

AGENDA

and

MINUTES OF BOARDS and COMMITTEES

**to be considered at the meeting of the
Council to be held via Teams**

on

2 December 2020

at

6.30pm



North Warwickshire Borough Council

Steve Maxey BA (Hons) Dip LG Solicitor
Acting Chief Executive

The Council House
South Street
Atherstone
Warwickshire
CV9 1DE

Switchboard : (01827) 715341
E Mail : democraticservices@northwarks.gov.uk
Website : www.northwarks.gov.uk
Direct Dial : (01827) 719221
Date : 24 November 2020

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend the Full Meeting of the Council, to be held on Wednesday 2 December 2020 at 6.30pm via Teams. An email invite will be sent to Councillors and the meeting will be live streamed on the Council's YouTube channel, accessible from the home page of the Council's website or at <https://www.youtube.com/user/northwarks>

The following business will be transacted:

- 1 To elect the Mayor of the Borough to serve until May 2022. (The Mayor will then make a declaration of acceptance of office).
- 2 Apologies for absence / Members away on official Council business.
- 3 Declarations of Personal or Prejudicial Interest.
- 4 The Mayor to move, in accordance with Standing Order No 6(1):
"That the minutes of the Meeting of the Council held on 21 September 2020 be approved as a correct record".
- 5 To appoint the Deputy Mayor of the Borough to serve until May 2022. (The Deputy Mayor will then make a declaration of acceptance of office).
- 6 To receive the Mayor's announcements.
- 7 To answer Questions from Members and the Public pursuant to Standing Order No 7.

- 8 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:
- a **Planning and Development Board** – 5 October 2020 and 2 November 2020 (Pages 43 - 52).
 - b **Community and Environment Board** – 12 October 2020 (Pages 53 - 55).
 - c **Special Sub-Group** – 3 November 2020 (Page 56).
 - d **Resources Board** – 9 November 2020 (Pages 57 - 60).
 - e **Executive Board** – 23 November 2020 (Pages 61 - 62).

9 **Exclusion of the Public and Press**

To consider whether, in accordance with Section 100A(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

- 10 To receive and consider the confidential extract of the Council minutes held on 21 September 2020.
- 11 To receive and consider the confidential extract of the Planning and Development Board minutes held on 2 November 2020.
- 12 To receive and consider the confidential extract of the Special Sub-Group held on 3 November 2020.
- 13 To receive and consider the confidential extract of the Resources Board minutes held on 9 November 2020.
- 14 To receive and consider the confidential extract of the Executive Board minutes held on 23 November 2020.
- 15 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully



Chief Executive

**MINUTES OF THE MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD VIA MICROSOFT TEAMS ON MONDAY 21 SEPTEMBER 2020**

Present: Councillor Moss in the Chair.

Councillors Bell, Chambers, A Clews, D Clews, Davey, Deakin, Dirveiks, Downes, Farrell, Farrow, Gosling, D Humphreys, M Humphreys, Jarvis, Jenns, Lees, Macdonald, McLauchlan, Osborne, Parker, Parsons, H Phillips, O Phillips, Reilly, Singh, Smith, Symonds, A Wright and D Wright.

Apologies for absence were received from Councillors Hayfield, Rose and Simpson.

10 Disclosable Pecuniary and Non-Pecuniary Interests

Planning Minutes 20/7 and 19/8 – D Clews, Singh, Jarvis, T Clews & Downes / Dirveiks (wife ATC), D Wright

Item No 7 Jenns, Bell, Dirveiks, Reilly, Farrell, Parsons, Downes, Osborne (dispensations)

11 Minutes of the Meeting of the Council held on 20 May 2020

The minutes of the Meeting of the Council held on 20 May 2020 were approved as a correct record and signed by the Mayor.

12 Questions Pursuant to Standing Order No. 7

No questions had been received.

13 Minutes of Boards/Committees

a) Special Sub-Group – 11 February 2020

It was proposed by Councillor D Clews, seconded by Councillor Jarvis and

Resolved:

That the minutes of the meetings of the Special Sub-Group held on 11 February 2020, together with the recommendations contained therein, be approved and adopted.

b) Safer Communities Sub-Committee – 24 February and 16 March 2020

It was proposed by Councillor Reilly seconded by Councillor D Clews and

Resolved:

That the minutes of the meetings of the Safer Communities Sub-Committee held on 24 February and 16 March 2020, together with the recommendations contained therein, be approved and adopted.

c) Planning and Development Board – 2 March, 20 July and 19 August 2020

It was proposed by Councillor Jarvis, seconded by Councillor T Clews and

Resolved:

That the minutes of the meeting of Planning and Development Board held 2 March, 20 July and 19 August 2020, together with the recommendations contained therein, be approved and adopted.

d) Community and Environment Board – 9 March 2020

It was proposed by Councillor Bell, seconded by Councillor Smith and

Resolved:

That the minutes of the meeting of the Community and Environment Board held on 9 March 2020, together with the recommendations contained therein, be approved and adopted.

e) Executive Board – 16 March, 8 July and 21 September 2020

i) Minute No 55 – Corporate Plan 2020/21

It was proposed by Councillor Farrell, seconded by Councillor Gosling, by way of amendment

That Item 55 of Executive Board minutes of 16 March 2020 be amended as follows:

Council will support the residents, businesses and community of North Warwickshire through both the COVID-19 pandemic and the economic recovery that must follow. Council will work through the task group established by decision of Executive Board on 8 July 2020 to deliver on that ambition. In doing so, the Council will make clear its firm belief that the economic wellbeing of local people and businesses must be a key consideration of Government and all public bodies and that economic support must be part of any future regional or national lockdowns.

ii **Minute No 16 – Planning Consultations**

It was proposed by Councillor Chambers, seconded by Councillor Parsons, by way of amendment

That Item 16 of Executive Board minutes of 21 September 2020 be amended as follows:

- (c) **That the Chief Executive write to Government and to our local Members of Parliament expressing our opposition to the white paper and the reforms contained within it. The Council believes in local decision making as part of the planning process and that local people must always be at the centre of both local plan making and planning determination.**

ii **Minute No 17 - Request for a Supplementary Capital Scheme – Parking**

It was proposed by Councillor Osborne, seconded by Councillor Downes, by way of amendment

That Item 17 of Executive Board minutes of 21 September 2020 be amended as follows:

- (b) **That the Board authorises the Director of Streetscape to bring back to the next meeting of Resources Board a report outlining the potential options for expansion of off-street parking in the three main conurbations of the Borough, Atherstone, Coleshill and Polesworth and undertake further work on what improvements to provision is needed for other areas of the Borough.**

It was proposed by Councillor D Wright, seconded by Councillor Symonds and

Resolved:

That the minutes of the meeting of Executive Board held on 16 March, 8 July and 21 September 2020, together with the recommendations contained therein as amended above, be approved and adopted.

f) **Resources Board – 8 September 2020**

It was proposed by Councillor Symonds, seconded by Councillor Singh and

Resolved:

That the minutes of the meeting of the Resources Board held on 8 September, together with the recommendations contained therein, be approved and adopted.

14 **Notice of Motion under Standing Order No. 10**

The following Notice of Motion was proposed by Councillor D Wright and Seconded by Councillor Farrell:

“This Council notes

That Warwickshire County Council cabinet has voted to submit plans to government for a single Warwickshire Unitary authority. Council expresses regret that Warwickshire County Council has decided to do this without regard for the views of districts. Council does not understand the rush, given the Government white paper on devolution is not yet published. This Council resolves to call on the County Council Full Council to withdraw the proposals and begin a full, open and transparent discussion on the future of local government with all stakeholders, including district councils, once the white paper is published.

In light of the County Councils plan, Council believes the status quo has now been put at risk and if local government reform is to happen then a solution that best protects the interests of our residents should be developed. Council therefore resolves to continue to work with the district and boroughs in Warwickshire to explore all the options available with a view to submitting detailed plans to government once the options appraisal and public consultation has been completed.”

Upon being put to the meeting the Mayor declared the Motion to be carried.

The following Notice of Motion was proposed by Councillor D Wright and Seconded by Councillor Bell:

“This Council

- 1 Welcomes plans to increase testing for COVID-19 and suggests that this could be further improved if there was more stringent control on people without symptoms being sent for testing. The Council urges people not to routinely have a test without the specific COVID-19 symptoms; and
- 2 Notes that some schools are not providing Physical Education at the moment. Council requests that all schools continue to offer Physical Education as part of their timetables due to the health benefits to our children.”

It was proposed by Councillor Bell that (2) be amended to read:

- 2 Notes that some schools are not providing Physical Education at the moment but are managing to provide a wide curriculum. We would encourage these schools to share their practice with those who are still trying to reinstate PE in their schools.

Under Standing Order 19c it was proposed by Councillor Farrell and seconded by Councillor Deakin that the debate be adjourned

Upon being put to the meeting the Mayor declared the Motion to be lost.

Upon being put to the meeting the Mayor declared the substantive motion, including the amendment to (2) above to be approved.

15 **Exclusion of the Public and Press**

The Mayor proposed from the chair that the press and public be excluded from the remainder of the meeting on the basis that, when the item was considered by the Resources Board a decision was made to exclude the public since the proposals concerned were at the formative stage and it could be harmful to publish details of the service area concerned where there is no certainty as to the ultimate outcome and prior to implementing the relevant internal consultation process. I therefore move that the public are again excluded whilst this item is considered on the same grounds as adopted by Resources Board and also on the basis that the report may reveal the identity of the individuals concerned and that it could be prejudicial to them to do so when the future of the service is in which they work is being reviewed. This was seconded by Cllr Jarvis.

Cllr Farrell spoke against the motion to exclude the public stating that the Labour Group will be voting against the motion to exclude the public. The decision that has been made at Resources Board, and it is a decision, to change the service has a huge impact on staff and service users and consultation should have taken place with trade unions, with staff and service users long before the Council made a decision. Councillor Farrell further stated that the Labour Group will not support going into secret session that could result in job losses, and nor would it do so to hide from the public cutting services that vulnerable people rely on.

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

16 **Confidential Extract of the minutes of Resources Board held on 8 September 2020**

It was proposed by Councillor Deakin, seconded by Councillor Dirveiks, by way of amendment

- a **That the need for savings in the General Fund be noted;**
- b **That consideration be given to changing the way the Council provides that service in order to provide savings and a sustainable service for the people of North Warwickshire;**
- c **That a Task and Finish Group be established of 5 Members, to consider other service delivery methods to report back within 4 weeks;**

- d That, any decision to change the service will be subject to a detailed report at a future meeting of Resources Board, setting out the full implications and feedback from consultation with unions, staff, customers and other agencies; and**
- e That the format of the communication with customers to consult with them on future changes be agreed through the Task and Finish Group.**

Councillor Deakin and Councillor Farrell requested a recorded vote.

In accordance with Standing Order No11(3) the recorded vote on the amendment was as follows:

For – Chambers, Deakin, Dirveiks, Downes, Farrell, Farrow, Gosling, McLauchlan, Osborne, Parsons, H Phillips, O Phillips,

Against – Bell, D Clews, T Clews, Davy, D Humphreys, M Humphreys, Jarvis, Jenns, Lees, Macdonald, Moss, Parker, Reilly, Singh, Smith, Symonds, A Wright, D Wright

Upon being put to the vote the Mayor declared the amendment to be lost.

It was proposed by Councillor Symonds, seconded by Councillor D Wright and

Resolved:

That the confidential extract of the minutes of the meeting of the Resources Board held on 8 September 2020, together with the recommendations contained therein, be approved and adopted.

17 Common Seal

It was proposed by Councillor D Wright, seconded by Councillor Jarvis and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.

**Chairman of the next ensuing meeting
of the Council**

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

5 October 2020

Present: Councillor Simpson in the Chair.

Councillors Bell, T Clews, Downes, Hayfield, D Humphreys, Jarvis, Lees, Macdonald, Morson, Moss, Parsons and H Phillips.

Apologies for absence were received from Councillors Deakin and Dirveiks.

Councillors Chambers, Farrell, Farrow, M Humphreys, Jenns and Symonds were also in attendance.

With the consent of the Chairman, Councillor Jenns spoke on Minute No 9 – Planning Applications (Application No PAP/2018/686 - Kingsbury Hall, Coventry Road, Kingsbury) and (Application No PAP/2020/0341 – Land Adjacent The Lodge, Tamworth Road, Cliff).

6 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were no interests declared at the meeting.

7 **Minutes**

The minutes of the meetings of the Planning and Development Board held on 2 March, 20 July and 19 August 2020, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

8 **Budgetary Control Report 2020/21 Period Ended 31 August 2020**

The Corporate Director – Resources reported on the revenue expenditure and income for the period from 1 April 2020 to 31 August 2020. The 2020/2021 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

9 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a That in respect of Application No CON/2020/0013 (Land between A452 & A446 Chester Road & Stonebridge Road Intersection, A452 Chester Road adjacent Melbicks Garden Centre, & land east of A452/A446 roundabout over M42, including A446 Approach) the Head of the Development Control write to Solihull MBC to inform them that the Council repeats its representations as made earlier in June 2019 together with expressing concern about consequential increased traffic flows through North Warwickshire;
- b That in respect of Application No PAP/2018/0686 (Kingsbury Hall, Coventry Road, Kingsbury) the receipt of the Supplementary Document be noted, and a further site visit be arranged in accordance with current requirements for “gatherings”;
- c That in respect of Application No PAP/2018/0755 (Land to east of Former Tamworth Golf Course, North of Tamworth Road – B5000 and west of M42, Alvecote) the report be noted and a further report be referred to the Board to outline progress on the matters raised prior to determination;
- d That Application PAP/2020/0020 (Land North West of Newton Regis Village Hall, Austrey Lane, Newton Regis) be refused for the following reasons:
 - i) The proposal does not accord with Policy NW12 of the North Warwickshire Core Strategy 2014 as supplemented by Section 12 of the National Planning Policy Framework in that the development does not positively improve the settlement’s character or the appearance and quality of the area. This is because the site is an addition to the built form of the settlement being an isolated cul-de-sac of development that has no connection or linkage to the village, introducing new built development into a wholly open area;

- ii) **The proposed access to the development is directly onto a bend and close to a further junction. It is considered that this is likely to have an unacceptable impact on highway safety given the traffic generated from the proposal and the retention of existing access points onto that access. The proposal does not therefore accord with Policy NW 10 (6) of North Warwickshire Core Strategy 2014.**

[Speakers :Diane Radborne and Will Brearley]

- e **That Application No PAP/2020/0215 (42 Austrey Road, Warton) be refused for the following reasons:**

- i) **That the proposal does not accord with Policy NW10 (6) of the North Warwickshire Core Strategy 2014 in that the proposed access and parking arrangements are considered to be unsafe with very limited car parking space; cars parked overhanging the highway footpath, substantially reduced visibility for cars exiting the parking area and there being window opening which would overhag the highway pavement;**
- ii) **The proposal does not accord with Policy NW12 of the North Warwickshire Core Strategy 2014 nor Section 12 of the National Planning Policy Framework in that the development does not demonstrate a high quality of sustainable development. This is because the residential amenity of the future occupiers of the property will be poor with no outside amenity space; the property directly adjoining the highwat and the lack of safe car parking arrangements;**

- f **Application No PAP/2020/0245 (Land to the Rear of 50 New Street, Dordon)**

Under Standing Order No 9 (9) it was proposed by Councillor Morson and Seconded by Councillor Phillips:

That the application be approved on the grounds that the site is within the development boundary and that any highway impact is immaterial.

On being put to the vote the amendment was declared as lost;

It was then proposed by Councillor D Humphreys and seconded by Councillor Simpsons that:

The application be refused for the reasons set out in the report of the Head of Development Control;

On being put to the vote the motion was carried;

[Speaker : Owen Carvalho]

- g That Application No PAP/2020/0341 (Land Adjacent The Lodge, Tamworth Road, Cliff) be refused for the reasons set out in the report of the Head of Development Control.**
- h That Application Nos PAP/2020/0348 and PAP2020/0346 (1 & 2 Nightingale Cottages, Tamworth Road, Nether Whitacre) be approved on the grounds that the harm caused is considered to be less than substantial given that the proposals are reversible and that they would not affect the existing appearance of the rear elevations such that it is outweighed by the greater community benefit of enabling more spacious accommodation to be provided.**

[Speaker: Helen Lloyd]

10 Planning Consultations

The Chief Executive summarised and provided comments on the recent consultations relating to Planning, including the White Paper “Planning for the Future”

Resolved:

That, in accordance with the recommendation made by the Executive Board at its meeting held on 21 September 2020, the comments from this Board be incorporated into the response to the consultation on the White Paper.

11 Warwickshire Minerals Plan Update – Statement of Common Ground, Examination Hearing Date – Outstanding Issues

The Chief Executive updated and informed Members of the Warwickshire County Council’s Minerals Plan Examination in Public (EiP)

Resolved:

- a That the date for the Examination Hearings into the Minerals Local Plan be noted; and**
- b That the Statement of Common Ground recommendations and responses contained within the report are noted, agreed, signed and Members note the outstanding issues remaining will be dealt with through the written representation process, by the Inspector into the Plan.**

Councillor Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

2 November 2020

Present: Councillor Simpson in the Chair.

Councillors Bell, T Clews, Downes, Hayfield, D Humphreys, Jarvis, Lees, Macdonald, Moss, Parsons and H Phillips.

Apologies for absence were received from Councillors Deakin and Dirveiks.

Councillors Osborne and M Humphreys were also in attendance.

With the consent of the Chairman, Councillor Osborne spoke on Minute No 14 – Planning Applications (Application No PAP/2020/0190 – 19 Dordon Road, Dordon).

12 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

13 **Determination of Planning Applications**

The Board were asked to review the use of the temporary revisions to the Scheme of Delegation for determination of planning applications, adopted in light of the national “lockdown”.

Resolved:

That the temporary arrangements to the Scheme of Delegation for the determination of planning applications adopted by the Council in May 2020 not be continued.

14 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a **That in respect of Application No: PAP/2020/0450 (Woodview, Westwood Road, Atherstone) be approved subject to the following conditions;**
 - i) **The use of the building hereby approved shall be restricted to uses incidental to the residential use of Woodview, Westwood Road,**

Atherstone and shall specifically not be used for residential use as defined by Class C3 of the Use Classes Order 2020, or for a Commercial, Business or Service use as defined by Class E of the Use Classes Order 2020.

Reason

In the interest of protecting residential amenity.

- ii) No development within Class E of Part One to Schedule Two of the Town and Country Planning (General Permitted Development) (England) Order 2015, as amended, shall take place without the express written consent of the Local Planning Authority.**

Reason

In the interests of protecting residential amenity.

[Speaker: Tracy Treharne]

- b That in consideration of Application No: PAP/2020/0324 (113 Church, Hartshill) be deferred for a site visit;**

[Speakers: Paul Lyon and Councillor Pearson]

- c That in consideration of Application No: PAP/2020/0190 (19 Dordon Road, Dordon) be deferred for a site visit;**

[Speaker: Ian Ritchie]

- d That in respect of Application No: CON/2020/0014 (Land East of Middle Bickenhill Lane between the A452 Chester Road/A446 Stonebridge Road Intersection and A452/A45 Coventry Road roundabout junction) the Head of the Development Control write to Solihull MBC to inform them that the Council has no objection in principle subject to it requesting significant landscape mitigation as well as pressing the relevant Highways Authorities to reduce opportunities for traffic to avoid this area by drivers diverting journeys along inappropriate rural roads;**

Prior to the consideration of Application No: PAP/2019/0166 (Heart of England Conference and Events Centre, Meriden Road, Fillongley), the Chairman of the Board left the meeting and took no part in the discussion or voting thereon.

Councillor Jarvis took the Chair for this item.

- e i) **That in respect of Application No: PAP/2019/0166 (Heart of England Conference and Events Centre, Meriden Road, Fillongley) be refused for the reasons set out in the report of the Head of Development Control; and**
- ii) **That authority be given to serve a Breach of Conditions Notice in respect of Condition 11 of planning permission PAP/2013/0391 dated 27/1/16 requiring compliance through the removal of the marquee on site.**

[Speakers: Robert Williams and Judith Burrin]

Councillor Simpson returned to Chair the meeting.

15 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2020

The Board were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Planning and Development Board for April to September 2020.

Resolved:

That the report be noted.

16 Appeal Update

The Head of Development Control updated Members on recent appeal decisions.

Resolved:

That the report be noted.

17 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

18 **Land at Hartshill**

The Head of Development Control provided an outline of enforcement issues at the site and recommended a way forward.

Resolved:

- a That general approach to this matter be as set out in recommendations (a), (b), and (c) of the report of the Head of Development Control; and**
- b (d) The compliance period given should be three months for the reasons outlined in this report.**

Councillor Simpson
Chairman

**Planning and Development Board
2 November 2020
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/C	PAP/2020/0190	I Ritchie	Comments	30/10/20
4/E	PAP/2019/0166	Corley Parish Council	Objection	30/10/20
		Local Resident	Objection	1/11/20

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

12 October 2020

Present: Councillor Bell in the Chair.

Councillors Gosling, M Humphreys, Jarvis, Jenns, Lees, H Phillips, Rose, Smith and A Wright.

Apologies for absence were received from Councillors Chambers, Lebrun and Morson.

Councillors D Clews, Farrow and Parker were also in attendance.

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

2 **Minutes of the Meeting of the Board held on 9 March 2020**

The minutes of the meeting held on 9 March 2020, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

3 **Budgetary Control Report 2020/21 – Period Ended 31 August 2020**

The Corporate Director Resources reported on the revenue expenditure and income for the period from 1 April to 31 August 2020.

Resolved:

That the report be noted.

4 **Leisure Facilities: Service Improvement Plan and Key Performance Indicators**

The Director of Leisure and Community Development presented copies of the Service Improvement Plan (SIP) and the associated set of Key Performance Indicators (KPIs) that were approved by the Board at its meeting held in March 2020. Due to the Coronavirus pandemic and the enforced closure of leisure facilities from the end of March through to 25 July 2020, it had been necessary to revise the Service Improvement Plan. Members consideration of the revised draft Plan was sought.

Resolved:

- a **That the revised draft Service Improvement Plan through which operational and financial performance will be managed and monitored through to 31 March 2021, be noted; and**
- b **That, subject to there being no significant adverse implications for levels of community use of the centres, the Director of Leisure and Community Development, in consultation with the Chairman, Vice Chairman and Opposition Spokesperson for the Board, be granted delegated authority to amend the Christmas / New Year opening hours of the leisure facilities.**

5 North Warwickshire Green Space Strategy Progress Report

The Director of Leisure and Community Development informed Members of the progress made in respect of delivery against the priorities set out in the North Warwickshire Green Space Strategy (2020 to 2033).

Resolved:

That the report be noted.

6 Health and Wellbeing Action Plan

The Board was provided with an update on the progress being made in respect of the actions identified in the approved Health and Wellbeing Action Plan (2020 to 2023).

Resolved:

That the report be noted.

7 Minutes of the Health and Wellbeing Working Party Meeting held on 8 July 2020

The minutes of the Health and Wellbeing Working Party meeting held on 8 July 2020 were received and noted.

8 Update on Sub-Regional Materials Recycling Facility

Following the Council's decision to become full partners in the sub-regional MRF project, the Corporate Director Streetscape updated Members on the project's progress to date and the next steps in the process of procuring and delivering the facility.

Resolved:

- a That the report be noted; and**
- b That a report detailing actions being undertaken to address fly tipping in the Borough be brought to a future meeting of the Board.**

9 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2019 to March 2020

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April 2019 to March 2020.

Resolved:

That the report be noted.

10 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April to June 2020

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April to June 2020.

Resolved:

That the report be noted.

Margaret Bell
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

3 November 2020

Present: Councillor D Clews in the Chair

Councillors Hayfield, Jenns and Smith.

An apology for absence was received from Councillor Farrow.

Councillors T Clews and Lees were also in attendance.

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

2 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

3 **Proposed Changes to the Service Management Arrangements**

The Corporate Director Resources recommended some changes to the current Revenues and Benefits staffing structure.

Resolved:

- a That a Manager post be removed;**
- b That a new Team Manager be approved;**
- c That the revised allocations and associated charges between the two Councils be accepted; and**
- d That the changes to post names and reporting alignment, as set out in the report of the Corporate Director Resources, be approved.**

D Clews
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

9 November 2020

Present: Councillor Symonds in the Chair

Councillors Chambers, Davey, Deakin, Farrow, Hayfield, D Humphreys, Osborne, Simpson and Singh.

An apology for absence was received from Councillor Dirveiks (Substitute Osborne).

Councillors D Clews, T Clews, Lees, Moss and D Wright were also in attendance.

17 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

18 **Minutes of the Resources Board held on 8 September 2020**

The minutes of the Resources Board held on 8 September 2020, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

19 **Internal Audit Half-Yearly Report 2020-21**

The Corporate Director – Resources detailed the progress of the Council's Internal Audit function against the agreed plan of work for the year and proposed changes as a result of the COVID-19 pandemic. A summary of the work completed by the Council's Counter Fraud Officer was also given.

Resolved:

- a **That the progress against the approved plan as detailed at Appendices A and B of the report of the Corporate Director – Resources and the work of the Counter Fraud Officer be noted; and**
- b **That the proposed changes to the Internal Audit Plan for 2020-21 be approved.**

20 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April September 2020**

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to September 2020.

Resolved:

That the report be noted.

21 **Homelessness Service**

The Director (Housing) provided the Board with information about the Council's homelessness service and how it was addressing the housing needs of applicants.

Resolved:

- a **That the current national and local position with regard to homelessness applications be noted; and**
- b **That the use of additional support services referred to in the report of the Director (Housing), which meet the needs of homeless applicants, be commended and supported.**

22 **Capital Programme 2020/21 Period 6 Update**

The Corporate Director – Resources updated Members on the progress of the 2020/21 Capital Programme in terms of expenditure up to the end of September 2020.

Resolved:

- a **That a virement of £215,000 from Remedial Works to Flats to the Disabled Facility Adaptation budget be approved; and**
- b **That a virement of £100,000 from Remedial Works to Flats to the Multi Trade budget be approved.**

23 General Fund Budgetary Control Report 2020/21 Period Ended 30 September 2020

The Corporate Director – Resources detailed revenue expenditure and income for the period from 1 April 2020 to 30 September 2020. The 2020/21 budget and the actual position for the period, compared with the estimate at that date were given, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

24 Housing Revenue Account Budgetary Control Report 2020/2021 Period Ended 30 September 2020

The Corporate Director – Resources reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 30 September 2020.

Resolved:

That the report be noted.

25 Treasury Management Update 2020/21

The Corporate Director – Resources detailed the Treasury Management activity for the period up to the end of September 2020.

Resolved:

That the report be noted.

26 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

27 Confidential Extract of the Minutes of the Resources Board held on 8 September 2020

The confidential extract of the minutes of the Resources Board held on 8 September 2020, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

28 Procurement of Contracts

The Director of Housing provided the Board with information about the procurement of a contract in relation to repairs to council properties.

Resolved:

- a That the Director of Housing be authorised to negotiate a contract in relation to repairs to council properties; and**
- b That, subject to a price being negotiated that is value for money, the Planned Investment Manager undertake the necessary leasehold consultation in advance of the appointment of the contractor.**

C Symonds
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

23 NOVEMBER 2020

Present: Councillor D Wright in the Chair

Councillors Bell, Deakin, Gosling, D Humphreys, Reilly, Rose, Simpson and Symonds.

An apology for absence was received from Councillor Farrell.

Councillors D Clews, Farrow and H Phillips were also in attendance.

21 **Declarations of Personal or Prejudicial Interest**

There were none declared at the meeting.

22 **Minutes of the Executive Board held on 16 March, 8 July and 21 September 2020**

The minutes of the meetings of the Board held on 16 March, 8 July and 21 September 2020, copies having been circulated, were approved as a correct record and signed by the Chairman.

23 **Calendar of Meetings 2021/22**

The Chief Executive sought approval for a calendar of meetings for 2021/22.

Recommended:

That the draft calendar of meetings for 2021/22, as submitted at Appendix A to the Chief Executive's report, be approved.

24 **Budgetary Control Report 2020/21 Period Ended 31 October 2020**

The Corporate Director – Resources reported on the revenue expenditure and income for the period from 1 April 2020 to 31 October 2020. The 2020/21 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

Recommended:

That the report be noted.

25

Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2020

The Chief Executive informed Members of the progress made with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Executive Board for April to September 2020.

Recommended:

That the report be noted.

26 **Local Government and Social Care Ombudsman Annual Review 2019/20**

The Chief Executive informed the Board about the results of the Local Government and Social Care Ombudsman Annual Review 2019/20.

Resolved:

That the report be noted.

27 **Exclusion of the Public and Press**

Resolved:

That under Section 100a(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

28 **Green Homes Grant : Local Authority Delivery**

The Director of Housing provided the Board with information about the opportunity to bid for funding to support the delivery of energy efficiency measures in both public and private properties.

Resolved:

- a That the Director of Housing be given authority to make a bid for funding from the Government's phase 1 B of the Green Homes Grant;**
- b That the supplementary estimate set out in section 5.1.1 of the report of the Director of Housing be agreed; and**
- c That an exemption from Contract Standing Orders be approved.**

David Wright
CHAIRMAN

Agenda Item No 9

Council

2 December 2020

**Report of the
Chief Executive**

Exclusion of the Public and Press

Recommendation to the Board

To consider whether, in accordance with Section 100A(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

Agenda Item No 10

Extract from Council Minutes – 21 September 2020

Paragraph 2 – Information which is likely to reveal the identity of an individual.

Agenda Item No 11

Extract from Planning and Development Board minutes – 2 November 2020

Paragraph 6 – By reason of the need to consider the legal implications.

Agenda Item No 12

Extract from Special Sub-Group minutes – 3 November 2020

Paragraph 1 – Information relating to any individual;

Paragraph 2 – Information likely to reveal the identity of any individual;

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information); and

Paragraph 4 – Information relating to consultations or negotiations in connection with any labour relations arising between the council and employees or office holders.

Agenda Item No 13

Extract from Resources Board minutes – 9 November 2020

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Agenda Item No 14

Extract from Executive Board minutes – 23 November 2020

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

In relation to each item listed above members should only exclude the public if the public interest in doing so outweighs the public interest in disclosing the information, giving their reasons in each case as to why that is the case.

The Contact Officer for this report is Clive Tobin (719251).