

# **AGENDA**

**and**

## **MINUTES of BOARDS and COMMITTEES**

**to be considered  
at the meeting of the Council  
to be held at**

**THE COUNCIL HOUSE  
ATHERSTONE**

**on**

**30 SEPTEMBER 2015**

**at**

**6.30pm**

**Jerry Hutchinson** LLB MBA Solicitor  
**Chief Executive**  
The Council House  
South Street  
Atherstone  
North Warwickshire CV9 1DE

This matter is being dealt with by  
**Mr D Harris**  
Direct Dial : (01827) 719222

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Your ref :

Our ref : DH/JB C7

Date : 22 September 2015

**To: All Members of the Council**

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone, on Wednesday 30 September 2015 at 6.30pm. Members are invited to join the Mayor for prayers led by the Reverend Paul Tullett, Vicar of Water Orton Parish Church, prior to the commencement of business.

After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):

**“That the minutes of the meetings of the Council held on 24 June and 15 July 2015 be approved as a correct record.”**

- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.

The following question has been received from Derek Pickard of 108 Lister Road, Atherstone.

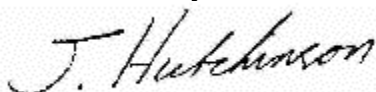
**“18 months ago, NWBC sold the Atherstone Arcade to Atherstone Town Council (ATC) as a preferred bidder to put the buildings into community use. Because of this legally covenanted agreement, NWBC heavily discounted the value to 50% of the then estimated market price in light**

of the stated intent of ATC. The covenanted period was for 5 years only. Since that time, apart from certain necessary health and safety upgrades to the ground floor shops and existing general access area, there still exists no project plan by ATC to consult design expertise, engage local people effectively and to engage an architect and builder for this important community project. The time prior to the limit of the agreement between NWBC and ATC is passing (There are now only three and a half years of the covenanted period remaining!!)

Can the admin inform me of the progress of interaction/discussion between the two parties to ensure that the spirit and the principle of the legal agreement is properly fulfilled and explain fully the sanctions available should ATC default on its promise?"

- 7 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:
  - a **Area Forum South** - 25 June (Pages 62 – 65) and 17 September 2015 (To follow).
  - b **Planning and Development Board** – 13 July, 10 August and 7 September 2015 (Pages 66 - 80).
  - c **Community and Environment Board** – 20 July 2015 (Pages 81 - 84).
  - d **Licensing Committee** – 27 July 2015 (Pages 85 - 86).
  - e **Resources Board** - 11 August and 8 September 2015 (Pages 87 - 95).
  - f **Area Forum North** - 3 September 2015 (Page 96).
  - g **Scrutiny Board** – 14 September 2015 (Pages 97 - 99).
  - h **Area Forum East** - 15 September 2015 (To follow).
  - i **Executive Board** – 21 September 2015 (To follow).
  - j **Area Forum West** - 22 September 2015 (To follow).
- 8 To receive and consider any Notice of Motion under with Standing Order No. 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully



Chief Executive

**MINUTES OF THE MEETING OF THE  
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE  
COUNCIL HOUSE, ATHERSTONE ON WEDNESDAY 24 JUNE 2015**

Present: Councillor Davis in the Chair.

Councillors Bell, Chambers, Clews, Davey, L Dirveiks, N Dirveiks, Farrell, Ferro, Hayfield, Henney, Humphreys, Ingram, Jarvis, Jenns, Jones, Lea, Lewis, Morson, Moss, Payne, Phillips, Reilly, Simpson, Singh, Smith, Smitten, E Stanley, M Stanley, Waters, Watkins, A Wright and D Wright.

Apologies for absence were received from Councillors Hanratty and Sweet.

Before the commencement of business, the Reverend Don Jones, Vicar of St Mary's Atherstone, led the Council in Prayer.

**11 Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Hayfield declared a non-pecuniary interest in Minute No. 3(a) (Application No. 2015/0007 – Queen Elizabeth Academy, Witherley Road, Atherstone) of the meeting of the Planning and Development Board held on 3 June 2015 by reason of being the Portfolio Holder for Education at Warwickshire County Council.

**12 Minutes**

The minutes of the meeting of the Council held on 20 May 2015 were approved as a correct record and signed by the Mayor.

**13 Mayor's Announcements**

The Mayor announced:

- that he was organising a charity walk at the Merevale estate on 23 August 2015;
- that his Civic Service would be held at St Peter's Church, Mancetter on 4 October 2015;
- that he would hold a charity Bavarian evening on 31 October 2015 at Mancetter Memorial Hall; and
- that an extraordinary Full Council meeting would be held on Wednesday 15 July 2015 primarily to discuss the devolution agenda and combined authorities.

**14 Questions Pursuant to Standing Order No. 7**

There were no questions received pursuant to Standing Order No.7.

15 **Minutes of Boards/Committees**

**a) Resources Board – 1 June 2015**

It was proposed by Councillor D Wright, seconded by Councillor Smith and

**Resolved:**

**That the minutes of the meeting of Resources Board held on 1 June 2015, together with the recommendation contained therein, be approved and adopted.**

**b) Planning and Development Board – 3 and 15 June 2015**

It was proposed by Councillor Lea, seconded by Councillor Davey and

**Resolved:**

**That the minutes of the meetings of the Planning and Development Board held on 3 and 15 June 2015 be approved and adopted.**

**c) Area Forum (North) – 4 June 2015**

It was proposed by Councillor Morson, seconded by Councillor Humphreys and

**Resolved:**

**That the notes of the meeting of Area Forum (North) held on 4 June 2015 be approved and adopted.**

**d) Scrutiny Board – 8 June 2015**

**i Minute No 4 – Future Scrutiny Projects**

It was proposed by Councillor Payne, seconded by Councillor Farrell and

**Resolved:**

**That Councillors Clews, Davey, L Dirveiks and Lewis be appointed to the North Talk Task and Finish Group.**

It was then proposed by Councillor Payne, seconded by Councillor Davey and

**Resolved:**

**That, subject to the amendment at i above, the minutes of the meeting of Scrutiny Board held on 8 June 2015 be approved and adopted.**

**e) Area Forum (East) – 9 June 2015**

It was proposed by Councillor Clews, seconded by Councillor Henney and

**Resolved:**

**That the notes of the meeting of Area Forum (East) held on 9 June 2015 be approved and adopted.**

**f) Area Forum (West) – 11 June 2015**

It was proposed by Councillor Jenns, seconded by Councillor Lea and

**Resolved:**

**That the notes of the meeting of Area Forum (West) held on 11 June 2015 be approved and adopted.**

**g) Executive Board – 16 June 2015**

It was proposed by Councillor Humphreys, seconded by Councillor D Wright and

**Resolved:**

**That the minutes of the meeting of Executive Board held on 16 June 2015, together with the recommendations contained therein, be approved and adopted.**

**16 Notice of Motion under Standing Order No. 10**

There were no Notices of Motion received under Standing Order No. 10.

**17 The Common Seal**

It was proposed by Councillor Morson seconded by Councillor Humphreys and

**Resolved:**

**That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.**

**Chairman of the next ensuing meeting  
of the Council**

**MINUTES OF THE EXTRAORDINARY MEETING OF THE  
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE  
COUNCIL HOUSE, ATHERSTONE ON WEDNESDAY 15 JULY 2015**

Present: Councillor Davis in the Chair.

Councillors Bell, Davey, L Dirveiks, N Dirveiks, Farrell, Ferro, Hanratty, Hayfield, Henney, Humphreys, Jarvis, Jenns, Jones, Lea, Lewis, Morson, Moss, Payne, Phillips, Reilly, Simpson, Singh, Smith, Smitten, E Stanley, M Stanley, Sweet, Waters and A Wright.

Apologies for absence were received from Councillors Chambers, Clews, Watkins and D Wright.

Before the commencement of business Councillor Payne led the Council in Prayer.

**18 Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Hayfield declared a non-pecuniary interest in Minute No. 19 – Devolution and Combined Authorities by reason of being the Portfolio Holder for Education at Warwickshire County Council.

Councillor Davey declared a non-pecuniary interest in Minute No. 20 – High Speed 2 Petitioning by reason of his employment.

**19 Devolution and Combined Authorities**

The Chief Executive submitted a report for the consideration of the Council. Earlier in the evening Members had received a presentation and had the opportunity to take part in a question and answer session on the devolution and combined authorities agenda.

It was proposed by Councillor Humphreys, seconded by Councillor M Stanley and

**Resolved:**

- a That the Council continues to be involved in discussions to explore opportunities to deliver its economic development objectives, both through its continuing involvement in the Coventry and Warwickshire Joint Committee and Shadow EPB and LEP and looking potentially at Devolution arrangements including governance both with the proposed West Midlands Combined Authority, or any other proposed alternatives, and Government;**
- b That Council authorise the Leader and Chief Executive to engage with partners on Combined Authority and Devolution arrangement options;**

- c That the implications for the existing relationship with the Coventry and Warwickshire LEP be considered;
- d That officers prepare a report for consideration by Executive Board on what the Council would seek from Devolution arrangements, including governance; and
- e That monthly meetings of the Special Sub-Group, open to all Members, be arranged to report on progress.

20 **High Speed 2 Petitioning**

The Assistant Chief Executive and Solicitor to the Council submitted a report for the consideration of the Council.

It was proposed by Councillor Reilly, seconded by Councillor Hayfield and

**Resolved:**

- a That the Assistant Chief Executive and Solicitor to the Council be given delegated authority to submit a petition in respect of the additional provisions to the HS2 Hybrid Bill expected to be deposited on 13 July;
- b That the Assistant Chief Executive and Solicitor to the Council be given delegated authority to submit a consultation response to related environmental statement; and
- c That these delegated powers be exercised in consultation with the Leader and Deputy Leader of the Council, the Leader and Deputy Leader of the Opposition and the HS2 spokesmen.

**Chairman of the next ensuing meeting  
of the Council**



# Area Forum South – Notes

**Thursday 25 June 2015**

**Present:-** Councillors Hayfield (Chair), Fowler, Simpson, Watkins, Jones, Farrell & Ferro, PC Ellen Beaty, Robert Beggs, Richard Dobbs, Jeff Brown & Jaki Douglas (North Warwickshire Borough Council & Jo Giblin (Warwickshire County Council) & 30 members of the public

## **1. Welcome**

Cllr Hayfield welcomed everyone to the meeting.

## **2. Apologies for absence and minutes from the last meeting**

Cllr's Smith, Wright & Ingram. Minutes agreed by the Chairman.

## **3. Safer Neighbourhoods Update**

PC Ellen Beaty, Warwickshire Police and Robert Beggs, North Warwickshire Borough Council presented a summary of the progress and actions that had been undertaken since the last meeting of the Forum. The full presentation can be downloaded at <http://www.warwickshire.gov.uk/northwarks-southforum>.

**Following discussion the priorities identified were:**

- Parking problems in Willow Walk Old Arley (pay normal attention to Church Lane)
- Anti-social behaviour in Fillongley St Marys Play Area
- Anti-social behaviour Forge Road Shustoke

**Action – Police to investigate**

## **4. Local Community Projects Fund (Jaki Douglas, NWBC)**

Jaki Douglas provided an update on the Local Community Projects Fund. There is a total sum of £17,500 available for distribution, with £1,000 allocated to each ward (with the exception of the Arley and Whitacre Ward, which has £1,500 available for disbursement). There is a presumption that awards will not exceed £500, although under exceptional circumstances higher grants may be awarded. Projects must contribute to one or more of the following Sustainable Community Strategy priorities:-

- Raising Aspirations, Educational Attainment and Skill Levels
- Developing Healthier Communities
- Improving Access to Services

For more information please use the link below  
[www.northwarks.gov.uk/lcf](http://www.northwarks.gov.uk/lcf))

## **5. Update on Rural/Fly tipping in North Warwickshire (Richard Dobbs, NWBC)**

Richard Dobbs provided an update on how to report fly tipping, this can either be done online or by contacting the NWBC contact centre on 01827 715341 who will investigate and decide whether it's the responsibility of the Borough or the Environment Agency (Freephone 0800 807 060).

If you suspect someone is fly tipping, observe as many details as possible such as a description of the vehicle and registration number, description of the person(s) dropping the waste, the type and amount of waste, time/date and location.

Funding for mobile CCTV cameras has now been secured these will be located in designated areas.

Arley Parish Council reported that they had received complaints regarding general household rubbish collections, inner black trays not being put back in the red/black bins. Richard Dobbs advised to contact NWBC Contact Centre (01827 715341) to report the incident and replacement trays will then be distributed.

Concern was raised regarding the increase in traffic into Coleshill due to the closure of Maxstoke Lane where Warwickshire County Council made a Temporary Traffic Order closing Maxstoke Lane, Coleshill adjacent to the River Blythe to vehicular traffic.

The closure was required for necessary remedial works and maintenance due to the erosion of the riverbank.

**Action - Jo Giblin to pass on the concerns to WCC Highways Team.**

Arley Parish Council raised the following questions :-

- Pot holes in Charles Street & James Street – not all have been marked, none have been repaired. 3 months since reported on Fix My Street – When will they be repaired?
- Amended Planning Application for shop on Fir Tree Inn garden, NWBC planning team to investigate – concern re: traffic/highway implications and loss of amenity to local neighbours.
- Who owns the land at the rear of Coop on Gun Hill, which currently has garages on it? Has there been any discussions for either redevelopment of the land or the current shop itself?

**Action – WCC & NWBC to investigate**

## **6. Daw Mill update (Jeff Brown, NWBC)**

The Daw Mill application was first submitted in June last year. It proposed around 750,000 square feet of B1, B2 and B8 use throughout the site. There was a good deal of objection to this particularly in respect of the potential traffic generation and the inclusion of the warehouse B8 use. The applicants therefore amended their plans and submitted a varied proposal a couple of months after the original submission. This was for around 500,000 square feet of just B1 and B2 use. There have still been significant concerns about the potential amount of traffic associated with the revised proposal; the growth of traffic in general terms and the capacity of the local road network particularly at three or four significant pinch-points. The applicant and WCC as Highways Authority have been in constant discussion since the revised proposals came in, particularly looking at the pinch points. These discussions are likely to result in WCC forwarding its formal response in a few weeks.

The length of time that this is taking is not at all unusual with large applications, and several of the big applications we have dealt with recently have taken over twelve months to determine.

We can understand the frustration about the delay but it does appear that the WCC Highways response will soon be forthcoming.

### **Parish Council Meeting Dates**

Cllr Hayfield asked for future meeting dates of Parish Councils to be attached to the minutes for Area Forum South – **Jo Giblin to action**

## Area Forum South – Parish Council Meeting 2015

<b>Parish Council</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Ansley Common	21 July, 15, Sept, 20 Oct, 17 Nov & 15 Dec	7.00pm	Meetings are alternated between Ansley Village CH & Ansley Common, St Johns Hall
Arley	6 Aug, 3 Sept, 1 Oct, 5 Nov & 3 Dec	7.15pm	Rowland Court Arley
Coleshill TC	29 Jul, 9 Sep, 25 Nov	7.30pm	Coleshill Hall
Corley	TBA		
Fillongley	16 July, 17 Sept, 15 Oct 15, 19 Nov & 17 Dec	7.30pm	The Edwin Thompson Room, Village Hall
Great & Little Packington	TBA		
Over Whitacre	9 Jul, 13 Aug, 10 Sept, 8 Oct, 12 Nov, & 10 Dec		
Shustoke	14 Sept, 12 Oct, 9 Nov & 14 Dec	7.15pm	Shustoke Parish Hall

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

13 July 2015

Present: Councillor Lea in the Chair.

Councillors Bell, L Dirveiks, Henney, Humphreys, Jenns, Jones, Morson, Moss, Phillips, Simpson, Sweet and A Wright.

Councillors Davey, Farrell, Ferro, Smith, M Stanley and Waters were also in attendance.

#### **9 Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Humphreys declared a non-pecuniary interest in Minute No 12 Planning Applications (Application No 2014/0275 - 17 - 19, Long Street, Atherstone) left the meeting and took no part in the discussion or voting thereon.

Councillor Lea declared a non-pecuniary interest in Minute No 12 Planning Applications (Application No 2015/0040 - Hatters Arms, Church Road, Warton, B79 0JN) vacated the Chair, left the meeting and took no part in the discussion or voting thereon.

#### **10 Minutes**

The minutes of the meetings of the Board held on 3 June and 15 June 2015, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### **11 Budgetary Control Report 2015/16 – Period Ended 30 June 2015**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2015 to 30 June 2015. The 2015/2016 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

**Resolved:**

**That the report be noted.**

#### **12 Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

**Resolved:**

**a That in respect of Application No 2013/0391 (Heart of England, Meriden Road, Fillongley, CV7 8DX)**

**i That a Local Liaison Group is established between representatives of the local community, including the local Ward Members and the representatives of the applicant company. The terms of reference of this group are to be agreed at its first meeting.**

**ii That planning permission be approved subject to the applicant agreeing to the revocation of planning permissions 1165/2000; 0214/2002, 1381/2002 and 0690/2005 without any claim for compensation, and subject to the conditions as set out in Appendix A to the report of the Head of Development Control but with the following alterations:**

**Condition 19. To add, “For the avoidance of doubt” at the beginning of the second sentence.**

**Condition 37. The condition to be split into two – one relating to fume extraction equipment and the second relating to air conditioning plant.**

**Condition 26. Alter the time in the final sentence to 2200 hours.**

**and an additional condition relating to the need to comply with the Considerate Constructor’s guidelines.**

**[Speakers Richard Brown and Emma Townsend]**

**b That in respect of Application No 2014/0181 (Land to north of, Overwoods Rd, Hockley, B77 5NQ)**

**i That planning permission be approved subject to the conditions set out in the report of the Head of Development Control and the a completion of a Section 106 Agreement to secure the provision of affordable housing, open space provision and a financial contribution of £31,515 for education provision; and**

**ii That the completion of this Agreement be delegated to the Assistant Chief Executive and Solicitor to the Council in consultation with the Chairman, Vice Chairman and relevant local ward members.**

- c That Application No 2014/0275 (17 - 19, Long Street, Atherstone) be refused for the following reason**

**“The revised development does not respect Atherstone’s historic fabric or morphology because it does not enhance the character and appearance of the Atherstone Conservation Area. This is by virtue of the increased size and scale of the building which is disproportionate to the site. The increased height; the changes in elevational appearance with the loss of architectural detail, the large rear extension and differing roof proportions are significant factors that together result in a built form that will appear discordant within the townscape and detrimental to the historic character of the town. The proposals do not therefore accord with Policies NW10; NW12, NW14 and NW18 of the North Warwickshire Core Strategy 2014 and saved polices ENV15 and ENV16 of the North Warwickshire Local Plan 2006”.**

**[Speakers Judy Vero, John Bennetts and Andrew Taylor]**

- d That consideration of Application No 2014/0665 (Hollow Oak Farm, Breach Oak Lane, Corley, CV7 8AW) be deferred for a site vist;**

**[Speakers David Sharples and Joe Brandreth]**

**Councillor Simpson in the Chair**

- e That Application No 2015/0040 (Hatters Arms, Church Road, Warton, B79 0JN) be approved subject to the conditions set out in the report of the Head of Development Control;**

**[Speaker Richard Jackson]**

**Councillor Lea in the Chair**

- f That Application 2015/0296 (29, Lawnsdale Close, Coleshill, B46 1BS) be refused for the following reason**

**“The proposal is not considered to be in keeping with the character of this residential estate resulting in a cramped development with a particularly adverse impact on parking there being no on-site provision. As a consequence the development does not accord with policy NW10 and NW12 of the North Warwickshire Core Strategy 2014.”**

**[Speaker Theresa Welby]**

- g That consideration of Application No 2015/0297 (Land North of 19 Southfields Close, Coleshill) be deferred for a site visit;  
[Speaker Bill Richards]
- h That consideration of Application No 2015/0305 (Ashleigh, Coventry Road, Fillongley, CV7 8BZ) be deferred;  
[Speakers David Lees and James Cassidy]
- i That Application No 2015/0359 (Long Street Recreation Ground, Long Street, Dordon) be approved subject to the conditions set out in the report of the Head of Development Control; and
- j That the report in respect of Application No 2015/0370 (Land to the north of Nuthurst Crescent, Ansley) be noted.

**13 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

**14 Breaches of Planning Control**

The Head of Development Control reported on four alleged breaches of planning control and the Board was asked to agree suggested courses of action.

**Resolved:**

- a That in respect of land at Dexter Grange, Dexter Lane, Hurley the Solicitor to the Council be authorised to issue an Enforcement Notice(s) relating to the siting for two mobile homes together with extensions and outbuildings and that the compliance period be six months;
- b That in respect of Land at Moorwood Quarry, Moorwood Lane, Hartshill the Solicitor to the Council be authorised to issue two Enforcement Notices:
  - i Requiring the cessation of the unauthorised storage of builders' materials, vehicles, plant and any associated items;





**Planning and Development Board  
13 July 2015  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
6/96	2014/0275	Civic Society	Objection	8/7/15
		Applicant	Plans	10/7/15
6/142	2015/0040	Mr Jackson	Objection	10/7/15
6/160	2015/0296	T Welby	Objection	8/7/15
6/169	2015/0297	Mr Richards	Objection	8/7/15
6/187	2015/0305	D Lees	Objection	7/7/15
		WCC	Consultation	12/7/15
		D Lees	Representation	13/7/15

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

10 August 2015

Present: Councillor Lea in the Chair.

Councillors Bell, Davey, L Dirveiks, Henney, Humphreys, Jarvis, Jones, Lewis, Morson, Moss, Simpson, Smitten, Sweet and A Wright.

Apologies for absence were received from Councillors Jenns (substitute Councillor Davey) and Phillips (substitute Councillor Lewis)

Councillors Chambers and Smith were also in attendance.

#### 15 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Davey declared a non-pecuniary interest in Minute No 18 Planning Applications (Application 2014/0648 - Land to south east of Junction 10 M42, Trinity Road, Dordon) left the meeting and took no part in the discussion or voting thereon.

Councillor Lewis declared a non-pecuniary interest in Minute No 18 Planning Applications (Application No 2015/0227 - Lucky Tails Alpaca Farm, Dexter Lane, Hurley, CV9 2JG) left the meeting and took no part in the discussion or voting thereon.

#### 16 **Nuneaton and Bedworth and North Warwickshire Building Control Partnership**

The Board was invited to consider the renewal of the Agreement in respect of the Nuneaton and Bedworth and North Warwickshire Building Control Partnership.

##### **Recommended:**

**That the Borough Council renews its membership of the Partnership and that the Agreement be extended on a permanent basis with either Authority having the opportunity to withdraw with twelve months' notice.**

#### 17 **Meaningful Gap Assessment**

The Board was invited to consider the formal comments of the Local Development Framework Sub-Committee and the Assistant Chief Executive and Solicitor to the Council sought approval for the designation of the Meaningful Gap.

**Resolved:**

- a That Areas 1, 2, 3, 6, 7a, 7b, 8, 9 and 10 (part) are designated as the “Meaningful Gap” for the purposes of Core Strategy Policy NW19;**
- b That Areas 4 and 5 and land west of the M42 south of the A5, are excluded from the Meaningful Gap and remain outside current development boundaries; and**
- c That the proposed Meaningful Gap area be applied as a material consideration when applying Core Strategy Policy NW19 for the purposes of determining planning applications from this time.**

**18 Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

**Resolved:**

- a That Application 2014/0648 (Land to south east of Junction 10 M42, Trinity Road, Dordon) be refused for the reasons set out in the report of the Head of Development Control;**
- [Speaker Jason Tait]**
- b That consideration of Application No 2015/0144 (Hollybank Farm, No Mans Heath Lane, Austrey, CV9 3EW) be deferred**
  - c That consideration of Application No 2015/0149 (The Homestead, Main Road, Austrey, CV9 3EG) be deferred;**
  - d That consideration of Application No 2015/0268 (Land at junction with A446, Gorsey Way, Coleshill) be deferred;**
  - e That consideration of Application No 2015/0297 (Land North of 19, Southfields Close, Coleshill) be deferred;**
  - f That Application 2015/0169 (Trent View Farm, Mancetter Road, Hartshill, CV10 0RS) be approved subject to the conditions set out in Appendix A to the report of the Head of Development Control;**

**[Speaker Dave Ritchie and Chris Beale]**

- g That consideration of Application No 2015/0227 (Lucky Tails Alpaca Farm, Dexter Lane, Hurley, CV9 2JG) be deferred**

**[Speaker Sarah Booth]**

- h That Application No 2015/0334 (Hillcrest Farm, Birmingham Road, Water Orton, B46 1TG) be approved subject to the conditions set out in the report of the Head of Development Control and to the following additional condition**

**“8 Within three months of the date of this permission, full details shall be submitted as to how the kennels and their associated pens hereby approved shall be insulated in order to reduce the potential impacts from noise. The approved details shall then be implemented in the three months following their approval.”**

**[Speakers Stuart Wootton and Richard Cobb]**

- i That Application No 2015/0427 (Land South Of Dairy House Farm, Spon Lane, Grendon) be refused for the following reasons**

**“The Local Planning Authority considers that the loss of this crossing will have a detrimental effect on road safety by removing the opportunity to have a controlled crossing in view of the increase in pedestrian and cycle use from the approved development and the overall highway and traffic environment in which the development located. The proposal does not accord with Policy NW10 of the North Warwickshire Core Strategy 2014.”**

**[Speakers David Cox and Justin Howell]**

- j That the receipt of Application No 2015/0459 (Land South of Pogmore Spinney, Merevale Lane, Merevale) be noted and Members undertake a site visit prior to determination.**

**19 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April - June 2015**

Members were informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Planning and Development Board for April to June 2015.

**Resolved:**

**That the report be noted.**

20 **Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

21 **Breaches of Planning Control**

The Head of Development Control reported on an alleged breach of planning control and the Board was asked to agree a suggested course of action.

**Resolved:**

**That in respect of land at Old Kingsbury Hall, Coventry Road, Kingsbury the Solicitor to the Council be authorised to issue an Enforcement Notice requiring the cessation of the unauthorised use of the land for storage of waste skips, associated vehicles and items and that the compliance period be two months.**

J Lea  
Chairman

**Planning and Development Board  
10 August 2015  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/72	2015/0169	C Beale	Letter	3/8/15
4/185	2015/0297	Applicant	E-mail	3/8/15
4/219	2015/0427	V Carbutt	Objection	28/7/15
		P Stokes	Objection	30/7/15
		Grendon Parish Council	Objection	3/8/15

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

7 September 2015

Present: Councillor Lea in the Chair.

Councillors Bell, Davey, L Dirveiks, Humphreys, Jarvis, Jones, Morson, Moss, Simpson, Smitten, Sweet and A Wright.

An apology for absence was received from Councillor Jenns (substitute Councillor Davey).

Councillors Smith and M Stanley were also in attendance.

#### 22 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Humphreys declared a non-pecuniary interest in Minute No 23 Planning Applications (Application No 2015/0344 - Beech House, 19 Market Street, Atherstone, Application No 2015/0284 - Post Office Yard, rear of 100 Long Street, Atherstone, Applications No 2015/0375 and 2015/0283 - Bank Gardens, rear of 94/96 Long Street, Atherstone and Application No 2015/0285 - Land rear of 108 Long Street, Atherstone), left the meeting and took no part in the discussion or voting thereon.

#### 23 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

##### **Resolved:**

- a **That in respect of Application No 2013/0452 (Land adjacent to Castle Close, Coventry Road, Fillongley) the applicant be informed that in light of the withdrawal of the Government's 2014 affordable housing guidance for small sites, the Council seeks the full value of the off-site contribution here as agreed in June 2014 – namely £75k;**
- b **That in respect of Application No 2014/0339 (Daw Mill Colliery, Daw Mill Lane, Arley, CV7 8HS) the report be noted and that three site visits are organised – one to Daw Mill, one to Doncaster and the other to the Bescot site in Walsall;**

**[Speakers Phillip Mason, Ross Jones and Tim Love]**

- c **That in respect of Application No 2015/0145 (WHS Plastics Ltd, Water Orton Lane, Minworth, B76 9BG**



- i the Council is minded to support the proposal and that the matter be referred to the Secretary of State. If there is no request for him to determine the application then planning permission be granted subject to the conditions set out in the report of the Head of Development Control and to an additional in respect landscaping along the railway boundary of the site; and**
- ii the applicant be requested to provide a contact on site such that residents can raise any noise issues with the applicant company and that he be requested to meet with residents at an early stage to discuss noise issues.**

**[Speakers Colin Sarson and Peter Frampton]**

- d That provided the Applicant first enters in to a Section 106 Agreement in respect of the matters set out in the report of the Head of Development Control, Application No 2015/0178 (Land On The South Side Of, Grendon Road, Polesworth) be approved subject to the conditions detailed in the said report;**

**[Speaker Alison Clack]**

- e That Application No 2015/0227 (Lucky Tails Alpaca Farm, Dexter Lane, Hurley, CV9 2JG) be approved subject to the following conditions**
  - i The development hereby approved shall expire on 30 September 2018;**
  - ii The development hereby approved shall not be carried out other than in accordance with the site location plan numbered 2611/01/A received by the Local Planning Authority on 28 August 2015 and the photographs received by the Local Planning Authority on 9 April 2015;**
  - iii The development hereby approved shall enure solely for the benefit of Ms S Booth and her immediate family and for no other persons whomsoever.**

**[Speaker Sarah Booth]**

- f That Application No 2015/0305 (Ashleigh, Coventry Road, Fillongley, CV7 8BZ) be refused for the following reasons**

**“Notwithstanding the location of the site within the development boundary of Fillongley the proposal is not considered to be in keeping with the character and local distinctiveness of this part of the village by virtue of it being ‘back land’ development not in accordance with the ribbon development seen in this location. As a consequence it also has adverse impacts on the residential amenity that the occupiers of the existing houses might reasonably be expected to enjoy. The proposal is contrary to policies NW10 and NW12 of the North Warwickshire Core Strategy 2014.’**

**[Speakers David Lees and John Hannon]**

- g That consideration of Application No 2015/0307 (Lake House, Bakehouse Lane, Nether Whitacre, B46 2EB) be deferred;**
- h That at this stage the report in respect of Application No 2015/0344 (Beech House, 19 Market Street, Atherstone), Application No 2015/0284 (Post Office Yard, rear of 100 Long Street, Atherstone), Applications No 2015/0375 and 2015/0283 (Bank Gardens, rear of 94/96 Long Street, Atherstone) and Application No 2015/0285 (Land rear of 108 Long Street, Atherstone) be noted;**
- i That Application No 2015/0481 (Recreational Field, Hurley Common, Hurley) be approved subject to the conditions set out in the report of the Head of Development Control;**
- j That no objection be raised to Application No 2015/0493 (Land At Wooded Area, Coleshill Road, Curdworth); and**
- k That Application No 2015/0495 (Recreation Ground, Johnson Street / Smith Street / Johnson Street, Wood End, Atherstone) be approved subject to the conditions set out in the report of the Head of Development Control.**

**24 Annual Performance Report 2014/15**

The Head of Development Control submitted the annual report illustrating the performance of the service over the past year.

**Resolved:**

**That the report be noted.**

J Lea  
Chairman

**Planning and Development Board  
7 September 2015  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/42	PAP/2015/0145	EHO	Consultation	26/08/15
		R Donohoe	Representation	24/08/15
4/58	PAP/2015/0178	Applicant	Representation	3/09/15
4/75	PAP/2015/0227	Applicant	Letter	28/08/15
4/158	PAP/2015/0305	S & J Bailey	Objection	20/08/15
		Mrs Thomas	Objection	27/08/15
		N Thomas	Objection	27/08/15
		S Lees	Objection	27/08/15
		D Lees	Objection	27/08/15
		Fillongley PC	Objection	27/08/15
		Applicant	Letter	28/08/15
4/192	PAP/2015/0307	Nether Whitacre PC	Letter	3/09/15
		Nether Whitacre PC	Letter	28/08/15
4/246	PAP/2015/0481	EHO	Consultation	7/09/15
		L Curtis	Objection	19/08/15

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

20 July 2015

Present: Councillor Smith in the Chair.

Councillors Chambers, Clews, Davey, Farrell, Hanratty, Hayfield, Ingram, Jones, Lewis, Phillips and Smitten.

Apologies for absence were received from Councillors Bell (Substitute Councillor Davey) and Ferro.

#### 1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 2 **Minutes of the Meeting of the Board held on 16 March 2015.**

The minutes of the meeting held on 16 March 2015, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 3 **Overview of the Functions of the Community and Environment Board**

The Assistant Chief Executive (Community Services) gave an overview of the functions of the Community and Environment Board.

#### 4 **Budgetary Control Report 2015/2016 Period Ended 30 June 2015**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2015 to 30 June 2015.

**Resolved:**

**That the report be noted.**

#### 5 **The Future of the Community Hub Task and Finish Group**

The Assistant Chief Executive (Community Services) sought Members views on whether they wished to continue having a Task and Finish Group to oversee the delivery and development of the Community Hub infrastructure.

**Resolved:**

- a **That a Task and Finish Group to oversee the delivery of the Council's Community Hubs and Customer Access Strategy be continued; and**

- b That the Task and Finish Group comprise of six Members, four Conservatives to be nominated at the meeting of Full Council on 30 September 2015 and two Labour (Councillors Farrell and Lewis).**

**6 Warwickshire County Council Review of Household Waste Recycling Centres 2015**

The Assistant Director (Streetscape) updated Members on a recent review by Warwickshire County Council of its network of Household Waste Recycling Centres. Members were asked to make any comments or observations on the report to be passed on for consideration by the County Council's Communities Overview and Scrutiny Committee in September.

**Resolved:**

- a That the report of the Assistant Director (Streetscape) and its attached appendices be noted; and**
- b That the Assistant Director (Streetscape) be authorised to respond to Warwickshire County Council's Review of Household Waste Recycling Centres in order to**
- encourage the reasonable increase of opening hours to accommodate housing growth;**
  - advise against charges for non-household waste to avoid a commensurate rise in fly tipping;**
  - acknowledge that different areas of the county may have different operational requirements;**
  - identify the need for greater cross-border cooperation and integration of local authority services; and**
  - encourage greater promotion of the HWRC service by both the County and District Councils.**

**7 LEADER – Update on Programme**

The Assistant Director (Leisure and Community Development) updated the Board on the progress made to date in respect of the North Warwickshire and Hinckley and Bosworth LEADER programme (2015 to 2020) and provided details about the proposed activity taking place over the next twelve months.

**Resolved:**

- a That the progress made to date on the development of the North Warwickshire and Hinckley and Bosworth LEADER programme (2015 to 2020), be noted; and**

**b That the proposed activity scheduled to take place over the next twelve months, be noted.**

**8 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – March 2015**

Members were informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Community and Environment Board for April to March 2015.

**Resolved:**

**That the report be noted.**

**9 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**10 Atherstone Leisure Complex – Extension of the Swimming Lesson Programme**

The Board's approval was sought for a proposal to extend the current swimming lesson programme at Atherstone Leisure Complex from 38 weeks to 50 weeks a year.

**Resolved:**

**a That the swimming lesson programme at Atherstone Leisure Complex be extended from 38 weeks to 50 weeks per year with effect from January 2016 and that the programme be managed and administered in the manner identified in the main body of the report of the Assistant Director (Leisure and Community Development);**

**b That the proposal to provide additional swimming lessons and to delay opening to the public until 10:00 on a Saturday morning be approved; and**

**c That the proposal to appoint a part-time Swimming Administrator be endorsed and referred to the Special Sub-Group for further consideration.**

**11 Staff Structure Review – Leisure and Community Development Division**

The Assistant Director (Leisure and Community Development) outlined proposals to change the staff structure within and across the Leisure and Community Development Division.

**Resolved:**

**That the proposals to amend the staff structure within the Leisure and Community Development Division be referred to the Special Sub-Group for further consideration within the context to be provided by the new Corporate Plan.**

**12 Markets for Recyclable Material**

The Assistant Director (Streetscape) updated the Board on the costs associated with the disposal for recycling of the various materials collected through the Council's kerbside recycling service and the likely impact that changes in reprocessing costs will have on the service budgets both now and in the future.

**Resolved:**

- a That the report be noted; and**
- b That a further report setting out the latest financial position and projected future spending on recycling be brought back to the next meeting of this Board.**

**13 Public Conveniences**

The Assistant Director (Streetscape) updated Members on the cost and usage levels of the Council's three automatic public toilets and set out the one-off costs and annual revenue savings for early termination.

**Resolved:**

- a That the Assistant Director (Streetscape) be authorised to investigate the provision of a community toilet scheme and that a further report be brought back to this Board; and**

**Recommendation to Board:**

- b That the Resources Board be requested to consider the termination of the lease of the three automatic public toilets at the earliest opportunity.**

L Smith  
Chairman

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE LICENSING COMMITTEE

27 July 2015

Present: Councillor Jones in the Chair

Councillors Chambers, Davey, Hanratty, Henney, Ingram, Jarvis, Jenns, Morson, Moss, Singh and Watkins.

Apologies for absence were received from Councillors Lewis (Substitute Councillor Chambers) and A Wright.

Councillor Waters was also in attendance.

#### 1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 2 **Minutes**

The minutes of the meeting of the Committee held on 26 January 2015, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 3 **Budgetary Control Report 2015/16 Period Ended 30 June 2015**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2015 to 30 June 2015.

##### **Resolved:**

**That the report be noted.**

#### 4 **Licensing Act 2003 – Review of Licensing Policy**

The Assistant Chief Executive and Solicitor to the Council asked the Committee to consider recommending to Council the adoption of a revised licensing policy in respect of the Licensing Act 2003.

##### **Recommended:**

**That, subject to the inclusion of the amendments as set out in Appendix B to the report, the licensing policy in respect of the Licensing Act 2003 be adopted as Council policy.**



**5 Gambling Act 2005 – Review of Gambling Licensing Statement of Principles**

The Committee was asked to consider consulting on the draft Statement of Principles made under the Gambling Act 2005.

**Resolved:**

**That the draft Gambling Licensing Statement Of Principles as set out in Appendix A to the report be put out to consultation and that a further report be brought to the Committee following the consultation and that a finalised draft policy be put before the Council with a recommendation for adoption as Council policy.**

**6 The Deregulation Act 2015 and Local Government (Miscellaneous Provisions) Act 1976 – Variation In Fees – Taxi and Private Hire Licensing.**

The Assistant Chief Executive and Solicitor to the Council asked the Committee to consider varying the fees charged by the Council for the issue of Hackney Carriage and Private Hire driver and vehicle licences and Private Operator licences following changes made by the Deregulations Act 2015.

**Recommended:**

**That the proposed variation to charges as set out in the report of the Assistant Chief Executive and Solicitor to the Council in respect of licensing of Hackney Carriages, Private Hire Vehicles, Drivers and Private Hire Operators be endorsed.**

M Jones  
Chairman

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

11 August 2015

Present: Councillor D Wright in the Chair

Councillors Davey, Davis, N Dirveiks, Henney, Simpson, Smitten, E Stanley and Waters.

Councillors Humphreys, Jones and Smith were also in attendance.

#### 15 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 16 **Minutes of the Resources Board held on 1 June 2015**

The minutes of the meeting of the Board held on 1 June 2015, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

#### 17 **Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

#### 18 **Disposal of Coleshill Leisure Centre**

The Assistant Director (Streetscape) updated Members on the bids received to date and recommended that one of the bids be accepted.

**Resolved:**

- a That the highest unconditional bid for the former Coleshill Leisure Centre site be accepted;**
- b That, in consultation with the Chairman and Vice-Chairman of the Resources Board, the Assistant Director (Streetscape) be authorised to agree the terms and conditions of sale with the preferred bidder; and**

- c That should the highest bidder withdraw from the sale for any reason, in consultation with the Chairman and Vice-Chairman of the Resources Board, the Assistant Director (Streetscape) be authorised to agree terms and conditions of sale with the second preferred bidder.**

**19 Irrecoverable Local Taxation Debts**

The Assistant Chief Executive (Community Services) detailed the amounts recommended for write off in accordance with the write off policy agreed by the Resources Board on 25 March 2013.

**Resolved:**

- a That the write off of balances over £5,000 totalling £51,415.56 in respect of unpaid Non Domestic Rates be authorised; and**
- b That the write off of balances under £5,000 totalling £24,177.75 in respect of unpaid Non Domestic Rates be noted.**

D Wright  
CHAIRMAN

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

8 September 2015

Present: Councillor D Wright in the Chair

Councillors Davey, Davis, N Dirveiks, Henney, Simpson, Smitten, E Stanley and Waters

Councillors Humphreys, Lewis, Payne, Phillips, M Stanley and Sweet were also in attendance.

#### 15 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 16 **Treasury Management Update 2015/16**

The Deputy Chief Executive reported on the Treasury Management activity for the period up to the end of July 2015.

**Resolved:**

**That the Treasury Management report for the period up to the end of July 2015 be noted.**

#### 17 **Capital Programme 2015/16 Period 4 Update**

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2015/16 Capital Programme in terms of expenditure up to the end of July 2015.

**Resolved:**

**a That the progress made against the 2015/16 Capital Programme be noted; and**

**b That the change in policy which will see the Housing Division charge a 10% fee to deliver disability adaptations be approved.**

#### 18 **General Fund Budgetary Control Report 2015/16 Period Ended 31 July 2015**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the General Fund between 1 April 2015 and 31 July 2015.

**Resolved:**

**That the report be noted.**

**19 Housing Revenue Account Budgetary Control Report 2015/2016 Period Ended 31 July 2015**

The Assistant Director (Finance and Human Resources) reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 31 July 2015.

**Resolved:**

**That the report be noted.**

**20 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2015**

The Chief Executive and the Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to June 2015.

**Resolved:**

**That the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to June 2015 be noted.**

**21 Membership of the Borough Care Task and Finish Group**

The Chief Executive asked the Board to consider membership of the Borough Care Task and Finish Group for the ensuing year.

**Resolved:**

**That the membership of the Borough Care Task and Finish Group for 2015/16 consists of Councillors Bell, Davey, Smith and D Wright. Two further Members to be advised from the Labour Group.**

**22 Residential Caravan Sites Policy and Procedure**

The Assistant Director (Housing) presented to the Board a proposed Residential Caravan Sites Fee Policy and Procedure.

**Resolved:**

**a That the report be noted and the Fees Policy be approved;**

- b That the revisions to Standard Conditions for Caravan Sites be approved; and**

**Recommendation to Planning and Development Board**

- c That the Mobile Homes Act 2013 becomes a material planning consideration in the determination of any relevant planning application.**

**23 Information and Communications Technology Strategy 2015-2019**

The Assistant Director (Corporate Services) presented to Members a draft Information and Communications Technology (ICT) Strategy for 2015 – 2019 for their consideration and comment.

**Resolved:**

- a That the draft Information and Communications Technology Strategy attached as Appendix A to the report of the Assistant Director (Corporate Services) be agreed; and**

**Recommendation to the Executive Board:**

- b That the draft Information and Communications Technology Strategy be referred to the Executive Board for approval.**

**24 Contract Standing Orders**

The Assistant Director (Corporate Services) sought approval for the revised Contract Standing Orders.

**Resolved:**

**That the draft Contract Standing Orders attached as Appendix 1 to the report of the Assistant Director (Corporate Services) be approved.**

**25 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

26 **Public Conveniences**

The Assistant Director (Streetscape) updated Members on the cost and usage levels of the Council's three automatic public toilets and set out the one-off costs and annual revenue savings for early termination.

**Resolved:**

- a **That early termination of the contract to provide the Borough's three automatic public toilets with notice to be given to the provider at the earliest possible opportunity be approved; and**
- b **That the Assistant Director (Streetscape) be authorised to investigate the alternative provision of a community toilet scheme and a further report be submitted to the Community and Environment Board.**

27 **Land at Sheepy Road, Atherstone**

The Assistant Director (Streetscape) notified Members of concerns at property owned, but not managed and operated, by the Borough Council in Sheepy Road, Atherstone, and the action taken by officers to date to try to address those concerns.

**Resolved:**

- a **That the contents of the report and letter circulated at the meeting be noted;**
- b **That the Assistant Director (Streetscape) be authorised to contact the tenants to request all of the information highlighted in the correspondence of 22 July 2015 and 25 August 2015 with a deadline of 16 October 2015; and**
- c **That a further report be brought back to the Board updating Members on progress and any action taken.**

28 **Irrecoverable Local Taxation Debts**

The Assistant Chief Executive (Community Services) detailed the amounts recommended for write off in accordance with the write off policy agreed by the Resources Board on 25 March 2013.

**Resolved:**

- a **That the write off of balances over £5,000 totalling £59,106.79 in respect of unpaid Non Domestic Rates be noted;**

- b That the Assistant Chief Executive (Community Services) write off of a balance over £5,000 totalling £24,459.34 in respect of a Housing Benefit Overpayment be authorised; and**
- c That the summary of the total amount of write offs in the year to date, including those written off by the Assistant Chief Executive (Community Services) under delegated powers as detailed in Appendix B to the report of the Assistant Chief Executive (Community Services) be noted.**

**29 Sundry Debtor Irrecoverable Debts**

The Assistant Director (Finance and Human Resources) advised Members of debts considered to be irrecoverable.

**Resolved:**

**That the debts totalling £9,551.66, detailed in paragraph 4.6 of the report of the Assistant Director (Finance and Human Resources) be written off.**

**30 Complaint – Request to Join the Council’s Housing Register**

The Assistant Director (Housing) outlined a complaint made by a housing applicant which had been considered at Stages 1 and 2 of the Council’s complaints procedure and sought a response from the Board.

**Resolved:**

- a That having considered the complaint, the actions of the Housing Division be supported; and**
- b That the Assistant Director (Housing) be authorised to respond to the complainant.**

**31 Land Purchase Request from Fillongley Road, Maxstoke**

The Assistant Director (Housing) reported on a request received from an owner of a property in Fillongley Road, Maxstoke to purchase some of the grassed area outside of his property.

**Recommended:**

- a That the land in Fillongley Road, Maxstoke as shown at Appendix A to the report of the Assistant Director (Housing) be declared surplus to requirements; and**



- a **That the request to purchase the land set out at Appendix A to the report of the Assistant Director (Housing) be approved.**

**32 Land Purchase Request at Glenville Avenue, Wood End**

The Assistant Director (Housing) reported on a request received from a resident at Birchfield Close to purchase part of the land that forms the garage site at Glenville Avenue, Wood End.

**Resolved:**

**That the request to purchase land set out at Appendix A to the report of the Assistant Director (Housing) be refused.**

**33 Request for Licence at Forge Road, Shustoke**

The Assistant Director (Housing) reported on a request received from a resident in Forge Road, Shustoke, for a licence to be able to cross a piece of land in the Council's ownership to enable him to have a dropped kerb and park in the curtilage of the property.

**Resolved:**

**That the request to grant a licence to cross the Council's land set out at Appendix A to the report of the Assistant Director (Housing) be refused.**

**34 Tender for Roof Works at Arden Forest Estate**

The Assistant Director (Housing) outlined the process undertaken to tender works to provide a new roof and water tanks for the Council's flats at Arden Forest Estate, Ridge Lane.

**Resolved:**

**That the action taken, in consultation with the Chairman of the Board, by the Chief Executive under his urgent business powers be noted.**

**35 Disposal of Coleshill Leisure Centre**

The Assistant Director (Streetscape) updated Members on developments following the last Resources Board meeting and provided details of improved offers.

**Resolved:**

- a That the latest and highest unconditional bid, as circulated at the meeting, for the former Coleshill Leisure Centre site be accepted;**
- b That, in consultation with the Chairman and Vice-Chairman of the Resources Board, the Assistant Director (Streetscape) be authorised to agree the terms and conditions of sale with the preferred bidder; and**
- c That, in consultation with the Chairman and Vice-Chairman of the Resources Board, the Assistant Director (Streetscape) be authorised to agree terms and conditions of sale with the second preferred bidder should the highest bidder withdraw from the sale for any reason.**

D Wright  
CHAIRMAN

**Notes of the Area Forum North Meeting held at Tithe Barn,  
Bridge Street, Poleworth  
on Thursday, 3 September 2015**

**Present:**

Councillor Hanratty in the Chair, Councillors Humphreys, Smitten, E Stanley, M Stanley and Sweet, County Councillor Parsons.

**In Attendance:**

Amanda Tonks - North Warwickshire Borough Council, PC Kim Stafford, PCSO Mick Harle – Warwickshire Police, Geoff Taylor – Baddesley, Bentley and Merevale Parish Council, Jim Pearson – Baxterley Parish Council, David Cox – Grendon Parish Council, Jean Ball, Dave Butcher and Richard Meredith – Polesworth Parish Council, Derek Tattersall – Alvecote Resident, Joan Daniel and Steve Exley – Polesworth Residents

Apologies for absence were received from Councillors Chambers, Morson and A Wright

**1 Safer Neighbourhoods**

As part of the Safer Neighbourhoods update the following three priorities were agreed:

- Anti-Social Behaviour at Abbey Green Recreation Ground, Tithe Barn and Memorial Hall at Polesworth
- Anti-Social Behaviour at Baddesley Ensor Recreation Ground
- Parking on Dordon Road (Polesworth High School) - at the start and end of the School day

**2 “Have Your Say” – Questions and Issues**

Geoff Taylor, Clerk to Baddesley Ensor Parish Council, raised concerns about dog fouling in Baddesley and asked what the Borough Council could do to help. Amanda Tonks (NWBC) advised on behalf of the Assistant Director (Housing), that the Borough Council employs a Dog Warden who covers the whole of the Borough and works proactively as well as dealing with any issues identified by members of the public in relation to dog fouling. Parish Councils were advised to contact Wendy Smith at the Borough Council on 01827 719305 who would be able to arrange to work proactively with them to address this issue.

**3 Future Meeting Dates**

Thursday 19 November 2015 – St Nicholas Church and Community Hall, Baddesley Ensor

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE SCRUTINY BOARD

14 September 2015

Present: Councillor Payne in the Chair

Councillors Clews, Davey, L Dirveiks, N Dirveiks, Farrell, Ferro, Hanratty, Ingram, Lewis, Phillips, Reilly, Singh and Waters

Apologies for absence were received from Councillors Chambers (Substitute Councillor Phillips) and Jarvis.

Councillors Humphreys, Simpson and Smith were also in attendance.

#### 6 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 7 **Minutes**

The minutes of the meeting held on 8 June 2015, copy having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 8 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2014 – March 2015**

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets overall for April 2014 to March 2015. Contextual and comparative information was also provided to assist the Board in determining any requests for further reports on specific service areas.

##### **Resolved:**

**That performance achieved be noted.**

#### 9 **Complaints and Compliments April 2014 – March 2015**

The Chief Executive provided Members with an overview of the Complaints and Compliments received during April 2014 to March 2015.

##### **Resolved:**

**That the report be noted.**

## 10 **Fly-Tipping, Grass Cutting and Street Lighting**

The Assistant Director (Streetscape) provided an overview of the Council and work undertaken by other agencies work and responsibilities in those areas.

### **Resolved:**

- a That the report be noted; and**
- b That reports be submitted to a future meeting of the Board detailing:**
  - i) Good practice from other local authorities in relation to the prevention, enforcement and prosecution of fly-tipping;**
  - ii) Analysis of locations within the Borough where fly-tipping takes place to identify hot spots; and**
  - iii) WCC Highways to be asked to provide information on its plans to replace/upgrade streetlights and the potential impact on communities**

## 11 **Atherstone Town Centre CCTV Scheme**

The Chief Executive provided Members with an overview of the existing provision of the Atherstone town centre CCTV Scheme.

### **Resolved:**

**That the report be noted.**

## 12 **Provision of Mobile CCTV across the Borough**

The Chief Executive provided Members with an overview of the existing provision of Mobile CCTV cameras across North Warwickshire.

### **Resolved:**

**That the report be noted.**

## 13 **Highways Responsibilities and HGV Routes**

The Assistant Director (Corporate Services) provided an overview of the responsibilities for the highways network in North Warwickshire and particularly for HGV routes and their future planning.

### **Resolved:**

- a That the report be noted; and**

- b Warwickshire Highways to be asked to provide information on any steps taken or planned to prevent HGVs from using unsuitable roads and what measures are proposed to improve enforcement of the existing restrictions on Warwickshire's highway network**

**14 Scrutiny Forward Plan**

The Assistant Director (Corporate Services) provided the current plan of terms for future Scrutiny Boards and sought Members' views on the plan and their suggestions for future topics for consideration by the Board.

**Resolved:**

- a That the plan provided as Appendix A to the report of the Assistant Director (Corporate Services) be amended as required and approved; and**
- b That the membership of the Communications Task and Finish Group be increased to six (4 Conservative and 2 Labour).**

Ray Payne  
Chairman