been received from Cllrs Turley, Watkins & Corley Parish Council (Brett Bradford).

### 3. Safer Neighbourhoods Update

PC Ellen Beaty, Warwickshire Police and Robert Beggs North Warwickshire Borough Council presented a summary of the progress and actions that had been undertaken since the last meeting of the Forum. The full presentation can be downloaded at <http://www.warwickshire.gov.uk/northwarks-southforum>

Following discussion the priorities identified were:

- Memorial Park Coleshill - ASB issues have been raised with people driving across the green areas and causing damage, the use of recreational drugs and persons leaving excrement in the park.
- No Right Turn - Church Hill, Coleshill - It has been raised that traffic offences are being committed by way of turning right from the junction of Church Hill and High Street Coleshill
- Off Road Bikes - Birmingham Road (Woodlands) Wheeley Moor Farm  
Ongoing issues with off road motorbikes causing ASB and traffic offences on private land.

### 4. Update on the Coleshill Neighbourhood Plan

Back in 2013 residents of Coleshill were asked to complete the Neighbourhood Plan questionnaire, posted through every door in Coleshill (and available on-line).

Since the end of 2013 the steering group have been busy collating all of the information gathered, not only from the questionnaire but also the public meetings and resident visits carried out by Steering group members. They group have met with North Warwickshire Borough Council, other local Neighbourhood Plan Groups

and the Department of Communities and Local Government as well as employing our very own Town Planner!

Now that North Warwickshire's Borough Council's Core Strategy has been passed the group are able to, with our Neighbourhood Plan, tweak some of the finer details so it best represents the wants and needs of Coleshill residents. In the forthcoming months updates will be provided on the Neighbourhood plan and the consultation process, however if, in the meantime, you have anything that you would like to say please contact the steering group: CNPSG, Town Hall, High Street, Coleshill, B46 3BG. [zoe@coleshilltowncouncil.gov.uk](mailto:zoe@coleshilltowncouncil.gov.uk) 01675 463 326. Or drop in to one of our forthcoming event:

### **Coleshill Civic Society: 14th May 2014 7pm Old Market Hall**

#### **7. Questions from the Parishes**

Representatives from Over Whitacre Action group raised concerns regarding the proposed re- development of the Daw Mill Colliery site for employment use within Use Classes B1 (Business) and B2 (General Industry). A lengthy discussion took place and with both Councillors and local residents regarding the impact this change of use would have to the parishes of North Warwickshire, Councillors advised that this is an ongoing matter and they would be working closely with Planning Officers.

Maxstoke – fly Tipping issues, Councillors reiterated the need to report any incidents to North Warwickshire Borough Council:

[http://www.northwarks.gov.uk/info/200291/litter\\_flyposting\\_flytipping\\_graffiti/270/fly-tipping\\_and\\_getting\\_rid\\_of\\_tyres](http://www.northwarks.gov.uk/info/200291/litter_flyposting_flytipping_graffiti/270/fly-tipping_and_getting_rid_of_tyres)

#### **8. Next Meeting**

Thursday 25 June 2015, Maxstoke Village Hall

The forum wished Cllr Gordon Sherratt well in his retirement and for many years of contributions to Council work.

## NOTES of AREA FORUM EAST

26<sup>th</sup> February 2015

Area Forum East met 6.30pm at Hartshill Community Centre

**Present:** Borough Councillor – L Dirveiks (Chair)  
County Councillor N Dirveiks, C Clark  
Borough Councillor D Pickard

**In Attendance:** A Rigby – WCC  
PC L Baxter, PC K Stafford – Warwickshire Police  
R Jones – Office of Police & Crime Commissioner  
R Jarvis – Atherstone TC; T Hopkins, J Marshall – Mancetter PC  
G Roberts – Hartshill PC  
S Percival, M Percival, J Hedges, M Hedges, D Kearns, L Richmond,  
R Cockayne

### 1. Apologies for Absence.

K Johnston, T Wykes, T De Kretser, L Freer, D Atkin, D Clews, D Hughes

### 2. Notes and Matters Arising of the meeting held on 11<sup>th</sup> December 2014

Minutes were agreed. Matters Arising:

Bus lay-by, Hartshill. Site visit on 25 February highlighted a new option slightly further away from school gate but able to accommodate two buses at a time. All large trees would remain as would the existing footpath. Underground services need to be fully investigated. More funding required.

A5 Mancetter traffic island. Highway Agency proposing pedestrian route round island linking Harpers Lane and Carlyon Road. Currently pedestrians are walking straight across island.

T Hopkins to invite Cllr N Dirveiks to A5 cross-border Parish Council discussions.

Market Street, Atherstone. Cllr N Dirveiks to consider scheme for WCC Delegated Transport budget to fund feasibility study.

### 3. Police Update

PC L Baxter presented the Safer Neighbourhoods Team update. The following comments were made:

- Welcome to PC Kim Stafford to SNT East team
- ShopWatch scheme caught 4 shoplifters in Atherstone
- Parking problems around The Woodlands, Hartshill
- Speeding Witherley Road, Atherstone
- Oldbury Road, Hartshill – speeding, fly tipping in lay-by and inconsiderate car parking

- Speeding Nuneaton Road, Mancetter - police cannot safely carried out speed checks. More appropriate for WCC to undertake speed survey.

Three priorities were chosen:

**Priority:** - Anti-social behaviour, Meadow Road, Hartshill by tenants Derwent Housing Association

**Priority:** Anti-social behaviour, Friar's Gate / Holte Road jitty, Atherstone

**Priority:** Parking in Wakeford Close, Ridge Lane and speed checks when possible

#### **4. Introduction to Warwickshire Rural Watch Scheme**

Carol Cotterill, Rural Crime Co-ordinator (North Warwickshire, Nuneaton & Rugby) presented. Carol was appointed after North Warwickshire Community Safety Partnership successfully applied for funding from the Warwickshire Police & Crime Commissioner Grant Fund.

Carol is based at Coleshill Police Station. Carol's job involves:

- looking at rural crime incidents in villages & farms and advising police response
- promoting Neighbourhood Watch and Rural Watch
- promoting crime prevention through website and crime prevention events

For more information go to:

<http://www.warwickshireruralwatch.co.uk/>

Of particular note on the website are the Incident Log and Advice Sheets.

#### **5. Tell us your issues**

Fly-tipping at Oldbury Road, Hartshill - in public lay-by; and at Ridge Lane, near Atherstone. C Cotterill to follow up.

#### **6. Any other business**

WCC Councillor Grant Fund still open to applications.

#### **7. Suggestions for items / themes for next meeting**

Civil Parking Enforcement – From a brief discussion it appears that the scheme needs to be self-financing.

#### **8. Date of next meeting:**

Tuesday 9<sup>th</sup> June at NWBC Council Chamber

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

9 March 2015

Present: Councillor Butcher in the Chair.

Councillors Humphreys, Lea, May, Morson, B Moss, Phillips, Sherratt, Simpson, A Stanley, Sweet, Turley, Watkins and Winter

Apologies for absence were received from Councillors Barber and L Dirveiks.

Councillors Moore, Morson (substitute for Councillor L Dirveiks) and Smith were also in attendance.

#### 55 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 56 **Minutes**

The minutes of the meetings of the Board held on 15 December 2014, 12 January and 9 February 2015, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 57 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

##### **Resolved:**

- a **That Application No 2014/0399 (4, Warton Lane, Austrey, Atherstone, CV9 3EJ) be approved subject to the conditions specified in the report and that the Head of Development Control be asked to undertake further discussions with the developer/owner regarding extending the surfacing works in to the hammerhead;**
- b **That provided the applicant first enters in to a Section 106 Agreement relating to the matters detailed in the report of the Head of Development Control, Application No 2014/0569 (Crisps Farm, Church Lane, Austrey, CV9 3EE) be approved subject to the conditions set out in the report;**

**[Speaker Russell Crow]**

- c That provided the applicant first enters in to a Section 106 Agreement that addresses the provision of affordable housing and the payment of a contribution for off-site play space/open space provisions, Application No 2014/0157 (Applegarth and The Croft, Norton Hill, Austrey, Atherstone, CV9 3ED) be approved subject to the amendment of condition 16 relating to levels;

[Speakers David Hanks and Ray Evans]

- d That consideration of Application No 2014/0433 (Land Adjacent And Rear Of Manor Croft, Newton Lane, Austrey) be deferred;
- e That Application No 2014/0446 (Land North Of Manor Barns, Newton Lane, Austrey) be refused for the following reasons

“1. Policy NW2 of the North Warwickshire Core Strategy 2014 identifies Austrey as a Category 4 settlement where development is to be limited to that identified in the Core Strategy or through a Neighbourhood Plan. The proposal does not accord with this policy as the site is not one identified in the Council's Draft Pre-Submission Site Allocation Plan, nor in the emerging Draft Austrey Neighbourhood Plan. It is considered that the proposal would be inappropriate in these circumstances because of its size and because it would materially extend Austrey onto green field land on the edge of the village thus impacting adversely on its rural setting, its local character and distinctiveness.

2. The design of the proposed development in terms of its density, its built form and appearance is inappropriate to its location and setting at the edge of the village to the extent that it would not accord with policy NW12 of the North Warwickshire Core Startegy 2014, nor with section 7 of the National Planning Policy Framework 2012.”

[Speakers Jeff Humphreys and Christopher Timothy]

- f That Application No 2014/0302 (Land Adjacent The Headlands, Warton Lane, Austrey) be refused for the following reasons

“1. Policy NW2 of the North Warwickshire Core Strategy 2014 identifies Austrey as a Category 4 settlement where development is to be limited to that identified in the Core Strategy or through a Neighbourhood Plan. The proposal does not accord with this policy as the site is not one identified in the Council's Draft Pre-Submission Site

Allocation Plan, nor in the emerging Draft Austrey Neighbourhood Plan. It is considered that the proposal would be inappropriate in these circumstances because of its size and because it would materially extend Austrey onto green field land well beyond the edge of the village, thus impacting adversely on its rural setting, its local character and distinctiveness.

2. The design of the proposed development in terms of its density, its built form appearance is inappropriate to its location and setting at the edge of the village to the extent that it would not accord with policy NW12 of the North Warwickshire Core Strategy 2014, nor with section 7 of the National Planning Policy Framework 2012.”

[Speakers Wendy Wiggan and Ellie Jones]

- g That Application No 2014/0301 (Land South of Pumping Station, Warton Lane, Austrey) be refused for the following reason

“1 Policy NW2 of the North Warwickshire Core Strategy 2014 identifies Austrey as a Category 4 settlement where development is to be limited to that identified in the Core Strategy or through a Neighbourhood Plan. The proposal does not accord with this policy as the site is not one identified in the Council’s Draft Pre-Submission Site Allocation Plan, nor in the emerging Draft Austrey Neighbourhood Plan. It is considered that the proposal would be inappropriate in these circumstances because of its size and because it would materially extend Austrey onto green field land well beyond the edge of the village, thus impacting adversely on its rural setting, its local character and distinctiveness.

2 The design of the proposed development in terms of its density, its built form appearance is inappropriate to its location and setting at the edge of the village to the extent that it would not accord with policy NW12 of the North Warwickshire Core Strategy 2014, nor with section 7 of the National Planning Policy Framework 2012.”

[Stan Orton and Ellie Jones]

- h That the Council indicates that it is minded to support Application No 2013/0391 (Heart of England, Meriden Road, Fillongley, CV7 8DX) and that the Application and Conditions be the subject of a further report to the Board;

**[Speakers Judith Burrin, Howard Darling and Keith Lovegrove]**

- i That consideration of Application No 2014/0100 (The Cuckoos Rest , Whitehouse Road, Dordon, B78 1QE) be deferred;**

**[Speakers Donna Watts and Ian Ritchie]**

- j That Application No 2014/0496 (12, Walnut Close, Hartshill, CV10 0XH) be refused for the reasons set out in the report of the Head of Development Control; and**

- k That Application No 2014/0505 (Land to rear of 29-41, New Road, Water Orton, B46 1QP) be approved subject to the conditions set out in the report of Head of Development Control and the following additional condition**

**“7 Notwithstanding the plans approved under condition (2) above, the two windows in the side (east) elevation of blocks 9 and 10, shall be glazed with obscure glass and shall be maintained as such at all times.”**

**[Speakers David Rees, Susan Kelley and Debbie Farrington]**

## **58 Government Consultation Brownfield Land**

The Head of Development Control reported that the Government had invited comments on its latest suggestions for increasing the number of houses being permitted on brown-field land. Formal targets were proposed together with sanctions for non-achievement.

### **Resolved:**

**That the points raised in the report of the Head of Development Control be forwarded to the Department for Communities and Local Government.**

D Butcher  
Chairman



**Planning and Development Board  
9 March 2015  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
5/4	2013/0391	Corley Parish Council	Representation	4/3/15
		WCC Highways	Consultation	2/3/15
5/81	2014/0505	S Kelley	Objection	2/3/15
5/90	All Austrey Cases	Mrs Wilde	Objection	1/3/15
		J Hodgkinson	Representation	5/3/15
		S Orton	Representation	5/3/15
		D Greally	Representation	4/3/15
		D Rowse	Representation	9/2/15
	2014/0569	Agent	Letter	6/3/15
		Agent	Amendments	4/3/15
		Agent	E-mails	3/3/15
		Case Officer	E-mail	6/3/15
		Agent	E-mail	6/3/15
		D Key	Objection	6/3/15
	2014/0443	WCC Flood	Consultation	27/2/15
	2014/0446	Applicant	Letter	3/3/15
2014/0302	Agent	E-mail	4/3/15	
	P Yates	E-mail	2/3/15	

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

13 April 2015

Present: Councillor Butcher in the Chair.

Councillors L Dirveiks, Humphreys, May, Moore, Phillips, Sherratt, Smith, Simpson, A Stanley, Sweet, Turley and Winter

Apologies for absence were received from Councillors B Moss, Lea and Watkins.

Councillors Hayfield, Moore (substitute for Councillor B Moss), Smith (substitute for Councillor Lea) and Wykes were also in attendance.

#### 59 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Smith declared an interest in Minute No 60 Planning Applications (Application No 2015/0078 - Land West of M42, Bodymoor Heath Lane, Bodymoor Heath) and took no part in the discussion or voting thereon.

#### 60 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

##### **Resolved:**

- a **That in respect of Application No 2015/0001 (Tamworth Municipal Golf Course, Eagle Drive, Amington, Tamworth, B77 4EG) Tamworth Borough Council be informed that this Council is concerned about the impacts arising from this proposal on North Warwickshire. It should particularly explore the scope of these impacts on the local highway network in North Warwickshire; on flooding particularly in the valley of the River Anker in Polesworth and further downstream, on the visual impact of the development and on the existing local education and health facilities in North Warwickshire. The Borough Council would also ask the Tamworth Borough Council to consider increasing the density proposed here in order to reduce the likelihood of additional land being required for housing. Additionally the Borough Council would wish to see opportunities taken for adding to and improving pedestrian and cycle linkages from the development into North Warwickshire;**

- b That consideration of Application No 2014/0404 (Chapel End Social Club, 50, Coleshill Road, Hartshill, Nuneaton, CV10 0NY) be deferred for a site visit;**

**[Speaker Dr Paul Batra]**

- c That Application No 2014/0433 (Land Adjacent And Rear Of Manor Croft, Newton Lane, Austrey) be approved subject to the conditions specified in the report of the Head of Development Control;**

- d That Application No 2014/0520 (Land North of, Eastlang Road, Fillongley) be refused for the following reasons**

**“1. The site is in the green belt as defined by the Development Plan. It is considered that the proposal is inappropriate development in the green belt, as it has not been shown to the satisfaction of the Local Planning Authority that the evidence base for the housing proposal shows 'local proven needs' as required by the Development Plan. The development is not small scale and there is substantial harm here to the openness of the green belt. The proposal does not accord with Policies NW3 and NW5 of the Core Strategy for North Warwickshire 2014.”**

**[Speakers William Fowdrey, Adrian White and James Cassidy]**

- e That Application No 2014/0608 (Fox And Dogs Inn, Orton Road, Warton, Tamworth, B79 0HT) be approved subject to the conditions specified in the report of the Head of Development Control and that he be asked to arrange a meeting with the applicant to explore the issues raised by the neighbour;**

**[Speakers Mark Norris and Caroline Wright]**

- f That Application No 2015/0073 (The Plough Inn Public House, Mancetter Road, Mancetter, CV9 1NH) be approved subject to the conditions specified in the report of the Head of Development Control;**

**[Speakers Judy Vero and David Rahal]**

- g That in respect of Application No 2015/0078 (Land West of M42, Bodymoor Heath Lane, Bodymoor Heath) the Council is minded to support the proposals subject to the conditions set out in the report of the Head of Development Control, but**

**that first the planning application is referred to the Secretary of State under the 2009 Direction to see whether he wishes to determine the matter himself. If not, then planning permission be granted subject to the conditions set out in the report;**

**[Speakers Peter Hicks, James Hawkins and Richard Cobb]**

**h That Application No 2015/0100 (Recreational Field, Hurley Common, Hurley, CV9 2LR) be approved subject to the conditions specified in the report of the Head of Development Control; and**

**i That Application No 2015/0188 (Block 8-19, Block 24-36, Block 37-48, Block 54-65, Arden Forest Estate, Ridge Lane, CV10 0RF) be approved subject to the conditions specified in the report of the Head of Development Control.**

**61 Proposed Tree Preservation Order - Land at College Farm, Dingle Lane, Nether Whitacre**

The Board was invited to confirm a Tree Preservation Order made in respect of one willow tree situated at College Farm, Dingle Lane, Nether Whitacre.

**Resolved:**

**That the Tree Preservation Order made in respect of one willow tree situated at College Farm, Dingle Lane, Nether Whitacre be confirmed.**

**62 Proposed Tree Preservation Order - Land Adjacent Manor Croft, Newton Lane, Austrey**

The Board was invited to confirm a Tree Preservation Order made in respect of one ash tree situated at Manor Croft, Newton Lane, Austrey.

**Resolved:**

**That the Tree Preservation Order made in respect of one ash tree situated at Manor Croft, Newton Lane, Austrey be confirmed.**

**63 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve**

**the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

**64 Breaches of Planning Control**

The Head of Development Control reported on an alleged breach of planning control at Blabers Hall Farm, Green End Road, Fillongley and the Board was asked to agree a suggested course of action.

**Resolved:**

- a That in respect of Blabers Hall Farm, Green End Road, Fillongley, the Solicitor to the Council be authorised to issue an Enforcement Notice requiring the cessation of the unauthorised storage of civil engineering equipment, items of plant, associated materials, portable offices, containers, skips and other associated items;**
- b That the Solicitor to the Council also be authorised to issue an enforcement notice requiring the breaking up/digging up of the hardstanding and the bunding and the removal of the resulting materials from the land; and**
- c That the compliance period for both notices be six months.**

**65 Review of the Development Control Section**

The Board was invited to comment on proposals regarding the permanent structure of the Development Control Section.

**Resolved:**

**That the proposed changes to the staffing structure in the Development Control Section be agreed and referred to the Special Sub-Group for consideration.**

D Butcher  
Chairman

**Planning and Development Board  
13 April 2015  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
7/23	2014/0433	WCC Highways	Consultation	9/4/15
		Agent/Applicant	E Mail	13/4/15
4/48	2014/0520	Fillongley Parish Council	Objection	8/4/15
4/167	2015/0073	Atherstone Civic Society	Objection	12/4/15
4/180	2015/0078	Severn Trent Water	Consultation	10/4/15

## NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

9 March 2015

Present: Councillor Sweet in the Chair

Councillors Humphreys, Phillips and Smith

An apology for absence was received Councillor M Stanley.

### 1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

### 2 **Review of Flexible Working Policy and Leave Guidance and the Management of Contractors Policy**

The Sub-Group was invited to consider a review of the Flexible Working Policy and Leave Guidance and the Management of Contractors Policy.

#### **Resolved:**

- a **That the revised Flexible Working Policy and Leave Guidance be adopted; and**
- b **That the revised Management of Contractors Policy be adopted.**

### 3 **The Inclusion of Overtime in Holiday Pay**

The Assistant Director (Finance and Human Resources) reported on the background to including overtime in holiday pay and the Sub-Group was asked to agree a suggested course of action.

#### **Resolved:**

- a **That the proposal to include overtime in holiday pay, as set out in paragraph 8.1 of the report of the Assistant Director (Finance and Human Resources), be agreed; and**
- b **That the method of implementation be reviewed in 12 months time.**

**4 Reference Policy and Procedure**

The Assistant Director (Finance and Human Resources) reported on the background to the new policy on giving references for current and former employees and recommended the adoption of the Reference Policy and Procedure for the Council.

**Resolved:**

**That the Reference Policy and Procedure, attached at Appendix A to the report of the Assistant Director (Finance and Human Resources), be agreed.**

**5 Development of New Indoor Leisure Facilities in Coleshill**

The Assistant Director (Leisure and Community Development) reported on the development of the new indoor leisure facilities in Coleshill. In particular he highlighted the capital finance implications of the project.

**Resolved:**

**That the report be noted.**

**6 Local Enterprise Partnership and Joint Committee**

The Assistant Chief Executive and Solicitor to the Council reported on the progress of Local Enterprise Partnership and Joint Committee and there was a general discussion on the Combined Authorities briefing held earlier in the day.

Chairman



## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

16 March 2015

Present: Councillor Phillips in the Chair.

Councillors Barber, Fowler, Fox, Freer, Hayfield, Lewis, B Moss, M Moss, Pickard, Smith, Winter and Wykes.

#### 34 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Fowler declared a Non-Pecuniary interest in Minute 37, Financial Assistance to Outside Organisations by reason of being the Vice-Chairman of North Warwickshire Citizens Advice Bureau and Minute 39, LEADER – Outcome of Funding Application by reason of being a representative on the Local Action Group.

#### 35 **Minutes of the Meeting of the Board held on 20 January 2014.**

The minutes of the meeting held on 19 January 2015, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 36 **Financial Inclusion Activity Update.**

The Assistant Chief Executive (Community Services) provided Members with an update of the Financial Inclusion activity undertaken by the Council and some of its partners in the last twelve months. Rachel Robinson, Public Health Warwickshire, gave an update on the partnership work being undertaken to address public health issues in North Warwickshire.

**Resolved:**

**That the report be noted.**

#### 37 **Financial Assistance to Outside Organisations.**

The Assistant Director (Leisure and Community Development) detailed four requests for assistance through the provision of an annual grant; from Warwickshire Community and Voluntary Action (WCAVA) for funding towards a third year extension to its initial three-year countywide agreement, from North Warwickshire Citizens Advice Bureau (NWCAB), from Live and Local

for support towards a new countywide Key Client Agreement and from the North Warwickshire Allotments Federation.

**Resolved:**

- a That the progress made by WCAVA in its delivery of Volunteer and Third Sector Support Services (VATS Support Services) in Warwickshire be noted and that the financial assistance for a third year extension to the current countywide agreement, as identified in the main body of the report of the Assistant Director (Leisure and Community Development), be approved;**
- b That the draft Service Level Agreement with NWCAB be used as the basis for further negotiation and the proposed financial award for 2015/16 be approved and administered as indicated in the report, and that subject to the prior agreement of the Chairman and Vice-Chairman of the Board the provision for the second instalment be made; and**
- c That the work undertaken by Live and Local in assisting local promoters to deliver professional arts performances in local venues be noted and the proposed grant award towards a new countywide Key Client Agreement, be approved; and**
- d That the work undertaken by the North Warwickshire Allotments Federation be noted and that subject to the successful conclusion of negotiations in respect of the appended draft Service Level Agreement the proposed annual grant award, be approved.**

**38 North Warwickshire Green Space Strategy Progress Report.**

The Assistant Director (Leisure and Community Development) informed Members of progress in respect of delivery against the priorities set out in the North Warwickshire Green Space Strategy and presented the supporting Action Plan for Year 8 of the Strategy for approval.

**Resolved:**

- a That progress in respect of the implementation of Year 7 of the North Warwickshire Green Space Strategy be noted and that the Action Plan for Year 8 be approved;**
- b That, subject to the availability of resources within the existing revenue budget, the proposed amendment to the Management Agreement with Warwickshire Wildlife**

**Trust, to include a minimum payment for the three years to 2017/18 in respect of its management of the Local Nature Reserves, be approved;**

- c That the Piccadilly Sports Field be dedicated as a Centenary Field; and**

**Recommendation to the Executive Board**

- d That subject to both a successful external funding bid and an associated planning application, the proposal to include the project at Hurley Daw Mill Sports Ground in the 2015/16 capital programme be approved.**

**39 LEADER - Outcome of Funding Application.**

The Assistant Director (Leisure and Community Development) notified the Board of the outcome of the North Warwickshire and Hinckley and Bosworth application for funding within the new LEADER programme (2015 to 2020) and updated Members on the anticipated future of the programme.

**Resolved:**

- a That the successful outcome of the North Warwickshire and Hinckley and Bosworth application for funding within the new LEADER programme (2015 to 2020), be noted; and**
- b That the proposed delivery mechanism for the programme, and the partnership arrangements with Hinckley and Bosworth Borough Council, be noted.**

**40 Development of New Indoor Leisure Facilities in Coleshill.**

The Assistant Director (Leisure and Community Development) updated the Board on progress in respect of the development of new indoor leisure facilities in Coleshill, most particularly in respect of the capital finance implications of the project.

**Resolved:**

**That the report be noted.**

**41 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – December 2014.**

Members were informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April to December 2014.

**Resolved:**

**That the report be noted.**

42 **Notes of the North Warwickshire Financial Inclusion, Consumer Empowerment and Community Workers Forum held on 14 January 2015.**

The notes of the meeting of the North Warwickshire Financial Inclusion, Consumer Empowerment Community Workers Forum held on 14 January 2015 were received and noted.

43 **Notes of the Hub Task and Finish Group held on 15 January 2015.**

The notes of the Hub Task and Finish Group held on 15 January 2015 were received and noted.

H Phillips  
Chairman