

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

25 January 2016

Present: Councillor D Wright in the Chair

Councillors Davey, N Dirveiks, Henney, Simpson, Smitten,  
E Stanley and Waters

Councillor Humphreys, Jones and Smith were also in attendance.

#### 56 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Henney declared a Pecuniary Interest in Minute No 70, Land at Sheepy Road, Atherstone, left the meeting and took no part in the discussion and voting thereon.

#### 57 **Minutes of the Resources Board held on 16 November 2015**

The minutes of the meeting of the Board held on 16 November 2015, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

#### 58 **Corporate Plan 2016-17**

The Chief Executive sought approval for the Corporate Plan Targets for which the Board was responsible and Members were asked to agree the 2016-17 Service Plans for the Housing, Finance and Human Resources, Community Services and Corporate Service Divisions and the Internal Audit Service.

#### **Recommendation to the Executive Board:**

- a **That those Corporate Plan Targets, as set out in Appendix A to the report of the Chief Executive, for which the Resources Board is responsible be agreed; and**

#### **Resolved:**

- b **That those elements of the Service Plans that are the responsibility of the Resources Board, as set out in Appendix B to the report, be agreed.**

59 **General Fund Fees and Charges 2016/17**

The Assistant Chief Executive and Solicitor to the Council, Assistant Director (Streetscape), Assistant Chief Executive (Community Services) and Assistant Director (Housing) reported on the fees and charges for 2015/16 and the proposed fees and charges for 2016/2017.

**Resolved:**

**That the schedule of fees and charges for 2016/2017, set out in the report of the Assistant Chief Executive and Solicitor to the Council, Assistant Director (Streetscape), Assistant Chief Executive (Community Services) and Assistant Director (Housing) be agreed.**

60 **General Fund Revenue Estimates 2016/17 – Services Recharged Across All Boards**

The Deputy Chief Executive reported on the revised budget for 2015/16 and an estimate of expenditure for 2016/17, together with forward commitments for 2017/18, 2018/19 and 2019/20.

**Resolved:**

**a That the revised budget for 2015/16 be accepted; and**

**Recommendation to the Executive Board:**

**b That the Estimates of Expenditure for 2016/17, as submitted in the report of the Deputy Chief Executive, be included in the budget to be brought before the meeting of the Executive Board on 9 February 2016.**

61 **General Fund Revenue Estimates 2016/17 – Services Remaining within the Board**

The Deputy Chief Executive reported on the revised budget for 2015/16 and gave an estimate of expenditure for 2016/2017, together with forward commitments for 2017/18, 2018/19 and 2019/20.

**Resolved:**

**a That the revised budget for 2015/16 be accepted; and**

**Recommendation to Executive Board:**

- b That the Estimates of Expenditure for 2016/17, as submitted in the report of the Deputy Chief Executive, be included in the budget to be brought before the meeting of the Executive Board on 9 February 2016.**

**62 General Fund Revenue Estimates 2016/2017 – Summary**

**Summary**

The Deputy Chief Executive reported on the revised budget for 2015/16 and gave an estimate of expenditure for 2016/17, together with forward commitments for 2017/18, 2018/19 and 2019/20.

**Recommendation to Executive Board:**

**That the following items be recommended to the Executive Board for consideration in setting the Council Tax of the Borough Council:**

- a The revised budget for 2015/16; and**
- b The schedule of expenditure requirements totalling £8,784,430 for 2016/2017, and the growth items set out in paragraph 7.2 of the report of the Deputy Chief Executive.**

**63 Housing Revenue Account Estimates 2016/17 and Rent Review**

The Deputy Chief Executive reported on the revised budget for 2015/16 and gave an estimate of expenditure for 2016/17, together with forward commitments for 2017/18, 2018/19 and 2019/20.

**Resolved:**

- a That the revised estimates for 2015/16 be accepted;**
- b That rent decreases of minus 1%, as required by the Government, be adopted;**
- c That the proposed fees and charges for 2016/17, as set out in Appendix D to the report of the Deputy Chief Executive, be approved;**
- d That the service charges for the cleaning of communal areas, as detailed in Appendix E to the report of the Deputy Chief Executive, be approved from April 2016;**

- e That the service charges for window cleaning, as detailed in Appendix F to the report of the Deputy Chief Executive, be approved from April 2016;
- f That the Estimates of Expenditure for 2016/17, as submitted, be approved.

**64 Capital Programme Bids 2016/17 to 2018/19**

The Assistant Director (Finance and Human Resources) identified proposals for schemes to be included within the Council's capital programme over the next three years.

**Recommendation to the Executive Board:**

- a That the schemes shown in Appendix A to the report of the Assistant Director (Finance and Human Resources), previously approved within the Council's three-year capital programme, including any 2018/19 additions relating to previously approved schemes be approved;
- b That the schemes shown in Appendix B to the report of the Assistant Director (Finance and Human Resources) which will not be included within the capital programme be noted; and
- c That the proposed vehicle replacement schedule, shown in Appendix C to the report of the Assistant Director (Finance and Human Resources) be approved.

**65 Internal Audit – Performance for First Half 2015-16**

The Deputy Chief Executive detailed the progress of the Council's Internal Audit function against the agreed plan of work for the year.

**Resolved:**

**That the report be noted.**

**66 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – December 2015**

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to December 2015.

**Resolved:**

**That the report be noted.**

**67 Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2016/17**

The Deputy Chief Executive outlined the Treasury Management Strategy, Minimum Revenue Provision Policy Statement and Investment Strategy for 2016/17.

**Resolved:**

**That the proposed strategies for 2016/17 be approved.**

**68 The Introduction of the Microchipping of Dogs Regulations 2015**

The Assistant Director (Housing) sought Members' approval on the enforcement of the Microchipping of Dogs Regulations 2015.

**Resolved:**

- a That the enforcement proposal of the Microchipping of Dogs Regulations 2015, as detailed within the report of the Assistant Director (Housing) be approved; and**

**Recommended:**

- b That necessary amendments as set out in the said report are made to the Council's Constitution to allow the enforcement of the regulations.**

**69 Exclusion of the Public and Press**

It was proposed by Cllr Henney and seconded by N Dirveiks that the matter to be considered under Agenda Item No 19 – Borough Care Service be considered in the public session. Upon being put to the vote the Chairman declared the proposal to be lost.

In accordance with Standing Order No 29 the vote was recorded as follows:

**For the recommendation** – Councillors N Dirveiks, Henney and E Stanley  
It was then proposed by Councillor D Wright and seconded by Councillor Davey and

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the**

**likely disclosure of exempt information as defined by Schedule 12A to the Act.**

In accordance with Standing Order No 29 the vote was recorded as follows:

**Against the recommendation** – Councillors N Dirveiks, Henney and E Stanley

**70 Land at Sheepy Road – Further Update**

The Assistant Director (Streetscape) updated Members on the progress with Health and Safety concerns at property owned, but not managed and operated, by the Borough Council, the action taken by officers to date to try to address those concerns and the response of the site operators.

**Resolved:**

- a That the contents of the report be noted; and**
- b That, subject to the receipt of satisfactory documentary evidence, no further action be taken.**

**71 Borough Care Service**

The Assistant Director (Housing) set out considerations and proposals from the Borough Care Task and Finish Group set up to review the service in May 2013. The Board was invited to consider a suggested course of action.

**Recommended to the Executive Board:**

**That recommendations (a) to (j) as set out in the report of the Assistant Director (Housing), be agreed.**

In accordance with Standing Order No 29 the vote was recorded as follows:

**Against the recommendation** – Councillors N Dirveiks, Henney and E Stanley

**72 Irrecoverable Local Taxation Debts**

The Assistant Chief Executive (Community Services) detailed the amounts recommended for write off in accordance with the write off policy agreed by the Resources Board on 25 March 2013.

**Resolved:**

- a That the write off of balances over £5,000 totalling £31,603.53 in respect of unpaid Non Domestic Rates and £6,019.87 in respect of a Housing Benefit Overpayment as**

**outlined in Appendix A of the report of the Assistant Chief Executive (Community Services) be approved; and**

- b That Appendix B of the report of the Assistant Chief Executive (Community Services) which summarises the total amount of write offs in the year to date including those written off under his delegated powers be noted.**

D Wright  
CHAIRMAN