

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE EXECUTIVE BOARD

29 June 2009

Present: Councillor Hayfield in the Chair

Councillors Davis, Fox, Lewis, B Moss, Phillips, Smith, Swann, Sweet.

Apologies for absence were received from Councillors May, Moore, Simpson and Zgraja.

#### 1 **Declarations of Personal or Prejudicial Interest.**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Fox, Hayfield, B Moss and Sweet and membership of the various Town/Parish Councils of Councillors Davis (Atherstone), Fox (Shustoke), Lewis (Kingsbury), B Moss (Kingsbury) and Phillips (Kingsbury) were deemed to be declared at this meeting.

#### 2 **Minutes of the meeting of the Board held on 5 May 2009.**

The minutes of the meeting of the Board held on 5 May 2009, copies having been circulated, were approved as a correct record and signed by the Chairman.

#### 3 **Capital Programme – 2008/09 Final Position**

The Assistant Director (Finance and Human Resources) updated Members on the final position of the 2008/09 Capital Programme and highlighted those schemes which had not progressed as quickly as expected and which were recommended to be carried forward into the 2009/10 Capital Programme.

##### **Recommended:**

- a **That the level of expenditure incurred (both actual and committed) to the end of March 2009 against the 2008/09 Revised Capital Programme be noted;**
- b **That the committed expenditure be agreed as slippage to be carried forward into the 2009/10 Capital Programme; and**
- c **That the capital budgets which remain uncommitted be included in the resources available for future capital spending.**

#### 4 **Annual Governance Statement 2008/09**

The Director of Resources reported on the Annual Governance Statement setting out the arrangements the Council had put in place for the governance of its affairs and facilitating the effective exercise of its functions, including arrangements for the management of risk. Members were asked to approve the Statement and Improvement Plan.

**Recommended:**

- a That the Annual Governance Statement for 2008/09, attached as Appendix A to the report of the Director of Resources be approved; and
- b That the Improvement Plan, attached as Appendix B to the report be approved and progress against the plan be reported to Board.

**5 Financial Statement 2008/09**

The Director of Resources submitted the Annual Financial Statements for 2008/09 for approval.

**Resolved:**

**That the Financial Statements 2008/09 be approved subject to audit.**

**6 Process for Achieving Savings/Containing Growth 2010/11**

The Director of Resources reported that the Council had agreed savings targets of £380,000 for the General Fund for 2010/11. The Board was informed of the approach that would be used to find the savings.

**Recommended:**

- a That progress on finding savings be reported to Resources Board on a quarterly basis;
- b That the assessment of each of the options be reported to the relevant Service Boards; and
- c That Officers be informed that growth bids should be minimised.

**7 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2008 to March 2009**

The Chief Executive reported on the progress with the achievement of the Corporate Plan and Performance Indicator targets applicable to Executive Board for April 2008 to March 2009.

**Resolved:**

**That the report be noted.**

**8 Green Space Strategy Fund**

The Assistant Director (Leisure and Community Development) reported on proposals for the allocation, through the Area Forums, of funding for projects that help to deliver the key priorities of the adopted North Warwickshire Green Space Strategy.

**Recommended:**

**That the proposals for the allocation of funding to projects that help to deliver the key priorities of the North Warwickshire Green Space Strategy, as set out in the report of the Assistant Director (Leisure and Community Development), be approved.**

**9 Draft Local Development Scheme**

The Assistant Chief Executive and Solicitor to the Council reported on proposals for the revised Local Development Scheme and Members were asked to agree a suggested course of action.

**Recommended:**

- a That the revised Local Development Scheme be approved and made effective from 21 August 2009 subject to a letter of non-intervention by the Secretary of State; and**
- b That the Assistant Chief Executive and Solicitor to the Council be given delegated authority to make any minor alterations to the Scheme.**

**10 Capital Accounts 2008/09**

The Board was informed that the Capital Accounts for 2008/09 had been prepared. Members were invited to approve the methods of funding used.

**Recommended:**

**That the methods of funding to meet capital expenditure incurred in 2008/09 be approved.**

**11 Earmarked Reserves 2008/09**

The Director of Resources reported on the level of reserves at 31 March 2009. Members were asked to approve the proposed use of reserves in 2008/09.

**Recommended:**

**That the reserves held at 31 March 2009, and the planned use of reserves in 2009/10 be approved.**

**12 Value for Money Efficiency Update**

The Director of Resources reported on the details of the Council's Value For Money (VFM) efficiency achievements in 2008/09. It also detailed the progress made against the 2008-09 VFM Action Plan and proposed a new VFM Action Plan for 2009-10.

**Recommended:**

- a That the VFM Efficiency gains for 2008/09 to be reported to the CLG, as shown in Appendix A to the report of the Director of Resources be agreed;**
- b That the progress made against the 2008-09 VFM Action Plan be noted; and**

- c **That the VFM Action Plan for 2009-10, as shown in Appendix B, be approved.**

13 **Revised Security Threat Policy & Procedure**

The Board was invited to approve a revised Security Threat Policy and Procedure.

**Recommended:**

**That the revised Security Threat Policy and Procedure be adopted.**

14 **Bevin Boys Miners Permanent Memorial Campaign**

Under Section 100B(4)(b) of the Local Government Act 1972 ,the Chairman had agreed to the consideration of this matter by reason of the urgent need to consider the request.

The Chief Executive reported on a letter received seeking support for the Bevin Boys Miners Permanent Memorial Campaign. The campaign had been organised to ensure that ensure that the 48,000 Bevin Boys who were conscripted to work in the mines during World War II were not forgotten. It was proposed that a memorial be sited within the grounds of the National Memorial Arboretum in Staffordshire.

**Recommended:**

**That a contribution of £2,000 be made towards the Bevin Boys Miners Permanent Memorial Campaign.**

C Hayfield  
Chairman