

AGENDA

and

MINUTES of BOARDS and COMMITTEES

**to be considered at the meeting of the Council to
be held at**

**THE COUNCIL HOUSE
ATHERSTONE**

on

19 February 2025

at

6.30pm



North Warwickshire Borough Council

Steve Maxey BA (Hons) Dip LG Solicitor
Chief Executive

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Date : 11 February 2025

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, the Council House, South Street, Atherstone, on Wednesday, 19 February 2025 at 6.30pm.

The following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Declarations of Personal or Prejudicial Interest.
- 4 The Mayor to move, in accordance with Standing Order No 6(1):

“That the minutes of the Meetings of the Council held on 4 December 2024 and 15 January 2025 be approved as correct records”.
- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No 7.
- 7 To receive and consider the minutes and notes of the meetings of the

Planning and Development Board – 9 December 2024, 6 January and 3 February 2025 (Pages 168 to 178)

circulated herewith and to make the necessary Orders thereon.

- 8 To receive and consider the minutes and notes of the meeting of the
- Special Sub – Group – 10 December 2024 (Pages 179 to 180)**
- circulated herewith and to make the necessary Orders thereon.
- 9 To receive and consider the minutes and notes of the meeting of the
- a **Community and Environment Board – 20 January 2025 and 5 February 2025 (Pages 181 to 186)**
- circulated herewith and to make the necessary Orders thereon.
- b **Community and Environment Board - 5 February 2025**
- i **Street Cleansing – Request for Additional Funding Revenue (Appendix 1)**
- The Board agrees the additional services proposed for 25/26 in line with the Board’s decision to ask Full Council for £125,000 growth bid for the street cleaning service in 2025/26.
- ii **Replacement Vehicles – Capital Programme 2024/25 (Appendix 2)**
- a The Board approves a one-off capital growth bid for £57,000 for the installation of EV charging points at Sheepy Road Depot and the Council House; and
- b The Board approves a one-off capital bid of £45,000 for the purchase of a new fleet transport system as set out in the Audit report to Resources Board in September 2024.
- 10 To receive and consider the minutes and notes of the meeting of the
- a **Resources Board – 27 January 2025 (Pages 187 to 191)**
- circulated herewith and to make the necessary Orders thereon.
- b **Resources Board – 27 January 2025**
- General Fund Revenue Resources Board Remaining -2024/25 Forecast and 2025/26 Estimates and Fees & Charges (Appendix 3)**
- That consideration be given to a one-year resource bid of £35,820 to fund 50% of CCTV costs if the UKSPF does not continue to fund in 2025/26.
- 11 To receive and consider the minutes and notes of the meeting of the
- a **Alcohol and Gambling Licensing Sub-Committee – 28 January 2025 (Pages 192 to 193)**

circulated herewith and to make the necessary Orders thereon.

- b **Alcohol and Gambling Licensing Sub-Committee** – 28 January 2025

Gambling Act 2005 – Review of Gambling Policy Statement of Principles (Appendix 4)

That the final draft Gambling Policy Statement of Principles 2025-2028 in Appendix A of the report of the Chief Executive be adopted with no consultation.

- 12 To receive and consider the minutes and notes of the meeting of the

- a **Taxi and General Licensing Sub-Committee** – 28 January 2025
(Pages 194 to 195)

circulated herewith and to make the necessary Orders thereon.

- b **Taxi and General Licensing Sub-Committee** – 28 January 2025

Adoption of Pavement Licensing Policy (Appendix 5)

That the Pavement Licensing Policy be agreed.

- 13 To receive and consider the minutes and notes of the meeting of the

- a **Executive Board** – 10 February 2025 (Page 196) – **TO FOLLOW**

circulated herewith and to make the necessary Orders thereon.

To receive and consider the recommendations of the meeting of the

- b **Executive Board** – 10 February 2025

- (i) **Annual Governance Statement 2023/24** (Appendix 6)

That the Annual Governance Statement for 2023/24, attached as Appendix A, be approved.

- (ii) **The Proposed 3 Year Capital Programme 2025/26 to 2027/28**
(Appendix 7)

- a That the Three-Year Capital Programme for the period 2025/26 to 2027/28 as set out in Appendix B, subject to the transfer of funding from the Business Rate Fluctuation Reserve totalling £1,831,591 to fund vehicle purchases be approved; and

- b That the prudential indicators set out in Section 9 be approved, subject to any changes that may be required as a result of decisions taken during this meeting.

(iii) **General Fund Revenue Estimates Summary – 2024/25 Outturn and Tax Set 2025/26** (Appendix 8)

- a The outturn budget for 2024/25, as set out in Appendices A,B & C;
- b The revenues estimates for 2025/26, in Appendices A,B & C;
- c To note the Council Tax base for 2025/26, in Appendix D;
- d To approve a Council Tax increase of 2.99% £7.05 per annum (14p per week) on a Band D property for 2025/26;
- e To approve the transfer of £1,831,591 for the Business Rates Fluctuation Reserve to fund the vehicles replacement programme for 2025/26 to 2027/28, as detailed in a separate report on this agenda;
- f To approve the transfer of £5m in 2025/26 to a specific capital reserve towards funding future capital commitments reducing borrowing;
- g To approve minimum general fund balances of £1.2m as risk assessed by the Section 151 Officer, in Appendix F; and
- h To approve preparation of the Council Tax resolution for consideration by the Council using the recommendations agreed by this board.

circulated herewith and to make the necessary decisions thereon.

- 14 To receive and consider the following Notice of Motion received under Standing Order No 10:

The following Notice of Motion was proposed by Councillor Stuart

Council notes that:

- The Nolan Principles
- Its own constitution
- It's Equality and Diversity Policies.
- Recommendations 8 & 9 from the LGA Corporate Peer Challenge
- The atmosphere and proceedings of the council meetings of the 25 September, 17 October and 4 December.

Council believes that:

1. That the role of councillor is challenging, requiring time, tenacity and insight to deliver effectively.

2. That the membership of the council contains a wide range of skills and experiences that can be used to the benefit of the residents of North Warwickshire.
3. That the needs of residents and the wider environment should be uppermost in the mind of councillors when undertaking their role both in relation to the roles to which they are elected by the electorate but also in any leadership roles or positions of special responsibility.
4. That differences in opinion, constructive challenge and scrutiny can be very helpful in creating positive improvements to the creation of policies, actions and outcomes.
5. That the behaviours and conduct of councils in its meetings may impact on the public's perception of the council's effectiveness and professionalism.

This council resolves:

1. To operate its business in respectful matter that is conducive to supporting the work of all members.
 2. To encourage individual councillors and party groups to seek to build cross chamber consensus ahead of the forthcoming budget approval meetings and the placing of any subsequent contentious motions.
 3. To operate its business in a respectful manner which is mindful of presenting itself as an effective political body which puts the interests of its residents and environment above those of any partisan motivations.
 4. To undertake a skills audit of councillors that will enable greater use of the skills, knowledge and experience of its membership.
- 15 To authorise the Chief Executive, in accordance with Article 11.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council, including any passed during part of the meeting which is held in private.

16 Exclusion of the Public and Press

To consider, in accordance with Section 100A(4) of the Local Government Act 1972, whether it is in the public interest that the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

- 17 To receive and consider the exempt extract of the minutes and notes of the

Planning and Development Board – 6 January and 3 February 2025
(Pages 199 to 200)

circulated herewith and to make the necessary Orders thereon.

- 18 To receive and consider the exempt extract of the minutes and notes of the

Special Sub-Group – 10 December 2024 (Page 201)

circulated herewith and to make the necessary Orders thereon.

- 19 To receive and consider the exempt extract of the minutes and notes of the
Community and Environment Board – 5 February 2025 (Page 202)

circulated herewith and to make the necessary Orders thereon.

- 20 To receive and consider the exempt extract of the minutes and notes of the
Resources Board – 27 January 2025 (Page 203)

circulated herewith and to make the necessary Orders thereon.

- 21 To receive and consider the exempt extract of the minutes and notes of the
Executive Board – 10 February 2025 (Page 204) - TO FOLLOW

circulated herewith and to make the necessary Orders thereon.

Yours faithfully

A handwritten signature in dark ink, consisting of a series of loops and a long horizontal stroke.

Chief Executive

**MINUTES OF THE MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD AT THE COUNCIL HOUSE
ON WEDNESDAY 4 DECEMBER 2024**

Present: Councillor Hayfield in the Chair

Councillors Barnett, Bell, Chapman, Clews, Davey, Dirveiks, Farrow, Fowler, Hobley, Humphreys, Jackson, Jarvis, Jenns, Melia, Osborne, Parsons, H Phillips, O Phillips, Reilly, Ridley, Ririe, Simpson, Singh, Smith, Stuart, Symonds, Turley, Watson, Whapples, A Wright and D Wright.

Apologies for absence were received from Councillors Bates, Gosling and Taylor.

47 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

48 Minutes of the Meeting of the Council held on 17 October 2024

The minutes of the Meeting of the Council held on 17 October 2024 were approved as a correct record and signed by the mayor.

49 Mayor's Announcements

The Mayor congratulated Councillor Jackson on the recent award of her degree in Social Studies.

The Mayor had attended the Atherstone Dickens Night held on 30 November 2024

50 Questions Pursuant to Standing Order No 7

The following questions were received pursuant to Standing Order No 7:-

Question from Charles Goadby:

In a report by Development Economics (who do research for many public sector bodies) it was concluded that for every £1 of support invested into Agriculture, there was a £7.40 return on investment to the economy, with particular benefit to both local and rural economies. Given the removal of both Agricultural and Business property relief for farmers at a time that coincides with the increase in NI, the increase in decoupled support to production in the form of the Basic Payment Scheme and the introduction of carbon tax on fertiliser imports, does the council feel that this attack on family farming is additionally an attack on our local economy, our local community and an attack on our food security.

My 10-year average pre-tax profits on farming has been £126 per acre. From next year, with the removal of bps support that pre-tax profit will fall to around £60 per acre. This is a family farm that provides enough milk for 41,700 people, enough beef for 1950 people and enough bread for 125,000 people. If my 80-year-old father passes now we will face a IHT tax bill of around £200 per acre for the next 10 years. Food production will no longer be viable for our farm and more land will be sold outside of farming and food production.

Since 1980 self-sufficiency in the UK has fallen from 80% to 62% today. Natural England reported recently that if we continue the current trajectory of environmental policy our self-sufficiency will fall another 25%. All this at a period when the UN have said that food production worldwide must increase by between 60-80% by 2050 just to keep up with demand. We will have more competition for food, in a far more unsettled geopolitical climate, which will not only lead to more food inflation but also more frequent periods of empty shelves along with less ability to uphold our food standards which over 1million people petitioned to maintain. If we allow this government to run roughshod with such ill-thought-out policies it is not just our industry that will suffer, it is not just our environment that will suffer, it is not just our local economy and communities that will suffer, but everyone, especially those who are least able to afford the food they need to support themselves and have a healthy diet.

I ask the council members how much they value the food on their plates, the landscapes that surround us and the businesses served in this district, both directly and indirectly by our farms.

The response from Councillor David Wright, Leader of the Council was:

I'd like to thank Mr Goadby for his question.

- The Labour Government had no mandate to deliver such seismic change to the Inheritance Tax regime particularly on Agricultural and Business Property Relief. This was not included in the Labour Party manifesto and therefore, residents in North Warwickshire voted for Rachel Taylor under false pretences.
- Prior to the General Election, Steve Reed MP now the Secretary of State for Environment, Food & Rural Affairs confirmed to the NFU that Labour would not make changes to the APR regime on Inheritance Tax. This was clearly a lie.
- Keir Starmer said at the last NFU conference – *“losing a farm is not like losing any other business—it can’t come back.”*
- I believe that Labour’s plans on Agricultural and Business Property Relief would directly hit 70,000 small farming families across the UK. This would include the majority of small farming families, of which we have nearly 250, in North Warwickshire. This data is supported by the County Land and Business Association.
- No farmers no food. Without our small farming families, Labour’s plans will see the UK become more reliant on the foreign food imports. What does this mean

for residents in North Warwickshire? Simply, it threatens food security and will see food prices going up for local residents.

- This council, with a Conservative administration, not only values but will strive to protect our rural borough and where we can will support our farmers and all businesses borough wide.

Question from Councillor Jewkes:

-

This evening I'm here to ask North Warwickshire Borough Council to take advantage of a hugely important and game-changing idea put forward by the government. As you will be aware from past appearances before you, I spend a lot of my time discussing accessibility and inclusion issues surrounding the disabled and carers community throughout North Warwickshire and Bedworth.

I would like to ask that you as an important tier of local government please place a positive view into the 'Enabling remote attendance and proxy voting at local authority meetings' consultation.

It seeks views on allowing remote and hybrid attendance and proxy voting at local authority meetings in England.

It proposes introducing powers for local authority members to attend meetings remotely and vote by proxy in certain circumstances.

The government intends to legislate to give local authorities the flexibility to allow elected members to attend formal council meetings remotely.

Government are inviting responses from local authority elected members, all types and tiers of authorities, local authority sector representative organisations, and members of the public interested in local democracy.

I have discussed this with quite a few of our community, both with disabilities and without, carers and various other different demographics in our communities.

On a personal level the current state of public transport and the expanse of our county has kyboshed any chance of me standing for the county council elections this year, in order to attend since I am a non-driver I would have needed to take 4 busses or 3 trains in order to attend meetings in Warwick, along with the fact that none of the public transport would accommodate my mobility scooter thus adding a hell of a lot of excess stress and pain to my journey.

I've spoken to single parents who have a huge interest in local politics and would love to have more involvement BUT their current position precludes them even remotely from taking up the opportunity to sit in one of those seats you are currently sitting there.

This can't be right in the 21st century, in an age where inclusion and accessibility are 2 words with the utmost importance in a constantly evolving demographic, as local councillors and Politicians we all believe that opportunity is the key to success and every member of our community should FEEL they are valued and that THEY can come here and serve their communities.

We feel therefore that this could be one of the biggest most inclusive modernisations of local politics in decades, it would mean that many disabled people who find public transport inaccessible could stand for local government roles. It would mean that local carers could get involved in making some of those all-important decisions that could affect their responsibilities locally the opportunity to get involved, it could help single parents to be able to get involved by allowing them to fulfil their obligations to the council whilst also being able to fulfil their family obligations. So many of these people have so much to give and currently, they have no avenue into local politics. WE NEED THESE PEOPLE INVOLVED HELP THEM TO ENGAGE POSITIVELY AND WATCH HOW MUCH THE DECISION-MAKING PROCESSES IMPROVE when those who live their day-to-day lives with issues, we make decisions on can also put their experiences into our local decision-making processes.

Response from David Wright – Leader of the Council:

I'd like to thank Councillor Jewkes for his question.

The Government's consultation on Remote Attendance at meetings and Proxy votes was considered by this Council's Executive Board last Monday, the 25 November.

Whilst the Board acknowledged the points raised in the consultation and I appreciate the points raised by Cllr Jewkes, the Board unanimously agreed that remote attendance should only be allowed in certain exceptional or emergency circumstances and that proxy voting could not be supported. Concerns were raised across the Chamber about hybrid meetings not working very well (particularly when the technology is not available or fails), that debate can be stifled and that the public would expect their elected representative to physically attend meetings. There were no circumstances in which the Board could see proxy voting to be acceptable. The Council's response to the consultation therefore has been submitted on that basis.

I would suggest however that Cllr Jewkes contacts Warwickshire County Council Officers to discuss what support they would be able to offer so that he could consider standing for election.

51 Minutes of Planning and Development Board – 4 November 2024.

It was proposed by Councillor Simpson, seconded by Councillor Dirveiks and

Resolved:

That the minutes of the meeting of the Planning and Development Board held on 4 November 2024 be approved and adopted.

52 Minutes of Special Sub-Group – 5 November 2024

It was proposed by Councillor Clews, seconded by Councillor Jenns and

Resolved:

That the minutes of the meeting of the Special Sub-Group held on 5 November 2024 be approved and adopted.

53 Minutes of Resources Board – 11 November 2024

It was proposed by Councillor Symonds, seconded by Councillor Davey and

Resolved:

That the minutes of the meeting of the Resources Board held on 11 November 2024 be approved and adopted.

54 Minutes of Local Development Framework Sub-Committee held on – 19 November 2024

It was proposed by Councillor Watson, seconded by Councillor Ridley and

Resolved:

That the minutes of the meeting of the Local Development Framework Sub-Committee held on 19 November 2024 be approved and adopted.

55 Minutes of Executive Board – 25 November 2024

It was proposed by Councillor D Wright, seconded by Councillor Fowler and

Resolved:

That the minutes of the meeting of the Executive Board held on 25 November 2024 be approved and adopted, subject to:

(i) External Auditors Completion Report for Those Charged with Governance 2021/22 & 2022/23

- a That the Completion Report, as presented in Appendix A of the report of the Interim Corporate Director – Resources (Section 151 Officer), be approved; and that the Completion Report presented as Appendix A be approved; and**
- b That, in consultation with the Chairman of the Executive Board, delegated authority be given to the Interim Corporate Director - Resources (Section 151 Officer) to sign off the Letter of Representation for 2021/22 and 2022/23.**

(ii) Medium Term Financial Strategy 2024 – 2029

- a That the Medium-Term Financial Strategy, attached at Appendix A of the report of the Interim Corporate Director – Resources (Section 151 Officer), be approved;**
- b That the General Fund budget projections for 2024/25 to 2028/29 be noted;**

- c That the approach for balancing the Medium Term Budget set out in Table 2 of the report of the Interim Corporate Director – Resources (Section 151 Officer), be adopted;
- d That the budget movements for 2024/25 as detailed in Table 3 of the report of the Interim Corporate Director – Resources (Section 151 Officer), be approved;
- e That the strategy for increasing the council tax to the maximum level approved by the Government, continue;
- f That the high-level projects/initiatives for delivering reductions and increased income in Appendix A section 11 of the report of the Interim Corporate Director – Resources (Section 151 Officer), be noted and more detail and financial targets for the Tax Set report be requested; and
- g That a review of earmarked reserves with the balance on any funds no longer required being transferred to the general fund balance be carried out.

(iii) Calendar of Meetings 2025/26

- a That the draft calendar of meetings for 2025/26, as submitted at Appendix A to the report of the Chief Executive, be approved; and
- b That future meeting dates for working parties and task and finish groups be added to the calendar when arranged and that calendar meeting invitations be sent to all Borough Councillors for these meetings.

56 Minutes of Community and Environment Board – 27 November 2024

It was proposed by Councillor Bell, seconded by Councillor Melia and

Resolved:

That the minutes of the meetings of the Community and Environment Board held on 27 November be approved and adopted.

57 Notice of Motion under Standing Order No 10

The following Notice of Motion was proposed by Councillor D Wright and seconded by Councillor Symonds

That the Council notes:

- The recent 2024 Autumn Budget change to Inheritance Tax relief announced by the Labour Government will introduce a Family Farm Tax and will have a detrimental impact on Family Farms and farmers' ability to pass on their farms to the next generation of farmers.

That the Council believes that:

- The Labour Government have committed a shameful betrayal and let down farmers by breaking their promise to not introduce a Family Farm Tax.
- The Family Farm Tax will damage the ability of farmers to pass on their farms to their children.
- Labour's Family Tax will threaten food security by forcing the sale of family farms.
- The Secretary of State for the Environment, Food and Rural Affairs, Steve Reed and Keir Starmer promised not to introduce a tax like this.
- Numerous rural and farming organisations such as the National Farmers Union and Country Land and Business Association have warned that countless farms will be harmed, threatening food security and rural areas.
- The comments made by the Secretary of State for the Environment, Food and Rural Affairs, Steve Reed, that already struggling farmers will have to 'do more for less' show disdain for farmers and the sector.
- At a time when many farmers in North Warwickshire are struggling with soaring costs and energy prices, this sudden tax rise will damage the future of their farms.

That the Council resolves:

- To request the Leader of the Council writes to the Secretary of State for the Environment, Food and Rural Affairs to outline the Council's dismay at this decision and calls on the Government to stop the Family Farm Tax.
- That the Leader of the Council engages with local farmers and community representatives to see what support the Council may be able to offer.

In accordance with Standing Order No 11(1) the recorded vote was as follows:

For – Bell, Clews, Davey, Fowler, Hayfield, Humphreys, Jarvis, Jenns, Melia, Reilly, Ridley, Simpson, Singh, Smith, Symonds, Watson, A Wright, D Wright.

Against - Barnett, Chapman, Dirveiks, Farrow, Hobley, Jackson, Osborne, Parsons, H Phillips, O Phillips, Ririe, Turley, Whapples.

Abstain - Stuart.

Upon being put to the vote the mayor declared the motion to be carried.

The following Notice of Motion was proposed by Councillor Bell and seconded by Councillor Clews

Rachel Taylor MP asked a question in Parliament where she stated that she had uncovered the shocking statistic that showed North Warwickshire Borough Council prosecuted only one fly tipper in the year 2022/23. She asked the Minister for Environment, Food and Rural Affairs if she found that dismal statistic acceptable.

That the Council notes North Warwickshire Borough Council's Approach to Fly Tipping:

- Similar to other local authorities, NWBC has a large number of fly tipping incidents reported each year; it is the second highest crime type in the Borough and costs around £205,000 pa. The Council cannot control how many cases happen in the Borough given the open and rural nature of our area. The Council and its residents are the victims here rather than a party to blame.
- The Council can only seek to take action where there is information within the waste as to where it has come from, or a witness or camera can identify the vehicle used.
- All such cases are followed up by Officers however there are often very good reasons why further action cannot be taken – common reasons involve witness understandably not wishing to make a formal statement, false number plates (suggesting a link to organised crime) or no trace of suspects at registered addresses.
- NWBC takes fly tipping very seriously, it is considered under the Community and Environment Board and minutes of that Board are presented at full Council. Fly tipping is also considered in the Safer Communities Committee.
- In 2023 and 2024 there have been 2 reports each year on fly tipping presented to Community and Environment Board and 3 to Safer Communities.
- At the August 2024 meeting the Board agreed to significantly increase the amount payable for a Fixed Penalty Notice. During the last report to the Community and Environment Board in October, the newly appointed Environmental Crime Officer who started in this newly created post this summer presented on his plans for more enforcement and the use of a drone to further address the issue of fly tipping.
- Prosecution is only one of the actions which may be taken in response to fly tipping; our records show that, in addition to 174 other enforcement actions, there were 2 prosecutions and 2 fixed penalty notices in 2022/23, rather than the single case shown in the DEFRA figures.
- In 2023/24 there were 1151 reported incidents of fly tipping in North Warwickshire; there were 93 enforcement actions. In the first 2 quarters of

2024/25 there were 591 reported incidents of fly tipping and 33 enforcement actions.

- In 2023 NWBC trialled the use of 6 Artificial Intelligence cameras to assess their effectiveness in capturing fly tipping events.
- NWBC have created an interactive Power BI report displaying hotspots, volumes and waste types to enable managers to make timely decisions.
- Rachel Taylor remains a councillor in NWBC and is free to attend any Board meeting and is required to attend full Council meetings; she should be fully aware of the data and the Council's actions in this area.
- During her time as a councillor Ms Taylor has never asked a question on fly tipping.

That the Council resolves:

To request the Leader of the Council to write to the Secretary of State for The Environment, Food and Rural Affairs to recognise NWBC's approach to and actions on fly tipping and call on him to acknowledge that Ms Taylor's question in Parliament led to a distorted view of NWBC's focus on this area.

It was then proposed by Councillor Ririe and seconded by Councillor O Phillips, by way of a friendly amendment that the final two bullet points be removed from the Notice of Motion and:

That the Council resolves:

To request the Leader of the Council to write to the Secretary of State for The Environment, Food and Rural Affairs to:

- 1 Correct the record that NWBC has prosecuted twice in 2022/23 and issued two fixed penalty notices;
- 2 Outline the challenges that rural councils face in dealing with flytipping; and for the Secretary of State to consider the responsibilities of all councils regarding the prevention of flytipping; and
- 3 Recognise NWBC's approach and actions on fly tipping.

Upon being put to the vote the mayor declared the motion to be carried.

58 **Common Seal**

It was proposed by Councillor Hayfield and seconded by Councillor Jarvis and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any Orders, Deeds and Documents as necessary to give effect to the decisions of the Council, including any passed during part of the meeting which is held in private, in accordance with Article 11.05 of the Articles of the Constitution.

59 Exclusion of the Public and Press

Resolved:

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

60 Exempt Extract of the Planning & Development Board – 4 November 2024

It was proposed by Councillor Simpson seconded by Councillor Dirveiks and

Resolved:

That the exempt extract of the minutes of the meeting of the Planning & Development Board held on 4 November 2024, be approved and adopted.

61 Exempt Extract of the Minutes of the Special Sub-Group – 5 November 2024

It was proposed by Councillor Clews, seconded by Councillor Jenns and

Resolved:

That the exempt extract of the minutes of the meeting of the Special Sub-Group held on 5 November 2024 be approved and adopted.

62 Exempt Extract of the Minutes of the Resources Board held on 11 November 2024

It was proposed by Councillor Symonds , seconded by Councillor Davey and

Resolved:

That the exempt extract of the minutes of the meeting of the Resources Board held on 11 November 2024 be approved and adopted.

63 Exempt Extract of the Minutes of the Executive Board held on 25 November 2024

It was proposed by Councillor Symonds, seconded by Councillor Ridley and

Resolved:

That the exempt extract of the minutes of the meeting of the Executive Board held on 25 November 2024 be approved and adopted.

64 Exempt Extract of the Minutes of the Community and Environment Board held on 27 November 2024

It was proposed by Councillor Bell, seconded by Councillor Ridley and

Resolved:

That the exempt extract of the minutes of the meeting of the Community and Environment Board held on 27 November 2024 be approved and adopted.

**Chairman of the next ensuing meeting
of the Council**

**MINUTES OF THE EXTRAORDINARY MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD AT THE COUNCIL HOUSE
ON WEDNESDAY 15 JANUARY 2025**

Present: Councillor Hayfield in the Chair

Councillors Barnett, Bell, Chapman, Clews, Davey, Dirveiks, Fowler, Hobley, Humphreys, Jackson, Jarvis, Melia, Osborne, Parsons, H Phillips, O Phillips, Ridley, Ririe, Singh, Smith, Stuart, Symonds, Turley, Watson, Whapples, A Wright and D Wright.

Apologies for absence were received from Councillors Bates, Farrow, Gosling Jenns, Reilly, Simpson and Taylor.

65 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

66 Mayor's Announcements

The Mayor would be hosting a Dinner Dance at Grimscote Manor Hotel in Coleshill on 21 March 2025.

The Leader of the Council read out a letter that had been received from a resident of Hurley thanking the Council for the £100 heating allowance they had recently received.

67 Electoral Review – Stage 2 Consultation

It was agreed to suspend Standing Orders to allow the Head of Elections to present his report to Members.

The Chief Executive asked the Council to approve a response to the Local Government Boundary Commission's review of ward boundaries in North Warwickshire.

Resolved:

- a That the consultation response appended to the report of the Chief Executive be approved for Submission;**
- b That the Council's views be take into consideration with any suggested changes to the proposed scheme of wards; and**
- c That the Chief Executive, in consultation with the Leaders of the Political Groups be given delegated authority, following feedback from Full Council, to make minor amendments to the proposed scheme before submission.**

68 Verbal Update from the Leader of the Council on the Devolution White Paper

It was proposed by Councillor D Wright, seconded by Councillor Ririe and

Resolved:

That a Devolution working party be formed, consisting of 5 Conservatives, 3 Labour, 1 Independent and Councillor Stuart, to meet soon and then regularly.

69 Common Seal

It was proposed by Councillor Hayfield and seconded by Councillor Hobley and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any Orders, Deeds and Documents as necessary to give effect to the decisions of the Council, including any passed during part of the meeting which is held in private, in accordance with Article 11.05 of the Articles of the Constitution.

**Chairman of the next ensuing meeting
of the Council**

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
PLANNING AND DEVELOPMENT BOARD**

9 December 2024

Present: Councillor Simpson in the Chair

Councillors Bates, Bell, Chapman, Clews, Dirveiks, Fowler, Hayfield, Humphreys, Jackson, Parsons, H Phillips, O Phillips, Ridley, Ririe and Symonds.

Apologies for absence were received from Councillors Reilly (Substitute Councillor Clews), Jarvis (Substitute Councillor Symonds), Gosling (Substitute Councillor O Phillips) and Hobley (Substitute Jackson)

47 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

48 Minutes

The minutes of the meeting of the Planning and Development Board held on 4 November 2024, copies having previously been circulated, were approved as a correct record, and signed by the Chairman.

49 Budgetary Control Report 2024/25 Period April - October 2024

The Interim Corporate Director – Resources (Section 105 Officer) covered revenue expenditure and income for the period from 1 April 2024 to 31 October 2024. The 2024/2025 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the outturn position for services reporting to the Board.

Resolved:

That the report be noted.

50 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a That in respect of Application No PAP/2024/0513 and PAP/2024/0514 - Trent House, 102, Long Street, Atherstone, CV9 1AN, the report be noted and a site visit to be arranged; and**

- b That Application No: PAP/2024/0259 - Village Farm, Birmingham Road, Ansley, Nuneaton, Warwickshire, CV10 9PS be granted subject to the conditions set out in the report of the Head of Development Control.**

51 Review of Local Land Charges Fees – Effects of 6 months of Revised Charging

The Head of Development Control presented a report which followed the report 'Review of Fees for Local Land Charges' to this board on 5 February 2024, and reported the effect of that review after the 6 months of operation.

Resolved:

- a That an increase of 10% in Local Land Charge fees for the financial year 2025/26, including inflation be agreed; and**
- b That minor changes to operational practice detailed in the report at Paragraph 3.5 with effect from 1 January 2025 be agreed.**

52 Proposed Variation of a Section 106 Agreement for Bloor Homes Ltd

The Head of Development Control outlined a proposal by Bloor Homes Ltd to vary an existing Section 106 Agreement with the Borough Council in respect of the provision of on-site affordable housing at its development on the former Durno's Nursery in Atherstone.

Resolved:

That the Variation as outlined in the report of the Head of Development Control be agreed.

53 Appeal Updates

The Head of Development Control brought Members up to date with recent appeal decisions.

Resolved:

That the report be noted.

54 Exclusion of the Public and Press

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 5 and 6 of Schedule 12A to the Act.

55 **Exempt Extract of the minutes of the Planning and Development Board held on 4 November 2024**

The exempt extract of the minutes of the Planning and Development Board held on 4 November 2024, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

M Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

6 January 2025

Present: Councillor Simpson in the Chair

Councillors Bates, Bell, Chapman, Dirveiks, Fowler, Hobley, Humphreys, Jarvis, H Phillips, O Phillips, Ridley and Ririe.

Apologies for absence were received from Councillors Gosling (Substitute Councillor O Phillips), Hayfield, Parsons and Reilly.

56 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

57 **Minutes**

The minutes of the meeting of the Planning and Development Board held on 9 December 2024, copies having previously been circulated, were approved as a correct record, and signed by the Chairman.

58 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a That in respect of Application No PAP/2024/0444 – Land Rear of 29 to 49 Little Warton Road, Warton**
 - i The proposed Deed of Variation of the Section 106 Agreement dated 8 November 2018 in respect of planning permission PAP/2017/0202 dated 22 November 2018 for land at the rear of 29 to 49 Little Warton Road, Warton, as set out in the report of the Head of Development Control, be agreed;**
 - ii The completion of the Deed be delegated to the Head of Legal Services subject to there being no matters which would cause the principle of the content of the draft Deed to be reviewed;**
 - iii That a briefing note be circulated to Members outlining the background to the current position taken by our Preferred Registered Providers; and**

- b That the determination of Application No: PAP/2022/0423 – Land to the south of Watling Street, Caldecote, CV10 0TS be deferred, to the next meeting of the Board, to allow consideration of new evidence received from one of the objectors; and

Speaker – Andy Macdonald and Graeme Warriner

- c That Application No PAP/2023/0259 – Church Farm, New Street, Baddesley Ensor, Atherstone, CV9 2DY be granted subject to the conditions set out in the report of the Head of Development Control with an additional one requiring a photographic record of the farm house to be undertaken and submitted to the Authority.

Speaker – Naomi Puliston

59 Improving Planning Performance

The Head of Development Control detailed a Government proposal to change the criteria for designation of a Local Authority if it is deemed not to be performing against National Indicators.

Resolved:

That the report be noted should the new measures be introduced.

60 Extension of Night Time Flights – Birmingham Airport

With the agreement of the Chairman, the Head of Development Control **verbally** advised the Board of a proposal that was being considered by Solihull Metropolitan Borough Council's Planning Committee on 8 January 2025, to make a change to the Section 106 agreement for Birmingham Airport to extend night time flights. The Council had only become aware of this proposal on 3 January 2025 and had not been consulted on it. The Council had made a request that a decision on this proposal be deferred until consultation had taken place but had been advised that consideration of the proposal would go ahead and only representations received by 8 January 2025 would be considered.

Resolved:

That the Head of Development Control write to Solihull Metropolitan Borough Council raising an objection that the Council has not been consulted and requests further information be supplied on the proposal to allow the Board to consider the proposal in full.

61 Exclusion of the Public and Press

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by paragraphs 5 and 6 of Schedule 12A to the Act.

62 Authorisation to Begin Prosecution Proceedings for Failure to Comply with Remedial Notice

The Head of Development Control sought authorisation to begin prosecution proceedings for a failure to comply with a remedial notice, as detailed in his report.

Resolved:

That the recommendation, as set out in the report of the Head of Development Control, be approved.

63 Replacement of Systems

The Head of Development Control detailed a proposal regarding the Local Land Charges and Planning and Enforcement IT software.

Resolved:

That that proposal be accepted subject to confirmation of the source of the costs

M Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

3 February 2025

Present: Councillor Simpson in the Chair

Councillors Bell, Chapman, Dirveiks, Fowler, Hayfield, Humphreys, Jarvis, Parsons, O Phillips, H Phillips, Ridley and Ririe.

Apologies for absence were received from Councillor Bates, Hobley, Gosling (Substitute Councillor O Phillips) and Reilly.

64 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Parsons declared a non-pecuniary interest in Minute No 86 (Submission of Polesworth Neighbourhood Plan for Referendum)

Councillors H Phillips and O Phillips declared non-pecuniary interests in Minute No 67e (Application No PAP/2024/0586 – Land 400 Metres West of Camp Farm, Knowle Hill, Hurley).

65 **Minutes**

The minutes of the meeting of the Planning and Development Board held on 6 January 2025, copies having previously been circulated, were approved as a correct record, and signed by the Chairman.

Note: Due to the number of members of the public who had attended in relation to the Applications at Minute Nos 67k and 67l, below the Chairman proposed, and the Board agreed, to consider those items first

66 **Submission of Polesworth Neighbourhood Plan for Referendum**

The Chief Executive Informed Members on the progress of the Polesworth Neighbourhood Plan and sought approval for a formal referendum to take place, in accordance with regulation 16 of the Neighbourhood Planning (General) Regulations 2012.

Resolved:

- a That a referendum for the Polesworth Neighbourhood Plan (as amended) be taken forward; and**
- b That officers undertake some research with those groups that have been involved in the preparation of Neighbourhood Plans, in order to understand how the process might be improved, and that this is referred back to the Board.**

67 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a That Application No: PAP/2023/0386 – The Rectory, Rectory Farm Estate, Main Road, Baxterley, Atherstone, CV9 2LW be granted subject to the conditions set out in the report of the Head of Development Control;**
- b That in respect of Application No: PAP/2024/0577 - Land North Of Park Lane Farm, Park Lane, Astley be noted and that a site visit be undertaken prior to its determination;**
- c That Application No: PAP/2024/0575 - Land Adjacent to Coleshill Manor, Off South Drive, Coleshill, B46 1DF be granted subject there being no objections received that cannot be overcome by the imposition of planning conditions, and subject to the conditions set out in the report of the Head of Development Control. In the event of an objection that cannot be so overcome, then the matter is referred back to the Board;**

{Speaker: Richard Gamble}
- d That Application No: PAP/2024/0582 - Land West of Marston Fields Farm, Kingsbury Road, Lea Marston be noted and that Members visit the site prior to determination of the application;**
- e That Application No: PAP/2024/0586 - Land 400 Metres West Of Camp Farm, Knowle Hill, Hurley, Warwickshire be noted and and that Members visit the site prior to determination of the application;**

{Speaker: John Given}
- f That Application No: PAP/2024/0453 - Lynwyn, Botts Green Lane, Over Whitacre, Coleshill, B46 2NY be granted subject to the submission of a Section 106 undertaking based on the content of the report and subject to the conditions set out in the report of the Head of Development Control;**
- g That Application No: PAP/2018/0686 - Kingsbury Hall, Coventry Road, Kingsbury be noted and a site visit be arranged;**
- h That Application No: PAP/2024/0546 - Wood End Recreation Ground, Johnson Street, Wood End be deferred for further information;**

- I That the Council does not wish to submit any representations in respect of Application No: CON/2025/0003 - A46 Walsgrave Junction, Coventry;**
- j That Application No: PAP/2024/0513 and 2024/0514 - Trent House, 102, Long Street, Atherstone, CV9 1AN**
 - a That the principle of the development be agreed but that revisions be made to the design of the new houses , and these be referred back to the Board for determination; and**
 - b That subject to there being no objection from the Lead Local Flood Authority (“LLFA”) that cannot be overcome by conditions, both planning and listed building consents be granted subject to the conditions set out in the report of the Head of development Control. If the objection is not removed, then the matter to be referred back to the Board.**
- k That Application No: PAP/2022/0423 - Land to the south of, Watling Street, Caldecote, CV10 0TS be granted, subject to the conditions already reported to the Board in January 2025, together with the completion of a Section 106 Agreement based on the matters included in the Officer Report to that same meeting.**

Speakers: {Mark Simpson, Andy Macdonald and Graeme Warriner}

- I That in respect of Application No: PAP/2023/0071- Land 800 Metres South Of Park House Farm, Meriden Road, Fillongley, it was resolved that:**

“in light of the updated NPPF of December 2024, the Council’s position is that purpose (c) of including land within the Green Belt, as defined by para 143 of the NPPF, continues to apply, and thus the Council’s position in respect of this appeal remains unchanged”.

68 PAP/2024/0559 – Prior Approval for Demolition

The Head of Development Control referred the decision on application PAP/2024/0559 to the board in order to inform Members of the Local Planning Authority's decision to not require prior approval for the demolition of the bungalow and garage at 88 Birchmoor Road, Polesworth.

Resolved:

That the decision made be noted.

69 Infrastructure Funding Statement.

The Head of Development Control presented the Infrastructure Funding Statement is an annual report which set out the financial contributions received through Section 106 Agreements in the last year and highlighted what had been spent and how any monies retained will be expended.

Resolved:

That the Statement be noted and published and that further meetings of the Section 106 Group be arranged.

70 Reforming Planning Committees.

The Head of Development Control explained that the Government, as part of its planning reforms is to introduce a Planning and Infrastructure Bill later this year. One of the proposals that might be included is the reform of present Local Planning Authority planning decision-making processes. It has published a working paper in order see whether to include such a reform in that Bill. The Board was invited to respond.

Resolved:

That the Board resolves to convene a separate meeting for all Members in order to discuss the issues raised.

71 General Fund Revenue Budget – 2024/25 Forecast and 2025/26 Estimates and Fees and Charges.

The Interim Corporate Director – Resources (Section 151 Officer) reported on the revised budget for 2024/25 and an estimate of expenditure for 2025/26, together with forward commitments for 2026/27, 2027/28 and 2028/29. It also included a review of the fees and charges for Planning and Development with recommendations for increases.

a That the forecast budget for 2024/25 be approved;

b That the 2025/26 estimates, as presented in the report for inclusion in the overall Tax Set 2025/26 report for the Executive Board on 10 February 2025, be approved;

- c That the growth bid for planning appeals of £225,000 for 2025/26 in line with the current year, the figure is included in the figures reported in Appendix A & B, be approved;
- d That the growth of £44,870 required to remain in the Central Building Control Partnership, the figures are already included in the figures presented be approved; and
- e That the fees and charges as detailed in Appendix C be approved.

72 Exclusion of the Public and Press

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by paragraphs 5 and 6 of Schedule 12A to the Act.

73 Enforcement Actions

The Head of Development Control provided a summary for the Board detailing the current planning position and proposed enforcement actions on the site and adjacent land parcels.

Resolved:

That the recommendation, as set out in the report of the Head of Development Control, be approved.

74 Exempt extract of the Minutes of the meeting of the Planning and Development Board held on 6 January 2024.

That the exempt extract of the Minutes of the meeting of the Planning and Development Board held on 6 January 2024, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

M Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

10 December 2024

Present: Councillor Clews in the Chair

Councillors Barnett, Farrow, Hobley, Jarvis and Jenns

Apologies for absence were received from Councillor Chapman (Substitute Councillor Barnett), Councillor Ririe (Substitute Councillor Hobley) and Councillor Watson (Substitute Councillor Jarvis)

8 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

9 Update Report on Human Resources Issues

The Interim Corporate Director (Resources) summarised the work done by the Human Resources (HR) team in 2024/25, provided details of the sickness levels for the period of April 2024 to September 2024 and some further information on action taken in managing absence.

Resolved:

That the report be noted.

10 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

11 Internal Audit Service

The Interim Corporate Director – Resources and Section 151 Officer sought approval for a proposal in respect of the Internal Audit Service.

Resolved:

That the recommendation set out in the report of the Interim Corporate Director – Resources and Section 151 Officer be approved.

CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

20 January 2025

Present: Councillor Bell in the Chair.

Councillors Fowler, Hobley, Jackson, Jarvis, Jenns, Melia, Osborne H Phillips, Singh, Smith, Turley Whapples and A Wright.

Apologies for absence were received from Councillor Ririe (Substitute Councillor Osborne).

28 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

29 Minutes of the Meeting of the Board held on 27 November 2024

The minutes of the meeting held on 27 November 2024, having been previously circulated, were approved as a correct record and signed by the Chairman.

30 General Fund Revenue Budget – 2024/25 Outturn and 2025/26 Estimates, Fees and Charges

The Interim Corporate Director – Resources (Section 151 Officer) detailed the outturn position for 2024/25 and an estimate for 2025/26, together with future estimates for 2026/27, 2027/28 and 2028/29. A review of the fees and charges for Community and Environment was also detailed, as set out in Appendix C to the report of the Interim Corporate Director – Resources (Section 151 Officer).

Resolved:

- a That the estimated outturn for 2024/25 be approved;**
- b That the fees and charges, as detailed in Appendix C to the report of the Corporate Director – Resources (Section 151 Officer) be approved; and**

Recommendation to Executive Board:

- c That the 2025/26 estimates, as detailed in the report of the Interim Corporate Director – Resources (Section 151 Officer) be included in the overall Tax Set 2025/26 report for Executive Board on 10 February 2025.**
- d That the C and E board agrees an additional Growth Bid of £125,000 to be added to the street cleansing budget for**

25/26 . This recommendation is to be approved for consideration at Council.

31 Capital Programme 2025/26 to 2027/28

The Interim Corporate Director – Resources (Section 151 Officer) identified proposals for Community and Environment capital schemes to be included within the Council's capital programme over the next three years.

Resolved:

That, subject to further bids which may be considered at a meeting of the Community and Environment Board in early February 2025, the schemes detailed in Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer), be supported as the Council's current three-year capital programme for Community and Environment.

32 Financial Assistance to Outside Organisations

The Interim Director of Leisure and Communities explained that the Borough Council supports outside organisations in many ways, including through its Annual Grants scheme and through wider partnership agreements. Members were asked to consider the allocation of the Annual Grants funding.

Resolved:

- a That the work undertaken by North Warwickshire Citizens' Advice in 2024 / 25 be noted; and**
- b That the grant to North Warwickshire Citizens' Advice for the next three consecutive years, be approved.**

33 Fly Tipping Update

The Chief Executive updated Members on the work that the Environmental Health, Transformation and Streetscape Teams had undertaken in order to try and reduce fly tipping across the Borough.

Resolved:

That the report be noted. The Councils Enforcement Officer be invited to a future meeting to give a further update on enforcement activity.

34 North Warwickshire Green Space Strategy Update

The Interim Assistant Director - Leisure and Community Services presented a revised draft of the North Warwickshire Green Space Strategy (2024 to 2033), a suggested implementation of smokefree play areas, and an amended green space hire process.

Resolved:

- a That the revised draft North Warwickshire Green Space Strategy (2024 to 2033) be adopted;
- b That the recommendations proposed by the Health and Wellbeing Working Party to create smokefree play areas be considered; and
- c That the updated hire process be noted.

35 Minutes of the Health and Wellbeing Working Party

The minutes of the meetings of the Health and Wellbeing Working Party held on 23 September and 2 December 2024, copies having been previously circulated, were noted.

36 Exclusion of the Public and Press

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act, namely it is likely to reveal the identity of an individual.

37 Confidential Extract of the minutes of the Community and Environment Board held on 27 November 2024.

The confidential minutes of the Community and Environment Board held on 27 November 2024, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

Margaret Bell
Chair

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

5 February 2025

Present: Councillor Bell in the Chair.

Councillors Barnett, Chapman, Fowler, Jackson, Jarvis, Jenns, Melia, H Phillips, Ririe, Simpson, Smith, Turley and A Wright.

Apologies for absence were received from Councillor Hobley (Substitute Councillor Chapman), Councillor Singh (Substitute Councillor Simpson), and Whapples (Substitute Councillor Barnett).

38 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

39 Minutes of the Meeting of the Board held on 20 January 2025

The minutes of the meeting held on 20 January 2025, having been previously circulated, were approved as a correct record and signed by the Chairman.

40 Fly Tipping Update

The Chief Executive updated Members on the work that the Environmental Health, Transformation and Streetscape Teams had undertaken in order to try and reduce fly tipping across the Borough.

Resolved:

That the report be noted.

41 Commercial Food Waste Collections

The Interim Corporate Director – Streetscape advised Members that following the introduction of the new Simpler Recycling Policy introduced by government, the Council is required to offer a trade food waste collection service from April 2025, and detailed a proposal to provide a straightforward solution to this obligation.

Resolved:

- a That the legal requirement to offer a commercial food waste service from April 2025 be noted;**

- b That the use of the existing garden waste service as a means to providing a commercial food waste service in-house be approved; and**
- c That the new recommended charges for the commercial food waste service be approved.**

42 Street Cleansing – Request for Additional Funding Revenue

Further to a request at the last Board meeting, the Interim Corporate Director – Streetscape provided Members with details of how the growth bid money to the street cleansing budget for the period 25/26 would be spent.

Resolved:

- a That the enhanced street cleaning work undertaken across the borough in 24/25 be noted; and**

Recommendation to Council:

- b That the additional services proposed for 25/26 in line with the Board’s decision to ask Full Council for £125,000 growth bid for the street cleaning services in 2025/26 be agreed.**

43 Replacement Vehicles – Capital Programme 2024/25

The Interim Corporate Director – Streetscape provided Members with an update on the proposed changes to the capital programme to reflect the revised vehicle replacement costs.

Resolved:

- a That the revised Vehicle Replacement Capital programme be supported;**
- b That the recommended switch to electric vehicles for all of the fleet under 7.5 tonnes be approved;**

Recommendation to Executive Board:

- c That a capital funding provision of an additional £871,380 goes into the general fund capital budget and £286,000 goes into the HRA capital budget to fund the replacement of new vehicles from 2025/26 to 2027/28;**

Recommendation to Council:

- d That a one off capital growth bid for £57,000 for the phased installation of EV charging points at Sheepy Road Depot and the Council House be approved in consultation with the Chair, Vice Chair and Opposition Spokesperson: and**

- e **That a one-off capital bid of £45,000 for the purchase of a new fleet transport system as set out in the Audit report to Resources Board in September 2024 be approved.**

44 Exclusion of the Public and Press

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act, namely it is likely to reveal the identity of an individual.

45 Leisure Project

The Interim Corporate Director – Streetscape detailed the preferred Design and Build/Developer partner for the proposed Leisure Project.

Resolved:

That recommendations a and b, as set out in the report of the Interim Corporate Director – Streetscape, be approved.

46 Waste Collection Round Optimisation

The Interim Corporate Director – Streetscape detailed a proposal to optimise the waste collections round.

Resolved:

That the recommendations, as set out in the report of the Interim Corporate Director – Streetscape, be approved.

Margaret Bell
Chair

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
RESOURCES BOARD**

27 January 2025

Present: Councillor Symonds in the Chair

Councillors Barnett, Bell, Chapman, Clews, Davey, Humphreys, Parsons, H Phillips, O Phillips, Stuart and Watson

Apologies for absence were received from Councillors Simpson (Substitute Councillor Bell) and Taylor (Substitute Councillor H Phillips)

44 Disclosable Pecuniary and Non-Pecuniary Interests

Councillor Barnett disclosed a non-pecuniary interest in item no 50d (General Fund Revenue Resources Board Remaining – 2024/25 Forecast and 2025/26 Estimates Fees and Charges) by reason of being a Councillor on Atherstone Town Council.

45 Minutes of the Resources Board held on 11 November 2024.

The minutes of the Resources Board held on 11 November 2024, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

46 Internal Audit Progress Report

The Interim Corporate Director – Resources (Section 151 Officer) presented the internal audit activity and findings for the period 1 April to 15 January 2025.

Resolved:

That the audit activity and findings detailed in Appendix A of the report of The Interim Corporate Director – Resources (Section 151 Officer) be noted.

47 General Fund and Housing Revenue Account Capital Programmes 2025/26 to 2027/28

The Interim Corporate Director – Resources (Section 151 Officer) identified proposals for Resources Board capital schemes to be included within the Council's General Fund Capital programme over the next three years. Along with the Housing Revenue Account (HRA) capital programme for the same period.

Resolved:

- a That the schemes detailed in Appendix A of the report of The Interim Corporate Director – Resources (Section 151 Officer), as the Resources Board Services Three-year General Fund Capital Programme, be approved; and**
- b That the HRA Capital Programme as detailed in Appendix B of the report of The Interim Corporate Director – Resources (Section 151 Officer), for the period 2025/26 to 2027/28, be approved.**

48 Housing Revenue Account- 2024/25 Forecast and 2025/26 Estimates, 30 Year Business, Rent Review and Fees and Charges

The Interim Corporate Director – Resources (Section 151 Officer) reported the forecast budget for 2024/25 and an estimated budget for 2025/26, together with the 30 years business plan detailed in Appendix G of the report, and detailed the recommended rent increase of 2.7% in line with the Governments social rent policy and increases for service charges and fees and charges all from 1 April 2025.

Resolved:

- a That the revised forecast for 2024/25 be approved;**
- b That the 2025/26 estimates for revenue as presented with detailed figures in Appendix A as set out in the report of the Interim Corporate Director – Resources (Section 151 Officer), be approved;**
- c That the 30 year business plan detailed in Appendix G of the report of the Interim Corporate Director – Resources (Section 151 Officer), be approved;**
- d That increasing rent by 2.7% in 2025/26 in line with the social rent policy set by the government be approved;**
- e That the proposed fees and charges for 2025/26 as set out in Appendix C of the report of the Interim Corporate Director – Resources (Section 151 Officer), be approved;**
- f That the service charges for cleaning, as detailed in Appendix D of the report of the Interim Corporate Director – Resources (Section 151 Officer) be approved from April 2025; and**
- g That the service charges for window cleaning, as detailed in Appendix E of the report of the Interim Corporate Director – Resources (Section 151 Officer), be approved from April 2025.**

48 Council Tax and Non-Domestic Rates Outstanding Debts 2019 -2024

The Interim Corporate Director – Resources (Section 151 Officer) provided Members with details of outstanding debts for Council Tax and Non-Domestic Rates as requested previously by members of the Resources Board.

Resolved:

That the report be noted.

49 Irrecoverable Debts

The Interim Corporate Director – Resources (Section 151 Officer) provided details to Members of debts which were considered to be irrecoverable.

Resolved:

- a That the total Irrecoverable Non-Domestic Rates Debts totalling £11,199.86, as detailed in Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer), be approved for write off; and**
- b That the total Irrecoverable Council Tax Debts totalling £25,912.49, as detailed in Appendix B to the report of the Interim Corporate Director – Resources (Section 151 Officer), be approved for write off.**

50 General Fund Revenue Resources Board Remaining -2024/25 Forecast and 2025/26 Estimates and Fees & Charges

The Interim Corporate Director – Resources (Section 151 Officer) reported on the outturn forecast for 2024/25 and an estimate of expenditure for 2025/26, together with forward commitments for 2026/27, 2027/28 and 2028/29. Details of a review of the fees and charges for Services recharged across all boards, with recommendations for increases, were given.

Resolved:

- a That the forecast outturn for 2024/25 be approved;**
- b That the 2025/26 estimates, as presented in this report for inclusion in the overall Tax Set 2025/26 report for the Executive Board on 10 February 2025 be approved;**
- c That the Fees & Charges as detailed in Appendix C of the report of the Interim Corporate Director – Resources (Section 151 Officer) be approved; and**

Recommendation to Council:

- d That consideration be given to a one year resource bid of £35,820 to fund 50% of CCTV costs if the UKSPF does not continue to fund in 2025/26.**

51 General Fund Revenue Budget Resources Board Recharged - 2024/25 Forecast and 2025/26 Estimates

The Interim Corporate Director – Resources (Section 151 Officer) reported on the outturn forecast for 2024/25 and an estimate of expenditure for 2025/26, together with forward commitments for 2026/27, 2027/28 and 2028/29.

Resolved:

- a That the forecast outturn position for 2024/25 be approved;**
- b That the 2025/26 estimates, as presented in the report of the Interim Corporate Director – Resources (Section 151 Officer) for inclusion in the overall Tax Set 2025/26 report for Executive Board on 19 February 2025 be approved; and**
- c That a supplementary estimate of £124,000 to increase the legal costs budget in the current year to fund commitments to date be approved. The budget would reduce to £70,000 in next year.**

52 Tenant Partnership Agreement

The Director of Housing provided the Board with the revised Tenant Partnership Agreement to consider, amend and approve.

Resolved:

That the contents of the Tenant Partnership Agreement be approved.

53 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

54 **Request to Purchase Land**

The Director of Housing informed the Board about a request to purchase land in the Council's ownership.

Resolved:

That the request to purchase the piece of land shown at Appendix A in the Report of the Director of Housing, be approved.

55 **Garage Site**

The Director of Housing provided the Board with information and future options for its garage site.

Resolved:

That the future of the site be considered as part of the wider review agreed by the Resources Board, on 11 November 2024, for its land holdings and garage stock for potential development opportunities.

56 **Exempt Extract of the Minutes of the meeting of the Resources Board held on 11 November 2024**

The exempt extract of the minutes of the Resources Board held on 11 November 2024, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

Councillor Symonds
Chair

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
ALCOHOL AND GAMBLING
LICENSING COMMITTEE**

28 January 2025

Present: Councillor Jenns in the Chair

Councillors Bates, Clews, Dirveiks, Fowler, Hobley, Jarvis, Melia, Osborne, O Phillips, Smith, Turley and Whapples

Apologies for absence were received from Councillors Farrow, Taylor (Substitute Dirveiks) and A Wright

Councillor Stuart was also in attendance.

1 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

2 Minutes

The minutes of the meeting of the Alcohol and Gambling Licensing Committee held on 30 January 2024, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

3 General Fund Revenue Budget – 2024/25 Forecast and 2025/26 Estimates and Fees and Charges

Interim Corporate Director – Resources (Section 151 Officer) reported the outturn forecast for 2024/25 and an estimate of expenditure for 2025/26, together with future estimates for 2026/27, 2027/28 and 2028/29. A review of the fees and charges with recommendations for increases were detailed.

Resolved:

- a That the estimated forecast for 2024/25 be approved;**
- b That the fees and charges, as set out in Appendix C of the report of the Interim Corporate Director – Resources (Section 151 Officer), be approved; and**

Recommendation to Executive Board:

- c That the 2025/26 estimates be approved, as submitted in the report of the Interim Corporate Director – Resources (Section 151 Officer) and be included in the overall Tax Set 2025/26 report for the Executive Board on 10 February 2025.**
- 4 Gambling Act 2005 – Review of Gambling Policy Statement of Principles – Report of the Chief Executive**

The Chief Executive asked the Committee to consider the adoption of the Draft Gambling Policy Statement of Principles 2025-2028 or if a period of consultation was required prior to adoption.

Recommendation to Council:

That the final draft Gambling Policy Statement of Principles 2025-2028 in Appendix A of the report of the Chief Executive be adopted with no consultation.

A Jenns
Chair

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
TAXI AND GENERAL
LICENSING COMMITTEE**

28 January 2025

Present: Councillor Jenns in the Chair

Councillors Bates, Clews, Dirveiks, Fowler, Hobley, Jarvis, Osborne, O Phillips, Smith, Stuart, Turley and Whapples

Apologies for absence were received from Councillors Farrow, Taylor (Substitute Dirveiks) and A Wright

4 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

5 Minutes

The minutes of the meeting of the Taxi and General Licensing Committee held on 2 October 2024, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

6 General Fund Revenue Budget – 2024/25 Forecast and 2025/26 Estimates and Fees and Charges

Interim Corporate Director – Resources (Section 151 Officer) reported on the outturn forecast for 2024/25 and an estimate of expenditure for 2025/26, together with future estimates for 2026/27, 2027/28 and 2028/29. A review of the fees and charges with recommendations for increases were detailed.

Resolved:

- a That the estimated forecast for 2024/25 be approved;**
- b That the fees and charges, as set out in Appendix C of the report of the Interim Corporate Director – Resources (Section 151 Officer), be approved; and**

Recommendation to Executive Board:

- c That the 2025/26 estimates be approved, as submitted in the report of the Interim Corporate Director – Resources (Section 151 Officer), be included in the overall Tax Set 2025/26 report for the Executive Board on 10 February 2025.**

7 Consultation on Animal Licensing Policy

The Chief Executive asked the Committee to review and consider a consultation on a new Animal Licensing Policy.

Resolved:

- a That the report be noted;**
- b That a consultation to implement an Animal Licensing Policy be agreed; and**
- c That a re-inspection fee be included in the Animal Licensing Policy.**

8 Adoption of Pavement Licensing Policy

The Chief Executive asked the Committee to adopt the Pavement Licensing Policy, following consultation.

Recommendation to Council:

That the Pavement Licensing Policy be agreed.

A Jenns
Chair

Agenda Item No 16

Council

19 February 2025

**Report of the
Chief Executive**

Exclusion of the Public and Press

Recommendation to the Board

To consider, in accordance with Section 100A(4) of the Local Government Act 1972, whether it is in the public interest that the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

Agenda Item No 17

Exempt Extract of the Minutes of the Meetings of the Planning and Development Board held on 6 January and 3 February 2025

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Paragraph 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Agenda Item No 18

Exempt Extract of the Minutes of the Meeting of the Special Sub Group held on 10 December 2024

Paragraph 1 – Information relating to an individual.

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Agenda Item No 19

Exempt Extract of the Minutes of the Meeting of the Community and Environment Board held on 5 February 2025

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Agenda Item No 20

Exempt Extract of the Minutes of the Meeting of the Resources Board held on 27 January 2025

Paragraph 1 – Information relating to an individual.

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Agenda Item No 21

Exempt Extract of the Minutes of the Meeting of the Executive Board held on 10 February 2025

Paragraph 1 – Information relating to an individual.

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

In relation to the item listed above members should only exclude the public if the public interest in doing so outweighs the public interest in disclosing the information, giving their reasons as to why that is the case.

The Contact Officer for this report is Marina Wallace (719226).