

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE SPECIAL SUB-GROUP

21 April 2015

Present: Councillor M Stanley in the Chair

Councillors Humphreys, Phillips, Smith and Sweet

#### 1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 2 **LEP Funding**

The Sub-Group was invited to consider a request for funding from Coventry and Warwickshire LEP for 2015/16.

##### **Recommended:**

**That the request from the LEP for £20,000 be agreed, subject to the requirements for future years set out in the report.**

#### 3 **Exclusion of the Public and Press**

##### **Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

#### 4 **Parking Manager – Streetscape**

The Assistant Director (Streetscape) reported on a proposal to create a new post of Parking Manager within the Streetscape Division to oversee the day-to-day management and strategic development of the Council's off-street parking services. The Sub-Group was asked to agree a suggested course of action.

##### **Resolved:**

**That the post of Parking Manager be created and the post advertised and filled externally.**

**5 Review of the Development Control Section**

The Sub-Group was invited to consider proposals regarding the permanent structure of the Development Control Section. The Planning and Development Board had approved the proposed recommendations at its recent meeting.

**Resolved:**

**That the proposed changes to the staffing structure in the Development Control Section, as set out in the report of the Assistant Chief Executive and Solicitor to the Council, be agreed.**

**6 Honorarium Payment – Private Sector Team**

The Assistant Director (Housing) reported on the project work being undertaken by the Private Sector Team and requested permission to pay an honorarium to a member of the team to facilitate the project.

**Resolved:**

**That the Honorarium for the Private Sector Technical Assistant, as set out in the report of the Assistant Director (Housing), be agreed.**

**7 Housing Maintenance Service – Staff Requirements**

The Assistant Director (Housing) reported on proposed changes to the staffing structure in the Maintenance Section and the Sub-Group was asked to agree a suggested course of action.

**Resolved:**

- a That the Health and Safety Officer post be extended for 12 months to November 2016;**
- b That an additional Contracts Surveyor be appointed for a period of 24 months from September 2015; revised staff structure for the Housing Maintenance Section be approved; and**
- c That the proposals and financial implications set out in the report are submitted to the Resources Board for consideration and approval at their June 2015 meeting.**

M Stanley  
Chairman