

# **AGENDA**

**and**

## **MINUTES of BOARDS and COMMITTEES**

**to be considered  
at the meeting of the Council  
to be held at**

**THE COUNCIL HOUSE  
ATHERSTONE**

**on**

**24 JUNE 2015**

**at**

**6.30pm**

**Jerry Hutchinson** LLB MBA Solicitor  
**Chief Executive**  
The Council House  
South Street  
Atherstone  
North Warwickshire CV9 1DE

**This matter is being dealt with by**  
**Mr D Harris**  
**Direct Dial : (01827) 719222**

Switchboard : (01827) 715341  
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E Mail : davidharris@northwarks.gov.uk

Your ref :

Our ref : DH/JB C7

Date : 16 June 2015

**To: All Members of the Council**

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone, on Wednesday 24 June 2015 at 6.30pm. Members are invited to join the Mayor for prayers led by the Reverend Don Jones, Vicar of St Mary's, Atherstone, prior to the commencement of business.

After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):

**“That the minutes of the Meeting of the Council held on 20 May 2015 be approved as a correct record.”**

- 5 To receive the Mayor's announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.

- 7 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:
- a **Resources Board** - 1 June 2015 (Pages 4 - 7).
  - b **Planning and Development Board** – 3 and 15 June 2015 (Pages 8 - 18).
  - c **Area Forum North** - 4 June 2015 (Pages 19 - 20).
  - d **Scrutiny Board** – 8 June 2015 (Pages 21 – 22).
  - e **Area Forum East** - 9 June 2015 (To follow).
  - f **Area Forum West** - 11 June 2015 (Pages 23 - 24).
  - g **Executive Board** – 16 June 2015 (To follow).
- 8 To receive and consider any Notice of Motion under with Standing Order No. 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

A handwritten signature in cursive script, appearing to read "J. Hutchinson". The signature is written in black ink on a light-colored background.

Chief Executive

**MINUTES OF THE ANNUAL MEETING OF THE  
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE  
COUNCIL HOUSE, ATHERSTONE ON WEDNESDAY 20 MAY 2015**

Present: Councillor Sweet in the Chair.

Councillors Bell, Chambers, Clews, Davey, Davis, L Dirveiks, N Dirveiks, Farrell, Ferro, Hayfield, Henney, Ingram, Jarvis, Jenns, Jones, Lea, Lewis, Morson, Moss, Payne, Phillips, Reilly, Simpson, Singh, Smith, Smitten, E Stanley, M Stanley, Waters, Watkins, A Wright and D Wright.

Apologies for absence were received from Councillors Hanratty and Humphreys

Nigel Turley, Deputy Mayor, was also in attendance.

Before the commencement of business, the Reverend Tony Tooby led the Council in Prayer.

**1 Election of Mayor**

It was proposed by Councillor Hayfield and seconded by Councillor Singh and

**RESOLVED:**

**That Councillor Davis be and is hereby elected Mayor of the Borough of North Warwickshire for the ensuing year.**

Councillor Davis then made and signed the declaration of acceptance of office, was invested with the Chain and Badge of office by the retiring Mayor and took the Chair.

**Councillor Davis in the Chair**

Councillor Davis then thanked Council Members for the honour they had bestowed on him.

**2 Retiring Mayor**

The Mayor presented Councillor Sweet and his Mayoress with their past Mayor's and Mayoress's Badges. Councillor Sweet then thanked Members, Officers and the people of North Warwickshire for their support during his year in office.

Councillors M Stanley, Simpson and Smith then offered a vote of thanks to Councillor Sweet for his service to North Warwickshire during his year in office.

### 3 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

### 4 **Minutes**

The minutes of the meeting of the Council held on 29 April 2015 were approved as correct record and signed by the Mayor.

### 5 **Appointment of Deputy Mayor**

It was proposed by Councillor Davey and seconded by Councillor D Wright and

#### **RESOLVED:**

**That Councillor Smitten be appointed Deputy Mayor of the Borough of North Warwickshire for the ensuing year.**

Councillor Smitten thereupon made and signed a declaration of acceptance of office and was invested with the Badge of Office by the Mayor.

Councillor Smitten then thanked Council Members for the honour they had bestowed on him.

Councillor M Stanley then offered a vote of thanks to Nigel Turley for his service to North Warwickshire during his year in office as Deputy Mayor.

### 6 **Mayor's Announcements**

The Mayor announced:

- that a Member Induction afternoon would be held on Thursday 4 June 2015; and
- that at this stage his chosen charity for the year was the Alzheimer's Society.

### 7 **Returning Officer's Report**

The Chief Executive submitted his report as Returning Officer upon the election of Councillors for the Borough held on 7 May 2015, which was received.

Tributes were paid to those former Members who had either not stood, or were not re-elected, at the recent elections.

### 8 **Numbers and Appointments to Boards, Committees, Sub-Committees and Area Forums**

A schedule of numbers and appointments to the Boards, Committees, Sub-Committees and Area Forums and the Chairmen and Vice-Chairmen thereof was placed before the Council.

It was proposed by Councillor Smith, seconded by Councillor D Wright and

#### **RESOLVED:**

**That the Constitution of Boards, Committees, Sub-Committees and Area Forums for 2015/16 and the appointment of Members thereon and the Chairmen and Vice-Chairmen thereof, as shown in Schedule 1 hereto, be approved.**

**9 Appointments to Outside Bodies**

It was proposed by Councillor Smith, seconded by Councillor D Wright and

**RESOLVED:**

**That the appointment of representatives of the Council to serve on outside bodies for 2015/16, as shown in Schedule II hereto, be approved.**

**10 Common Seal**

It was proposed by Councillor Davis, seconded by Councillor Morson and

**RESOLVED:**

**That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.**

**Chairman of the next ensuing meeting  
of the Council**

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### **CONSTITUTION OF BOARDS/COMMITTEES FOR 2015/2016 AND THE APPOINTMENT OF MEMBERS AND THE CHAIRMAN AND VICE-CHAIRMAN THERETO**

#### Executive Board (9)

- 1 Leader - Cllr D Humphreys
- 2 Cllr D Wright (Vice-Chair)
- 3 Cllr J Lea
- 4 Cllr L Smith
- 5 Cllr C Hayfield
- 6 Cllr D Reilly
- 7 Cllr M Stanley (Spokesperson)
- 8 Cllr J Chambers
- 9 Cllr H Phillips

#### Community & Environment Board (13)

- 1 Deputy Leader – Cllr L Smith
- 2 Cllr S Ingram (Vice-Chair)
- 3 Cllr C Hayfield
- 4 Cllr M Jones
- 5 Cllr D Clews
- 6 Cllr M Bell
- 7 Cllr S Hanratty
- 8 Cllr J Smitten
- 9 Cllr H Phillips (Spokesperson)
- 10 Cllr D Ferro
- 11 Cllr A Farrell
- 12 Cllr A Lewis
- 13 Cllr J Chambers

#### Resources Board (9)

- 1 Deputy Leader - Cllr D Wright
- 2 Cllr J Smitten (Vice-Chair)
- 3 Cllr M Simpson
- 4 Cllr P Davey
- 5 Cllr T Waters
- 6 Cllr M Davis
- 7 Cllr B Henney (Spokesperson)
- 8 Cllr N Dirveiks
- 9 Cllr E Stanley

#### Planning and Development Board (15)

- 1 Deputy Leader – Cllr J Lea
- 2 Cllr M Simpson (Vice-Chair)
- 3 Cllr R Jarvis
- 4 Cllr A Wright
- 5 Cllr M Jones
- 6 Cllr M Bell
- 7 Cllr A Jenns
- 8 Cllr D Humphreys
- 9 Cllr J Smitten
- 10 Cllr R Sweet (Spokesperson)
- 11 Cllr L Dirveiks
- 12 Cllr B Henney
- 13 Cllr P Morson
- 14 Cllr B Moss
- 15 Cllr H Phillips

#### Scrutiny Board (15)

- 1 Chairman - Cllr R Payne
- 2 Cllr M Singh
- 3 Cllr R Jarvis
- 4 Cllr D Clews
- 5 Cllr S Ingram
- 6 Cllr T Waters
- 7 Cllr S Hanratty
- 8 Cllr P Davey
- 9 Cllr D Reilly
- 10 Cllr A Farrell (Vice Chair)

#### Licensing Committee (15)

- 1 Chairman – Cllr M Jones
- 2 Cllr M Singh
- 3 Cllr A Watkins
- 4 Cllr R Jarvis
- 5 Cllr S Ingram
- 6 Cllr A Wright
- 7 Cllr A Jenns
- 8 Cllr P Davey
- 9 Cllr S Hanratty
- 10 Cllr A Lewis (Vice Chair)

- 11 Cllr J Chambers
- 12 Cllr D Ferro
- 13 Cllr N Dirveiks
- 14 Cllr L Dirveiks
- 15 Cllr A Lewis

- 11 Cllr N Dirveiks
- 12 Cllr B Henney
- 13 Cllr P Morson
- 14 Cllr B Moss
- 15 Cllr E Stanley

Special Sub-Group (6)

- 1 Chairman – Cllr Hayfield
- 2 Cllr D Humphreys (Vice Chairman)
- 3 Cllr A Jenns
- 4 Cllr M Singh
- 5 Cllr M Stanley (Spokesperson)
- 6 Cllr R Sweet

Safer Communities Sub-Committee (11)

- 1 Chairman – Cllr D Reilly
- 2 Cllr M Simpson
- 3 Cllr A Wright (Vice-Chairman)
- 4 Cllr R Payne
- 5 Cllr Davis
- 6 Cllr A Watkins
- 7 Cllr D Clews
- 8 Cllr P Morson (Spokesperson)
- 9 Cllr A Farrell
- 10 Cllr B Moss
- 11 Cllr E Stanley

Local Development Framework Sub-Committee (6)

- 1 Chairman – Cllr T Waters
- 2 Cllr J Lea
- 3 Cllr L Smith
- 4 Cllr M Bell
- 5 Cllr R Sweet (Spokesperson)
- 6 Cllr L Dirveiks

Standards Committee (6)

- 1 Cllr A Watkins
- 2 Cllr R Payne
- 3 Cllr M Davis
- 4 Cllr D Wright
- 5 Cllr R Sweet
- 6 Cllr H Phillips

**Area Forums**

North

- Cllr S Hanratty (Co-ordinator)
- Cllr D Humphreys
- Cllr M Stanley
- Cllr E Stanley
- Cllr J Smitten
- Cllr P Morson
- Cllr J Chambers
- Cllr R Sweet
- Cllr P Davey
- Cllr A Wright

South

- Cllr A Watkins (Co-ordinator)
- Cllr C Hayfield
- Cllr M Simpson
- Cllr D Ferro
- Cllr A Farrell
- Cllr S Ingram
- Cllr M Jones
- Cllr D Wright
- Cllr L Smith



East

Cllr D Clews (Co-ordinator)  
Cllr L Dirveiks  
Cllr N Dirveiks  
Cllr R Jarvis  
Cllr M Singh  
Cllr B Henney  
Cllr M Davis  
Cllr M Bell

West

Cllr A Jenns (Co-ordinator)  
Cllr B Moss  
Cllr A Lewis  
Cllr H Phillips  
Cllr J Lea  
Cllr T Waters  
Cllr D Reilly  
Cllr R Payne

**Spokesperson for Health Wellbeing and Leisure** – Cllr M Bell (Shadow Cllr J Chambers)

**Lead Councillor on HS2** – Cllr D Reilly (Shadow Cllr A Farrell)

**Young Persons Champion** – Cllr P Davey (Shadow Cllr E Stanley)

**Design Champion** – Cllr M Simpson (Shadow Cllr R Sweet)

**Lead Councillor on CCTV** – Cllr M Singh (Shadow Cllr D Ferro)

**Lead Councillor on IT** – Cllr M Jones (Shadow Cllr H Phillips)

**Leader of the Council** – Councillor David Humphreys

**Deputy Leader of the Council** – Councillor David Wright

**Leader of the Opposition** – Councillor Mick Stanley

**Deputy Leader of the Opposition** – Councillor Ray Sweet

**REPRESENTATION ON OUTSIDE BODIES  
FROM AREA FORUMS**

A Appointments made for a period of one year expiring in May 2016 except where stated otherwise.

<b>Body</b>	<b>Representation</b>	<b>Name</b>
Coleshill Grammar School Endowment Foundation	2	Councillor and (to be recommended by Area Forum South)
Hartshill Hayes Country Park Advisory Committee	1 plus substitute	Councillor Substitute: Councillor (to be recommended by Area Forum East)
Kingsbury Liaison Group	1	Councillor (to be recommended by Area Forum West)
Middleton Hall Trust	1	Councillor (to be recommended by Area Forum West)
Piccadilly Community Association	1	Councillor (to be recommended by Area Forum West)
Rowan Organisation	1	Councillor (to be recommended by Area Forum East)
Stanyer's Charity	2	Councillors and (to be recommended by Area Forum West)

## REPRESENTATION ON OUTSIDE BODIES – REMAINDER

B Appointments made for a period of one year expiring in May 2016 except where stated otherwise

Body	Representation	Name
Age UK – Warwickshire	1 plus substitute	Councillor D Clews Substitute: Councillor L Dirveiks
Beeline Community Car Service	1 plus substitute	Councillor D Clews Substitute: Councillor N Dirveiks
Birmingham Airport Consultative Committee	1	Councillor M Jones
Coventry and Warwickshire Joint Committee	1 plus substitute	Councillor D Humphreys Substitute: Councillor D Wright
Credit Union	1	To be nominated
Executive Group of LEADER Project	1	Councillor D Humphreys
George Eliot Hospital – Board of Governors	1	Councillor M Bell
Financial Inclusion Forum	2	Councillor M Davis and Councillor B Henney
Hams Hall BID Project	1	Councillor R Payne
Industrial Communities Alliance	2	Councillors J Smitten and second Member TBC
Local Government Association	1	Leader of the Council – Councillor D Humphreys Substitute: Councillor D Wright
Local Government Information Unit	1 plus substitute	Councillor J Lea Substitute: Councillor P Morson
Local Members' Committee of Warwickshire Community and Voluntary Action (WCAVA)	1 Plus substitute	Councillor S Hanratty Substitute: Councillor A Farrell

<b>Body</b>	<b>Representation</b>	<b>Name</b>
North Warwickshire Arts Council	2 plus substitutes	Councillor M Davis and Councillor L Dirveiks Substitutes: Councillor R Jarvis and Councillor E Stanley
North Warwickshire Citizens Advice Bureau – Management Committee	1	Mayor
North Warwickshire Community Partnership	3	Councillors C Hayfield and A Jenns and H Phillips
North Warwickshire Community Safety Partnership	2	Chairman of the Safer Communities Sub-Committee (Councillor D Reilly) and Opposition Spokesperson for Safer Communities (Councillor P Morson)
Nuneaton and Bedworth and North Warwickshire Building Control Steering Group	2	Councillors M Simpson and R Sweet
Safer Warwickshire Partnership Board	1	Chairman of the Safer Communities Sub-Committee (Councillor David Reilly)
Sparse	1 plus substitute	Councillor Patrick Davey Substitute Councillor
Warwickshire Children’s Trust Executive Board	1	Councillor TBC
Warwickshire County Council – Adult Social Care and Health Overview and Scrutiny Committee	1	Councillor M Bell
Warwickshire Health and Wellbeing Board	1	Councillor M Bell
Warwickshire Police and Crime Panel	1	Councillor D Reilly
Warwickshire Waste Partnership	1 plus substitute	Chairman of the Community and Environment Board (Councillor L Smith) Substitute: Vice-Chairman of the Community and Environment Board (Councillor S Ingram)
West Midlands Employers - Regional Employers Organisation	1 plus substitute	Leader of the Council – Councillor D Humphreys Substitute: Councillor D Wright

C Appointments held for periods of longer than one year (date of expiry of appointment in brackets)

<b>Body</b>	<b>Representation</b>	<b>Name</b>
(1) Kingsbury Youth Centre and Sports Hall Management Committee	1 (4 years)	Councillor B Moss (31 August 2017)

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

1 June 2015

Present: Councillor D Wright in the Chair

Councillors Davey, Davis, N Dirveiks, Henney, Simpson, Smitten and Phillips.

An apology for absence was received from Councillor E Stanley (Substitute Councillor Phillips).

Councillors Humphreys and Smith were also in attendance.

#### 1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 2 **Minutes of the Resources Board held on 26 January 2015**

The minutes of the meeting of the Board held on 26 January 2015, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

#### 3 **Overview of the Terms and Reference of the Resources Board**

The Deputy Chief Executive provided an overview of the Terms of Reference of the Resources Board.

#### 4 **Internal Audit – Plan of Work for 2015/16**

The Deputy Chief Executive explained the basis upon which the Audit Plan for 2015-16 had been developed, using a variety of sources of information to ensure that all appropriate aspects of service activity continued to be embraced as part of the approved three year review programme.

#### **Resolved:**

**That the Audit Plan for 2015-16, attached as Appendix A to the report of the Deputy Chief Executive, be approved.**

#### 5 **Annual Treasury Report for 2014/15**

The Deputy Chief Executive reported on the out-turn for 2014/15 and highlighted any areas of significance.

**Resolved:**

- a That the Annual Treasury Report for 2014/15 be noted;  
and**

**Recommended:**

- b That the Annual Treasury Report be approved.**

**6 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2014 - March 2015**

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April 2014 to March 2015.

**Resolved:**

**That the report be noted.**

**7 Risk Management Annual Report 2014/15**

The Assistant Director (Finance and Human Resources) informed Members of risk management actions undertaken during 2014/15 and the risks identified for 2015/16.

**Resolved:**

**That the progress made be noted.**

**8 Members' Allowances Out-turn for 2014/15**

The Assistant Director (Finance and Human Resources) advised Members of the allowances paid for 2014/15, which the Council had a duty to publish under the Members' Allowances Scheme.

**Resolved:**

**That the report be noted.**

**9 The Arcade – Community Use**

**Summary**

The Assistant Director (Streetscape) presented Members with a copy of the annual report on the community use of The Arcade, Atherstone, as submitted by Atherstone Town Council.

**Resolved:**

- a That the report be noted; and**
- b That in future the annual report on the community use of The Arcade, Atherstone, submitted by Atherstone Town Council, be reported to the Community and Environment Board.**

**10 Minutes of the Housing Sub-Committee held on 20 April 2015**

The minutes of the Housing Sub-Committee held on 20 April 2015 were noted.

**11 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**12 Housing Maintenance Section – Staff Requirements**

The Assistant Director (Housing) provided the Board with information about the Maintenance Section and proposed temporary changes to the staff structure.

**Resolved:**

- a That the Health and Safety Officer post be extended for 12 months to November 2016; and**
- b That an additional Contracts Surveyor be agreed in principle, and that the timing of the appointment be delegated for decision by the Leader and Chair of Resources Board and report back on the outcome to a future meeting of the Board.**

**13 Disposal of Coleshill Leisure Centre**

The Assistant Director (Streetscape) asked Members to consider the bids supplied by the tenderers for the purchase of the old Coleshill Leisure Centre Site and that a preferred bidder be identified.

**Resolved:**



- a That, in consultation with the Chairman and Vice-Chairman of the Resources Board, the Assistant Director (Streetscape) be authorised to agree the terms and conditions of sale with the preferred bidders.
- b That should the negotiated terms and conditions result in a significant change in the amount being offered for the site, the matter be brought back for further consideration by a future meeting of the Resources Board.

#### 14 Irrecoverable Local Taxation Debts

The Assistant Chief Executive (Community Services) detailed the amounts recommended for write off in accordance with the write off policy agreed by the Resources Board on 25 March 2013.

##### **Resolved:**

- a That the write off of 2 balances over £5,000 totalling £20,395.38 in respect of unpaid Non Domestic Rates be authorised;
- b That the write off under delegated powers of 29 balances under £5,000 totalling £22,088.84 in respect of unpaid Council Tax be noted; and
- c That the write off of payments over £5,000 totalling £55,289.62, detailed in Appendix B of the report of the Assistant Chief Executive (Community Services), using the Chief Executive's special powers be noted.

D Wright  
CHAIRMAN

## **NORTH WARWICKSHIRE BOROUGH COUNCIL**

### **MINUTES OF THE PLANNING AND DEVELOPMENT BOARD**

**3 June 2015**

Present: Councillor Lea in the Chair.

Councillors Bell, L Dirveiks, Henney, Humphreys, Jarvis, Jenns, Jones, Lewis, Morson, Phillips, Simpson, Smitten, Sweet and A Wright.

An apology for absence was received from Councillors Moss

Councillors Chambers, Clews, Davey, N Dirveiks and Waters were also in attendance. With the consent of the Chairman Councillor Clews spoke on Minute No 3 Planning Applications (Application No 2015/0007 - Queen Elizabeth Academy, Witherley Road, Atherstone, Warwickshire, CV9 1LZ).

#### **1 Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Jarvis declared a pecuniary interest in Minute No 3 Planning Applications (Application No 2015/0007 - Queen Elizabeth Academy, Witherley Road, Atherstone, Warwickshire, CV9 1LZ) left the meeting and took no part in the discussion or voting thereon.

Councillor Morson declared a non-pecuniary interest in Minute No 3 Planning Applications (Application No 2015/0007 - Queen Elizabeth Academy, Witherley Road, Atherstone, Warwickshire, CV9 1LZ) by reason of being a member of the County Council's Regulatory Committee and took no part in the discussion or voting thereon.

#### **2 Minutes**

The minutes of the meetings of the Board held on 9 March and 13 April 2015, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### **3 Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

**Resolved:**

- a** That in respect of Application No 2015/0007 (Queen Elizabeth Academy, Witherley Road, Atherstone, Warwickshire, CV9 1LZ)
- i)** The Borough Council welcomes the opportunities to be provided through the redevelopment of the QE School campus and thus supports the principle of new school buildings;
  - ii)** However it is not considered that the current proposals provide the best planning outcome and thus strongly objects to the detail on the following grounds. The proposals will substantially affect the openness of the setting of the present school campus to the detriment of the whole community. Moreover the design and appearance of the new buildings is poor, not reflecting any of the local character or distinctiveness of the town; the setting of the old school buildings. It will also materially have an adverse impact on the residential amenity of nearby residential property. As such the proposals do not accord with policies NW10, NW12 and NW13 of the North Warwickshire Core Strategy 2014;
  - iii)** Moreover the Borough Council strongly objects to the substantial lack of forethought given to the future of the site as the town grows further in line with the Core Strategy. This affects not only the possible extension of the buildings proposed but also extends to all of its associated and supporting infrastructure. The proposals do not accord with Policy NW18 of the Core Strategy; and
  - iv)** As a consequence the Borough Council considers that the re-location of the new school building to another location on the campus is required and therefore urgently requests that officers from our respective Authorities are asked to pursue other options.
- b** That Application No 2015/0210 (Lynbrook, Blythe Road, Coleshill, B46 1AH) be approved subject to the conditions specified in the report of the Head of Development Control;

**[Speaker Mrs Parsons]**

- c That Application No 2015/0197 (The Paddock, Birmingham Road, Ansley) be approved subject to the conditions specified in the report of the Head of Development Control;**
- d That Application No 2015/0205 (9, High Street, Hurley, CV9 2NQ) be approved subject to the conditions specified in the report of the Head of Development Control;**
- e That Application No 2015/0229 (Woodcorner Farm, Green End Road, Green End - Fillongley, CV7 8EP) be refused for the following reasons**  
  
**“The site lies in the Green belt. The proposal is inappropriate development in this location. It is not considered that the material planning considerations put forward by the applicant are of sufficient weight to override the harm caused by this inappropriateness. The proposals are thus contrary to policy NW3 of the North Warwickshire Core Strategy 2014 and to the NPPF 2012”; and**
- f That Application No 2015/0294 (Land Adjacent to, 1 Princess Road, Atherstone) be approved subject to the conditions specified in the report of the Head of Development Control and that a meeting be arranged between Waterloo Housing and the Chairman and Design Champions to discuss design.**

J Lea  
Chairman

**Planning and Development Board  
3 June 2015  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/38	2015/0210	Applicant	Note	15/5/15
5/46	2015/0229	Smith Fillongley Parish Council CPRE	Representation No objection Representation	21/5/15 22/5/15 23/5/15
6/53	2015/0294	Atherstone Town Council	Representation	2/6/15

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

15 June 2015

Present: Councillor Lea in the Chair.

Councillors Bell, Davey, L Dirveiks, Henney, Humphreys, Ingram, Jarvis, Jones, Lewis, Morson, Phillips, Smitten, Sweet and A Wright.

Apologies for absence were received from Councillors Jenns (Substitute Councillor Davey), Moss (Substitute Councillor Lewis), and Simpson (Substitute Councillor Ingram)

Councillor Chambers was also in attendance and with the consent of the Chairman spoke on Minute No 5 Planning Applications (Application No 2014/0100 - The Cuckoos Rest, Whitehouse Road, Dordon, B78 1QE).

#### 4 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Sweet declared a non-pecuniary interest in Minute No 5 Planning Applications (Application No 2015/0271 - Former Baddesley Colliery, Main Road, Baxterley, CV9 2LE) left the meeting and took no part in the discussion or voting thereon.

Councillor Morson declared a pecuniary interest in Minute No 5 Planning Applications (Application No 2014/0100 - The Cuckoos Rest, Whitehouse Road, Dordon, B78 1QE) left the meeting and took no part in the discussion or voting thereon.

Councillor Humphreys declared a non-pecuniary interest in Minute No 5 Planning Applications (Application No 2014/0275 - 17 - 19, Long Street, Atherstone) left the meeting and took no part in the discussion or voting thereon.

Councillor Bell declared a non-pecuniary interest in Minute No 5 Planning Applications (Application No 2014/0404 - Chapel End Social Club, 50, Coleshill Road, Hartshill, Nuneaton, CV10 0NY) left the meeting and took no part in the discussion or voting thereon.

#### 5 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

**Resolved:**

**a i That provided the Applicant first enters in to a Section 106 Obligation in respect of the maintenance of the rail spur and the setting up of a trust fund for community projects, Application No 2015/0271 (Former Baddesley Colliery, Main Road, Baxterley, CV9 2LE) be approved subject to the following amended conditions**

**“5. For the avoidance of doubt, there shall be no HGV movements turning left out of the approved access or turning right into the approved access.**

**7. There shall be no occupation of the site for business purposes as approved until such time as any remediation work undertaken on the site beyond that already approved by the Local Planning Authority in September 1999 and June 2000, has first been agreed by the Local Planning Authority.**

**12. There shall be no occupation of the premises hereby approved for business purposes until details of additional landscaping measures beyond those approved in June 2001 together with details of the landscaping to be implemented around areas 6C and 6D on the approved plan, have first been submitted to and approved in writing by the Local Planning Authority.**

**17. There shall be no road vehicle movements between 2200 and 0600 hours in the areas marked 1 and 4 on the approved plan unless there is insufficient capacity to store the unloaded vehicles in area 5a during this same time period.**

**22. No more than a total of 180 transporter movements into and out of the site shall be permitted on any operating day, except that during March and September in any calendar year a total of 200 movements into and out of the site shall be permitted. For the avoidance of doubt 180 movements means 90 movements in and 90 movements out and 200 movements, means 100 movements in and 100 movements out. A daily log shall be kept of all vehicles entering and leaving the site and this shall be made available to the Local Planning Authority at 24 hours' notice.**

**23. Condition be deleted.”**

- ii That a Local Liaison Group be established such that operations on the site can be monitored and that the two Local Ward Members be invited to sit on this Group.**

**[Speakers Jane O'Mahoney, Gerald Sweeney and Gareth Williams]**

- b That consideration of Application No 2013/0391 (Heart of England, Meriden Road, Fillongley, CV7 8DX) be deferred;**

**[Speaker Emma Townsend]**

- c That Application No 2015/0050 (Heart Of England, Meriden Road, Fillongley, Coventry, CV7 8DX) be refused for the reasons set out in the report of the Head of Development Control;**

- d That Application No 2012/0556 (2 Breeden Drive, Curdworth, Warwickshire, B76 9HJ) be approved subject to the conditions specified in the report of the Head of Development Control;**

- e That in respect of Application No 2013/0452 (Land adjacent to Castle Close, Coventry Road, Fillongley) the applicant be informed that the Council agrees to the variation of the Section 106 Agreement as set out in the report of the Head of Development Control;**

- f That Application No 2014/0100 (The Cuckoos Rest, Whitehouse Road, Dordon, B78 1QE) be refused for the following reasons**

- “i The proposal will result in the loss of the last public house in Dordon. As a consequence it is considered that the loss of this community facility would harm the vitality of Dordon. The proposal does not therefore accord with Policy NW20 of the North Warwickshire Core Strategy 2014.**

- ii Notwithstanding the comments of Warwickshire County Council as Highway Authority, the Local Planning Authority considers that the cumulative impact of the traffic generated by this development proposal when set against the setting of this location, with its nearby school and library and the general traffic levels on the surrounding roads will lead to an unacceptable highway situatuion to the detriment of**



road safety in this area. The proposal does thus not accord with Policy NW10 of the North Warwickshire Core Strategy 2014.”

[Speakers Donna Watts and Ian Ritchie]

- g That consideration of Application No 2014/0275 (17 - 19, Long Street, Atherstone) be deferred;

[Speakers Judy Vero and Andrew Taylor]

- h That Application No 2014/0404 (Chapel End Social Club, 50, Coleshill Road, Hartshill, Nuneaton, CV10 0NY) be approved subject to the following additional condition

“21 No work shall commence on the construction of Units 1, 2 and 3 as shown on the approved plan until such time as details illustrating the appearance of the north facing gable to Unit 3 have first been submitted to and approved in writing by the Local Planning Authority. Only the approved details shall then be implemented on site.”

[Speaker Jeff Hayward]

- i That in respect of Application No 2015/0163 (Land East Of Fir Tree Cottage, Seckington Lane, Newton Regis, B79 0ND), plan number 7142/100 received on 12/3/15; 7142/150D; 250A, 251B, 252A and 253A received on 3/6/15 be approved in discharge of condition 1 of planning permission PAP/2013/0231 dated 14/4/14;

- j That the report in respect of Applications No 2015/0167 and 2008/0168 (Britannia Works (Former Hatting Factory), Coleshill Road, Atherstone, CV9 2AB) the report be noted and that Members be asked to familiarise themselves with the site by viewing it either from Coleshill Road particularly the canal bridge on Coleshill Road and the canal towpath and from Richmond Road;

- k That consideration of Application No 2015/0169 (Trent View Farm, Mancetter Road, Hartshill, CV10 0RS) be deferred;

[Speaker Dave Ritchie]

- l That Application No 2015/0180 (60, Whitehouse Road, Dordon, B78 1QF) be approved subject to the conditions specified in the report of the Head of Development Control;

**m That Application No 2015/0200 (1, Lawnsdale Close, Coleshill, B46 1BS) be approved subject to the following additional condition**

**“2 Within three months of the date of this permission, details of a proposed landscaping scheme shall be submitted to the Local Planning Authority. The approved scheme shall be implemented within the next available planting season.”**

**[Speaker Richard Ellis]**

**n That Application No 2015/0201 (Land South of Dairy House Farm, Spon Lane, Grendon) be refused for the following reason**

**“The Local Planning Authority considers that the loss of this crossing will have a detrimental effect on road safety by removing the opportunity to have a controlled crossing in view of the increase in pedestrian and cycle use from the approved development and the overall highway and traffic environment in which the development is located. The proposal does not accord with Policy NW10 of the North Warwickshire Core Strategy 2014.”**

**[Speakers Jules Winckles and Justin Howell]**

**o That Application No 2015/0213 (103, Main Road, Baxterley, CV9 2LQ) be approved subject to the condition specified in the report of the Head of Development Control;**

**p That Application No 2015/0281 (Well Cottages, Coleshill Road, Ansley, CV10 0QP) be approved subject to the conditions specified in the report of the Head of Development Control;**

**[Speakers Andrew Down and Ashraf Ahmed]**

**q That Application No 2015/0290 (Perryman Drive Recreation Ground, Perryman Drive, Piccadilly) be approved subject to the conditions specified in the report of the Head of Development Control; and**

**r That Application No 2015/0291 (Kitwood Avenue Recreation Ground, Kitwood Avenue, Dordon) be approved subject to the conditions specified in the report of the Head of Development Control.**

**6 Meaningful Gap Assessment Responses to Consultation Meaningful Gap**

The Assistant Chief Executive and Solicitor to the Council reported on the responses to the consultation held between 29 January and 12 March 2015 on the designation of the area that would constitute the “Meaningful Gap”, referred to in Policy NW19 of the Core Strategy, adopted October 2014. The Board was invited to consider any amendments to the designated area as a result of the consultation.

**Resolved:**

**That consideration of the report be deferred and a presentation be arranged for Members on the Meaningful Gap Consultation.**

**7 Corporate Plan Targets 2014/15**

The Head of Development Control reported on the action taken on a number of targets as set out in the 2014/15 Corporate Plan.

**Resolved:**

**That the report be noted.**

**8 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2014 - March 2015**

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Planning and Development Board for April 2014 to March 2015.

**Resolved:**

**That the report be noted.**

J Lea  
Chairman

**Planning and Development Board  
15 June 2015  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/18	2013/0391	Fillongley Parish Council	Objection	11/6/15
		Mrs & Mrs McHugh	Objection	10/6/15
		C Shipley	Objection	11/6/15
4/71	2014/0100	Applicant	E-mail	4/6/15
4/111	2014/0275	Atherstone Civic Society	E-mail	4/6/15
4/122	2014/0404	Applicant	E-mail	10/6/15
		Chancery Lane Surgery	E-mail	2/6/15
4/157	2015/0163	WCC Highways	Consultation	5/6/15
4/172	2015/0169	Mr White	Objection	5/6/15
4/181	2015/0180	Mr Charles	Representation	3/6/15
4/201	2015/0201	Applicant	E-mail	11/5/15
		Petition (22 names)	Objection	10/6/15
4/223	2015/0271	J Moore	Objection	5/6/15
		D Rollason	Objection	8/6/15
		S Bien	Objection	7/6/15
		M Hartland	Objection	8/6/15
		Mr & Mrs Weston	Objection	12/6/15
		D Russell	Objection	8/6/15
		Baxterley Parish Council	Objection	8/6/15
		G Osbourne	Objection	12/6/15
Baddesley Parish Council	No Objection	15/6/15		
4/240	2015/0281	Ansley Parish Council	No objection	9/6/15
		Applicant	E-mail	4/6/15
		Applicant	E-mail	5/6/15

**Notes of the Area Forum North Meeting held at Shuttington and Alvecote  
Parish Hall, Shuttington, Tamworth  
on Thursday, 4 June 2015**

**Present:**

County Councillor Morson in the Chair, County Councillor Parsons, Councillors Davey, Hanratty, Humphreys and A Wright.

**In Attendance:**

Robert Beggs and Jaki Douglas - North Warwickshire Borough Council, Alistair Rigby – Warwickshire County Council, Sgt Mitch Oakley, PC Leon Carter, and PCSO Lauren Hughes, Carol Cotterill – Warwickshire Rural Watch, Michael Osborne – North Warwickshire North Crime Ambassador, David Hanratty – Dordon Parish Council, Glen and Marie Reading and Derek Tattersall – Alvecote Residents, Geoff Taylor – Baddesley, Baxterley, Bentley and Merevae Parish Council, John Winter – Dordon Parish Council, Ian Bates and David Cox – Grendon Parish Council, David Waithman – Newton Regis, Seckington and No Mans Heath Parish Council, Dave Butcher and Richard Meredith – Polesworth Parish Council, Steve Exley – Polesworth Resident, Liz, Michael and Ray Wood – Shuttington Residents, Robert Critchley – Warton resident

Apologies for absence were received from Councillors Chambers, E and M Stanley, Sweet and Smitten, Jean Ball, Jayne Cooper and Judith Tattersall.

**1 Safer Neighbourhoods**

As part of the Safer Neighbourhoods update the following three priorities were agreed:

- Anti-Social Behaviour at Abbey Green Recreation Ground, Tithe Barn and Memorial Hall at Polesworth.
- Anti-Social Behaviour at the unoccupied Ambulance Station site in Dordon.
- Speeding vehicles on Boot Hill and St Nicholas Estate, Baddesley Ensor.

**2 Local Communities Projects Fund 2014/2015**

The Forum noted the Local Community Projects Fund awards made during 2014/2015 and were requested to promote the next award deadline of 1 October 2015 to individuals and eligible groups and organisations.

**Local Community Funding – Warwickshire County Council**

The Forum was advised that each County Councillor had £5,000 to award to local voluntary and community groups for projects that would benefit their community (closing date 30 September 2015).

### **3 Introduction to Warwickshire Rural Watch Scheme**

Carol Cotterill, Rural Crime Co-ordinator (North Warwickshire, Nuneaton and Rugby) presented the above item. Carol is based at Coleshill Police Station and her role involves:

- Logging and monitoring rural crime incidents in villages and farms and advising Police response;
- Promoting Neighbourhood Watch and Rural Watch; and
- Promoting crime prevention through the website and crime prevention events.

For further information please go to [www.warwickshireruralwatch.co.uk](http://www.warwickshireruralwatch.co.uk).

### **4 Future Meeting Dates**

Thursday 3 September 2015 – The Tithe Barn, Polesworth

Thursday 19 November 2015 – St Nicholas Church and Community Hall, Baddesley Ensor

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE SCRUTINY BOARD

8 June 2015

Present: Councillor Payne in the Chair

Councillors Chambers, Clews, Davey, L Dirveiks, N Dirveiks, Farrell, Ferro, Jarvis, Jones, Lewis, Reilly, Singh and Waters.

An apology for absence was received from Councillor Ingram (Substitute Councillor Jones).

Councillor Humphreys was also in attendance.

#### 1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 2 **Minutes**

The minutes of the meeting held on 16 February 2015, copy having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 3 **Overview of the Terms of References of the Scrutiny Board**

The Assistant Director (Corporate Services) provided an overview of the Terms of Reference of the Scrutiny Board.

#### 4 **Future Scrutiny Projects**

The Assistant Director (Corporate Services) sought Members' views on future topics for the Scrutiny Board.

#### **Resolved:**

- a **That Warwickshire County Council be requested to attend a future meeting of the Board to outline their policies in connection with grass cutting services and street lighting;**
- b **That a report be submitted to a future meeting of the Board outlining the Council's approach to fly tipping;**
- c **That a report be brought to the Board on CCTV within the Borough and the deployment and mapping of data;**

- d That the Highways Agency be requested to attend a future meeting of the Board regarding HGV's and their impact on the highway network in North Warwickshire and the surrounding areas; and**
- e That the Task and Finish Group set up to review the effectiveness of North Talk and communication with residents in the Borough be continued and that two Members from each of the Political Groups on the Council be appointed to the Group.**

## **5 Scrutiny Forward Plan**

The Assistant Director (Corporate Services) provided a draft plan showing possible items for future meetings of the Scrutiny Board. Members' views and suggestions were sought for future topics for consideration by the Board. It was noted that Health and Well-Being should be added to the Plan and it was agreed that the Chair would discuss the scrutiny of Health and Well-Being matters with Councillor Bell, the Spokesperson for Health, Well-Being and Leisure.

### **Resolved:**

**That the draft plan, provided as Appendix A to the report of the Assistant Director (Corporate Services) be approved subject to the inclusion of the items details in Minute No 4.**

R Payne  
CHAIRMAN



**Notes of the meeting of Area Forum West  
Wood End Village Hall, Wood End  
Thursday 11 June 2015**

**Present:** Borough and County Councillor Lea in the Chair.  
Borough Councillors Jenns, Lewis, Payne, Reilly and Waters.

**In attendance:** J Price and J Douglas - North Warwickshire Borough Council. C Cotterill – Warwickshire Rural Watch. PC's Newton and Hood and Sgt Oakley - Warwickshire Police. A Vaughton, M Weatherley, P Simkin and A Rimmer – Curdworth Parish Council. D Simkin and N Robinson– residents. C Ayassamy and J McNally – Kingsbury Parish Council. P Bent – NW NHW. B Woollaston – Nether Whitacre Parish Council.

**Apologies:** Councillors Phillips and Moss. J Rowland – Middleton Parish Council. S Turner – resident. P Hooper – Warwickshire County Council.

**1 Safer Neighbourhoods**

The following Safer Neighbourhood priorities were agreed.

- Nuisance parking around Curdworth Primary School in particular at school dropping off and home times.
- Nuisance off road motorcycles at Wood End woods and MOD land.
- An action was agreed to look into taking a multi-agency approach with owners to address graffiti in public areas and to revisit the possibility of using the Community Payback scheme for graffiti removal.

**2 Warwickshire Rural Watch Scheme**

Carol Cotterill gave a presentation on the work of the Rural Watch Scheme.

**3 Local Communities Funding.**

The Forum noted the Local Community Projects Fund awards made during 2014/2015 and the next award deadline of 1 October 2015.

**4 “Have Your Say” – Questions and Issues**

- Question asked as to why the vehicle over-height illuminated warning sign at Trinity Road, Kingsbury, has not been working for six months. **Action: to contact Warwickshire County Council.**
- Question asked as to why on several occasions separated recycling waste was seen to be put all together in the collection vehicle. **Action: to contact NWBC Streetscape.**

## **5 Representation on Outside Bodies**

The following appointments were agreed;

- Kingsbury Liaison Group – Councillors Jenns and Moss
- Middleton Hall Trust – Councillor Lea
- Piccadilly Community Association – Councillor Lewis
- Stanyer's Charity – Councillors Jenns and Moss.

## **6 Next meeting.**

Tuesday 22 September 2015 – Hurley Village Hall, Knowle Hill, Hurley, CV9 2JD.