

AGENDA

and

MINUTES of BOARDS and COMMITTEES

**to be considered
at the meeting of the Council
to be held at**

**THE COUNCIL HOUSE
ATHERSTONE**

on

7 DECEMBER 2016

at

6.30pm

Jerry Hutchinson LLB MBA Solicitor
Chief Executive
The Council House
South Street
Atherstone
North Warwickshire CV9 1DE

This matter is being dealt with by
Mr D Harris
Direct Dial : (01827) 719222

Switchboard : (01827) 715341
Fax : (01827) 719225
E Mail : davidharris@northwarks.gov.uk

Your ref :

Our ref : DH/JB C7

Date : 29 November 2016

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone, on Wednesday 7 December 2016 at 6.30pm.

Members are invited to join the Mayor for prayers led by Brian Dimbleby, Polesworth Baptist Church, prior to the commencement of business. After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):
“That the minutes of the Meeting of the Council held on 28 September 2016 be approved as a correct record.”
- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.
- 7 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:
 - a **Area Forum South** – 15 September 2016 (Pages 109 - 111).
 - b **Area Forum East** – 20 September 2016 (Pages 112 - 114).
 - c **Area Forum North** –27 September 2016 (Pages 115 - 116).

- d **Area Forum West** – 29 September 2016 (Pages 117 – 118).
 - e **Planning and Development Board** – 10 October and 7 November 2016 (Pages 119 - 130).
 - f **Community and Environment Board** – 17 October 2016 (Pages 131 - 136).
 - g **Resources Board** - 14 November 2016 (Pages 137 -140).
 - h **Executive Board** – 21 November 2016 (Pages 142 - 144).
- 8 To receive and consider any Notice of Motion under with Standing Order No. 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

A handwritten signature in cursive script, appearing to read "J. Hutchinson". The signature is written in black ink on a light-colored background.

Chief Executive

**MINUTES OF THE MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE COUNCIL
HOUSE, SOUTH STREET, ATHERSTONE ON
WEDNESDAY 28 SEPTEMBER 2016**

Present: Councillor Smitten in the Chair.

Councillors Bell, Clews, Davey, Davis, L Dirveiks, N Dirveiks, Gosling, Hanratty, Hayfield, Henney, Humphreys, Ingram, Jarvis, Jenns, Jones, Lea, Lewis, Morson, Moss, Payne, Phillips, Reilly, Simpson, Singh, Smith, E Stanley, M Stanley, Sweet, Waters, A Wright and D Wright

Apologies for absence were received from Councillors Chambers, Farrell and Ferro.

Before the commencement of business the Father Philip Wells, Polesworth Abbey, led the Council in Prayer.

20 Disclosable Pecuniary and Non-Pecuniary Interests

There were no interests declared at the meeting.

21 Minutes of the meeting of Full Council held on 29 June 2016

The minutes of the meeting of the Council held on 29 June 2016 were approved as a correct record and signed by the Mayor.

22 Mayor's Announcements

There were no Mayor's announcements.

23 Questions Pursuant to Standing Order No. 7

There were no questions pursuant to Standing Order No 7.

24 Returning Officer's Report

The Returning Officer's Report upon the Arley and Whitacre Ward By-Election held on Thursday 22 September was received and noted.

25 Minutes of Boards/Committees

a) Area Forum (South) – 21 June 2016

It was proposed by Councillor D Wright, seconded by Councillor Davey and

Resolved:

That the notes of the meeting of Area Forum (South) held on 21 June 2016 be approved and adopted.

b) Planning and Development Board – 11 July, 8 August and 5 September 2016

It was proposed by Councillor Simpson, seconded by Councillor Sweet and

Resolved:

That the minutes of the meetings of the Planning and Development Board held on 11 July, 8 August and 5 September 2016, be approved and adopted.

c) Community and Environment Board – 18 July 2016

It was proposed by Councillor Smith, seconded by Councillor Hayfield and

Resolved:

That the minutes of the meeting of the Community and Environment Board held on 18 July 2016, be approved and adopted.

d) Resources Board – 6 September 2016

It was proposed by Councillor D Wright, seconded by Councillor Davey and

Resolved:

That the minutes of the meeting of Resources Board held on 6 September 2016, together with the recommendation contained therein, be approved and adopted.

e) Executive Board – 19 September 2016

i Minute No 38 – Board Membership

Following the Arley and Whitacre Ward By-Election, a revised list of representatives on Boards, Committees and Area Forums was circulated.

It was proposed by Councillor Humphreys, seconded by Councillor Sweet and

Resolved:

That the revised list of representatives on Boards, Committees and Area Forums, as circulated at the meeting, be agreed.

It was then proposed by Councillor Humphreys, seconded by Councillor D Wright and

Resolved:

That the minutes of the meeting of Executive Board held on 19 September 2016, together with the recommendations contained therein as amended at i above, be approved and adopted.

26 Notice of Motion under Standing Order No. 10

There were no Notices of Motion received under Standing Order No 10.

27 The Common Seal

It was proposed by Councillor Smitten, seconded by Councillor Sweet and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.

Chairman of the next ensuing meeting of the Council



Area Forum South – Notes

Thursday 15th September

Present:- Councillors Hayfield (Chair), Fowler, Jones, Farrell, Ferro
15 Members of the public and PCSO Craig Marshall , Jo Williams, Lori Harvey & Kieran Hagon (WCC) ,Dorothy Barratt (NWBC) & Richard Dobbs (NWBC)

1. **Welcome from the Chair**

Cllr C Hayfield welcomed everyone to the meeting.

2. **Apologies and Minutes from the meeting held on 3 March 2016**

Apologies received from Cllrs, Simpson, Ingram, Smith & Wright. Ansley Parish Council – Cllrs Brian Martin & Derek Greedy
Minutes of the last meeting were agreed as a true record.

3. **Update on Fly Tipping – Richard Dobbs (NWBC)**

Richard Dobbs (NWBC) provided an update on how to report fly tipping, this can either be done on line or by contacting the NWBC contact centre on 01827 715341 who will investigate and decide whether it's the responsibility of the Borough or the environment agency (Freephone 0800 807 060).

If you suspect someone is fly tipping, observe as many details as possible such as a description of the vehicle and registration number, description of the persons(s) dropping the waste, the type and amount of waste, time/date and location.

If you see someone fly tipping, it may be safest if you do not approach them but take notes of vehicle details etc.

4. **Police Update and agreeing the Priorities for the next 3 months**

Safer Neighbourhoods Team – PCSO Craig Marshall presented a summary of the progress and actions that had been undertaken since the last meeting of the Forum.

Following discuss the priorities identified were:

- Nuisance motor cycles & vehicles in the Memorial Park and surrounding areas in Coleshill
- Retain Police presence in Earnlege Way & Gun Hill, Arley

Cllr Fowler also raised concern regarding the amount of young people riding bikes on the A446.

The speed limited for the A446 was also discussed with the Coleshill speed limit being 70mph and when entering into Chelmesley Wood the limit is 50mph. Cllr Fowler is liaising with County Highways and will raise the question and also with Sgt Mitch Oakley.



5. Presentation on Cyber Crime Prevention (Kieren Hagan, WCC)

Kieren Hagan provided a detailed presentation on the types of Cyber Crime which is currently taking place in Warwickshire. Kieren gave a range of examples, stats and warning signs and top tips on keeping safe. A copy of the presentation will be sent out with the minutes or please visit <https://safeinwarwickshire.com/cybercrime/>

6. Update on the new Local Plan for the Borough and an opportunity to ask questions (Dorothy Barratt, NWBC)

Dorothy Barratt, NWBC provided an update/presentation on the new Draft Local Plan with a view to going out for public consultation in November 2016

The decision was taken to merge the Core Strategy, the Draft Site Allocations Plan and the Draft Development Management Plan together to form once again a Local Plan for the Borough.

The Draft Local Plan is considered to be the best Plan that could achieve the development required and give opportunities to seek improvements that will benefit both the existing and future residents and businesses of the Borough.

A copy of the presentation will be circulated with the minutes and also can be viewed on NWBC website

https://www.northwarks.gov.uk/downloads/file/6343/new_local_plan_2016

7. Representation on Outside Bodies

Cllr Hayfield asked the forum to consider the following recommendations:-

Coleshill Grammar School Endowment Foundation

Cllr Ferro and Ben Henry – appointed

Heart of England Liaison Group

Councillors D Wright and Smith - appointed

8. Questions and Issues from the Parishes

Maxstoke Parish Council

Concern was raised regarding speeding vehicles through the village – **Police to investigate.**



Arley Parish Council

Local residents raised an issue regarding the appalling conditions of properties to the lack of up keep by Waterloo Housing. **This issue will be investigated by the Housing Team at NWBC.**

Parking issues outside Arley Primary School, Serenity Hair & Tanning Salon and Ransome Road, cars parking on the roundabout outside the shops, causing obstructions, the need to ensure school children are safe crossing the roads. Warwickshire Police & WCC Highways (Graham Stanley) to investigate.

Coleshill Town Council

- Birmingham Airport – has there been a change of flight paths for Emirates Flights. Cllr Jones (Birmingham Airport Consultative Committee) to investigate and report back to next meeting.

9. Date of next meeting - 1 December 2016

Fillongley or Maxstoke Village Hall – venue to be confirmed.

For general enquiries please contact the Northern Area Team
Tel. 01926 73 7767

or via e-mail northernareateam@warwickshire.gov.uk



NOTES of AREA FORUM EAST Tuesday 20 September 2016

Age UK Partnership Centre, Coleshill Road,
Atherstone, CV9 1BN

Present: Borough Councillor – D Clews (Chair)
County and Borough Councillor – N Dirveiks
Borough Councillors – L Dirveiks, M Bell, B Henney, R Jarvis, M Davis

In Attendance: C Barlow – WCC; L Harvey – WCC; Alex Gloster - WCC
S Maxey – NWBC; P Seccombe – Police and Crime Commissioner
PCSO's Sarah Fretter and Mohsin Yaqub – Warwickshire Police
T Hopkins– Mancetter PC; G Roberts – Hartshill PC
J Vero – Atherstone Civic Society; Jane Kearns

1. Welcome from the Chair

Cllr Clews welcomed everyone to the meeting

2. Apologies and notes of last meeting

Apologies were received from Cllr Chris Clark, Cllr Tony Clews, and Tejay De Kretser

The minutes of the last meeting were agreed as a true record.

Matters arising:

- Confirmation from Gafoor Din, WCC, that the proposed crossing on Church Road, near Oldbury Road, Hartshill is one of the schemes put forward by the Safer Routes to School Project Team. Detailed design work for the scheme will start in November 2016. **Action:** WCC Localities and Partnerships Team to confirm the status of the scheme, i.e. if it will definitely go ahead.
- A school crossing patrol warden has now appeared at the site of the prospective crossing

3. Police Update

Safer Neighbourhoods Team –PCSO's Fretter and Yaqub presented a summary of progress and actions taken since the last Forum meeting.

The following comments were made:

- Sharps bins are being taken out on patrol to dispose of any sharps after a number of needles were found in Mancetter Park
- Vulnerability packs are being given out that provide information on scams etc.

- Parking in Oldbury Road – PCSOs have leafleted the street, visited the Royal Oak and displayed posters. Warnings are being issued and noted for repeat offenders.
- Grange Road to be added to campaign.
- This will also include fly tipping.
- Look at possibilities of permits from the care home.
- Ansley Common and Oldbury Road forming a Speed Watch scheme.
- People encouraged to (re)sign up to crime alerts via the Rural Watch website.

Three priorities were carried over:

Priority: ASB – drugs and petty crime in Atherstone.

Priority: ASB – drugs and petty crime in Mancetter.

Priority: ASB – drugs and petty crime in Hartshill.

PCC Phillip Seccombe introduced himself to the group and gave a brief overview of his role:

- Thanked the SNT team for their excellent work
- Drugs will be a priority across the whole county as they connect to a range of crimes
- Priorities would be set based on consultation results but would include rural/cyber/business crime for North Warwickshire

Mr Seccombe invited questions and comments from the group:

- Cllrs Hopkins, Henney and Jarvis all commented on the response times of 999 calls in the area in the absence of the police having a permanent base, with specific reference to farm thefts. Mr Seccombe commented that work was being undertaken to address this, funding was being allocated to update equipment and the use of smart technology will free up officer time resulting in faster response times.
- CCTV targeted at specific hotspots was discussed. Comments on CCTV provision should be directed to NWBC.

Mr Seccombe and Cllr Dirveiks reiterated the importance of reporting crime direct to the police, as quickly as possible and in as much detail as possible.

4. NWBC Local Plan Update

- Mr Maxey presented on the new Local Plan for North Warwickshire, focusing on the site allocations in Atherstone, Hartshill and Ansley Common.
- Mr Maxey highlighted the importance of the consultation period.
- Mr Seccombe requested that crime prevention measures be incorporated into development proposals at an early stage.
- The timescale for the new Local Plan is 2011-2031.

Action: Mr Maxey's presentation to be sent out with these notes.

5. Cyber Crime Presentation

- Mr Gloster advised that his presentation could be delivered to community groups upon request.
- Cllr Clews thanked Mr Gloster, observing that his presentation was well delivered and thought provoking.

Action: Mr Gloster's presentation to be sent out with these notes.

6. "Have Your Say" – Questions and Issues

- Holly Lane street lights – lights have been turned out causing issues for emergency services based there, and also worries around shift workers who use the route. Cllr Dirveiks has asked for an update from the street lighting team.
- Parish Councillor Trevor Hopkins brought to the meetings attention - Ridge Lane change of school catchment – concerns over the change from Hartshill to QE School for Ridge Lane children/residents on the basis there is no regular bus service or safe walking route. The situation is also difficult for parents to manage if children are going to schools in opposite directions. Cllr Dirveiks has asked for a review of the situation.

7. Any other business

- Road signs not visible due to overgrown hedges and trees. **(Specific highways issues to be reported to WCC through "Fix My Street" or the WCC Localities and Partnerships Team or direct to the relevant Highways officer).**
- Oldbury road – regular bonfires, possibly constituting a nuisance. **(Specific issues to be reported to NWBC Environmental Health).**
- Flooding issue Atherstone Road railway bridge. **(Specific issues to be reported to Severn Trent).**
- A number of grant schemes currently open, details on WCC website:
 - County Councillors Grants.
 - Smart Start Grants.
 - Community Buildings Capital Grants.
- WCC Community Computer giveaway – 20 laptops available for North Warwickshire.
- WCC flood risk newsletter available.
- Heritage and Culture Warwickshire consultation document available.

8. Date of next meeting

Thursday 1 December 2016, 6.00pm

For general enquiries please contact the Northern Area Team:
Tel. 01926 737767 or via e-mail northernareateam@warwickshire.gov.uk



Follow the Area Forums on Facebook – North Warwickshire Area Forums

**Notes of the Area Forum North Meeting held at
Dordon Village Hall
on Tuesday, 27 September 2016**

Present:

Councillor Hanratty in the Chair, Councillors Humphreys, Morson, Smitten, E Stanley, M Stanley and County Councillor Parsons.

In Attendance:

Approximately 200 residents and interested parties from the surrounding area were in attendance.

An apology for absence was received from Councillor A Wright.

- 1 **Matters Arising from the Notes of the Meeting held on 2 June 2016**
There were no matters arising from the notes of the meeting held on 2 June 2016.

- 2 **Safer Neighbourhoods**
As part of the Safer Neighbourhoods update the following three priorities were agreed:
 - Speeding throughout the villages, particularly Grendon Road, Polesworth;
 - Anti-Social Behaviour at Abbey Green Park, Polesworth; and
 - Anti-Social Behaviour at Derek Avenue, Dordon.

- 3 **Presentation on Cyber Crime Prevention – Protecting Individuals and Families**
Due to the numbers present wishing to speak on Agenda Item 6 (Local Plan) it was agreed that this item would be deferred to a future meeting.

- 4 **Warwickshire County Council Funding Opportunities**
Lori Harvey introduced herself to the Forum as the new Localities and Communities Officer for North Warwickshire. Lori went on to advise the Forum of the availability of a number of grants available primarily to community and voluntary groups within the area. For further information Lori can be contacted directly via her email address – loriharvey@warwickshire.gov.uk.

- 5 **Update on the new Local Plan for the Borough**
Dorothy Barratt, Forward Planning and Economic Strategy Manager at North Warwickshire Borough Council provided a presentation on the new Local Plan for the Borough and explained the proposals for settlements within the Area Forum North boundaries (a copy of the presentation is appended to these notes).

Following Dorothy's presentation numerous questions were asked which were addressed by Dorothy and Steve Maxey (Assistant Chief Executive and Solicitor to the Council). The following issues surrounding the impact of additional housing on the area were raised:

- Flooding, roads and traffic;
- Possible increased crime rate;
- Protection of wildlife;
- Appropriate infrastructure;
- Timeline;
- Percentage of social housing;
- Process involved to challenge the Local Plan; and
- Adequate education and health appropriate to the increased population.

Formal consultation on the new plan would commence on 10 November 2016 and any detailed comments on the plan should be forwarded to the Planning Policy Team at the Borough Council before the deadline of 31 March 2017.

6 Future Meeting Dates

Tuesday, 17 November 2016 – Venue to be confirmed.

**Notes of the meeting of Area Forum West
Hurley Village Hall, Hurley,
Thursday 29 September 2016**

Present: Borough and County Councillor Lea in the Chair.
Borough Councillors Lewis, Phillips, Reilly and Waters.
Borough and County Councillor Moss.

In attendance: J Price and D Barratt - North Warwickshire Borough Council. PC Ramsdell and PCSO's Beale and Owen - Warwickshire Police. A Gloster and L Harvey – Warwickshire County Council. A Vaughton and M Weatherley – Curdworth Parish Council. J Goodall, A Robinson, V Barker, J Deebank, H Gledhill, D McKenzie, S Mansell, N Mansell, P Turner, B Barrett, S Crichton and H Simpson – residents. C Ayassamy, A Simpson and J Thomas – Kingsbury Parish Council. B Woolaston and D Stanley - Nether Whitacre Parish Council. J Rowland – Middleton Parish Council. I Thomas – Piccadilly Community Association.

Apologies: Borough Councillors Jenns and Payne. P Hooper – Warwickshire County Council. P Simkin – Curdworth Parish Council.

1 Notes of the meeting held 9 June 2016

The notes of the meeting held on 9 June 2016 were approved as a true record and signed by the Chairman.

2 Safer Neighbourhoods

The following Safer Neighbourhood priority was agreed.

- Anti-social behaviour at George Road, Water Orton.

Other issues raised were;

- A request for a reduction in the speed limit and the installation of traffic lights on the canal bridge on Bodymoor Heath Road, Marston. **Action:** The Communities Liaison Officer (WCC) to be requested to arrange a visit site with the relevant agencies to review the matter.
- Incidents of fly tipping in the area of Rush Lane, Whateley and generally around the Borough. It was reported that a multi-agency initiative to tackle the problem was being undertaken.

3 Warwickshire County Council update

Lori Harvey, WCC Northern Area Team, was welcomed to the meeting and highlighted grants available to community and voluntary groups.

- Community Computers – lap tops available to community groups.
- County Councillor Grant scheme. Application deadline 31 October 2016.

- Community Buildings Capital Grant fund.
- Smart Start – aimed at schemes for 0-5 yrs old.

For further information visit www.warwickshire.gov.uk or contact Lori Harvey – loriharvey@warwickshire.gov.uk

4 Cyber Crime Presentation

Alex Gloster gave a detailed presentation on the types of cyber crime. A range of examples, statistics, warning signs, and top tips on keeping safe were highlighted.

5 Update on the new Local Plan for the Borough

Dorothy Barrett gave a presentation on the new Local Plan for North Warwickshire and highlighted areas in the plan relevant to Area Forum West.

Formal consultation on the new plan would commence on 10 November 2016. Any comments on the plan should be forwarded to the Borough Council before the deadline of 5 January 2017.

6 Date of the next meeting

Thursday 24 November 2016. Venue to be confirmed.

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

10 October 2016

Present: Councillor Simpson in the Chair.

Councillors Bell, L Dirveiks, N Dirveiks, Henney, Humphreys, Jarvis, Jenns, Jones, Lewis, Morson, Moss, Reilly, Smitten and Waters

Apologies for absence were received from Councillors Phillips (substitute Councillor N Dirveiks), Sweet (substitute Councillor Lewis) and A Wright (substitute Councillor Waters)

Councillor Davey was also in attendance.

36 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Bell declared a pecuniary interest in planning applications number 3, PAP/2016/0199, left the room and took no part in the discussion on that item.

37 **Minutes**

The minutes of the meetings of the Board held on 11 July, 8 August and 5 September 2016, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

38 **Budgetary Control Report 2016/2017 Period Ended 30 September 2016**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2016 to 30 September 2016. The 2016/2017 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted

39 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a That Application No 2016/0012 (7 Oakfield Gardens, Atherstone, Warwickshire, CV9 1SA) be deferred for a site visit;**

[Speaker Paul Bostock]

- b That Application No 2016/0187 (109, Tamworth Road, Wood End, CV9 2QQ) be deferred for a site visit;**

- c That Application No 2016/0199 (Land to the rear of 145, Coleshill Road, Hartshill, CV10 0PG)**

i subject to the Highways Authority and other consultees confirming they have no objections to the scheme and subject to the signing of the Section 106 Agreement on the basis set out in the report of the Head of Development Control, planning permission be granted subject to the conditions set out in the said report; and

ii the County's Arborculturalist be instructed to inspect the trees to be retained on site with a view to issuing a Tree Preservation Order for the site.

[Speaker Robert Woolston]

- d That Application No 2016/0249 (Former Police Station, Park Road/Birmingham Road, Coleshill) be approved subject to the conditions specified in Appendix B to the report of the Head of Development Control as amended so as to reflect the revised plans where appropriate and an additional condition requiring there shall be no rendered panels on any of the elevations;**

[Speaker David Sercombe]

- e That Application No 2016/0301(Crida House, Kingsbury Road, Curdworth, B76 9DS) be deferred for a site visit;**

- f That Application No 2016/0367 (28, Church Lane, Old Arley, Coventry, CV7 8FW) be approved subject to the conditions specified in the report of the Head of Development Control;**

[Speaker Carl Sanders]

- g That Application No 2016/0375 (43 Stanley Road, Atherstone) be refused due to the impact on the character and**

appearance of the area and on residential amenity contrary to policy NW12 of the Core Strategy;

[Speakers John Vickers and Daniel Aldridge]

- h That Application No 2016/0376 (41 Stanley Road, Atherstone) be refused due to the impact on the character and appearance of the area and on residential amenity contrary to policy NW12 of the Core Strategy;

[Speaker John Vickers]

- i That in respect of Application No 2016/0396 (Rawn Hill Cottage, Coleshill Road, Mancetter, Atherstone, CV9 2RL)

- i planning permission be refused for the reason set out in the report of the Head of Development Control; and

- ii That the Assistant Chief Executive and Solicitor to the Council be authorised to issue an enforcement notice requiring the removal of the enclosure, hardstanding and miniature pedestrian bridge and that the compliance period be six months.

- j That in respect of Application No 2016/0420 (Land 225m South Of Lakeside Industrial Park, Marsh Lane, Water Orton), the Council is minded to approve the application in principle, subject to the identified ecological issues being successfully resolved. The application is then to be referred to the Secretary of State for the final decision to be made in accordance with the Direction 2009 (contrary to Green Belt policy);

[Speaker James Harley]

- k That Application No 2016/0485 (21 Stewart Court, Coventry Road, Coleshill, B46 3BB) be refused as the proposal would cause substantial harm to the character and appearance of the High Street, Coleshill which would not be outweighed by its public benefits and for the reasons set out by the Council for serving the Enforcement Notice

[Speakers Nick Adams and Janet Hodson]

40 Planning Appeals

The Head of Development Control provided a summary of the planning appeal process.

Resolved:

That the report be noted

41 **Occupancy Conditions**

The Head of Development Control provided a briefing note on occupancy conditions.

Resolved:

That the report be noted

42 **Tree Preservation Order – Land at 3 The Gables, Polesworth**

The Board was invited to confirm the action taken to issue an emergency Tree Preservation Order relating to a Sweet Chestnut at 3 The Gables, Polesworth.

Resolved:

That the action taken in the issue of an Emergency Tree Preservation Order for the protection of a Sweet Chestnut (T4) at 3 The Gables Polesworth, under delegated powers on 7 September 2016 be confirmed.

43 **Woodland Preservation Order – Land at Seven Foot Wood, Coleshill Road, Ansley Common**

The Board was invited to confirm the action to issue an Emergency Tree Preservation Order for the protection of Seven Foot Wood, Coleshill Road, Ansley Common.

Resolved:

That the action to issue an Emergency Tree Preservation Order for the protection of Seven Foot Wood, Coleshill Road, Ansley Common be confirmed.

44 **Woodland Preservation Order – Land At Vicarage Lane, Water Orton**

The Board was invited to confirm the action to issue an Emergency Tree Preservation Order for the protection of an area of woodland at 62 Vicarage Lane, Water Orton.

Resolved:

That the action taken in the making of an Emergency Tree Preservation Order for woodland at 62 Vicarage Lane, Water Orton and adjacent land be confirmed.

45 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

46 Proposed Tree Preservation Order, Wood End

The Board was invited to make a Tree Preservation Order in respect of six mature Oak Trees at 109 Tamworth Road, Wood End.

Resolved:

That a Tree Preservation Order be made in respect of six mature Oak Trees at 109 Tamworth Road, Wood End for the reasons given in the report of the Head of Development Control, and that any representations received be referred to the Board for it to consider when it decides whether to make the Order permanent.

47 Heart of England Premises

The Head of Development Control reported on the current situation in respect of the Heart of England premises at Fillongley and the Board was asked to agree a suggested course of action.

Resolved:

That the Assistant Chief Executive and Solicitor to the Council be instructed to submit an application with the Court for an Injunction in respect of these premises in regard of current failures to comply with extant Enforcement Notices and extant planning permissions together with future apprehended breaches of planning control.

M Simpson
Chairman

**Planning and Development Board
10 October 2016
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
6/4	PAP/2016/0249	Coleshill Town Council	Representation	5/10/16
		Coleshill Civic Society	Representation	7/10/16
		D Starkey	Representation	3/10/16
		A Trefino	Representation	9/10/16
6/9	PAP/2016/0420	Highways England	Consultation	30/9/16
6/10	PAP/2016/0485	Applicant	Petitions	7/10/16

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

7 November 2016

Present: Councillor Reilly in the Chair.

Councillors Bell, Davey, L Dirveiks, Hayfield, Henney, Humphreys, Jarvis, Jenns, Jones, Morson, Moss, Phillips, Smitten and Sweet

Apologies for absence were received from Councillors Simpson (substitute Councillor Hayfield) and A Wright (substitute Councillor Davey)

Councillors Farrell and Ferro were also in attendance.

48 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Sweet declared a non-pecuniary interest in planning applications number 1 and 8, took no part in the discussion and left the meeting.

Councillor Davey declared a pecuniary interest in planning application number 8, took no part in the discussion and left the meeting.

Councillor Hayfield declared a non-pecuniary interest in planning application number 1 be reason of being a tenant of one of the applicants. Councillor Hayfield remained for the consideration of this issue following advice given the remoteness of the interest.

Councillor L Dirveiks declared a non-pecuniary interest in planning application number 3, took no part in the discussion and left the meeting.

Councillor Reilly declared a non-pecuniary interest in planning application number 6, took no part in the discussion and left the meeting.

49 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a **That in respect of Applications No 2014/0540 and 2014/0542 (Old Holly Lane, Atherstone)**

- i The proposed Growth Board and the Steering Group for Atherstone, as endorsed by the Local Development Framework Sub-Committee, be tasked with co-ordinating the delivery of the Infrastructure Improvement Projects proposed as part of the Section 106 Agreement, particularly pedestrian and cycling linkages to Atherstone and access over the railway;**
- ii That subject to the completion of the two Section 106 Agreements on the basis set out in the report of the Head of Development Control, planning permissions be granted subject to the conditions set out in the said report; and**
- iii That subject to the following additional conditions:**
 - The inclusion of a condition on PAP/2014/0540 as follows; "Prior to the first occupation of any part of the development hereby permitted, three bins for the purposes of refuse, recycling and green waste for each dwelling, shall be provided in accordance with the Council's bin specification".
Reason: In the interests of promoting sustainable development.**
 - The removal of condition 11 from PAP/2014/0540 and**
 - The change in time period in condition 2 of PAP/2014/0542 to 8 years.**

[Speakers David Brownbridge and Steve Lewis-Roberts]

Additional background documents – emails from Edward Jordon and the Atherstone Civic Society

- b That Application No 2015/0584 (Former quarry & land, Grimstock Hill, Lichfield Road, Coleshill) be approved subject to the conditions set out in the report of the Head of Development Control and subject to additional conditions preventing the export of materials from the site and the provision of affordable housing subject to a viability assessment;**
- c That Application No 2016/0012 (7 Oakfield Gardens, Atherstone, Warwickshire, CV9 1SA) be approved subject to the conditions set out in the reports of the Head of**

Development Control and subject to an additional condition requiring the details of the water supply and fire hydrants;

[Speakers Paul Bostock, Susan Shaw and Jeff Hayward]

- d That Application No 2016/0187 (109, Tamworth Road, Wood End, CV9 2QQ) be approved subject to the conditions set out in the report of the Head of Development Control;**
- e That Application No 2016/0301(Crida House, Kingsbury Road, Curdworth, B76 9DS) be refused due to the over development of the site and the impact on the character and appearance of the area and on residential amenity contrary to policies NW 10 and NW12 of the Core Strategy;**
- f That in respect of Application No 2016/0399 (Former B Station Site, Faraday Avenue, Hams Hall, Coleshill)**
 - i the Council is minded to support the grant of planning permission for the reasons stated in the report of the Head of Development Control subject to the schedule of conditions and the completion of the Section 106 Agreement as referred to in the said report; and**
 - ii as a consequence the Application should be referred to the Secretary of State under the 2009 Direction as Green Belt development in order to ascertain whether he wishes to determine the application himself.**

[Speaker David Green]

Additional background paper – additional report of the Head of Development Control

- g That in respect of Application No 2016/0491 (Mallard Lodge Site, Marsh Lane, Water Orton, B46 1NS) the Council is minded to grant planning permission for the reasons set out in the report of the Head of Development Control subject to the following conditions; to there being no objections from the Environment Agency or the Local Lead Flood Authority that cannot be dealt with by conditions and to consequential amendments to the existing Section 106 Agreement, subject to the matter first being referred to the Secretary of State under Article 9 of the 2009 Town and Country Planning (Consultation) Direction. If the case is not called-in by the Secretary of State then the development be granted planning permission subject to the conditions set out in the said report;**

[Speaker Richard Cobb]

- h That Application No 2016/0521 (52, New Street, Baddesley Ensor, CV9 2DN) be approved subject to the conditions set out in the report of the Head of Development Control; and
- i That Application No 2016/0557 (29, Lawnsdale Close, Coleshill, B46 1BS) be approved subject to the conditions set out in the report of the Head of Development Control and subject to the following amended conditions:
 - condition 10 being amended so that working hours be limited to between 9am and 5pm Monday to Friday, 9am and 1pm on Saturdays and with no work on Sundays, Bank Holidays or Public Holidays
 - a condition requiring a construction management plan

[Speaker Richard Cobb]

50 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April - September 2016

The Board was informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Planning and Development Board for April to September 2016.

Resolved:

That the report be noted.

51 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

52 Breaches of Planning Control

The Head of Development Control reported on two alleged breaches of Planning Control and the Board was asked to agree suggested courses of action.

Resolved:

- a That in respect of land at Dexter Grange, Dexter Lane, Hurley, the Solicitor to the Council be authorised to take legal action

through the Magistrates' Court in response to the non-compliance with an extant Enforcement Notice; and

b That in respect of land adjacent to The Cedars, Coton Road, Nether Whitacre (former Buchan's site) the Solicitor to the Council be authorised to issue enforcement notices in relation to the construction of an unauthorised office building; engineering works to create a bunded compound area and the change of use of the land from agriculture to an unauthorised mixed use comprising B1 (business use, including offices) and B8 (storage and distribution use). The Notices to require

- The demolition and removal of the office building;**
- The digging up and removal of the bunds, including the removal of the bunding material from the site;**
- Cessation of the mixed use of the land for B1 (business use, including offices) and B8 (storage and distribution use) and removal of the storage and any other associated items from the land; and**
- A compliance period of six months.**

Chairman

**Planning and Development Board
7 November 2016
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/4	PAP/2014/0540 and PAP/2014/0542	E Jordan	Objection	4/11/16
4/51	PAP/2015/0584	K Boffrey A Core	Objection Objection	27/10/16 26/10/16
4/118	PAP/2016/0301	Site Visit Note Atherstone Surgery	 Letter	1/11/16 4/11/16
4/276	PAP/2016/0491	WCC Flooding	Consultation	1/11/16

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

17 October 2016

Present: Councillor Smith in the Chair

Councillors Bell, Chambers, Ferro, Gosling, Hanratty, Hayfield, Humphreys, Ingram, Jones, Lewis, Phillips and Smitten.

An apology for absence was received from Councillor Jarvis (Substitute Councillor Humphreys).

Councillors Davey and Singh were also in attendance.

17 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

18 **Public Participation**

The following question was received from Andy Williams, Buryfield Cottage, Berryfields, Fillongley, CV7 8EX.

“Please can the Board confirm the brief which has been given to the external consultant who is reviewing the leisure provision across North Warwickshire, would it be possible that the brief be made public in its entirety”.

The response from Councillor Smith, Chairman of Board, was;

The external commission document relating to the Review of Health, Well-being and Leisure Provision is a long document, some 30 pages in length. It contains eight sections, as follows:

- Preamble
- Conditions of Tender
- Company Information
- Specification
- Pricing Schedule
- Evaluation Criteria
- Collusive Tendering Certificate
- Form of Tender.

In response to the question raised by Mr Williams, I have taken the presumption that he is particularly interested in the Specification section, which details the brief given to the external consultants undertaking the Review.

SPECIFICATION

1. AIM AND SCOPE OF THE COMMISSION

1.1 The aim of the commission is to carry out a review of leisure provision across North Warwickshire, together with a light-touch assessment of an internal review already undertaken of the community development service provided specifically by the Borough Council, in order to:

- i) ensure that service delivery is focused to meet the current and future needs of residents of, and visitors to, the Borough, addresses priorities set out in North Warwickshire Borough Council's Corporate Plan and the North Warwickshire Sustainable Community Strategy and takes account of potential future growth in the Borough
- ii) provide a framework for the delivery of targeted services that contribute directly to the development of sustainable, cohesive communities, improved health and well-being and increased opportunities for participation in both sport and informal recreation
- iii) ensure the appropriate provision of accessible, high quality green space, sports and recreational facilities

1.2 The review will comprise:

- i) a review of open space, sport and recreation need and supply across the Borough
- ii) a brief assessment and overview of the Borough Council's Community Development service
- iii) the development of an overarching Health, Well-being and Leisure Strategy for adoption by the Council
- iv) the development of detailed, supporting Leisure Facilities, Green Space and Playing Pitch Strategies, with clear and deliverable action plans
- v) the preparation of a supporting Community Development Policy Statement for adoption by the Council

2. INTRODUCTION TO NORTH WARWICKSHIRE

3. POLICY CONTEXT

4. OBJECTIVES OF THE COMMISSION

4.1 The objectives of the commission are to:

- i) Provide an up-to-date assessment of open space, sport and recreation need and supply (both indoor and outdoor) in North Warwickshire to 2031, in line with the emerging Local Plan. The assessment should build upon the 2007 Study whilst taking account of projected future growth in the

Borough, particularly the increased housing requirement noted in the assessment of need for housing in the Coventry and Warwickshire Housing Market Area (HMA), set out in the Report to Local Development Framework Meeting, September 2015

- ii. Provide a brief assessment of an internal review already undertaken of the Borough Council's Community Development service and proposed way of working to address inequalities across North Warwickshire.
- iii. Prepare a high-level, overarching Health, Well-being and Leisure Strategy to 2031 for North Warwickshire.
- iv. Prepare a detailed Green Space Strategy to 2031 that addresses the needs identified in the assessment in respect of outdoor provision, provides an evidence base for open space policies for the emerging Local Plan and informs future investment decisions.
- v. Prepare a detailed Playing Pitch Strategy to 2031 to guide future provision and management of sports pitches in North Warwickshire in the context of national policy and local sports development needs.
- vi. Prepare a detailed Leisure Facilities Strategy that addresses the needs identified in the assessment in respect of indoor provision, provides an evidence base for policies addressing facilities provision within the Local Development Framework adopted Core Strategy and informs future investment decisions.
- vii. Formulate local standards for the protection and future provision of open space, sport and recreation facilities (both indoor and outdoor) within the Borough.
- viii. Prepare Supplementary Planning Guidance to inform the planning process, guide the formation of planning agreements and set standards for onsite provision of open space, sport and recreation facilities as appropriate. The guidance should help to establish the required level of CIL necessary to address identified open space, sport or recreation needs offsite. It should also advise upon an appropriate, straightforward method of calculation for determining, at application stage, levels of contributions to be sought to address those needs generated by development proposals on sites exempted from CIL charges but subject to potential Section 106 agreements.
- ix. Prepare a Community Development Policy Statement to guide future provision informed by a light-touch assessment of the Borough Council's service.
- x. Provide a critical assessment of the operational efficiency of the Borough Council's leisure facilities service and, if appropriate, make recommendations for the improvement of such.

The Commission document will be made available on the Borough Council's website.

19 **Minutes of the Meeting of the Board held on 18 July 2016**

The minutes of the meeting held on 18 July 2016 copies having been previously circulated, were approved as a correct record and signed by the Chairman.

20 **Budgetary Control Report 2016/2017 Period Ended 30 September 2016**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2016 to 30 September 2016.

Resolved:

That the report be noted.

21 **Leisure and Community Development Division – Proposed Savings 2017/18**

The Assistant Director (Leisure and Community Development) set out a proposed area for a revenue budget saving within the Leisure and Community Development Division for inclusion in the 2017/18 revenue estimates.

Recommendation to the Executive Board:

That the proposed budget saving within the Leisure and Community Development Division, as set out in the report of the Assistant Director (Leisure and Community Development) in respect of the 2017/18 revenue estimates, be approved.

22 **North Warwickshire Green Space Strategy Progress Report**

Members were informed of progress in respect of delivery against the priorities set out in the North Warwickshire Green Space Strategy 2008 to 2018.

Resolved:

That the report be noted.

23 **Health Improvement Activity Update – Leisure and Community Development**

The Assistant Director (Leisure and Community Development) provided Members with an update on the progress being made in respect of the actions identified in the approved three-year Health Improvement Action Plan.

Resolved:

That the report be noted.

24 Minutes of the Health and Well-being Working Party Meeting held on 15 September 2016.

The minutes of the Health and Well-being Working Party meeting held on 15 September 2016 were received and noted.

25 Update on the Refuse and Recycling Services

The Assistant Director (Streetscape) updated Members on the issues affecting the delivery of the Council's Refuse and Recycling services and proposed a number of areas which should be reviewed to determine whether they could be provided in more cost-effective or less resource intensive ways.

Resolved:

a That the report be noted;

b That the green waste service be suspended from 24 December 2016 until 23 January 2017 and;

c That a further report be brought back to the next meeting of the Board setting out options for service changes.

26 Wheeled bins – Repairs and Replacement

The Assistant Director (Streetscape) updated Members on the recent rise in the number (and associated costs) of requests to replace missing or damaged bins and recommended that a charge be introduced to reduce the significant impact that this ongoing issue has on the Refuse and Recycling budget.

Resolved:

a That the report be noted; and

b That charges for replacement bins are brought in with immediate effect along with the other proposals as set out at para 4.1 of the report of the Assistant Director (Streetscape).

27 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2016

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April to June 2016.

Resolved:

That the report be noted.

Councillor Smith
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

14 November 2016

Present: Councillor D Wright in the Chair

Councillors Chambers, Davey, Davis, N Dirveiks, Henney, Moss, Simpson, Waters and A Wright.

An apology for absence was received from Councillor Lea (Substitute Councillor A Wright)

Councillors Humphreys and Phillips were also in attendance.

31 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

32 **Minutes of the Resources Board held on 6 September 2016**

The minutes of the meeting of the Board held on 6 September 2016, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

33 **Treasury Management Update 2016/17**

The Deputy Chief Executive reported on the Treasury Management activity for the period up to the end of September 2016

Resolved:

That the Treasury Management activity for the period up to the end of September 2016 be noted.

34 **Capital Programme 2016/17 Period 6 Update**

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2016/17 Capital Programme in terms of expenditure up to the end of September 2016.

Resolved:

That the progress made against the 2016/17 Capital Programme be noted.

35 General Fund Budgetary Control Report 2016/17 – Period Ended 30 September 2016

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2016 to 30 September 2016. The 2016/17 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

36 Housing Revenue Account Budgetary Control Report 2016/17 – Period Ended 30 September 2016

The Assistant Director (Finance and Human Resources) reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 30 September 2016.

Resolved:

That the report be noted.

37 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2016

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to September 2016.

Resolved:

That the report be noted.

38 Internal Audit – Performance for Second Quarter 2016-17

The Deputy Chief Executive reported on the progress of the Council's Audit function against the agreed plan of work for 2016-17.

Resolved:

That the report be noted.

39 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

40 **Request to Purchase Land**

The Assistant Director (Housing) informed the Board about a request to purchase some of the Council's land in Old Arley.

Resolved:

That the request to purchase the piece of land, as shown in Appendix A to the report of the Assistant Director (Housing), be refused.

41 **Request to have a Licence over Land**

The Assistant Director (Housing) and the Assistant Director (Streetscape) informed the Board about a request for a licence to cross a Council layby in Baddesley Ensor.

Resolved:

- a That the request to have a licence to cross the Council's land in front of 95 St Nicholas Estate, Baddesley Ensor, as shown in Appendix A to the report of the Assistant Director (Housing) and Assistant Director (Streetscape) be agreed; and**
- b That, in consultation with Local Ward Members and relevant officers, the Assistant Director (Streetscape) be given delegated authority to consider and approve further requests for licences to cross land on the St Nicholas Estate, Baddesley Ensor.**

42 **Request to Rent Land in Ansley**

The Assistant Director (Housing) asked Members to consider a request from a resident to rent a parcel of Council owned land within the village of Ansley for the purposes of light grazing and keeping bees.

Resolved:

- a That the request to rent the parcel of land as shown in Appendix A to the report of the Assistant Director (Housing) on the terms set out in paragraph 3.2 of the report be agreed; and**

- b That a Scheme of Delegation in respect of the rental of, or access over, Council owned land be brought to the next meeting of the Board.**

43 Request to purchase Council owned garages

The Assistant Director (Housing) detailed a request that had been received to purchase two garages in the Council's ownership in Friary Road, Atherstone.

Resolved:

That the request to purchase two garages in the Council's ownership in Friary Road, Atherstone, as shown in Appendix A to the report of the Assistant Director (Housing) be refused.

44 Development at Ridge Lane

The Assistant Director (Housing) asked the Board to consider selling Council owned land at Ridge Lane near Mancetter to provide affordable housing for local residents.

Resolved:

- a That the land in Ridge Lane near Mancetter shown at Appendix A to the report of the Assistant Director (Housing) be declared as surplus to requirements; and**

Recommended:

- b That the land in Ridge Lane near Mancetter shown at Appendix A to the report of the Assistant Director (Housing) be sold to Waterloo Housing Group as set out in the report.**

D Wright
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

21 November 2016

Present: Councillor Humphreys in the Chair

Councillors Farrell, Ferro, Hayfield, Phillips, Reilly, Simpson, M Stanley, Smith and D Wright

An apology for absence was received from Councillor Chambers (substitute Councillor Ferro)

Councillor Davey was also in attendance.

43 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

44 **Minutes of the meeting of the Board held on 19 September 2016**

The minutes of the meeting of the Board held on 19 September 2016, copies having been circulated, were approved as a correct record and signed by the Chairman.

45 **2015/16 Annual Audit Letter**

The Deputy Chief Executive presented the 2015/16 Annual Audit Letter received from the Council's external auditors', Ernst & Young LLP.

Resolved:

That the report presented at Appendix A to the report of the Deputy Chief Executive be noted.

46 **Key Corporate Issues**

The Chief Executive drew Members' attention to the key corporate issues facing the Council in the mid-term future. He sought to assist Members in addressing these issues during the finalisation of the 2017/18 Corporate Plan and Budget and thereafter.

Recommended:

That the issues raised in the report of the Chief Executive be taken into consideration by Members when preparing the Corporate Plan and Budget for 2017/18 and beyond.

47 Budgetary Control Report 2016/17 - Period Ended 31 October 2016

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2016 to 31 October 2016. The 2016/2017 budget and the actual position for the period, compared with the estimate at that date, was given, together with an estimate of the out-turn position for services reporting to this Board.

Resolved:

That the report be noted.

48 Council Tax Support Scheme 2017/18

The Assistant Chief Executive (Community Services) reported further on the Council's proposed localised Council Tax Support Scheme to be implemented on 1 April 2017.

Recommended:

- a That the retention of a maximum Council Tax Support award of 91.5% in respect of all working age customers in respect of the 2017/18 Council Tax Support Scheme be approved; and**
- b That the technical changes to be made to the current Council Tax Support Scheme to fall in line with statutory changes as advised by the Department of Work and Pensions be approved.**

49 Calendar of Meetings 2017/18

The Chief Executive presented the calendar of meetings for 2017/18 for approval.

Recommended:

That the calendar of meetings for 2017/18 as submitted at Appendix A to the Chief Executive's report be approved.

50 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2016**

The Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Executive Board for April to September 2016.

Resolved:

That the report be noted.

51 **Leader Loan Arrangements**

The Assistant Director (Leisure and Community Development) sought the Council's approval to operate an interest-free loan scheme for community and voluntary sector applicants for financial support through LEADER, which, otherwise, would be unable fund the cost of their project, in advance of receiving a grant. Members were asked to agree a suggested course of action.

Recommended:

- a **That the Council agrees to provide interest-free loans, when required, to community and voluntary sector organisations seeking support through the LEADER programme; and**
- b **That the Council agrees the process and conditions for providing interest-free loans, as identified in the main body of the report of the Assistant Director (Leisure and Community Development).**

52 **Submission of Arley Neighbourhood Plan for Adoption**

The Assistant Chief Executive and Solicitor to the Council reported on the progress of the Arley Neighbourhood Plan and, following the Referendum, sought approval for adoption in accordance with section 16 of the Neighbourhood Planning (General) Regulations 2012.

Recommended:

That the Arley Neighbourhood Plan be adopted and form part of the Development Plan.

53 Minutes of the meeting of the Local Development Framework Sub-Committee held on 31 October 2016

The minutes of the Local Development Framework Sub-Committee held on 31 October 2016 were presented.

Resolved:

i) That Minute No 11 - Draft Infrastructure Delivery Plan be amended to read as follows

“a That a working party be set up to bring together the proposed changes to the Draft Infrastructure Delivery Plan and that the amended plan be brought to the next meeting of Executive Board for consideration; and

b That subject to Executive Board approval at that meeting the re-drafted Infrastructure Delivery Plan be included in the Draft Local Plan consultation.”

ii) That the minutes of the Local Development Framework Sub-Committee held on 31 October 2016, together with the recommendations contained therein as amended at i) above, be approved and adopted.

54 Minutes of the meetings of the Special Sub-Group held on 8 November 2016

The minutes of the meeting of the Special Sub-Group held on 8 November 2016 were received and noted.

David Humphreys
Chairman