

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE SPECIAL SUB-GROUP

13 October 2015

Present: Councillor Hayfield in the Chair

Councillors Chambers, Humphreys, Jenns, Singh and M Stanley

An apology for absence was received from Councillor Sweet (substitute Councillor Chambers)

Councillor Davey was also in attendance.

#### 1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 2 **Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

#### 3 **Staffing – Housing Direct Works**

The Assistant Director (Housing) reported on a staffing matter within her Division and the Sub-Group was asked to agree a suggested course of action.

**Resolved:**

**That the Honorarium for a Gas Plumber to cover the role of the Mechanical and Engineering Team Leader role be agreed.**

Following the decision at Minute No 3, it was agreed that the remaining items be considered in open session.

#### 4 **Devolution / Combined Authorities**

Following the recent decision by the Council on devolution/combined authorities, the Chief Executive gave a verbal update on events since that date.

**Resolved:**

**That the report be noted.**

## **5 Proposed Bank Holiday Opening Hour Changes**

The Sub-Group was invited to consider proposed Bank Holiday opening hour changes and Members were asked to agree a suggested course of action.

**Resolved:**

- a That the Council's One Stop Shop and Contact Centre is opened on May and August Bank Holiday Tuesdays as a permanent arrangement;**
- b That the proposal to open Council's One Stop Shop and Contact Centre during the Christmas period is not implemented; and**
- c That changes to terms and conditions for affected staff are implemented with immediate effect.**

## **6 Constitutional Issues**

Members were invited to consider how they wished to undertake the review of Constitutional arrangements and, in particular, the proposed review of Scrutiny and Area Fora.

**Resolved:**

- a That reports in respect of the review of Scrutiny and Area Fora be submitted to the Special Sub-Group taking account of the following**
  - i) in respect of Scrutiny, Officers be asked to look at alternatives and best practice; and**
  - ii) in respect of Area Fora, Officers be asked to consult with partners (Police, County Councils, Parish Councils) on the possible phasing out of Area Fora and the different ways of carrying out business and interacting with residents and partners;**
- b That the findings from the consultation at a) above be reported to a future meeting of the Sub-Group; and**

- c That the Review of Members Allowances be deferred until the discussions on the issues in a and b above were resolved.**

C Hayfield  
Chairman