

# **AGENDA**

and

## **MINUTES of BOARDS and COMMITTEES**

to be considered  
at the meeting of the Council  
to be held at

**THE COUNCIL HOUSE  
ATHERSTONE**

on

**27 SEPTEMBER 2017**

at

**6.45pm**

**Jerry Hutchinson** LLB MBA Solicitor  
**Chief Executive**  
The Council House  
South Street  
Atherstone  
North Warwickshire CV9 1DE

**This matter is being dealt with by**  
**Mr D Harris**

**Direct Dial : (01827) 719222**

Your ref :

Our ref : DH/JB C7

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E Mail : davidharris@northwarks.gov.uk

Date : 19 September 2017

**To: All Members of the Council**

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone on Wednesday 27 September 2017 at 6.45pm or upon the rising of the Planning and Development Board meeting to be held earlier in the evening whichever is the later.

Members are invited to join the Mayor for prayers led by the Reverend Becky Stevens, Rector of Nether Whitacre, prior to the commencement of business. After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):  
**“That the minutes of the Meeting of the Council held on 28 June 2017 be approved as a correct record.”**
- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.
- 7 To receive the Returning Officer’s report upon the Coleshill South Ward By-election held on 13 July 2017.
- 8 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:
  - a **Area Forum East – 20 June 2017 (Pages 58 - 59).**

- b **Area Forum South** – 22 June 2017 (Pages 60 - 62).
  - c **Planning and Development Board** – 10 July, 7 August and 4 September 2017 (Pages 63 - 77) and 27 September 2017 (to be circulated at the meeting).
  - d **Community and Environment Board** – 17 July and 13 September 2017 (Pages 78 - 81).
  - e **Resources Board** - 5 September 2017 (Pages 82 - 86).
  - f **Area Forum South** - 14 September 2017 (To follow).
  - g **Executive Board** –18 September 2017 (To follow).
  - h **Area Forum East** – 19 September 2017 (To follow).
  - i **Area Forum West** - 21 September 2017 (To follow).
- 9 To receive and consider any Notice of Motion under Standing Order No. 10.
- 10 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

A handwritten signature in cursive script, appearing to read "J. Hutchinson". The signature is written in black ink on a white background.

Chief Executive

**MINUTES OF THE MEETING OF THE  
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE COUNCIL  
HOUSE, SOUTH STREET, ATHERSTONE ON  
WEDNESDAY 28 JUNE 2017**

Present: Councillor Waters in the Chair.

Councillors Bell, Chambers, Clews, Davey, Davis, L Dirveiks, N Dirveiks, Farrell, Gosling, Hayfield, Henney, Humphreys, Ingram, Jarvis, Jenns, Lea, Lewis, Morson, Moss, Phillips, Reilly, Simpson, Singh, Smith, Smitten, E Stanley, M Stanley, Sweet. A Wright and D Wright

Apologies for absence were received from Councillors Ferro, Hanratty and Payne.

Before the commencement of business Joshva Raja, Curdworth Parish, led the Council in Prayer. A one minute silence was also observed marking the recent incidents in Manchester and London.

**10 Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

**11 Minutes of the meetings of Council held on 22 March and 10 May 2017**

The minutes of the Extraordinary Meeting held on 22 March 2017 and the Annual Meeting of the Council held on 10 May 2017 were approved as correct records and signed by the Mayor.

**12 Mayor's Announcements**

The Mayor announced the following

- that a successful Charity Lunch had been held at Stonebridge Golf Club on Thursday 15 June;
- that he had attended several events in the Borough and neighbouring authorities since being elected to the post;
- that a Charity Golf Day was to be held at Maxstoke Golf Club Monday 7 August; and
- that an Elvis Presley Tribute Night was to be held at St Mary's Church Market Square, Atherstone on Saturday 14 October in aid of the St Mary's Roof Appeal & the Mayor's Charity.

**13 Questions Pursuant to Standing Order No. 7**

There were no Questions pursuant to Standing Order No 7.

## 14 Minutes of Boards/Committees

### a) Area Forum (South) – 16 February 2017

There was a general discussion on the future of Area Forums and it was agreed that a Task and Finish Group be set up to consider the issue.

It was proposed by Councillor Hayfield, seconded by Councillor D Wright and

#### **Resolved:**

**That the notes of the meeting of Area Forum (South) held on 16 February 2017 be approved and adopted.**

### b) Area Forum (North) – 23 February 2017

It was proposed by Councillor Morson, seconded by Councillor Davey and

#### **Resolved:**

**That the notes of the meeting of Area Forum (North) held on 23 February 2017 be approved and adopted.**

### c) Area Forum (West) – 2 March 2017

It was proposed by Councillor Jenns, seconded by Councillor Lewis and

#### **Resolved:**

**That the notes of the meeting of Area Forum (West) held on 2 March 2017 be approved and adopted.**

### d) Planning and Development Board – 6 March, 3 April, 15 May and 12 June 2017

It was noted that Councillor Bell's interest in Minute No 82 Planning Applications (Application No 2016/0199 - Land to the rear of 145, Coleshill Road, Hartshill, CV10 0PG) was in fact pecuniary and she took no part in the discussion and left the meeting.

It was proposed by Councillor Simpson, seconded by Councillor Sweet and

#### **Resolved:**

**That the minutes of the meetings of the Planning and Development Board held on 6 March, 3 April, 15 May and 12 June 2017, be approved and adopted.**

e) **Community and Environment Board – 13 March and 16 May 2017**

It was proposed by Councillor Smith, seconded by Councillor D Wright and

**Resolved:**

**That the minutes of the meetings of the Community and Environment Board held on 13 March and 16 May 2017, be approved and adopted.**

f) **Resources Board – 22 May 2017**

It was proposed by Councillor D Wright, seconded by Councillor Davey and

**Resolved:**

**That the minutes of the meeting of Resources Board held on 22 May 2017, together with the recommendations contained therein, be approved and adopted.**

g) **Executive Board – 19 June 2017**

It was proposed by Councillor Humphreys, seconded by Councillor D Wright

It was then proposed by Councillor Humphreys, seconded by Councillor D Wright and

**Resolved:**

**That the minutes of the meeting of Executive Board held on 19 June 2017, together with the recommendations contained therein, be approved and adopted.**

h) **Licensing Committee – 21 June 2017**

It was proposed by Councillor Jenns, seconded by Councillor Lewis and

**Resolved:**

**That the minutes of the meeting of Licensing Committee held on 21 June 2017, be approved and adopted.**

15 **Notice of Motion under Standing Order No. 10**

There were no Notices of Motion received under Standing Order No 10.

16 **The Common Seal**

It was proposed by Councillor Waters, seconded by Councillor Morson and

**Resolved:**

**That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.**

**Chairman of the next ensuing meeting of the Council**

**North Warwickshire Borough Council**

**Election of a Councillor**

**Result of Poll – 13 July 2017**

Set out below is the Councillor elected to North Warwickshire Borough Council

**COLESHILL SOUTH WARD**

Councillor Caroline Symonds, 89 Coventry Road, Coleshill, B46 3EA





## **NOTES of AREA FORUM EAST 20<sup>th</sup> June 2017**

### **NWBC Chamber**

**Present:** County Councillor – Margaret Bell  
Borough Councillor – D Clews (chair)  
County and Borough Councillor – N Dirveiks  
Borough Councillors – B Henney, R Jarvis, L Dirveiks

**In Attendance:** L Harvey – WCC; D winter – NWBC  
Serg Mitch Oakley

PC Dave Tew and PCSO Hughes

#### **1. Welcome from the Chair**

Cllr Clews Welcomed the group

#### **2. Apologies and notes of last meeting**

Mr Clews

The minutes of the last meeting were agreed

#### **3. Police Update**

Safer Neighbourhoods Team –PC Dave Tew presented a summary of progress and actions taken since the last Forum meeting.

The following comments were made:

- Cllr Bell asked about issues at Drayton Court and it was agreed that Diary sheets would be made available for residents to report any suspicious behaviour.
- Cllr Jarvis promoted the use of Crimestoppers 0800555111
- Cllr Henney Reported the De-crim of Parking would be April-October 2018

Three priorities were Agreed:

**Priority 1:** Drugs - Atherstone

**Priority 2** Drugs - Mancetter

**Priority 3.** Inconsiderate parking and High visibility Policing – Hartshill

#### **4. Neighbourhood action on Lorries**

## **5. Inconsiderate Parking**

- Both above items were discussed together whilst the Police were still in attendance
- A number of Hartshill residents concerned about Lorries breaking the law in terms of weight limits and speed
- Cllr Bell suggested a Neighbourhood lorry watch but would need to know what information to collect and could distribute through the Hartshill residents group
- Mr Blackburn reported that the Quarry manager won't deal with empty Vehicles
- It was reported that weight limit signs were in the wrong place
- Cllr Henney to circulate information on VOSA reporting

## **6. Dog Fouling**

- LH reported that the dog warden was unable to attend but had sent an update and information
- Hartshill Hayes dog bins on edge of park none in centre
- Hayes has new policy – Stick and flick into undergrowth
- Hartshill Parish council reported they have paid for 2 bins but needed to know where needed LH to Check with NWBC where the ordered bins are

## **7. Outside Bodies recommendations**

- It was agreed by all in attendance that the recommendations would remain the same

## **8. AOB**

- Fence in Sheepy road car park was reported to belong to the solicitors
- Issues in relation to the A5 and traffic lights at Woodford lane were discussed

## **9. Date of next meeting**

TBC – Venue in Mancetter

For general enquiries please contact the Northern Area Team:

Tel. 01926 737767 or via e-mail [northernareateam@warwickshire.gov.uk](mailto:northernareateam@warwickshire.gov.uk)

[Follow the Area Forums on Facebook – North Warwickshire Area Forums](#)

The Facebook logo, consisting of the word "facebook" in white lowercase letters on a dark blue rectangular background.



## **Area Forum South – Notes**

**Thursday 22<sup>nd</sup> June 2017**

**Present:-** Councillors Hayfield (Chair), Farrell, Ferro, Ingram, Reilly, Gosling & Simpson  
25 Members of the public, PC Chris Bell & PCSO Craig Marshall, Jo Williams (WCC) &  
Brian Harley (Big Local Arley)

### **1. Welcome from the Chair**

Cllr C Hayfield welcomed everyone to the meeting.

### **2. Apologies and notes from the meeting held on 16<sup>th</sup> February 2017**

Notes of the last meeting were agreed as a true record.

### **3. Police Update and agreeing the Priorities for the next 3 months**

Safer Neighbourhoods Team PC Chris Bell & Craig Marshall presented a summary of the progress and actions that had been undertaken since the last meeting of the Forum.

The following questions were raised:-

Speeding out of Gun Hill to Spring Hill – exceeding 30mph speed limit.

Speeding – Corley Rocks.

Speeding – Tamworth Road, Fillongley to the Old Daw Mill site.

Speeding Church Lane, Fillongley (top end) concerns raised regarding the safety of school children walking along this stretch of road.

Parking issues (School time) – vehicles parking on grass verges, outside the opening to the play area adjacent Arley & St Michaels Community Centre.

Parking outside Coleshill CoE School, causing obstructions, vehicles over taking the School Bus parked along Wingfield Road.

Concerns raised regarding the smoking of illegal drugs between the Coop and the Premier shop in Gun Hill, Arley

Sgt Bell reiterated the need for all incidents to be reported by either calling 101 or via the internet [www.warwickshire.police.uk/article/6615/Online-services](http://www.warwickshire.police.uk/article/6615/Online-services)

**Police to investigate and report back to the next forum meeting**



Following discussion the priorities identified were:-

- Tackling Acquisitive Crime in Coleshill. Including Vehicle thefts, Bicycle thefts and Burglaries.
- School parking improvements/solution for all schools on area.
- A446 Stonebridge Road lay-by – sexual activity in public view.

#### 4. **Big Local, Arley & Ansley – Brian Harley**

Community Development Worker Brian Harley from the Big Local in Arley and Ansley, explained that the three villages of Ansley, New Arley and Old Arley have been awarded £1 million from the Big Lottery fund via Local Trust to spend on local projects over the next ten years, under a scheme known as Big Local.

The funding is up to residents to decide how it's spent. There is one condition; the residents have to decide how it is to be spent for the benefit of the three villages. To get an idea of how the money is to be used, a steering group of local volunteers put together a questionnaire, called 'Who wants to be a Leys Millionaire?' in 2014. We sorted through the results, together with comments from other discussions we have had with residents outside the shops and Arley Primary school and had Feedback meetings in each of the villages in September 2015. The results of this consultation process formed 'The Plan' for our first two years of the ten year project which we submitted to Local Trust in early 2016. You can read the Plan on the 'Our Plan and Profile' via <https://leysmillionaires.com/>

We started running events in 2014 with our first Scarecrow Festival and followed this up with the Lantern Trail just before Christmas 2014. In 2015 we had a Thrift Week event and our first Festival of Flight together with the second Scarecrow Festival and Lantern Trail. In early 2016 we added a village Litter Pick to our events calendar. If you would like more information about the Big Local, please contact Brian Harley [bharley@wcava.org.uk](mailto:bharley@wcava.org.uk) or 07966 380230

#### 6. **Questions & Issues from the Parishes:-**

Maxstoke – Still issues with litter and flyer tipping. NWBC to investigate.

Corley (Mrs Bett – blocked drain, Tamworth Road, Corley, previously reported to Andy Keating, Transport & Economy, County Highways. Jo Williams to contact Andy Keating again and advise the drain is still blocked.

Ansley – OVC Energy Women's Tour – banners promoting the event are still up. Jo Williams to speak to the NWBC Community Development Team.



Arley Sports Centre – land adjacent site, Travellers have embarked on the site, Police have advised that the Borough Council have served formal notices and they have confirmed they will be gone by the end of the weekend.

Fillongley parking issues outside the Post Office on Coventry Road. Jo Williams was handed information and photos of the problem and these will be forwarded onto Graham Stanley, Senior Engineer, Traffic & Road Safety Officer (WCC).

**7. Representation on Outside Bodies**

Existing membership to remain the same.

**8. Date of next meeting**

Thursday 14 September 2017, Fillongley Village Hall, Coventry Road, Coventry, CV7 8EQ.

For general enquiries please contact the Northern Area Team  
Tel. 01926 73 7767

or via e-mail [northernareateam@warwickshire.gov.uk](mailto:northernareateam@warwickshire.gov.uk)

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

10 July 2017

Present: Councillor Simpson in the Chair.

Councillors Bell, Chambers, Clews, L Dirveiks, N Dirveiks, Hayfield, Humphreys, Morson, Phillips, Smith, Smitten, Sweet and A Wright

Apologies for absence were received from Councillors Henney (substitute Councillor N Dirveiks), Jarvis (substitute Councillor Smith), Jenns (substitute Councillor Humphreys) and Reilly (substitute Councillor Clews).

#### 19 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 20 **Minutes**

The minutes of the meetings of the Board held on 6 March, 3 April, 15 May and 12 June 2017, copies having been previously circulated, were approved as a correct record, subject to Councillor Bell's interest in the 6 March minutes being amended to a pecuniary interest, and signed by the Chairman.

#### 21 **Budgetary Control Report 2017/2018 Period Ended 30 June 2017**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2017 to 30 June 2017. The 2017/2018 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

#### **Resolved:**

**That the report be noted**

#### 22 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

**Resolved:**

- a That Application No 2016/0679 (Land South of 1 To 7 The Beeches, Laurel Avenue, Polesworth, B78 1LT) be deferred to consider an access from Common Lane and the proposed number of dwellings on the site;

[Speakers Geoff Crockford and Christopher Timothy]

- b That Application No 2016/0734 (Land 180 Metres North East Of Ambleside, Hill Top, Arley) be approved subject to the conditions set out in Appendix A to the report of the Head of Development Control;

- c That subject to the completion of a Section 106 Agreement in respect of the provision of on-site affordable housing, Application No 2016/0738 (Land rear of Ansley United Reform Church, Birmingham Road, Ansley be approved subject to the conditions set out in Appendix A and the following additional condition

"The landscaping details once approved shall be implemented in full on site within the following planting season. If any tree or shrub fails within a five year period thereafter, it shall be replaced with a similar species."

[Speaker Greg Mitchell]

- d That Application No 2017/0154 (19, Edward Road, Water Orton, B46 1PG) be approved subject to the conditions set out in the report of the Head of Development Control;

- e That Applications No 2017/0267 and 2017/0268 (St Andrews, 37 Blythe Road, Coleshill, B46 1AF) be approved subject to the conditions and notes set out in Appendix A of the report of the Head of Development Control, together with the substitution of plan numbers so as to refer to those attached at Appendix C;

[Speaker John Jowitt]

- f That the receipt of Application No 2017/0278 (Land at, Nuneaton Road, Mancetter, CV9 1NL) be noted, the Board's view that the archaeological interest be protected in any subsequent section 106 agreement be also noted and a site visit be undertaken prior to determination;

- g That Application No 2017/0314 (The Council House, South Street, Atherstone, CV9 1DE) be approved as set out in the report of the Head of Development Control.; and

**h That the receipt of Application No 2017/0329 (The Belfry Hotel, Lichfield Road, Wishaw, B76 9PR) be noted and a site visit be undertaken prior to determination.**

**23 Submission of the Mancetter Neighbourhood Plan for Referendum**

The Assistant Chief Executive and Solicitor to the Council reported on the progress of the Mancetter Neighbourhood Plan and sought approval for a formal referendum in accordance with section 16 of the Neighbourhood Planning (General) Regulations 2012 to be carried out.

**Resolved:**

**That the Mancetter Neighbourhood Plan be taken forward to referendum.**

**24 Appeal Decisions**

The Head of Development Control reported on recent appeal decisions.

**Resolved:**

**That the report be noted**

**25 Tree Preservation Order – Blytheways, Blythe Road, Coleshill**

The Head of Development Control reported on the response that had been received to the Tree Preservation Order made at Blytheways, Blythe Road, Coleshill. The Board was invited to consider the response received and decide whether or not to confirm the Order.

**Resolved:**

**That the Tree Preservation Order in respect of Blytheways, Blythe Road, Coleshill be confirmed as a permanent Order.**

**26 Brownfield Registers and Planning Permission in Principle**

The Assistant Chief Executive and Solicitor to the Council outlined the new Brownfield register which had to be in place by 31 December 2017 and the introduction of Planning Permission in Principle.

**Resolved:**

**That the report be noted and that a further report on resources for the Planning Division be brought to Members in due course.**

M Simpson  
Chairman



**Planning and Development Board  
10 July 2017  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
6/4	PAP/2016/0679	P Pointon	Objection	6/7/17
		Note	Site Visit	28/6/17
		L Cresswell	Objection	10/7/17
6/32	PAP/2016/0734	Note	Site Visit	27/6/17
6/41	PAP/2016/0738	Agent	Revised plan	5/7/17
		Head of Development Control	E-mail	5/7/17
6/62	PAP/2017/0267	O. Scott-Martin	Representation	26/6/17
		Mr & Mrs Gascoigne	Objection	23/6/17

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

7 August 2017

Present: Councillor Simpson in the Chair.

Councillors Bell, Chambers, L Dirveiks, Hayfield, Henney, Jarvis, Jenns, Morson, Phillips, Reilly, Smitten, Sweet, Symonds and A Wright.

#### 27 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillors Bell and Reilly declared a non-pecuniary interest in Minute No 28 Planning Applications (Application No 2017/0009 -Marston Fields Farm, Kingsbury Road, Lea Marston, B76 0DP) by reason of being members of Warwickshire County Council's Regulatory Committee and took no part in the discussion or voting thereon.

Councillor Sweet declared a non-pecuniary interest in Minute No 28 Planning Applications (Application No 2016/0605 (Land to the rear of 6-20, Spon Lane, Grendon) left the meeting and took no part in the discussion or voting thereon.

Councillor Reilly declared a non-pecuniary interest in Minute No 28 Planning Applications (Application No 2017/0289 - Home Farm, Kingsbury Road, Lea Marston, B76 0DP) left the meeting and took no part in the discussion or voting thereon.

Councillor Simpson declared a non-pecuniary interest in Minute No 32 Enforcement Appeal – Moor Farm Stables, Corley Moor, vacated the Chair, left the meeting and took no part in the discussion or voting thereon.

#### 28 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

##### **Resolved:**

- a **That provided the Highway Authority confirms that it has no objections to the amended proposal to provide a vehicular access into the site from Common Lane and pedestrian/cycle links onto Laurel Avenue, Application No 2016/0679 (Land**

**South of 1 To 7 The Beeches, Laurel Avenue, Polesworth, B78 1LT) be approved subject to:**

- 1. The signing of a Section 106 Agreement covering the draft Heads of Terms (but omitting affordable housing which will be dealt with by condition);**
- 2. The conditions contained within the report to June's Board with an amendment to condition 4 to read as follows:**

**"The development hereby approved shall not be carried out otherwise than in accordance with the Location Plan numbered 1000-174 101 received by the Local Planning Authority on 28 November 2016, the plan numbered 19109-04 received by the Local Planning Authority on 19 July 2017 and the plan numbered 1000-174 150E received by the Local Planning Authority on 21 July 2017 which shows the site boundary and the approved access road into the site. For the avoidance of doubt, the site layout and housing types shown on plan numbered 150E are not approved.**

#### **REASON**

**To ensure that the development is carried out strictly in accordance with the approved plans"**

- 3. Amendments to conditions 13, 14, 15 and 16 in the July's Board Report as directed by the Highway Authority; and**
- 4. The inclusion of condition 17 (affordable housing).**

**[Speakers Matthew Beach and Christopher Timothy]**

- b That in respect of Application No 2017/0009 (Marston Fields Farm, Kingsbury Road, Lea Marston, B76 0DP) the Council objects to the proposal for the reasons set out in the report of the Head of Development Control;**
- c That Application No 2016/0605 (Land to the rear of 6-20, Spon Lane, Grendon) be refused for the following reason**

**"It has not been shown that safe access can be achieved within the limits of the application site and the public highway for all vehicles that will seek to enter and exit the site. The access arrangements would be likely to create**

conditions detrimental to vehicular and pedestrian safety, including mobility impaired road users, and would thus be contrary to Strategic Objective 6 and Policy NW10 of the North Warwickshire Core Strategy Adopted October 2014.”

[Speakers Wayne Reid, Clare Marshall and Stephen Gayton]

- d That Application No 2017/0087 (Unit 11 Netherwood Industrial Estate, Ratcliffe Road, Atherstone, CV9 1LF) be refused for the following reason

“The development has the potential for disruption to the established industrial businesses on the estate and does not provide a satisfactory pedestrian route through the Estate, such that there is an unacceptable risk to pedestrian safety. The proposed change of use is considered to be inappropriate in this location because it would not accord with Policy NW10 of the Core Strategy 2014 and saved policy ENV14 of the North Warwickshire Local Plan 2006.”

- e That in respect of Application No 2017/0157 (Blythways, Blythe Road, Coleshill, B46 1AH)

1 The Council is minded to support the principle of an outline planning permission for this site through its residential development of up to for 40 dwellings, including affordable housing, subject to a Section 106 Agreement as set out in the report of the Head of Development Control, and conditions covering the following general areas Standard Outline Conditions, Plans, Materials, Removal of development rights, Highways, Flooding, Design / parameters, Number of dwellings and number of affordable houses, Garages to remain as garages, Building times, Construction management plan, Bin collections and archaeological matters;

2 That the Council’s Design Champions, the Vice Chairman of the Board and local Coleshill Ward Members, along with officers meet with the applicant to further discuss layout issues and design issues; and

3 That provided agreement is reached under (2), the grant of an outline permission be delegated to officers in consultation with the Members identified above.

[Speaker Dan Hatcher]

- f** That provided condition is amended 4 to read “...agricultural machinery...”, Application No 2017/0289 (Home Farm, Kingsbury Road, Lea Marston, B76 0DP) be approved subject to the conditions set out in the report of the Head of Development Control;
- g** That in respect of Application No 2017/0329 (The Belfry Hotel, Lichfield Road, Wishaw, B76 9PR)
  - 1** Subject to there being no objections from the Highway Authority and the Lead Local Flood Authority that cannot be resolved through amended plans or through planning conditions, the Council resolves that it is minded to support the proposals subject to the conditions as set out below; and
  - 2** That upon confirmation of there being no outstanding objections, delegated authority be given to the Head of Development control to refer the matter to the Secretary of State under the 2009 Direction.

**Conditions**

- 1.** Standard Outline condition 1 – with only access included
- 2.** Standard Outline condition 2
- 3.** Standard Outline condition 3
- 4.** Standard Plan numbers condition – the plans as received on 26/6/17.

- h** That the receipt of Application No 2017/0352 (Land East of, St Lawrence Road, Ansley) be noted and that a site visit be arranged prior to further consideration of the proposal.

**29 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April - June 2017**

The Board was informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Planning and Development Board for April to June 2017.

**Resolved:**

- a** That the report be noted; and

- b That the Chief Executive, in consultation with the Leader of the Council, be asked to contact the County Council to see if the consultation process on planning applications can be improved.**

**30 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**31 Breaches of Planning Control**

**The Head of Development Control reported on a possible breach of planning control at Blackgreaves Farm, Blackgreaves Lane, Lea Marston and the Board was asked to agree a suggested course of action.**

**Resolved:**

**That it is not expedient to take planning enforcement action in relation to the unauthorised earth bund at Blackgreaves Farm, Blackgreaves Lane, Lea Marston.**

Councillor Riley in the Chair

**32 Enforcement Appeal – Moor Farm Stables, Corley Moor**

**The Head of Development Control reported on a recommended response to the appeal lodged with the Planning Inspectorate following the issue of an Enforcement Notice at Moor Farm Stables, Corley Moor. The Board was asked to agree a suggested course of action.**

**Resolved:**

**That the Council maintains its position in respect of the Enforcement Notice requirements, following the submission of an appeal at Moor Farm Stables, Corley Moor.**

M Simpson  
Chairman

**Planning and Development Board  
7 August 2017  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/2	PAP/2016/0605	Warwickshire County Council	Consultation	2/8/17
4/3	PAP/2016/0679	Warwickshire County Council	Consultation	1/8/17
		Mr Beach	Objection	30/7/17
		Mr & Mrs Crockford	Objection	24/7/17
		Mr Roe	Objection	20/7/07
		Mr & Mrs White	Objection	27/7/17
		Mrs Dorrell	Objection	1/8/17
		Mrs Mascord	Objection	30/7/17
		Mr O'Brien	Objection	22/7/17
		B Pointon	Objection	29/7/17
		Mr Oak	Objection	28/7/17
		Mr Cresswell	Objection	31/7/17
		Mr Hall	Objection	31/7/17
		Mrs Cresswell	Objection	31/7/17
4/5	PAP/2017/0157	Coleshill Civic Society	Consultation	6/8/17
		Environmental Health	Consultation	3/8/17
		Neighbour	Objection	3/8/17
		Coleshill Town Council	Objection	2/8/17
		Neighbour	Objection	1/8/17
		WCC - Rights of Way	Consultation	1/8/17
		Neighbour	Objection	1/8/17

		WCC - FRM	Consultation	31/7/17
		Neighbour	Objection	28/87/17
		Neighbour	Objection	28/7/17
		Neighbour	Objection	28/7/17
4/7	PAP/2017/0329	HS2	Consultation	27/7/17
		Warwickshire Museum	Consultation	28/7/17



## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

4 September 2017

Present: Councillor Simpson in the Chair.

Councillors Bell, Chambers, N Dirveiks, L Dirveiks, Henney, Humphreys, Jarvis, Jenns, Phillips, Smitten, Sweet, Symonds and A Wright.

Apologies for absence were received from Councillors Morson (Substitute Councillor N Dirveiks) and Reilly (Substitute Councillor Humphreys).

#### 33 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Bell declared non pecuniary interests by virtue of being a Member of Warwickshire County Council's Regulatory Committee in respect of items 34 a and b.

Councillor Sweet declared a non pecuniary interest in respect of item 34 a.

#### 34 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

##### **Resolved:**

- a **That in respect of Application No 2017/0011 (Former Shale Tip, Merevale Lane, Atherstone) the County Council be asked to satisfy itself that there would be no adverse odour emissions and that enforcement action be taken when appropriate in respect of the site; and**
- b **That in respect of Application No 2017/0012 (Severn Trent Water Ltd, Marconi Way, Coleshill, B46 1DG) the County Council be asked to satisfy itself that the height of the stack could not be reduced and that it satisfies itself that there would be no adverse odour emissions; and**
- c **That in respect of Application No 2016/0282 (93-95, Long Street, Atherstone, CV9 1BB)**
  - i **planning permission be refused for the reasons set out in the report of the Head of Development Control; and**

- ii the Assistant Chief Executive and Solicitor to the Council be authorised to issue an enforcement notice requiring the removal of the fascia boarding and associated fixings and the exposure of the original fascia which is concealed beneath and for the colour scheme to be a single colour to the shop front, specifically for the door to be painted in blue or a neutral colour within a compliance period of six months.
  
- d That Application No 2016/0725 (Holiday Cottage at Radford, Land adj to 66 Old House Lane, Corley, CV7 8BS) be deferred for a site visit;
 

[Speakers Howard Darling and Robert Williams]
  
- e That in respect of Application No 2017/0104 (Land 260m South East Of Northbound, Smorrall Lane, Corley) the report be noted and a site visit be undertaken prior to determination;
 

[Speaker Jennifer Smith]
  
- f That in respect of Application No 2017/0340 (Land Between, Rush Lane and Tamworth Road, Cliff) the report be noted and a site visit be undertaken prior to determination;
  
- g That Application No 2017/0429 (Car Park, Sheepy Road, Atherstone, CV9 1HD) be approved and that suitable replacement trees are re-planted, subject to the Tree Officer confirm that the damson trees do require immediate removal;
  
- h That Application No 2017/0438 (2 Birmingham Road, Land opposite Green Man, Birmingham Road, Coleshill, B46 1AA) be deferred so that consideration could be given to the likely impact of potential road engineering works at the junction.

**35 Tree Preservation Order - 57 Birmingham Road, Whitacre Heath**

The Board was invited to consider the making of a Tree Preservation Order at 57 Birmingham Road, Whitacre Heath permanent.

**Resolved:**

**That the Tree Preservation Order at 57 Birmingham Road, Whitacre Heath be confirmed as a permanent Order.**

36 **Tree Preservation Order - Birchmoor Road, Polesworth**

The Board was invited to consider a representation received in respect of the making of a Tree Preservation Order at Birchmoor Road, Polesworth.

**Resolved:**

**That having considered the representation received, the Tree Preservation Order at Birchmoor Road, Polesworth be confirmed as a permanent Order.**

M Simpson  
Chairman

**Planning and Development Board  
4 September 2017  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/7	PAP/2017/0429	Atherstone Town Council	No objection	17/8/17
		Atherstone Civic Society	No objection	18/8/17
4/8	PAP/2017/0438	Coleshill Town Council	No objection	30/8/17

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

17 July 2017

Present: Councillor Smith in the Chair

Councillors Bell, Chambers, Ferro, Gosling, Hanratty, Jarvis, Lewis, Phillips, Singh, Smitten, Symonds and Waters.

#### 7. **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 8. **Minutes of the meeting of the Board held on 16 May 2017**

The minutes of the meeting held on 16 May 2017 copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 9. **Budgetary Control Report 2017/2018 Period Ended 30 June 2017**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2017 to 30 June 2017.

**Resolved:**

**That the report be noted.**

#### 10. **Play Area Development Programme – Bretts Hall Play Area**

The Assistant Director (Leisure and Community Development) informed the Board of the progress being made in respect of the commitment to enhance play provision at Bretts Hall Recreation Ground.

**Resolved:**

**That the report be noted.**

#### 11. **Impact of the Bin Policy**

The Assistant Director (Streetscape) reported on the impact which the bin policy has had on the costs of repairing and replacing lost and damaged bins and updated Members on the resultant effect on front line services.

**Resolved:**

**That the report be noted.**

**12. The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016**

The Board was asked to consider the levels of fine to be attached to fixed penalty notices for fly tipping offences.

**Resolved:**

**That the fixed penalty payable for a fly tipping offence be set at £200 or £120 if the penalty is paid before the end of ten days following the date of notice.**

**13. Minutes of the Health and Wellbeing Working Party Meeting Held on 15 June 2017**

The minutes of the Health and Wellbeing Working Party held on 15 June 2017 were received and noted.

Councillor Smith  
Chairman

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

13 September 2017

Present: Councillor Bell in the Chair

Councillors Ferro, Gosling, Hanratty, Humphreys, Jarvis, Lewis, Morson, Phillips, Singh, Smitten, Symonds and Waters.

Apologies for absence were received from Councillors Chambers (Substitute Morson) and Smith (Substitute Humphreys).

#### 14. **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Symonds declared a non-pecuniary interest in Minute 16 - Road Closure, Sumner Road, Coleshill, by virtue of being a Coleshill Town Councillor.

#### 15. **Warwickshire Third and Public Sector Partnership Group**

The Assistant Director (Leisure and Community Development) provided the Board with an update on the work of the Warwickshire Third and Public Sector Partnership Group, of which the Borough Council is a member. Additionally the work being undertaken by the Community Development section in conjunction with the third sector was highlighted.

**Resolved:**

**That the report be noted.**

#### 16. **Road Closure – Sumner Road, Coleshill**

Members were asked to consider a request for the Council to grant a road closure order in relation to Sumner Road, Coleshill, to allow a weekly market to take place in that location every Wednesday for the next twelve months.

**Resolved:**

**a That the road closure order in relation to Sumner Road, Coleshill, be granted for a twelve month period;**

**b That the impact of the closure on local residents and the surrounding area be reviewed by the Assistant Director (Streetscape) in consultation with the Chairman of the Board after a period of six months; and that a further report be brought back to the Board**

**in the event that any significant associated problems arise.**

**17. Refuse and Recycling Service – Round Capacity**

The Assistant Director (Streetscape) highlighted the capacity issues facing the refuse and recycling collection services.

**Resolved:**

- a That the implementation of zonal working for residual waste and dry recycling collections, be approved;**
- b That a further report be brought back to a future meeting of the Board setting out a timetable for the introduction of the necessary changes and the impact on residents; and**
- c That the Task and Finish Group considers the available options for reducing the resource pressures on the green waste collection service and that a report be brought back to the Board with a recommended course of action.**

**18. Refuse and Recycling Service – Christmas Working Arrangements**

The Board was asked to consider a proposal to suspend, on a permanent basis, all domestic refuse and recycling collections over the week of Christmas. Members were also asked to consider the suspension of the green waste service for four weeks during January/February.

**Resolved:**

- a That the contents of the report be noted;**
- b That all domestic refuse and recycling collections be suspended on a permanent basis over the Christmas week;**
- c That staff contracts be amended to reflect the new working arrangements;**
- d That the green waste service be suspended for four weeks in January/February; and**
- e That the new arrangements be widely advertised and information setting out the effects of the changes be sent to every household in the Borough.**

Councillor Bell  
Chairman



## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

5 September 2017

Present: Councillor D Wright in the Chair

Councillors Chambers, Davey, Davis, N Dirveiks, Henney, Jenns, Lea, Moss and Waters.

An apology absence was received from Councillor Simpson (Substitute Councillor Jenns).

Councillors Humphreys, Jarvis, Lewis, Phillips and Symonds were also in attendance.

#### 22 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 23 **Minutes of the Resources Board held on 22 May 2017**

The minutes of the meeting of the Board held on 22 May 2017, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

#### 24 **Housing and Planning Act 2016 – Private Sector Housing Enforcement Implications** – Report of the Assistant Director (Housing)

##### **Summary**

The Assistant Director (Housing) informed Members of the introduction of new legal powers to assist with the regulation of standards in private housing.

##### **Resolved:**

- a That the report be noted; and**
- b That the enforcement policy for private sector housing is updated and implemented as set out in the report of the Assistant Director (Housing), and that the Council's scheme of delegation in the Constitution is updated as appropriate.**

- 25 **Capital Programme 2017/18 Period 4 Update – Report of the Assistant Director (Finance and Human Resources)**

**Summary**

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2017/18 Capital Programme in terms of expenditure up to the end of July 2017.

**Resolved:**

**That the progress made against the 2017/18 Capital Programme be noted.**

- 26 **General Fund Budgetary Control Report 2017/18 Period Ended 31 July 2017**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2017 to 31 July 2017. The 2017/18 budget and the actual position for the period, compared with the estimate at that date were given, together with an estimate of the out-turn position for services reporting to the Board.

**Resolved:**

**That the report be noted.**

- 27 **Housing Revenue Account Budgetary Control Report 2017/18 – Period Ended 31 July 2017**

The Assistant Director (Finance and Human Resources) reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 31 July 2017.

**Resolved:**

**That the report be noted.**

- 28 **Internal Audit – Performance for First Quarter 2017-18**

The Deputy Chief Executive reported on the progress of the Council's Internal Audit function against the agreed plan of work for the year.

**Resolved:**

**That the progress of the Council's Internal Audit function against the agreed plan of work for the year be noted.**

**29 Internal Audit – Performance for 2016-17**

The Deputy Chief Executive reported on the progress of the Council's Audit function against the agreed plan of work for 2016-17.

**Resolved:**

**That the progress of the Council's Audit function against the agreed plan of work for 2016-17 be noted.**

**30 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2017**

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to June 2017.

**Resolved:**

**That the report be noted.**

**31 Online Services Update and Plans for Promoting and Increasing Use**

The Assistant Director (Corporate Services) and Assistant Chief Executive (Community Services) updated Members on the use of the Council's Website and provided information on the progress made in promoting and increasing the use of the internet for those services that could be most effectively provided online.

**Resolved:**

**That the report be noted.**

**32 Local Discretionary Rate Relief Scheme to Provide Revaluation Support to North Warwickshire Businesses**

The Assistant Chief Executive (Community Services) set out proposals for a local Discretionary Rate Relief Scheme for the Council to assist those businesses who face an increase in bills for 2017/18 onwards arising from the recent evaluation.

**Resolved:**

**That Option 3, as set out in the report of the Assistant Chief Executive (Community Services), be approved and adopted as the Council's Discretionary Rate Relief Scheme for revaluation support.**

**33 HEART Shared Service**

The Assistant Director (Housing) sought approval for a joint Housing Financial Assistant policy for the HEART Shared Service.

**Resolved:**

**That the joint Housing Financial Assistance Policy for the HEART shared service be approved.**

**34 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**35 Irrecoverable Local Taxation Debts**

The Assistant Chief Executive (Community Services) detailed the amounts recommended for write off in accordance with the write off policy agreed by the Board on 23 May 2016.

- a That the write off of balances over £5,500 totalling £6,229.52 in respect of unpaid Non Domestic Rates as outlined in Appendix A of the report of the Chief Executive (Community Services) be agreed; and**
- b That Appendix B to the report of the Chief Executive (Community Services) which summarises the total amount of write offs in the year to date and over the last 5 years, which includes those written off under delegated powers, be noted.**

**36 Garage Site – Church Lane, Middleton**

The Assistant Director (Housing) provided the Board with information and future options for the Council garage site at Church Lane, Middleton.

**Resolved:**

- a That the Assistant Chief Executive and Solicitor to the Council, in consultation with the Assistant Director (Housing) and Chairman of the Resources Board, be given delegated authority to negotiate a lease of the Council garage site at Church Lane, Middleton with Middleton Parish Council; and**

- b That the Council pay the costs for the clearance of the site.**

**37 Exemption to Contract Standing Orders**

The Assistant Director (Housing) reported on exceptional circumstances in the procurement of a contract to undertake building works and requested an exemption to contract standing orders.

**Resolved:**

**That an exception to contract standing orders be approved to allow works to Alder and Heather Court, Atherstone to proceed in a timely manner.**

**38 Request for a Right of Way Over Council Land at Pear Tree Avenue, Kingsbury**

The Assistant Director (Housing) reported on a request received from a property owner in Kingsbury to have a right of way or a licence to access their rear garden across the Council's land so that they could develop a new bungalow on the site.

**Resolved:**

**That the request for a right of way or licence over the Council's land be refused.**

**39 Corporate Counter Fraud Annual Report 2016-17**

The Deputy Chief Executive summarised the key issues contained within the Corporate Counter Fraud Annual Report.

**Resolved:**

**That the Corporate Counter Fraud Annual Report 2016/17 be noted.**

D Wright  
CHAIRMAN