

**MINUTES OF THE ANNUAL MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD VIA MICROSOFT TEAMS ON WEDNESDAY 20 MAY 2020**

Present: Councillor Moss in the Chair.

Councillors Bell, Chambers, A Clews, D Clews, Davey, Deakin, Dirveiks, Downes, Farrell, Farrow, Gosling, Hayfield, D Humphreys, M Humphreys, Jarvis, Jenns, Lebrun, Lees, Macdonald, McLauchlan, Osborne, Parker, Parsons, H Phillips, O Phillips, Reilly, Rose, Simpson, Singh, Smith, Symonds, A Wright and D Wright.

1 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

2 Virtual Meetings Standing Orders

The Chief Executive sought Member approval for additional Standing Orders for virtual meetings and agreement for a monthly Executive Board meeting to review the current emergency and the recovery from it.

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

- i That the additional Standing Orders, attached to the report of the Chief Executive, be approved; and**
- ii That the Executive Board meets monthly to review the Council's response to the current emergency and the recovery from it.**

3 Minutes

The minutes of the meeting of the Council held on 26 February 2020 were approved as correct record and signed by the Mayor.

4 Mayor's Announcements

The Mayor thanked Officers and Members for all the good work that was being undertaken during these difficult and unusual times.

5 Numbers and Appointments to Boards, Committees and Sub-Committees

A schedule of numbers and appointments to the Boards, Committees and Sub-Committees and the Chairmen and Vice-Chairmen thereof was placed before the Council.

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

That the Constitution of Boards, Committees and Sub-Committees for 2020/21 and the appointment of Members thereon and the Chairmen and Vice-Chairmen thereof, as shown in Schedule 1 hereto, be approved.

6 Appointments to Outside Bodies

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

That the appointment of representatives of the Council to serve on outside bodies for 2020/21, as shown in Schedule II hereto, be approved.

7 Revised Scheme of Delegation – Planning and Development Board

The Chief Executive sought Member approval for a revised scheme of delegation for planning applications in view of the current restrictions on meetings.

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

That, subject to reviews in October 2020 and January 2021, the revised scheme of delegation, as set out in the report of the Chief Executive, be agreed until March 2021.

8 Appointment of the Monitoring Officer

The Chief Executive asked the Council to formally designate the Head of Legal Services, Clive Tobin, as the Monitoring Officer.

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

That the Head of Legal Services be designated as the Monitoring Officer from his first day of employment with the Council.

9 **Common Seal**

It was proposed by Councillor D Wright, seconded by Councillor Farrell and

RESOLVED:

That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.

**Chairman of the next ensuing meeting
of the Council**