

AGENDA

and

MINUTES OF BOARDS and COMMITTEES

**to be considered at the meeting of the
Council to be held via Teams**

on

21 SEPTEMBER 2020

at

7.30pm



North Warwickshire Borough Council

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Date : 11 September 2020

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend the Full Meeting of the Council, to be held on Monday 21 September 2020 at 7.30pm via Teams. An email invite will be sent to Councillors and the meeting will be live streamed on the Council's YouTube channel, accessible from the home page of the Council's website.

The following business will be transacted:

- 1 Apologies for absence / Members away on official Council business.
- 2 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):

“That the minutes of the Annual Meeting of the Council held on 20 May 2020 be approved as a correct record”.

- 5 To answer Questions from Members and the Public pursuant to Standing Order No 7.
- 6 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:
 - a **Special Sub-Group** – 11 February 2020 (Page 4).
 - b **Safer Communities Sub-Committee** - 24 February 2020 and 16 March 2020 (Pages 5 – 7).
 - c **Planning and Development Board** – 2 March 2020, 20 July 2020 and 19 August 2020 (Pages 8 – 18).

- d **Community and Environment Board** – 9 March 2020 (Pages 19 – 24).
- e **Executive Board** – 16 March 2020, 8 July 2020 (Pages 25 - 30) and 21 September 2020 (to be circulated at the meeting).
- f **Resources Board** – 8 September 2020 (Pages 31 – 36).

7 Under Standing Order No 10 the following Notice of Motion has been received:

Proposer – Councillor D Wright, Seconder – Councillor Farrell

“Council notes that Warwickshire County Council cabinet has voted to submit plans to government for a single Warwickshire Unitary authority. Council expresses regret that Warwickshire County Council has decided to do this without regard for the views of districts. Council does not understand the rush, given the Government white paper on devolution is not yet published. This Council resolves to call on the County Council Full Council to withdraw the proposals and begin a full, open and transparent discussion on the future of local government with all stakeholders, including district councils, once the white paper is published.

In light of the County Councils plan, Council believes the status quo has now been put at risk and if local government reform is to happen then a solution that best protects the interests of our residents should be developed. Council therefore resolves to continue to work with the district and boroughs in Warwickshire to explore all the options available with a view to submitting detailed plans to government once the options appraisal and public consultation has been completed.”

8 **Exclusion of the Public and Press**

Recommendation:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

9 To receive and consider confidential extract of the Resources Board minutes held on 8 September 2020 and consider the reference made to the Council under Standing Order 30.

- 10 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke.

Chief Executive

**MINUTES OF THE ANNUAL MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD VIA MICROSOFT TEAMS ON WEDNESDAY 20 MAY 2020**

Present: Councillor Moss in the Chair.

Councillors Bell, Chambers, A Clews, D Clews, Davey, Deakin, Dirveiks, Downes, Farrell, Farrow, Gosling, Hayfield, D Humphreys, M Humphreys, Jarvis, Jenns, Lebrun, Lees, Macdonald, McLauchlan, Osborne, Parker, Parsons, H Phillips, O Phillips, Reilly, Rose, Simpson, Singh, Smith, Symonds, A Wright and D Wright.

1 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

2 Virtual Meetings Standing Orders

The Chief Executive sought Member approval for additional Standing Orders for virtual meetings and agreement for a monthly Executive Board meeting to review the current emergency and the recovery from it.

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

- i That the additional Standing Orders, attached to the report of the Chief Executive, be approved; and**
- ii That the Executive Board meets monthly to review the Council's response to the current emergency and the recovery from it.**

3 Minutes

The minutes of the meeting of the Council held on 26 February 2020 were approved as correct record and signed by the Mayor.

4 Mayor's Announcements

The Mayor thanked Officers and Members for all the good work that was being undertaken during these difficult and unusual times.

5 Numbers and Appointments to Boards, Committees and Sub-Committees

A schedule of numbers and appointments to the Boards, Committees and Sub-Committees and the Chairmen and Vice-Chairmen thereof was placed before the Council.

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

That the Constitution of Boards, Committees and Sub-Committees for 2020/21 and the appointment of Members thereon and the Chairmen and Vice-Chairmen thereof, as shown in Schedule 1 hereto, be approved.

6 Appointments to Outside Bodies

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

That the appointment of representatives of the Council to serve on outside bodies for 2020/21, as shown in Schedule II hereto, be approved.

7 Revised Scheme of Delegation – Planning and Development Board

The Chief Executive sought Member approval for a revised scheme of delegation for planning applications in view of the current restrictions on meetings.

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

That, subject to reviews in October 2020 and January 2021, the revised scheme of delegation, as set out in the report of the Chief Executive, be agreed until March 2021.

8 Appointment of the Monitoring Officer

The Chief Executive asked the Council to formally designate the Head of Legal Services, Clive Tobin, as the Monitoring Officer.

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

That the Head of Legal Services be designated as the Monitoring Officer from his first day of employment with the Council.

9 **Common Seal**

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.

**Chairman of the next ensuing meeting
of the Council**

NORTH WARWICKSHIRE BOROUGH COUNCIL

CONSTITUTION OF BOARDS/COMMITTEES FOR 2020/2021 AND THE APPOINTMENT OF MEMBERS AND THE CHAIRMAN AND VICE-CHAIRMAN THERETO

Executive Board (10)

- 1 Leader – Cllr D Wright
- 2 D Humphreys (Vice-Chair)
- 3 Simpson
- 4 Symonds
- 5 Bell
- 6 Reilly
- 7 Farrell (Spokesperson)
- 8 Rose
- 9 Deakin
- 10 Gosling

Community & Environment Board (13)

- 1 Deputy Leader – Cllr Bell
- 2 Smith (Vice-Chair)
- 3 Lees
- 4 M Humphreys
- 5 Jenns
- 6 Lebrun
- 7 Jarvis
- 8 A Wright
- 9 Rose (Spokesperson)
- 10 Morson
- 11 Gosling
- 12 H Phillips
- 13 Chambers

Resources Board (10)

- 1 Deputy Leader – Cllr Symonds
- 2 Davey (Vice-Chair)
- 3 Singh
- 4 Hayfield
- 5 D Humphreys
- 6 Simpson
- 7 Deakin (Spokesperson)
- 8 Chambers
- 9 Farrow
- 10 Dirveiks

Planning and Development Board (15)

- 1 Deputy Leader – Cllr Simpson
- 2 Jarvis (Vice-Chair)
- 3 Lees
- 4 Hayfield
- 5 T Clews
- 6 Macdonald
- 7 Moss
- 8 D Humphreys
- 9 Bell
- 10 H Phillips (Spokesperson)
- 11 Deakin
- 12 Dirveiks
- 13 Downes
- 14 Morson
- 15 Parsons

Licensing Committee (15)

- 1 Chairman – Cllr - Jenns
- 2 D Clews (Vice-Chair)
- 3 Macdonald
- 4 Lees
- 5 M Humphreys
- 6 Jarvis
- 7 A Wright
- 8 Hayfield
- 9 Parker
- 10 Farrow (Spokesperson)
- 11 Downes
- 12 O Phillips
- 13 Osborne
- 14 McLaughlan
- 15 H Phillips

Special Sub-Group (6)

- 1 Chairman – Cllr D Clews
- 2 Hayfield (Vice Chairman)
- 3 Jenns
- 4 Smith
- 5 Parsons (Spokesperson)
- 6 Farrow

Safer Communities Sub-Committee (11)

- 1 Chairman – Cllr Reilly
- 2 Singh (Vice-Chairman)
- 3 Davey
- 4 M Humphreys
- 5 Moss
- 6 D Clews
- 7 Parker
- 8 Gosling (Spokesperson)
- 9 O Phillips
- 10 Downes
- 11 Parsons

Local Development Framework Sub-Committee (6)

- 1 Chairman – Cllr Reilly
- 2 T Clews – (Vice-Chairman)
- 3 Jarvis
- 4 D Humphreys
- 5 Chambers (Spokesperson)
- 6 Osborne

Standards Committee (6)

- 1 Chairman - Macdonald
- 2 Hayfield (Vice-Chairman)
- 3 Parker
- 4 D Humphreys
- 5 McLaughlan (Spokesperson)
- 6 Dirveiks

***Spokesperson for Health Wellbeing and Leisure** – Cllr M Humphreys
(*Shadow Cllr Chambers)

Lead Councillor on HS2 – Cllr Reilly (Shadow Cllr Osborne)

***Young Persons Champion** – Cllr D Clews (*Shadow Cllr O Phillips)

Design Champion – Cllr Simpson (Shadow Cllr H Phillips)

***Lead Councillor on CCTV** – Cllr Singh (*Shadow Cllr Parsons)

Armed Forces Covenant Member Champion – Cllr T Clews and Cllr Downes

Climate Change Member Champion – Cllr Lebrun and Cllr Gosling

Leader of the Council – Councillor D Wright

Deputy Leader of the Council – Councillor D Humphreys

Leader of the Opposition – Councillor Farrell

Deputy Leader of the Opposition – Councillor Rose

(* Appointments that require a Disclosure and Barring Service Check (DBS) – in addition the Mayor and Deputy Mayor will also require a DBS check)

REPRESENTATION ON OUTSIDE BODIES

Appointments made for a period of one year expiring in May 2021

Body	Representation	Name
Age UK – Warwickshire	1 plus substitute	Councillor Smith Substitute: Councillor Rose
Beeline Community Car Service	1 plus substitute	Councillor D Clews Substitute: Councillor H Phillips
Birmingham Airport Consultative Committee	1	Councillor T Clews
Coleshill Grammar School Endowment Foundation	2	Councillor Symonds
Coventry and Warwickshire Joint Committee	1 plus substitute	Councillor D Wright Substitute: Councillor D Humphreys
Coventry and Warwickshire Local Enterprise Partnership Board	1	Leader of the Council – Councillor D Wright
Executive Group of LEADER Project	1	Councillor D Wright
George Eliot Hospital – Board of Governors	1	Councillor Bell
Hartshill Hayes Country Park Advisory Committee	1 plus substitute	Councillor Bell Substitute: Councillor Lees
Heart of England Liaison Group	2	Councillor D Wright and Councillor Smith
JLR Baddesley Liaison Group	2	Councillor A Wright Councillor Davy
Local Government Association	1	Leader of the Council – Councillor D Wright Substitute: Councillor D Humphreys
Local Government Information Unit	1 plus substitute	Councillor Macdonald Substitute: Councillor Morson
Middleton Hall Trust	1	Councillor Reilly
North Warwickshire Citizens Advice Bureau – Management Committee	1	Mayor
North Warwickshire Community Partnership	3	Councillors Hayfield, Jenns and Downes
North Warwickshire Community Safety Partnership	2	Chairman of the Safer Communities Sub-Committee (Councillor Reilly and Opposition Spokesperson for Safer Communities (Councillor Gosling)
Northern Warwickshire Financial Inclusion Partnership	2	Councillors Symonds and Morson

Central Building Control Partnership	2	Councillors Simpson and H Phillips
Piccadilly Community Association	1	Councillor H Phillips
Rowan Organisation	1	Councillor Jarvis
Safer Warwickshire Partnership Board	1	Chairman of the Safer Communities Sub-Committee (Councillor Reilly)
Stanyer's Charity	2	Councillors Jenns and Moss
Warwickshire County Council – Adult Social Care and Health Overview and Scrutiny Committee	1	Councillor Bell
Warwickshire Health and Wellbeing Board	1	Councillor M Humphreys
Warwickshire Police and Crime Panel	1	Councillor Reilly
Warwickshire Waste Partnership	1 plus substitute	Chairman of the Community and Environment Board (Councillor Bell) Substitute: Vice-Chairman of the Community and Environment Board (Councillor Smith)

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

11 February 2020

Present: Councillor D Humphreys in the Chair

Councillors D Clews, Gosling, Jarvis, Jenns and H Phillips.

Apologies for absence were received from Councillors Hayfield (Substitute Jarvis), Parsons (Substitute H Phillips) and Singh (Substitute D Clews).

16 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

17 Update Report on Human Resources Issues

The Corporate Director - Resources summarised the work done by the Human Resources team in 2019/20 and highlighted further work to be undertaken. Details of the sickness levels for the period of April 2019 to September 2019 were given, together with further information on the action take in managing absence.

Resolved:

That the report be noted.

18 Recruitment & Employment of Ex-Offenders Policy & Procedure

The Corporate Director – Resources advised Members of the background to the revised policy on Recruitment & Employment of Ex-Offenders Policy and sought approval for its adoption for the Council.

Resolved:

That the revised Recruitment & Employment of Ex-Offenders Policy be adopted.

CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SAFER COMMUNITIES SUB-COMMITTEE

24 February 2020

Present: Councillor Reilly in the Chair

Councillors D Clews, Davey, Deakin, Gosling, M Humphreys, Jarvis, Jenns, Lees, Gosling, Osborne and Parsons.

Councillors Bell, Chambers, A Clews, Dirveiks, D Humphreys, Farrell, Farrow, McDonald, McLauchlan, Moss, H Phillips, Rose, Smith and Symonds were also in attendance.

Philip Seccombe (Warwickshire Police and Crime Commissioner) and Inspector Alison Wiggin were also in attendance.

13 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

14 **Policing in North Warwickshire**

Philip Seccombe - Warwickshire Police and Crime Commissioner, gave a presentation on Policing in North Warwickshire.

It was PROPOSED by Councillor Reilly and SECONDED by Councillor Moss that standing orders be suspended to allow members of the public to partake in a question and answer session.

A question and answer session ensued.

Councillor Reilly
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SAFER COMMUNITIES SUB-COMMITTEE

16 March 2020

Present: Councillor Reilly in the Chair

Councillors D Clews, Davey, Deakin, Farrell, M Humphreys, Jarvis, Jenns, Lees, Gosling, Osborne and Parsons.

Apologies for absence were received from Councillors Gosling (Substitute Rose) and Parsons (Substitute Farrell).

Councillor Moss was also in attendance.

15 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

16 **Minutes of the Meeting of the Sub-Committee held on 18 November 2019**

The minutes of the meeting of the Sub-Committee held on 18 November 2019, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

17 **Fly Tipping Progress Report**

The Chief Executive provided Members with an update on progress on the action plan for tackling fly tipping across the Borough.

Resolved:

That the progress report be noted.

18 **North Warwickshire Community Safety Partnership Update**

The Chief Executive provided Members with an update on recent activities with the North Warwickshire Community Safety Partnership. The report included information about the agreed priorities from a Strategic Assessment 2019/20, latest 2019/20 crime statistics and updates about actions in the partnership plan 2019/20, the current position with the Warwickshire Police Alliance with West Mercia and the launch of a new Rural Crime Unit.

Resolved:

- a That the update be noted;**
- b That the current position with the ongoing arrangements between Warwickshire and West Mercia Police forces with their Strategic Alliance be noted; and**
- c That the launch of the new Rural Crime Unit for Warwickshire be noted.**

19 Progress Report on Achievement of Corporate Plan Targets April 2019 – September 2019

The Chief Executive informed Members of the progress with the achievement of the Corporate Plan targets relevant to the Safer Communities Sub-Committee for April to September 2019.

Resolved:

That the report be noted.

20 North Warwickshire Improving Road Safety Action Plan Progress Report

The Chief Executive provided Members with an update on the progress with the North Warwickshire Road Safety Action Plan and the allocation of road safety grant funding by the Warwickshire Police and Crime Commissioner. Members were also provided with details about recent road safety information.

Resolved:

- a That the report be noted; and**
- b That the application submitted to improve the provision of the Bikeability scheme in North Warwickshire be noted.**

Councillor Reilly
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

2 March 2020

Present: Councillor Simpson in the Chair

Councillors Bell, D Clews, T Clews, Deakin, Dirveiks, Downes, Hayfield, D Humphreys, Jarvis, Lebrun, Parsons, H Phillips and David Wright

Apologies for absence were received from Councillors Morson, Symonds (substitute Councillor D Wright) and A Wright (substitute Councillor D Clews)

Councillors Lees and Osborne were also in attendance

56 **Disclosable Pecuniary and Non-Pecuniary Interests**

There were no interests declared at the meeting.

57 **Minutes**

The minutes of the meetings of the Planning and Development Board held on 9 December 2019, 13 January and 3 February 2020, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

58 **Brownfield Register Review 2020**

In line with Regulation 17(1) of the Town and Country Planning (Brownfield Land Register) Regulations 2017, the Chief Executive reported on the annual review of the Council's Brownfield Land Register.

Resolved:

- a That, in accordance with Regulation 17(1) of the Town and Country Planning (Brownfield Land Register) Regulations 2017, the updated Brownfield Land Register (2020) be published; and**
- b That Members receive a full list of all Brownfield sites in the Borough; and**
- c That a call for sites be organised.**

59 Government Consultation – “First Homes”

The Head of Housing and Head of Development Control invited the Board to respond to a recent Government consultation aimed at increasing home ownership for first time buyers through the supply of affordable homes.

Resolved:

That a meeting of the Section 106 Working Group be arranged to discuss a response to be forwarded to the MCLG through the Chief Executive.

60 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a That in respect of Application Nos CON/2020/004, 005 and 006 (Land and Buildings at the Interchange Triangle, the M42/A452 and A45), no objections be lodged with the Solihull Metropolitan Borough Council along with the comment on the maintenance building as set out in the report of the Head of Development Control;**
- b i) That Application No PAP/2017/0560 (Manor Farm, Main Road, Newton Regis, B79 0NA) be approved subject to a S106 Agreement and subject to the conditions set out in the report of the Head of Development Control;**
ii) That Application No PAP/2019/0567 (Manor Farm, Main Road, Newton Regis, B79 0NA), be approved subject to the conditions set out in the report of the Head of Development Control;
- c That in respect of Application No PAP/2019/0473 (The Paddocks, Church Lane, Corley, Coventry, CV7 8AZ) the Board is minded to support the application subject to a Section 106 Agreement;**
- d That Application No PAP/2019/0498 (Polesworth High School, Dordon Road, Polesworth, Warwickshire, B78 1QT) be approved subject to the revised conditions as circulated by the Head of Development Control at the meeting:-**

Speakers: Maura Favell and David Harris

- e That Application No PAP/2019/0529 (Wishing Well Farm, Breach Oak Lane, Fillongley, CV7 8AW) be refused for the following reason:

The site is in the Green Belt. It is considered that the development amounts to inappropriate development thus giving rise to a presumption of refusal. It is considered that the applicant's case is insufficient to clearly outweigh the overall level of harm caused. The harm arises from the inappropriateness of the development and the significant harm caused by the site not having safe and reasonable access to facilities and services. The applicant's case is limited in weight as the Council is responding positively to the submission of planning applications for traveller sites when they align with adopted policies and in this case, there is no detailed information submitted relating to the personal circumstances of the applicant families. The proposal is thus not in accord with policies NW3 and NW8 of the North Warwickshire Core Strategy 2014 as supported by the Planning Policy for Traveller Sites 2015;

- f That in respect of Application No PAP/2019/0599 (Michael Drayton Middle School, Church Road, Hartshill, Nuneaton, CV10 0SZ:

- i) the medical centre be approved subject to the conditions set out in Schedule 1 of the report of the Head of Development Control; and
- ii) the residential development be approved subject to the conditions set out in Schedule 2 of the report of the Head of Development Control and the completion of a S106 Agreement;

- g That Application No PAP/2019/0685 (Wathen Grange School, Church Walk, Mancetter, CV9 1PZ be approved subject to the conditions set out in the report of the Head of Development Control.**

Speakers: Matthew Williams and Trevor Hopkins

61 Appeal Update

The Head of Development Control updated the Board on two recent appeal decisions

Resolved:

That the report be noted.

62 Exclusion of the Public and Press

Resolved:

That, under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

63 Breaches of Planning Control

The Head of Development Control drew the Board's attention to unauthorised works to trees, the subject of a Tree Preservation Order in Coleshill.

Resolved:

That the Solicitor of the Council be authorised to initiate prosecution proceedings, if necessary, in respect of the unauthorised works undertaken to trees numbered T1 (Oak) T2, T3, T4, T5, T6, T7 and T8 (Silver Birches), being the subject of a Tree Preservation Order 2017 date d 15 May 2017.

**Councillor Simpson
Chairman**

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

20 July 2020

Present: Councillor Simpson in the Chair.

Councillors Bell, T Clews, Deakin, Farrell, Hayfield, D Humphreys, Jarvis, Lees, Macdonald, Morson, Moss, Osborne, Parsons and H Phillips.

Apologies for absence were received from Councillors Dirveiks (Substitute Councillor Osborne) and Downes (Substitute Councillor Farrell).

Councillors Chambers, D Clews, Davey, Lebrun, Reilley, Singh and Symonds were also in attendance.

With the consent of the Chairman, Councillor Reilley spoke on agenda item 2 - Planning Application – PAP/2020/0496 and PAP/2019/0701.

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillors Jarvis and T Clews declared non-pecuniary interests in Minute No 2 – Planning Applications (Application No PAP/2020/0056 Town Council Offices, North Street, Atherstone), by virtue of being Atherstone Town Councillors, left the meeting and took no part in the discussion or voting thereon.

2 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a (i) **That Application No PAP/2019/0496 (Coleshill Manor Campus, South Drive, Coleshill) that the Council support the granting of planning permission subject to the plans referred to in Condition 2 being updated to remove the “cabin in the woods” as well as the conditions set out in the report of the Head of Development Control and that as a consequence, the case be referred to the Secretary of State under the 2009 Direction to see whether he wishes to call-in the application for his own determination. If not, then the Notice granting planning permission be delegated to officers;**

(ii) That a further report be presented to a subsequent meeting of the Board detailing the off-site biodiversity off-setting strategy and the associated financial contributions;

[Speaker: Steve Price]

- b That Application No PAP/2019/0701 (Land adjacent to Coleshill Manor, Off South Drive, Coleshill, B46 1DF) that the Council support the granting of planning permission subject to the conditions set out in the report of the Head of Development Control and that as a consequence, the case be referred to the Secretary of State under the 2009 Direction to see whether he wishes to call-in the application for his own determination. If not, then the Notice of granting of planning permission be granted to officers;**

[Speaker: Richard Gamble]

- c That Application No PAP/2020/0295 (Land west of Hams Hall Roundabout and south of, Marsh Lane, Curdworth) be deferred for a site visit by Board Members.**

[Speakers: Steve Harley and Richard Habgood]

- d That Application No PAP/2020/0056 (Town Council Offices, North Street, Atherstone, CV9 1JN)**

Under Standing Order No.9 (9) it was proposed by Councillor Morson and seconded by Councillor Phillips:

That the application be REFUSED on grounds of the Highway Authority objection and NW 10, NW12 and NW18 of the Council's Core Strategy.

On being put to the vote the amendment was declared as lost.

A subsequent amendment that the application be deferred for a site visit was proposed by Councillor Farrell and seconded by Councillor Morson.

On being put to the vote the Motion was carried.

Councillor Simpson
Chairman

**Planning and Development Board
20 July 2020
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
1	PAP/2019/0496	Coleshill Resident	Objection	16/7/20
		Mr Richards	Objection	13/7/20
		Councillor Lebrun	Objection	20/7/20
2	PAP/2019/0701	Coleshill Resident	Objection	16/7/20
		Mr Richards	Objection	13/7/20
		Councillor Lebrun	Objection	20/7/20
4	PAP/2020/0056	Atherstone Civic Society	Objection	17/7/20

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

19 August 2020

Present: Councillor Simpson in the Chair.

Councillors Davey, Deakin, Farrell, Hayfield, M Humphreys, D Humphreys, Lees, Macdonald, Morson, Moss, Parsons, H Phillips, Rose, Symonds.

Apologies for absence were received from Councillors Bell (Substitute Councillor (M Humphreys), T Clews (Substitute Councillor Davey), Dirveiks (Substitute Councillor Rose), Downes (Substitute Councillor Farrell) and Jarvis (Substitute Councillor Symonds).

Councillors Chambers and D Clews were also in attendance.

3 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

4 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a **That Application No PAP/2020/0020 (Land North West of Newton Regis Village Hall, Austrey Lane, Newton Regis) be deferred for a site visit;**

[Speakers: Diane Radbourne and William Brearley]

- b **Application No PAP/2020/0056 (Town Council Officer, North Street, Atherstone, CV9 1JN) be approved subject to the conditions set out in the report of the Head of Development Control;**

[Speaker: Martin Short]

- c **Application No PAP/2020/0167 (Fillongley Mount, Green End Road, Fillongley)**

Under Standing Order No 9 (9) it was proposed by Councillor Farrell and seconded by Councillor Phillips:

That the application be approved on the grounds of the harm caused to amenity being outweighed by the benefit to the community.

On being put to the vote the amendment was declared as lost;

It was then proposed by Councillor and seconded by Councillor Symonds that:

The application be refused for the following reasons:

- i) The alterations to the approved outbuilding into a residential dwelling includes a gable window that is not in keeping with a building set in a rural context, particularly where the architectural form in the wider setting of the application building is traditional and historic. The design of the gable window is considered to be detrimental to the character of this historic setting and detrimental to the rural context of the surroundings and is of an appearance not normally associated with Green Belt conversions. The proposal is thus contrary to Policies ENV13 and ENV16 of the North Warwickshire Local Plan 2006 and to policies NW10, NW12 and NW14 of the North Warwickshire Core Strategy 2014;**
- ii) That the Solicitor to the Council be authorised to issue an Enforcement Notice relating to building works not being undertaken in accordance with approved plans. The Notice would require the removal of the gable window, and the consequential reinstatement of the brick gable. A compliance period of 6 months is recommended;**

On being put to the vote the motion was carried;

- d That Application PAP/2020/0183 (Honey Pot Cottage, 60 Coleshill Road, Curdworth) be approved for the reasons set out in the report;**

[Speaker: Gemma Jenkinson]

- e That Application No PAP/2020/0204 (Mulberry Cottage, Farthing Lane, Curdworth, Sutton Coldfield) be approved for the reasons set out in the report;
- f That Application No PAP/2020/0215 (42 Austrey Road, Warton) be deferred for a site visit;
- g That Application No PAP/2020/0236 (Land between Holmfield and Oakdene, Bennetts Road North, Corley) be deferred to allow further discussion with the applicant on the harm to the Green Belt;

[Speaker: Dereck Beverley]

- h That Application No PAP/2020/0245 (Land to the Rear of 50 New Street, Dordon) be deferred for a site visit;

[Speaker : Owen Carvalho]

- g That Application No PAP/2020/0348 and PAP2020/0349 (1 & 2 Nightingale Cottages, Tamworth Road, Nether Whitacre) be deferred for a site visit.

[Speaker: Helen Lloyd]

5 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2019 – March 2020

The Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April 2019 to March 2020.

Resolved:

That the report be noted.

Councillor Simpson
Chairman

**Planning and Development Board
19 August 2020
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
1	PAP/2020/0020	Residents Local Resident Local Resident Local Resident	Objection Objection Objection Objection	12/8/20 19/8/20 19/8/20 19/8/20
2	PAP/2020/0056	Atherstone Civic Society Local Resident Local Resident	Objection Objection Objection	18/8/20 17/8/20 17/8/20
4	PAP/2020/0183	Local Resident	Objection	13/8/20
8	PAP/2020/0245	Applicant	Support	18/8/20

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

9 March 2020

Present: Councillor Bell in the Chair.

Councillors Chambers, Deakin, Gosling, M Humphreys, Jarvis, Lebrun, Lees, Moss, H Phillips and A Wright.

Apologies for absence were received from Councillors Downes (Substitute Councillor Chambers), Rose, Singh (Substitute Councillor Jarvis) and Smith.

Councillors D Clews, D Humphreys and Symonds were also in attendance.

47 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Gosling declared a non-pecuniary interest in Minute No. 52 Financial Assistance to Outside Organisations.

Councillor M Humphreys declared a non-pecuniary interest in Minute No. 52 Financial Assistance to Outside Organisations.

48 **Minutes of the Meeting of the Board held on 20 January 2020**

The minutes of the meeting held on 20 January 2020, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

49 **Leisure Facilities: Service Improvement Plan and Key Performance Indicators**

The Director of Leisure and Community Development sought Members' consideration of the Service Improvement Plan (SIP) and the associated set of Key Performance Indicators (KPIs), detailing activity through to the end of January 2020, through which the Board monitors the operational and financial performance of the leisure facilities at each of its meetings, as well as its approval of the Sip for the 12 months period commencing from April 2020.

Resolved:

- a That the progress made against the requirements identified in the approved 2019/20 Leisure Facilities Service Improvement Plan and the associated set of**

Key Indicators through which operational and financial performance are monitored be noted; and

- b That the Service Improvement Plan through which operational and financial performance will be monitored through to 31 March 2021, be approved.**

50 Leisure Facilities

Further to the Authority's adoption of its Leisure Facilities Strategy, the Director of Leisure and Community Development sought the Board's approval of an approach to resolve the long-term future of this important aspect of service provision.

Resolved:

- a That the proposal to engage an external consultant to work with the Authority to undertake a Strategic Outcomes Planning Model exercise through which to identify the most appropriate long-term, sustainable portfolio of leisure facilities to serve the residents of North Warwickshire be approved; and**

Recommendation to Executive Board:

- b That the Board approves a supplementary estimate for £53,000, to enable the proposed Strategic Outcomes Planning Model to be undertaken.**

51 LEADER Programme Update

The Director of Leisure and Community Development updated Members on the progress made in respect of the delivery of the North Warwickshire and Hinckley and Bosworth LEADER programme (2015 to 2020) and provided an overview of a recent independent evaluation of the local programme.

Resolved:

That the progress made in respect of the delivery of the North Warwickshire and Hinckley and Bosworth LEADER programme (2015 to 2020), be noted.

52 Financial Assistance to Outside Organisations

The Director of Leisure and Community Development detailed requests for assistance through the provision of an annual grant received from Warwickshire Community and Voluntary Action (WCAVA), North

Warwickshire Citizens Advice (NW CA), Live and Local and the North Warwickshire Allotments Federation.

Resolved:

- a That the progress made by WCAVA in its delivery of the Third Sector Infrastructure Support Grant Agreement be noted and that financial assistance in the form of two instalments for 2020/21, as detailed in the report, be approved;**
- b That the draft Service Level Agreement be approved for further negotiation with NW CA and that the proposed financial award for 2020/21 be approved and administered as indicated in the report, including the provision for the second instalment to be made subject to the prior agreement of the Chairman and Vice-Chairman of the Board;**
- c That the work undertaken by Live and Local in assisting local promoters to deliver professional arts performances in local venues be noted and that the proposed grant award towards the countywide Key Client Agreement be approved; and**
- d That the work undertaken by the North Warwickshire Allotments Federation be noted and that, subject to the successful conclusion of negotiations in respect of the appended draft Service Level Agreement, the proposed annual grant award be approved.**

53 Community Fund

Members were informed of a proposal to establish a new Community Fund and approval was sought for the associated “Information, Advice and Arrangements” to be used in allocating the Fund to deliver projects of local importance across North Warwickshire.

Resolved:

- a That the introduction of the Community Fund in accordance with the arrangements detailed in Appendix A of the report be approved with effect from no later than 6 April 2020; and**
- b That the allocation of monies from the Fund be determined by the Director of Leisure and Community Development, in consultation with the Borough Councillors from the Ward(s) in which the proposed**

community benefits are to be realised, other than under the circumstances detailed in the appended “Information, Advice and Arrangements” documents.

54 Community Development Update

For the Board’s consideration, the Director of Leisure and Community Development presented a report and additional information relating to the progress made by the Community Development section since the targeted approach to its work was agreed in July 2015.

Resolved:

That the report be noted.

55 Climate Change

Following the Council’s declaration of a Climate Emergency, the Corporate Director Streetscape set out how the Council might seek to address the issue of Climate Change and the steps which should be taken in order to reduce carbon emissions and to mitigate and adapt the effects of Climate Change in North Warwickshire.

Resolved:

- a That the report be noted; and**
- b That a Member Group (4 Conservatives, 2 Labour) be established to consider the issue of Climate Change in more detail and to report back to the Board, recommending the steps which the Council should take to address the challenges which the Borough faces in this area.**

56 North Warwickshire Green Space Strategy Progress Report

The Director of Leisure and Community Development informed Members of the progress made in respect of delivery against the priorities set out in the North Warwickshire Green Space Strategy (2008 to 2018) and introduced, for the Board’s consideration, an initial Action and Funding Plan to support delivery of the recently adopted Green Space Strategy (2020 to 2033).

Resolved:

- a That the progress made in respect of the implementation of the priorities of the North Warwickshire Green Space Strategy (2008 to 2018) be noted; and**

- b That the content of the initial Action and Funding Plan to support the delivery of the recently adopted Green Space Strategy (2020 to 2033), be adopted.**

57 Health and Wellbeing Action Plan

The Board was provided with an update on the progress being made in respect of the actions identified in the approved Health and Wellbeing Action Plan (2017 to 2020). A proposed new Action Plan (2020 to 2023) was also presented to the Board for adoption.

Resolved:

- a That the progress made in respect of the delivery of the commitments identified in the Health and Wellbeing Action Plan (2017 to 2020) be noted; and**
- b That the Health and Wellbeing Action Plan (2020 to 2023), as set out in Appendix C to the report of the Director of Leisure and Community Development, be adopted.**

58 Minutes of the Health and Wellbeing Working Party Meeting held on 11 February 2020

The minutes of the Health and Wellbeing Working Party meeting held on 11 February 2020 were received and noted.

59 Introduction of Chargeable Garden Waste Service

The Corporate Director Streetscape updated Members on the introduction of the chargeable Garden Waste Service from 1 June 2020.

Resolved:

That the report be noted.

60 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – December 2019

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April to December 2019.

Resolved:

That the report be noted.

61 Exclusion of the Public and Press

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

62 Environmental Health

The Chief Executive sought approval of a proposed restructure of the Environmental Health teams to be reported to the Special Sub-Group.

Recommendation to the Special Sub-Group:

That the restructure as set out in the Chief Executive's report and Appendix, be approved.

Margaret Bell
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

16 March 2020

Present: Councillor Humphreys in the Chair

Councillors Bell, Farrell, Hayfield, McLauchlan, Osborne, Rose, Reilly, Simpson and D Wright

An apology for absence was received from Councillor Gosling (substitute Councillor Osborne)

53 **Declarations of Personal or Prejudicial Interest.**

None were declared.

54 **Minutes of the meeting of the Board held on 10 February 2020**

The minutes of the meeting of the Board held on 10 February 2020, copies having been circulated, were approved as a correct record and signed by the Chairman.

55 **Corporate Plan 2020/21**

The Chief Executive sought approval for the adoption of the Corporate Plan 2020/21.

Recommendation to Council:

a That the Corporate Plan, as set out in the Appendix to the report of the Chief Executive, be agreed; and

b That the Chief Executive be given delegated authority to finalise the format of the Plan.

56 **Leisure Facilities – Request for a Supplementary Estimate**

The Director of Leisure and Community Development sought approval for a supplementary estimate to enable the appointment of an external consultant to work with the Authority to identify the most appropriate and sustainable portfolio of leisure facilities to serve the residents of North Warwickshire.

Resolved:

That a supplementary estimate in the sum of £53,000, to enable the appointment of an external consultant to work with the Authority in undertaking a Strategic Outcomes Planning Model, through which an appropriate and sustainable portfolio of leisure facilities for North Warwickshire will be identified, be approved.

57 Civil Parking Enforcement

The Corporate Director – Streetscape sought approval for the submission of a joint application from Warwickshire County Council and North Warwickshire Borough Council to the Department for Transport to begin the formal process for the implementation of Civil Parking Enforcement across the Borough.

Resolved:

- a That North Warwickshire Borough Council formally supports the application for the implementation of a Civil Enforcement Area and gives its agreement to Warwickshire County Council to start the process of implementation with the aim of CPE being in place by April 2021 at the latest;**
- b That a fundamental review of North Warwickshire Borough Council’s off-street parking management and enforcement is undertaken in order to complement and support the future implementation of Civil Parking Enforcement within the Borough; and**
- c That further reports setting out the future provision, management and enforcement of off-street parking within the Borough be brought to Resources Board for consideration.**

58 Minutes of the Special Sub-Group held on 16 March 2020

The Minutes of the Special Sub-Group held on 16 March 2020 were received and noted.

59 Appointment of Monitoring Officer

The Chief Executive asked the Board to formally designate the Head of Legal Services, Clive Tobin, as the Council’s Monitoring Officer.

Recommended:

That Clive Tobin be designated as the Monitoring Officer from his first day of employment with the Council.

60 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

61 **Honorary Aldermen**

The Chief Executive asked Members to consider recommending that Council confer the title of Alderman on a number of former Councillors.

Resolved:

- a That the criteria for Honorary Aldermen, as set out in Appendix A to the report of the Chief Executive, be agreed;**
- b That the recommendations for conferring the title of Honorary Alderman on the former Members mentioned in the report of the Chief Executive be agreed; and**
- c That a special meeting of the Council be convened for the purpose of appointing Honorary Aldermen.**

CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

8 JULY 2020

Present: Councillor D Wright in the Chair

Councillors Bell, Deakin, Farrell, Gosling, D Humphreys, Reilly, Rose, Simpson and Symonds

Councillors Chambers, D Clews, M Humphreys, Jarvis, Jenns, Lebrun, Morson, Moss, Osborne, H Phillips and Smith were also in attendance.

1 **Declarations of Personal or Prejudicial Interest**

None were declared.

2 **COVID 19**

The Chief Executive asked Members to note the action taken during the COVID 19 outbreak and agree the framework for the recovery stage.

Resolved:

- a **That the action taken to date, set out in the report of the Chief Executive, be noted;**
- b **That the Urgent Business Powers utilised by the Chief Executive, and set out in the report, be noted;**
- c **That the framework for the recovery stage of the outbreak be agreed; and**
- d **That a Member Working Group to comprise six Members be appointed.**

3 **Revised Statement of Community Involvement**

The Chief Executive provided some revisions to the Statement of Community Involvement as a result of COVID 19 and advised Members that it was envisaged these changes would ensure the continued progression of the Local Plan.

Resolved:

That the revisions to the Statement of Community Involvement, as outlined in the report of the Chief Executive, be approved.

4 Update on Sub-Regional Materials Recycling Facility

The Corporate Director – Streetscape updated Members on the Sub-Regional MRF Project progress to date and next steps in the process of procuring and delivering the facility. Members were also asked to appoint a partner representative to the Board of the MRF company.

Resolved:

- a That the report be noted; and**
- b That the Corporate Director – Streetscape be nominated as representative to the company Board.**

5 Pavement Licences

The Chief Executive, asked Members of the Board to note a scheme to be implemented the Chief Executive's Urgent Business Powers in respect of a new scheme for the consideration of Pavement Licences.

Resolved:

That the action be noted; and

Recommendation to the Council:

That the arrangements detailed in the report and set out in the Appendix to the report of the Chief Executive be agreed and the Constitution be amended.

6 In accordance with section 100B(3) & (4) and Schedule 12 paragraph 4(5) of Schedule 12 to the 1972 Act and the Council's Standing Orders the Chairman of the Executive Board agreed the following report as urgent.

Devolution White Paper

The Chief Executive asked Members to note prospective developments in Government policy regarding further devolution to Local Government and other related changes.

Resolved:

- a That the report be noted;**
- b That the Council participate in the review of Local Government in Warwickshire;**

- c That delegated authority be given to the Chief Executive to provide comments on behalf of this Authority on the brief for this report, agree the final brief and agree a financial contribution to that work, in consultation with the Leader of the Council and Leader of the Opposition; and**
- d That this Council's representative, on any working group to consider this work across the County or Region, be appointed as the Leader of the Council.**

David Wright
CHAIRMAN

Executive Board
21 September 2020

Agenda Items

Budgetary Control Report 2020/21 – Period Ended 31 July 2020

Capital Programme – 2019/20 Final

Financial Strategy 2020 –

Capital Accounts 2019/20

Annual Governance Statement 2019/20

Financial Management System Procurement

Progress Report on Achievement of Corporate Plan and Performance Indicator
Targets April 2019 – March 2020

Progress Report on Achievement of Corporate Plan and Performance Indicator
Targets April – June 2020

Planning Consultations

Request for a Supplementary Capital Scheme – Parking

Delegation of Powers – unlawful encampments

Amendment of Constitution – voting and signature of documents

Appointments to Boards and Outside Bodies

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

8 September 2020

Present: Councillor Symonds in the Chair

Councillors Davey, Deakin, Dirveiks, Hayfield, D Humphreys, Simpson and Singh.

Apologies for absence were received from Councillors Chambers and Farrow.

Councillors Bell, D Clews, T Clews, Downes, M Humphreys, Jenns, Lees, Macdonald, Moss, Smith and D Wright were also in attendance.

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

2 **Internal Audit Plan 2020-21 and Counter Fraud Activity 2019-20**

The Corporate Director Resources set out the proposed Internal Audit Plan for 2020-21 and updated Board Members on the work of the Counter Fraud Officer.

Resolved:

That the Internal Audit Plan as set out in Appendix A to the report of the Corporate Director Resources be approved and that the work of the Counter Fraud Officer be noted.

3 **Internal Audit Annual Report 2019-20**

The Corporate Director Resources presented the Head of Internal Audit's Annual report 2019-20.

Resolved:

- a That the findings of an assessment of the internal audit function against the PSIAS and the quality assurance programme be noted;**
- b That the summary of internal audit work as set out in Appendix A of the report of the Corporate Director**

Resources, which supports the Head of Internal Audit's opinion be noted; and

- c That the Head of Internal Audit's overall opinion on the control of the environment, be noted.**

4 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2019 – March 2020

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April 2019 to March 2020.

Resolved:

That the report be noted.

5 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2020

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to June 2020.

Resolved:

That the report be noted.

6 Parking in North Warwickshire

Members were asked to note the submission of a joint application from Warwickshire County Council and North Warwickshire Borough Council to the Department of Transport to begin the formal process for the implementation of Civil Parking Enforcement across the Borough by 1 November 2021 at the latest. Members were also asked to recommend that the Executive Board allocates funding within this year's capital programme to enable improvement works at Water Orton car park.

Resolved:

- a That the formal submission of the application for the implementation of a Civil Enforcement Area to the Department for Transport with the aim of the Civil Parking Enforcement being in place by 1 November 2021 at the latest be noted; and**

Recommendation to Executive Board

- b That a supplementary budget of £85,000 be added to this year's capital programme to fund improvement works to Water Orton car park.**

7 Capital Programme 2020/21 Period Ended 31 July 2020

The Corporate Director Resources updated Members on the progress of the 2020/21 Capital Programme in terms of expenditure up to the end of July 2020.

Resolved:

That a virement of £257,630 from Kitchens and Bathrooms to the Multi Trade budget, be approved.

8 General Fund Budgetary Control Report 2020/21 Period Ended 31 July 2020

The Corporate Director Resources reported on revenue expenditure and income for the period from 1 April 2020 to 31 July 2020. The 2020/21 budget and the actual position for the period, compared with the estimate at that date were given together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

9 Housing Revenue Account Budgetary Control Report 2020/2021 Period Ended 31 July 2020

The Corporate Director Resources reported on the Housing Revenue Account revenue expenditure and income for the period from 1 April to 31 July 2020.

Resolved:

That the report be noted.

10 Annual Treasury Report for 2019/20

The Corporate Director Resources reported on the out-turn for 2019/20 and highlighted any areas of significance.

Resolved:

- a That the Annual Treasury Report for 2019/20 be noted; and**

Recommended:

b That the Annual Treasury Report be approved.

11 Risk Management Annual Report 2019/20

Members were informed of risk management actions undertaken during 2019/20 and the risk identified for 2020/21.

Resolved:

That progress be noted.

12 Members' Allowances 2019/20

The Corporate Director Resources advised Members of the allowances paid for 2019/20. The Council also has a duty to publish the amounts paid to Members under the Members' Allowance Scheme.

Resolved:

That the report be noted.

13 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

14 Request to Purchase Garages

The Director of Housing informed the Board of a request to purchase garages on the Council garage site in Coleshill.

Resolved:

That the request to purchase the garages in Coleshill shown at Appendix A be declined and that instead a license be offered to the applicant.

15 Procurement of Contracts

The Board were provided with information about the progress of two capital works contracts and requests for an extension to both.

Resolved:

- a That the contract with G Purchase be extended until November 2021 on the current terms; and**
- b That the contract with Danescourt be extended until March 2022 on the current terms.**

16 Housing Service Area

The Director of Housing reported on a proposal for the future of part of her Service Area in consideration of the Council's General Fund savings programme.

Under Standing Order No 9 (9) the following amendments to the recommendation contained in the report were proposed by Councillor Deakin and seconded by Councillor Dirveiks:

- a That the need for savings in the General Fund be noted;**
- b That consideration be given to changing the way the Council provides that service in order to provide savings and a sustainable service for the people of North Warwickshire;**
- c That a Task and Finish Group be established of 5 Members, to consider other service delivery methods to report back within 4 weeks;**
- d That, any decision to change the service will be subject to a detailed report at a future meeting of Resources Board, setting out the full implications and feedback from consultation with unions, staff, customers and other agencies; and**
- e That the format of the communication with customers to consult with them on future changes be agreed through the Task and Finish Group.**

On being put to the vote the amendment was declared as lost.

The following amendment to the recommendations contained in the report were proposed by Councillor Symonds and seconded by Councillor Davey.

- a That the need for savings in the General Fund be noted;**
- b That consideration be given to ending the direct provision of that service in this Borough in order to provide**

sufficient contribution to the savings required and offering to facilitate the transfer of customers to another suitable alternative provider;

- c That, a detailed report be submitted to a future meeting of the Resources Board setting out the full implications and feedback from consultation with Unions, staff and customers;**
- d That the format of the communication with customers to inform them of the Council's proposals and consult with them be agreed with the Chair of the Resources Board; and**
- e That a Task and Finish Group be formed to explore how the Council can work with the voluntary sector to support vulnerable residents of the Borough.**

Upon being put to the vote the amendments were carried.

(The Chief Executive has subsequently received a notice signed by Councillors Chambers, Deakin, Dirveiks and Farrow) under Standing Order No 30(1)(b) (Minority Report) with regard to the decision of the Board on this matter and it is therefore referred to Council for confirmation.)

**C Symonds
Chairman**