

To: The Deputy Leader and Members of the Community and Environment Board

(Councillors Bell, Fowler, Hobley, Jackson, Jarvis, Jenns, Melia, H Phillips, Ririe, Singh, Smith, Turley, Whapples and A Wright)

For the information of other Members of the Council

For general enquiries please contact Democratic Services on 01827 719226 or via e-mail democraticservices@northwarks.gov.uk.

For enquiries about specific reports please contact the officer named in the reports.

The agenda and reports are available in large print and electronic accessible formats if requested.

COMMUNITY AND ENVIRONMENT BOARD AGENDA

2 APRIL 2025

The Community and Environment Board will meet in The Chamber, The Council House, South Street, Atherstone on Wednesday 2 April 2025 at 6.30pm.

The day after the meeting a recording will be available to be viewed on the Council's YouTube channel at [NorthWarks - YouTube](#).

AGENDA

- 1 Evacuation Procedure.**
- 2 Apologies for Absence / Members away on official Council business.**
- 3 Disclosable Pecuniary and Non-Pecuniary Interests.**

4 **Public Participation**

Up to twenty minutes will be set aside for members of the public to put questions to elected Members.

Members of the public wishing to address the Board must register their intention to do so by 9:30am two working days prior to the meeting. Participants are restricted to five minutes each.

If you wish to put a question to the meeting, please register by email to democraticservices@northwarks.gov.uk or telephone 01827 719226 / 01827 719237 / 01827 719221.

Once registered to speak, the person asking the question has the option to either:

- a) attend the meeting in person at the Council Chamber.
- b) attend remotely via Teams; or
- c) request that the Chair reads out their written question.

The Council Chamber has level access via a lift to assist those with limited mobility who attend in person however, it may be more convenient to attend remotely.

If attending remotely an invitation will be sent to join the Teams video conferencing for this meeting. Those registered to speak should dial the telephone number and ID number (provided on their invitation) when joining the meeting to ask their question. However, whilst waiting they will be able to hear what is being said at the meeting.

5 **Minutes of the meeting of the Board held on 5 February 2025** – copies herewith, to be approved and signed by the Chairman.

PUBLIC BUSINESS (WHITE PAPERS)

6 **Sherbourne Report** – Report of the Interim Corporate Director – Streetscape.

Summary:

This report provides an update on the Sherbourne Recycling Facility where dry recycle materials collected from residents of North Warwickshire is processed.

The Contact Officer for this report is Cath James (719295).

- 7 **Leisure Facilities: Planned closure dates 2025/26** - Report of the Corporate Director (Interim), Streetscape

Summary:

The report provides a list of planned closure dates for leisure centres for the financial year 2025/26

The Contact Officer for this report is Mike Dix (719295)

- 8 **Minutes of the Health and Wellbeing Working Party** held on 24 February 2025.

- 9 **Exclusion of the Public and Press**

To consider, in accordance with Section 100A(4) of the Local Government Act 1972, whether it is in the public interest that the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

- 10 **Leisure Contract – January 2025 –** Report of the Corporate Director (Interim), Streetscape

The Contact Officer for this report is Mike Dix (719295).

- 11 **Sherbourne** – Report of the Interim Corporate Director – Streetscape.

The Contact Officer for this report is Cath James (719295).

- 12 **Exempt Extract of the minutes of the Community and Environment Board held on 5 February 2025** – copy herewith to be approved as a correct record and signed by the Chairman.

STEVE MAXEY
Chief Executive

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
COMMUNITY AND ENVIRONMENT BOARD**

5 February 2025

Present: Councillor Bell in the Chair.

Councillors Barnett, Chapman, Fowler, Jackson, Jarvis, Jenns, Melia, H Phillips, Ririe, Simpson, Smith, Turley and A Wright.

Apologies for absence were received from Councillor Hobley (Substitute Councillor Chapman), Councillor Singh (Substitute Councillor Simpson), and Whapples (Substitute Councillor Barnett).

38 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

39 Minutes of the Meeting of the Board held on 20 January 2025

The minutes of the meeting held on 20 January 2025, having been previously circulated, were approved as a correct record and signed by the Chairman.

40 Fly Tipping Update

The Chief Executive updated Members on the work that the Environmental Health, Transformation and Streetscape Teams had undertaken in order to try and reduce fly tipping across the Borough.

Resolved:

That the report be noted.

41 Commercial Food Waste Collections

The Interim Corporate Director – Streetscape advised Members that following the introduction of the new Simpler Recycling Policy introduced by government, the Council is required to offer a trade food waste collection service from April 2025, and detailed a proposal to provide a straightforward solution to this obligation.

Resolved:

- a That the legal requirement to offer a commercial food waste service from April 2025 be noted;**

- b That the use of the existing garden waste service as a means to providing a commercial food waste service in-house be approved; and**
- c That the new recommended charges for the commercial food waste service be approved.**

42 Street Cleansing – Request for Additional Funding Revenue

Further to a request at the last Board meeting, the Interim Corporate Director – Streetscape provided Members with details of how the growth bid money to the street cleansing budget for the period 25/26 would be spent.

Resolved:

- a That the enhanced street cleaning work undertaken across the borough in 24/25 be noted; and**

Recommendation to Council:

- b That the additional services proposed for 25/26 in line with the Board’s decision to ask Full Council for £125,000 growth bid for the street cleaning services in 2025/26 be agreed.**

43 Replacement Vehicles – Capital Programme 2024/25

The Interim Corporate Director – Streetscape provided Members with an update on the proposed changes to the capital programme to reflect the revised vehicle replacement costs.

Resolved:

- a That the revised Vehicle Replacement Capital programme be supported;**
- b That the recommended switch to electric vehicles for all of the fleet under 7.5 tonnes be approved;**

Recommendation to Executive Board:

- c That a capital funding provision of an additional £871,380 goes into the general fund capital budget and £286,000 goes into the HRA capital budget to fund the replacement of new vehicles from 2025/26 to 2027/28;**

Recommendation to Council:

- d That a one off capital growth bid for £57,000 for the phased installation of EV charging points at Sheepy Road Depot and the Council House be approved in consultation with the Chair, Vice Chair and Opposition Spokesperson: and**

- e That a one-off capital bid of £45,000 for the purchase of a new fleet transport system as set out in the Audit report to Resources Board in September 2024 be approved.

44 **Exclusion of the Public and Press**

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act, namely it is likely to reveal the identity of an individual.

45 **Leisure Project**

The Interim Corporate Director – Streetscape detailed the preferred Design and Build/Developer partner for the proposed Leisure Project.

Resolved:

That recommendations a and b, as set out in the report of the Interim Corporate Director – Streetscape, be approved.

46 **Waste Collection Round Optimisation**

The Interim Corporate Director – Streetscape detailed a proposal to optimise the waste collections round.

Resolved:

That the recommendations, as set out in the report of the Interim Corporate Director – Streetscape, be approved.

Margaret Bell
Chair

Agenda Item No 6

Community and Environment Board

2 April 2025

Report of the Corporate Director (Interim), Streetscape

Sherbourne Report

1 Summary

- 1.1 This report provides an update on the Sherbourne Recycling Facility where dry recyclate materials collected from residents of North Warwickshire is processed.

Recommendation to the Board

Members are asked to note the content of the report.

2 Background

- 2.1 This report provides an update on the Sherbourne Recycling Facility where dry recyclate materials collected from residents of North Warwickshire is processed.
- 2.2 The Managing Director of Sherbourne Recycling – Mr. Richard Dobbs will be in attendance to provide an update on the facility and to answer any questions that Members of the board may wish to raise.

3 Report Implications

3.1 Finance and Value for Money Implications

- 3.1.1 There are no financial implications directly arising from this report.

3.2 Legal, Data Protection and Human Rights Implications

- 3.2.1 There are no financial implications directly arising from this report.

The Contact Officer for this report is Cath James (719295)

Local Government Act 1972 Section
100D

Background Paper No	Author	Nature of Background Paper	Date

Sherbourne Recycling – 12 Month Review

Introduction

This paper sets out the rationale for the establishment of Sherbourne Recycling Limited and the subsequent development of the purpose-built facility at Sherbourne Resource Park. It reviews the operations and business development of the company over the last twelve months and looks ahead to the key challenges in the coming year.

Background

Sherbourne Recycling Limited (Sherbourne) is an arm's length company wholly owned by eight local authorities (Shareholders) in the West Midlands. The project was conceived in 2016 as a way of mitigating the increasing costs, risks, and uncertainties being experienced by local authorities, in order to reduce their exposure to all risk and cost increases by third party contractors by trying to establish cost-effective and stable solutions to deal with the high volumes of household recycling collected from the kerbside. Following the initial feasibility study a detailed business case was developed in 2018/19 with Council Partners entering into a joint working agreement to support the project in 2019.

The challenge facing local authorities at the time was the legislative requirement on them to collect recycling from residents whilst relying solely on the private sector to manage the sorting and processing of the material along with commodity sales and residual disposal. Councils accepted these risks and costs without the ability to manage or mitigate them;

- Escalating treatment costs driven by demand rather than operating costs
- Uncertainty in the market and future legislative changes
- Outdated infrastructure
- Instability and short-term commitment in commodity offtake and prices, especially those of lower quality
- Consumer habit and recycle market evolution – needing to remain agile to cope with changing demands
- The medium-term effect of Brexit on an industry heavily reliant on low-skilled manual labour

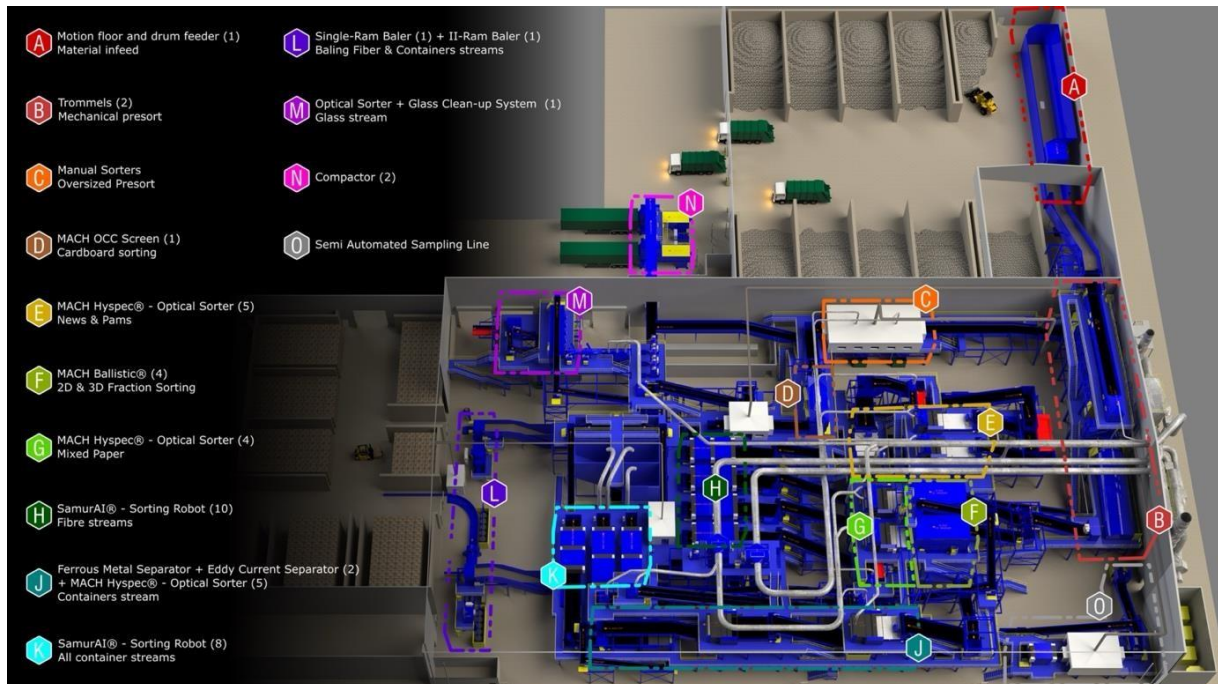
An extensive and complex procurement exercise was undertaken during 2019/20 with a number of potential bidders and a range of potential solution technologies. As the procurement process developed and following dialogue with bidders, a technologically advanced, automated solution delivered by a single provider and operated in-house emerged as the most cost-effective and best quality outcome. Planning permission for the site in Coventry (chosen after an extensive review of potential sites across Coventry and Warwickshire) was granted in January 2021 and Sherbourne Recycling Limited was incorporated in April 2021 at which time the now eight Partner Councils entered into Shareholder and 25-year Waste Supply Agreements. Construction began on site in May 2021 following a Council decision by each local authority to become an investor, shareholder and to grant exclusivity over all its recyclable waste for the next 25 years approximately ten weeks which was down to the Civils Contractor and largely due to the complexity of the fire detection and suppression system design and installation). The first kerbside recycling from Partner Council households was delivered to site in August 2023. The annual tonnage sent by each of the eight partner Councils is set out in the table below:

Partner Council	BP Tonnage	Current Forecast	Movement -/+
Coventry	26,926	24,370	-9.49%
North Warks	5,771	5,426	-5.98%
NBBC	9,631	9,734	+1.07%
Rugby	11,468	10,211	-10.96%
Stratford	14,168	13,175	-7.01%
Warwick	11,461	13,146	+14.70%
Solihull	17,305	17,080	-1.30%
Walsall	24,728	19,755	-20.11%
Total	121,458	112,867	-7.05%

The Facility

The 12,000m² Sherbourne Resource Park is located between the Energy from Waste Plant and the main Whitley Council works depot on a purpose-built 9.3 hectare site just off London Road, Coventry. The plant comprises a mix of traditional equipment seen in MRFs around the world (trommels, conveyor belts, magnetic sorting equipment etc.) alongside more advanced equipment (such as 14 optical sorters) but the facility is built around AI. Material is constantly scanned and evaluated to ensure that the plant is operating at maximum efficiency with final sorting of the various material streams undertaken by 18 AI controlled robots which can each carry out between 60 and 70 picks per minute with unprecedented levels of accuracy. As a result, the facility can achieve purity levels in excess of 99% across almost all material grades and is flexible enough to respond quickly to changes in the nature of material being processed. The facility also has a one-of-a-kind semi-automated sampling station (a MRF within a MRF) which utilises the same technology as the main facility to identify and separate waste, giving industry leading levels of sampling analysis and enabling Sherbourne to partner with the packaging industry to undertake research and drive further innovation.

Plant Layout



Establishing Sherbourne Recycling

Alongside the construction work and the design and installation of the plant and equipment, the senior leadership team at Sherbourne Recycling worked to establish the company, recruit and train staff, develop a full suite of policies and procedures to cover all aspects of the business, negotiate with potential off-takers, obtain insurances and environmental permits, procure utilities including the development of a bespoke electricity supply via private wire from the adjacent Energy from Waste plant, develop and deliver a bespoke haulage solution, procure the necessary infrastructure and support systems to manage the facility, establish a range of support services from HR to IT and to ensure that the business was ready to operate from day one of operations.

Staffing

Sherbourne employs around 85 members of staff across its operational and administrative functions. While the majority of those are employed directly, the difficulties in recruitment and retention experienced across the waste management sector have necessitated the use of agency staff in certain roles (especially those with high levels of turnover). The plant operates Monday to Friday (with some weekend working as required) across three shifts. Two shifts (6am to 2pm and 2pm to 10pm) are operational (i.e. the receiving and processing of waste) while the third shift (10pm to 6am) is dedicated to cleaning and maintenance. Cleaning in this context is more than cosmetic, but rather includes the removal of dust and waste, but also the cleaning of detectors, cameras, optical units etc. to ensure that the system can operate at 100% efficiency. The fire detections system alone has over 240 detectors of various sorts which all need cleaning and maintaining on a regular basis. The

subsequent additional demands on cleaning and maintenance have led to an increase in staff numbers in this critical area of operations.

Outputs

The plant processes approximately 113,000 tonnes per annum of Partner Council waste alongside commercial waste from various sources including a long-term contract with West Northamptonshire and recyclable waste from facilities which have temporary capacity issues due to plant loss, planned maintenance, of contractual overlap. The facility also processes trial loads for tendering purposes. The plant has an Environmental permit to process up to 250,000 tonnes per annum while it currently has planning permission to process 175,000 tonnes per annum. The planning limitations are largely due to vehicle movements in and out of site which are closely controlled to minimise the impact on the local road network, especially at peak times. For this reason, Sherbourne has entered into a bespoke haulage arrangement in partnership with Tom White Waste to ensure continued compliance with the planning restrictions around vehicle movements into and out of the site, An application was submitted in late 2024 to the planning authority to align planning to the permitted capacity.

The plant separates dry mixed recyclate into several separate waste streams mixed paper, news C pams, OCC (cardboard), plastics: PET (polyethylene terephthalate - used to package meat, fruit and vegetables as well as 70% of carbonated soft drinks, fruit juices, dilutable drinks and bottled water), HDPE (high density polyethylene – used in milk jugs, shampoo bottles, bleach bottles etc.), mixed plastics and plastic film (which is intercepted and collected via a pressurised air collection system operational throughout the facility), steel C aluminium and three grades of glass: oversize (which goes to remelt), fines (part remelt), and CSP (ceramic, stone and porcelain which is used as road aggregate etc.). These materials are sold, under contract, to UK only off-takers. While most materials attract an income, products such as lower grade glass and plastics can cost money to dispose of, but these are significantly lower than the cost of disposing of residual waste. Waste which cannot be recycled, either due to its composition (general household and garden waste etc.), its size (sub 50mm and too small to be separated from recyclable waste) or its quality (too wet, too degraded etc.).

Utilising UK only markets has clear environmental benefits, but can attract lower values for materials than can be achieved by sending material overseas. The residual waste separated out by the facility is collected in two specially designed external compactors attached to the plant and sent for use as SRF (solid refuse fuel) which fires cement kilns etc. and is a more sustainable alternative to gas or other fuels.

Challenges

In the Spring of 2023 once the initial construction work and installation of the processing equipment had been completed, the plant entered a preliminary dry commissioning phase prior to material acceptance. Waste began being processed by the plant in August during the wet commissioning phase and the initial commissioning and testing period ran until October 2023. The purpose of this phase was to ensure that the plant and equipment operated correctly and was capable of handling the anticipated volume of waste and sorting it into the required material streams to the quality levels specified. The plant passed all the required tests and entered service independently of the process equipment contractor in late Autumn 2023.

Since then, the team has made numerous changes to the plant setup to tackle various issues which have arisen over time. Some were caused by changes in material composition, e.g. the need to deal with far more plastic PET trays than had been estimated due to manufacturers and retailers changing the way that meat and vegetable products were packaged. A major issue has been the volume of contamination which has caused blockages and mechanical breakdowns. A wide range of non-recyclable material has been delivered to site since it opened, including pick-axe heads, swords, gas canisters, lengths of pipe, VHS tapes, and paddling pools. These can cause blockages and serious damage to conveyor belts and sorting equipment causing downtime and incurring significant costs in lost capacity and repairs. More concerning is the presence of concealed lithium-ion batteries, which when compacted / processes / baled poses risk of fire, resulting in frequent small thermal events (reducing site availability and processing time). On Wednesday 11 December at approximately 10.30 pm a fire started on one of the conveyor belts. It is believed to have been started by a damaged lithium-ion battery in a discarded vape or similar. The fire damaging a main conveyor belt and nearby equipment. Fortunately, due to the effectiveness of the fire protection system, the fire was contained and completely extinguished within 30 minutes. It is highly likely that a similar fire in any other facility of this nature would have led to a total loss. In this case, material was diverted from site, repairs initiated and undertaken over the weekend and the plant was back up and running by the following Tuesday. The cost is, however, likely to be significant.

The team has also been working hard to reduce the amount of residual waste which is lost. When the business case and initial financial cost models were developed at the feasibility and design stage, the overall level of material which was assumed to be unrecoverable from the plant (and which would end up as residual waste) was estimated at around 17.5%. Over the first year of operation, the true figure was found to be around 26%. The cause of the increase was due in part to the levels of contamination within the delivered waste stream, but also down to fraction sizes at the high quality screening and sorting which led to more sub-optimal waste being rejected. Higher levels of residual waste have a significant impact on costs and rebate values so this has been a priority area which the Sherbourne team has been tackling.

Over time, through a combination of communications campaigns, working with operations teams at the Partner Councils and, most critically, following numerous enhancements to plant design and system controls, that figure has fallen to below 20% and is now regularly meeting the original projected figure. This has a direct impact on the amount that the material recycled by the plant is worth which in turn increases the rebate paid to Partner Councils.

SRL has also been working hard with its haulage partner, Tom White Waste to increase the cost-effectiveness of the bespoke haulage arrangement which was put in place ahead of the facility opening to ensure that the rigorous planning conditions around vehicle movements would be met and to ensure that the critical flow of material in and out of the facility was closely controlled. Haulage is another area which has an impact on the rebate paid to Councils so increasing efficiencies and reducing costs around this aspect of the business has been a key focus area. In recent months, a number of service changes and initiatives have been introduced which have preserved the bespoke nature of the haulage service provided (thus ensuring continuing compliance with planning requirements) while bringing costs down. In addition, SRL has worked closely with its off-takers to provide greater compensation for self-hauled material, to the benefit of the Partner Councils.

Since the plant began operations, the market for recycled material has fallen steadily which, despite the positive actions taken by SRL has impacted on the level of rebate achieved. Most material streams have been impacted; steel prices have fallen by 50% over the last twelve months, glass prices have halved over the same period while plastic waste values have reduced by a third. Fibre (paper and card) prices have largely held steady, but some grades (such as news C pams) have proved uneconomic to separate for market. The price for PRNs (packaging recovery notes) has collapsed over recent months. These changes have had wider impacts with access to UK markets shrinking and some reprocessors reducing or ceasing activity altogether.

Input tonnage from Partner Councils is also lower than was forecast, by as much as 8,500 tonnes (see table above). There are likely to be several reasons for the shortfall including the cost-of-living crisis, retailers downsizing and reducing packaging and changing consumer habits post-Covid amongst them. The net impact is a reduction in income to the company, but this is offset by additional capacity becoming available to sell to the wider market. SRL has already secured one long-term commercial contract with another local authority and is actively tendering for more. The facility has also been successful in selling its spare processing capacity on the spot market.

Finally, since construction of the facility began in 2021, operating costs have increased significantly. Inflation over that four-year period was 23%, while the construction industry saw price increases well in excess of that due to several factors including Covid and the war in Ukraine. The full impact of Brexit on the labour market within the waste management industry is also now being more keenly felt. Utility prices have more than doubled since the initial financial modelling was undertaken, and for several months (in line with all other domestic and commercial consumers at the time) the company was paying

more than 4.5 times the original forecast for electricity. Some of the impact was mitigated by the use of solar PV across the roof of the facility, but the impact was, and still is, significant. Other costs, such as insurance, have more than doubled and staffing costs have also increased over recent years.

Communications

SRL works closely with the Communications and Operations teams at the Partner Councils to promote recycling and to reduce contamination and thereby prevent damage to belts and equipment and the sort of fire event witnessed in December. Campaigns have focussed on contamination, dangerous, and non-recyclable items. Positive messaging around Christmas recycling and other seasonal campaigns, a focus on acceptable materials, and the rollout of the recycling of flexible plastics has also been undertaken across the eight Partner Council areas. Sherbourne Resource Park has also hosted more than 1,000 visitors including residents and community groups, Councillors, other local authorities, politicians, Government bodies and leading figures from the waste industry. There has also been significant media and press interest with items on the regional BBC news and the One Show.

Future Work

Over the next twelve months, the team at SRL will continue to fine tune the plant to adapt to the changing nature of the waste being processed. A governance review is due to be undertaken in the coming months. The impact of the Simpler Recycling reforms will be modelled and prepared for with support provided to local authority Partners where necessary. Negotiations with off-takers will continue to ensure that the material from the plant is achieving best value, with access to UK markets remaining a priority. Alternative outlets for the plant's residual waste will be developed. The company's trading arm will bid for additional tonnage from other local authorities to fill up the plant's spare capacity and we will continue to speak to other local authorities about opportunities to develop similar facilities in other parts of the country.

Agenda Item No 7

Community & Environment Board

2 April 2025

**Report of the
Corporate Director (Interim), Streetscape**

**Leisure Facilities: Planned closure
dates 2025/26**

1 Summary

- 1.1 The report provides a list of planned closure dates for leisure centres for the financial year 2025/26

Recommendation to the Board

That Members approve the closure dates for leisure centres for the financial year 2025/26 as set out in the report

2 Consultation

- 2.1 Consultation has taken place with relevant Members. Any comments received will be reported verbally at the meeting.

3 Report

- 3.1 The Council plans the closure dates for Council buildings on the basis of eight statutory Bank Holidays and four extra-statutory days. However, the Authority's leisure facilities have typically closed for eight statutory and two extra statutory days each calendar year.

- 3.2 In line with the Council's custom and practice, it is proposed to close the facilities on 10 days in 2025/26. It will, therefore, be necessary to adjust the annual leave entitlement of leisure facilities staff accordingly

- 3.3 The proposed closure dates are:

1. Good Friday – Friday 18 April
2. Easter Monday – Monday 21 April
3. May Day – Monday 5 May
4. Whitsun – Monday 26 May
5. Summer – Monday 25 August
6. Christmas Eve – Wednesday 24 December
7. Christmas Day – Thursday 25 December
8. Boxing Day – Friday 26 December
9. New Year's Eve – Wednesday 31 December
10. New Year's Day – Thursday 1 January

- 3.4 Members are requested to approve the proposed closure dates for 2025/26. It is anticipated that any closure dates for 2026/27 will be agreed via the new leisure operator contractual arrangements.

4 Report Implications

5 Finance and Value for Money Implications

- 5.1 Budgetary provision for 2025/26 provides for the extent of bank holiday closures indicated in this report. The proposed schedule will also enable the facilities to minimise the impact of the closures and remain open during periods of higher customer demand. The 2025/26 revenue budget proposals will need to be reviewed and adjusted, however, should Members determine to open the facilities on any of the bank holidays identified in the schedule detailed in paragraph 3.3 above.

6 Safer Communities Implications

- 6.1 The Authority's leisure facilities contribute to community safety by providing well-managed services that afford opportunities for positive activity and, therefore, a creative alternative to potential criminal and / or anti-social behaviour.

7 Legal, Data Protection and Human Rights Implications

- 7.1 There are several powers under which the Borough Council may provide leisure facilities, staff, instructors and equipment, including Section 19 of the Local Government (Miscellaneous Provisions) Act 1976. That Act and other legislation give the Authority broad management powers for those facilities.

8 Environment, Climate Change and Health Implications

- 8.1 The closure of the leisure centres as proposed has no impact on the Council's Environment and Climate Change agendas. The impact on health is set out below.

9 Health, Wellbeing and Leisure Implications

- 9.1 Leisure facilities have a positive impact on the physical and mental wellbeing of individuals and the sustainability of local communities by providing opportunities for formal and informal recreation and by contributing to an improved quality of life.

10 Human Resources Implications

- 10.1 The proposed bank holiday closures will afford the opportunity to meet the leave entitlement of staff at times that are consistent with the priorities and objectives of the Borough Council.

11 Risk Management Implications

- 11.1 Changes to facility opening hours do impact customers and could lead to complaints, but the closure of the leisure facilities has been custom and practice for many years and are a normal part of the Leisure calendar.

12 Equalities Implications

- 12.1 Opening hours are monitored in relation to demand. It is not believed that these opening hours, or the identified closures, disproportionately affect any particular groups or members of the community and it is not considered that the report's proposals will adversely affect the Borough Council's drive to ensure equalities in all aspects of service provision.

13 Links to Council's Priorities

- 13.1 The proposals contained in this report have direct links to the following corporate priorities:
- Safe, liveable, locally focused communities
 - Prosperous and healthy
 - Sustainable growth and protected rurality
 - Efficient organisation

The Contact Officer for this report is Mike Dix (715295)

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Background Paper No	Author	Nature of Background Paper	Date

Health and Wellbeing Working Party Minutes

24 February 2025

Present: Cllr. Smith (Chairperson), Cllr. Stuart, Cllr. Hobley, Cllr. Ririe, Cllr. Davey, Becky Evans (NWBC), Dawn Sargent (GEH), Ravinder Gill (GEH), Milen Woldeab (NWBC), David Simkins (WCAVA), Sally Roberts (NWBC), Gemma McKinnon (WCC), Mike Slemensek (WCC)

Apologies for Absence: Cllr. Whapples

Item	Notes	Action
2	<p>Minutes of the Last Meeting (2 December 2024) and Matters Arising</p> <p>The minutes of the meeting held on 2 December 2024 were agreed as an accurate record of the proceedings.</p>	
3	<p>Health and Wellbeing Strategy development</p> <p>Gemma McKinnon gave a presentation to the Working Party on the new Health and Wellbeing strategy development.</p> <p>The focus for the Health and Wellbeing Strategy 2026 to 2031 is to strengthen the role of Place and focus more on the wider determinants of health.</p> <p>Workshops for the Place Partnership have been organised to shape the strategy.</p> <p>The Communities Team at NWBC are currently compiling a list of community groups in the borough related to the wider determinants of health. The aim is to reach out to the groups to widen the scope of the consultation, but also to maintain a ground-level touch point in which to quantify the aims of the strategy.</p> <p>BE to circulate the presentation with the minutes.</p>	BE
4	<p>Director of Public Health Annual Report</p> <p><u>Director of Public Health annual report 2024 – Warwickshire County Council</u></p>	
5	<p>Partner Updates</p> <p>WCAVA</p> <p>Due to the “changing landscape” in funding, community groups are finding it increasingly difficult to get large amounts of funding from funders.</p>	

	<p>WCAVA are working with a number of community groups who are having issues with ensuring they have appropriate bank accounts that are compliant with funders.</p> <p>Currently meeting with Town / Parish Councils.</p> <p>WCC</p> <p>WCC are recruiting volunteer Food Champions to support the work of the Warwickshire Food Strategy (2023 to 2026). A mapping exercise on community groups supporting food in the community is being undertaken and will be shared once complete.</p> <p>There is a 50th anniversary event at Kingsbury Water Park taking place on 28 May.</p> <p>GEH – Community Engagement Officers</p> <p>Dawn and Ravinder are happy to promote any health-related services or projects that are sent to them.</p> <p>Requests for the Heart Bus can be sent through to the Community Engagement Officers. The timetable of venues will be circulated once confirmed. The Working Party requested that there is communication with the local GPs before they receive an increase in referrals from the Bus.</p> <p>Financial Inclusion</p> <p>A pilot project is currently being funded which provides emergency food provision to families who are directly referred by schools. In the past month, 300 households have been supported, the majority of which have never accessed emergency food provision previously.</p> <p>The over 65 Social Supermarket at Edible Links on a Tuesday morning is well attended.</p> <p>The Team promoted Free School Meals (FSM) as part of the Levelling Up Project in Mancetter and Ridge Lane. As a result of speaking to parents at the school gates, over 74 FSM forms were completed resulting in approximately £188,000 of Pupil Premium being accessed across the five schools.</p> <p>Environmental Health</p> <p>The Team is currently scoping out partnerships with local universities to conduct some research.</p>	
6	<p>Budget</p> <p>None reported</p>	

7	Feedback from Relevant Partnership Meetings None reported	
8	AOB DA “Grab Bags” – BE to scope Falls prevention – spotlight for next meeting.	BE
	Future Meeting Dates 28 April 2025 at 18:00	

Agenda Item No 9

**Community and Environment
Board**

2 April 2025

**Report of the
Chief Executive**

Exclusion of the Public and Press

Recommendation to the Board

To consider, in accordance with Section 100A(4) of the Local Government Act 1972, whether it is in the public interest that the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

Agenda Item No 10

Leisure Contract – January 2025 – Report of the Corporate Director (Interim), Streetscape.

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Agenda Item No 11

Sherbourne Report – Report of the Corporate Director (Interim), Streetscape.

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Agenda Item No 12

Confidential Extracts of the minutes of the Community and Environment Board held on 5 February 2025

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

In relation to the item listed above members should only exclude the public if the public interest in doing so outweighs the public interest in disclosing the information, giving their reasons as to why that is the case.

The Contact Officer for this report is Marina Wallace (719226)

