

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

6 September 2016

Present: Councillor D Wright in the Chair

Councillors Chambers, Davey, Davis, N Dirveiks, Henney, Lea, Simpson and Waters.

Councillors Humphreys, Phillips and Smith were also in attendance.

15 **Disclosable Pecuniary and Non-Pecuniary Interests**

Cllr Humphreys declared a non-pecuniary interest in Minute No 30 (Land Sales), left the meeting and took no part in the discussion.

16 **Minutes of the Resources Board held on 18 April and 23 May 2016**

The minutes of the meetings of the Board held on 18 April and 23 May 2016, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

17 **Presentation from Sue Garner, Assistant Director (Finance and Human Resources) on the work of her Division.**

The Assistant Director (Finance and Human Resource) provided a presentation on the work of her Division.

18 **Treasury Management Update 2016/17**

The Deputy Chief Executive reported on the Treasury Management activity for the period up to the end of July 2016

Resolved:

That the Treasury Management activity for the period up to the end of July 2016 be noted.

19 **Capital Programme 2016/17 Period 4 Update**

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2016/17 Capital Programme in terms of expenditure up to the end of July 2016.

Resolved:

That the progress made against the 2016/17 Capital Programme be noted.

20 General Fund Budgetary Control Report 2016/17 – Period Ended 31 July 2016

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2016 to 31 July 2016. The 2016/17 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

21 Housing Revenue Account Budgetary Control Report 2016/17 – Period Ended 31 July 2016

The Assistant Director (Finance and Human Resources) reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 31 July 2016.

Resolved:

That the report be noted.

22 Internal Audit – Performance for First Quarter 2016-17

The Deputy Chief Executive reported on the progress of the Council's Internal Audit function against the agreed plan of work for the year.

Resolved:

That the progress of the Council's Internal Audit function against the agreed plan of work for the year be noted.

23 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2016

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to June 2016.

Resolved:

That the report be noted.

24 Online Services Update and Plans for Promoting and Increasing Use

The Assistant Director (Corporate Services) and Assistant Chief Executive (Community Services) updated Members on the use of the Council's Website and those services delivered online, via the Internet and provided information on how the Council planned to promote, increase and improve the use of the internet for those services that could be most effectively provided online.

Resolved:

That the report be noted.

25 Internal Audit – Performance for 2015-16

The Deputy Chief Executive reported on the progress of the Council's Audit function against the agreed plan of work for 2015-16.

Resolved:

That the progress of the Council's Audit function against the agreed plan of work for 2015-16 be noted.

26 Recovery of Council Tax and Non-Domestic Rates – Court Authorisation

The Assistant Chief Executive (Community Services) sought authorisation for Karen Rosten, Susan Trahern, Randip Mudhar, Tina Robinson and Jade Fuller to prosecute or defend on the Council's behalf or appear in proceedings before a Magistrate Court in relating to the recovery of Council Tax and non-Domestic Rates in accordance with Section 223 of the Local Government Act 1972.

Recommended:

That Karen Rosten, Susan Trahern, Randip Mudhar, Tina Robinson and Jade Fuller be authorised to appear on the Council's behalf in relation to the recovery of Council Tax and Non Domestic Rates.

27 Risk Management Annual Report 2015/16

The Assistant Director (Finance and Human Resources) informed Members of risk management actions undertaken during 2015/16 and the risk identified for 2016/17

Resolved:

That the progress be noted.

28 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

29 **Irrecoverable Local Taxation Debts**

The Assistant Chief Executive (Community Services) detailed the amounts recommended for write off in accordance with the write off policy agreed by the Board on 23 May 2016.

- a That the write off of balances over £5,000 totalling £179,607.63 in respect of unpaid Non Domestic Rates as outlined in Appendix A of the report of the Chief Executive (Community Services) be agreed; and**
- b That Appendix B to the report of the Chief Executive (Community Services) which summarises the total amount of write offs in the year to date and over the last 5 years, which includes those written off under delegated powers, be noted.**

30 **Land Sales**

The Assistant Director (Streetscape) asked Members to consider two separate requests to purchase different parcels of Council owned land and sought agreement for a course of action in respect of each site.

Recommended:

- a That the parcel of land identified in Appendix A to the report of the Assistant Director (Streetscape) be declared as surplus to requirements;**
- b That the offer for the parcel of land identified in Appendix A, subject to the conditions of sale set out in the report of the Assistant Director (Streetscape) be accepted; and**
- c That the offer for the parcel of land identified in Appendix B to the report of the Assistant Director (Streetscape) be refused.**

D Wright
CHAIRMAN