

# **AGENDA**

**for**

**the ANNUAL MEETING of the**  
**Council to be held at**

**THE COUNCIL HOUSE**  
**ATHERSTONE**

**on**

**14 MAY 2025**

**at**

**6.30pm**



## **North Warwickshire Borough Council**

**Steve Maxey** BA (Hons) Dip LG Solicitor  
**Acting Chief Executive**

The Council House  
South Street  
Atherstone  
Warwickshire  
CV9 1DE

E Mail : [democraticservices@northwarks.gov.uk](mailto:democraticservices@northwarks.gov.uk)  
Website : [www.northwarks.gov.uk](http://www.northwarks.gov.uk)  
Direct Dial : (01827) 719221  
Date : 6 May 2025

**To: All Members of the Council**

Dear Sir / Madam

You are hereby summoned to attend the Annual Meeting of the Council, to be held in the Council Chamber, the Council House, South Street, Atherstone, on Wednesday, 14 May 2025 at 6.30pm.

The following business will be transacted:

- 1 Evacuation Procedure.
- 2 To elect the Mayor of the Borough for the ensuing year. (The Mayor will then make a declaration of acceptance of office and the Mayor and Mayoress/Consort will be invested with the Chain and Badge of Office by the retiring Mayor. The retiring Mayor and Consort will then be presented by the Mayor with Past Mayor's and Consorts' Badges).
- 3 Apologies for absence / Members away on official Council business.
- 4 Declarations of Personal or Prejudicial Interest.
- 5 The Mayor to move, in accordance with Standing Order No 6(1):  
  
**"That the minutes of the Extraordinary Council Meeting held on 17 March 2025 be approved as a correct record".**
- 6 To appoint the Deputy Mayor of the Borough for the ensuing year. (The Deputy Mayor will then make a declaration of acceptance of office and the Deputy Mayor and Deputy Mayoress/Consort will be invested with their Badges of Office by the Mayor).
- 7 To receive the Mayor's announcements.

- 8 To receive the Returning Officer's report upon the Borough Council By-Elections (copy herewith)
- 9 (a) To decide, in accordance with Standing Order No 23(2), the number of Members on each of the following for the ensuing year (current numbers in brackets):-
- Executive Board (14)  
Community and Environment Board (14)  
Resources Board (14)  
Planning and Development Board (16)  
Standards Committee (14)  
Alcohol & Gambling Licensing Committee (14)  
Taxi and General Licensing Committee (14)  
Special Sub-Group (10)  
Safer Communities Sub-Committee (14)  
Local Development Framework Sub-Committee (10)  
and working groups as set out in Appendix B
- (b) After considering recommendations from the Leader of the Council and the Leader of the other political groups on the Council (to be circulated at the meeting), to appoint Chairmen/Vice-Chairmen, as appropriate, and other Members to the bodies referred to in (a) above;
- (c) After consideration of the recommendations of the Leader of the Council and the Leader of the other political groups on the Council, to appoint representatives of the Council to serve on outside bodies, in accordance with Standing Order No 40 as set out in Appendix C.
- 10 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council, including any passed during part of the meeting which is held in private.

11 **Exclusion of the Public and Press**

**To consider, in accordance with Section 100A(4) of the Local Government Act 1972, whether it is in the public interest that the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

12 The Mayor to move, in accordance with Standing Order No 6(1):

**“That the exempt extract of the minutes of the Meeting of the Council held on 17 March 2025 be approved as a correct record”.**

Yours faithfully

A handwritten signature in dark ink, consisting of a series of loops and a long horizontal stroke.

Chief Executive

**MINUTES OF the  
EXTRAORDINARY MEETING OF THE  
NORTH WARWICKSHIRE BOROUGH COUNCIL  
HELD AT THE COUNCIL HOUSE  
ON MONDAY 17 MARCH 2025**

Present: Councillor Hayfield in the Chair

Councillors Barnett, Bates, Bell, Chapman, Davey, Dirveiks, Fowler, Hobley, Humphreys, Jackson, Jarvis, Jenns, Melia, Osborne, Parsons, H Phillips, O Phillips, Reilly, Ridley, Ririe, Simpson, Singh, Smith, Stuart, Symonds, Turley, Watson, Whapples, A Wright and D Wright.

Apologies for absence were received from Councillors Clews,

**90 Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

**91 Minutes of the Meeting of the Council held on 19 February 2025**

The minutes of the Meeting of the Council held on 19 February 2025 were approved as a correct record and signed by the mayor.

**92 Minutes of Local Development Framework Sub-Committee – 26 February 2025**

It was proposed by Councillor Watson, seconded by Councillor Fowler and

**Resolved:**

**That the minutes of the meeting of the Local Development Framework Sub-Committee held on 26 February 2025 be approved and adopted.**

**93 Minutes of Planning and Development Board – 3 March 2025**

It was proposed by Councillor Simpson, seconded by Councillor Ridley and

**Resolved:**

**That the minutes of the meeting of the Planning and Development Board held on 3 March 2025 be approved and adopted.**

**94 Minutes of Special Sub-Group – 4 March 2025**

It was proposed by Councillor Jenns, seconded by Councillor Watson and

**Resolved:**

**That the minutes of the meeting of the Special Sub-Group held on 4 March 2025 be approved and adopted.**

95 **Minutes of Resources Board – 10 March 2025**

It was proposed by Councillor Symonds, seconded by Councillor Humphreys and

**Resolved:**

**That the minutes of the Resources Board held on 10 March 2025 be approved and adopted subject to:**

**Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2025/26**

- a That the clauses set out in paragraph 3.5 of the report of the Interim Corporate Director – Resources (Section 151 Officer) be adopted; and
- b That the Treasury Management Statement (Appendix A) and the proposed strategies for 2025/26 as detailed in Appendix B Treasury Management Strategy and Appendix C Investment Strategy be approved.

96 **Minutes of Executive Board – 17 March 2025**

It was proposed by Councillor D Wright, seconded by Councillor Symonds and

**Resolved:**

**That the minutes of the Executive Board held on 17 March 2025 be approved and adopted; subject to:**

**(i) Contract Standing Orders**

That the updated Contract Standing Orders provided at Appendix 1 to the report of the Head of Corporate Services be approved;

**(ii) Pay Policy Statement 2025/26**

That the Pay Policy Statement 2025/26 be adopted;

**(iii) Corporate Plan 2023/27 : Annual Refresh 2025**

- a That the main issues set out in the Appendix to the report of the Chief Executive be agreed as the basis for the 2025 Corporate Plan Annual Refresh; and
- b That the Chief Executive be given delegated authority to finalise the format of the plan; and

**(iv) English Devolution and Local Government Reorganisation**

- a That the interim plan be agreed; and
- b That the Chief Executive, in consultation with the Leader of the Council, be given delegated powers to make any necessary amendments to the Interim Plan ahead of submission to Government.

**97 Appointment of the Section 151 Officer**

The Council was asked to formally designate the newly appointed Interim Corporate Director of Resources, Paul Sutton, as the Council's section 151 Officer.

**Resolved:**

**That Paul Sutton be appointed as the Council's section 151 Officer.**

**98 Common Seal**

It was proposed by Councillor D Wright and seconded by Councillor Jarvis and

**Resolved:**

**That the Chief Executive be authorised to affix the Common Seal to any Orders, Deeds and Documents as necessary to give effect to the decisions of the Council, including any passed during part of the meeting which is held in private, in accordance with Article 11.05 of the Articles of the Constitution.**

**99 Exclusion of the Public and Press**

**That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act**

**100 Exempt Extract of the Minutes of the Planning and Development Board held on 3 March 2025**

It was proposed by Councillor Simpson, seconded by Councillor Fowler and

**Resolved:**

**That the exempt extract of the minutes of the meeting of the Planning and Development Board held on 3 March 2025 be approved and adopted.**

**101 Exempt Extract of the Minutes of the Special Sub-Group held on 14 March 2025**

It was proposed by Councillor Jenns, seconded by Councillor Jarvis and

**Resolved:**

**That the exempt extract of the Special Sub-Group held on 14 March 2025 be approved and adopted.**

**102 Exempt Extract of the Minutes of the Executive Board held on 17 March 2025**

It was proposed by Councillor D Wright, seconded by Councillor Symonds and

**Resolved:**

**That the exempt extract of the Executive Board held on 5 February 2025 be approved and adopted subject to:**

**Amendment to Agreement**

That the recommendation as set out in the report of the Interim Corporate Director – Resources and Section 151 Officer be accepted.

**Chairman of the next ensuing meeting  
of the Council**



**North Warwickshire Borough Council**

**Election of Councillors**

**Result of Poll – 1<sup>st</sup> May 2025**

**Set out below are the Councillors elected to North Warwickshire Borough Council in the by-elections held on 1<sup>st</sup> May 2025**

**Atherstone Central Ward**

Steven Watson

**Arley and Whitacre Ward**

Susan Guilmant

The full results can be found [here](#)

## **Agenda Item No 9**

### **Council**

**14 May 2025**

**Report of the Chief Executive and  
Head of Legal Services and Monitoring  
Officer**

**Appointment of Boards,  
Chairpersons / Vice Chairpersons,  
Spokespersons, and  
representatives on outside bodies**

## **1 Summary**

- 1.1 This report sets out the requirements for the Council to appoint Boards, and Committees and for deciding the number of members on those bodies in accordance with rules on political balance; along with the appointment of Chairpersons and Vice-Chairpersons for each body, spokespersons and for representatives on outside bodies.

### **Recommendation to the Council**

- a That, when reviewing the representation and determination of seat allocation on boards, committees, sub-committees and certain outside bodies to political groups for the 2025/26 municipal year, that Council notes the legal requirements which apply to making such appointments;**
- b That Council appoints and allocates seats to Members having regard to the wishes of each political group; and**
- c That Council makes such appointments to certain outside bodies as it considers appropriate in line with previous practice.**

## **2 Consultation**

- 2.1 The options mentioned will be discussed with Councillors D Wright, Ririe. Stuart and Melia as Group Leaders. Further discussions will take place with Members and any comments received will be circulated and reported verbally at the meeting.

### 3 Report

#### Background

- 3.1 As Members are aware and reported elsewhere on this agenda, the Borough Council had two by elections this month. As a result the balance of the Council is now 17 Conservative Councillors, 11 Labour Councillors, 3 North Warwickshire Independent Representatives Councillors, 2 Dordon Independent Councillors and 2 Reform UK Councillors. The percentage of seats on the Council is therefore as follows:

Conservative Group	48.57%
Labour Group	31.43%
North Warwickshire Independent Representative Group (NWIR)	8.57%
Dordon Independent Group	5.71%
Reform UK	5.71%

- 3.2 Members will be aware that each year at Annual Council various appointments are made to Boards and other bodies, along with the Chairpersons and Vice Chairpersons of those bodies.

- 3.3 Boards, Committees and Sub-Committees are appointed under the Local Government Act 1972. Details of the number of appointments that were made to each body for the Council year 2024-25 are set out in Appendix A to this report.

...

- 3.4 Standing Orders set out when and how these appointments are made. Legal rules also apply to appointing Boards, Committees and Sub-committees and representatives to certain outside bodies (but not to Working Parties). These requirements can be summarised as follows:

- (a) Seats on these bodies must be allocated in proportion to the number of seats which each political group holds on the Council overall; and
- (b) When appointing those bodies, the Council must take account of the wishes of each political group when deciding which Members to appoint.

- 3.5 Regulations state that the wishes of a political group can be expressed:

- (a) Orally in writing by the Leader or Deputy Leader of the political group; or
- (b) In a written statement signed by the majority of the members of the political group.

For that reason, a copy of Appendix B will be sent to each of the current group Leaders so that they may indicate the wishes of their groups when Council considers this report.

- 3.6 As stated above, seats must be allocated in proportion to the number of seats each political group holds on the Council. The legal principles which must be applied are as follows:
- (a) not all seats on the body are allocated to the same political group;
  - (b) the majority of seats on the body is allocated to a political group *if* the number of persons belonging to that group is a majority of the authority's membership;
  - (c) subject to (a) and (b) above, the number of seats on the ordinary committees of the authority which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary committees of that authority as is borne by the number of members of that group to the membership of the authority; and
  - (d) subject to (a) to (c) above, the number of the seats on the body which are allocated to each political group bears the same proportion to the number of all the seats on that body as is borne by the number of members of that group to the membership of the authority.

Council is asked to note that due to the number of members of each group and the rules applying to allocation of seats, there is always a degree of tolerance and rounding to these calculations.

- 3.7 For completeness, Council should note that the Alcohol and Gambling Licensing Committee is established under the Licensing Act 2003 rather than under the 1972 Act so rules on political balance do not apply to it. However, it is still a function of the Council to decide which members sit on that Committee.

## 4 Options

- 4.1 The allocations that the Council adopted last year can be seen as Appendix A and the last two reports of the Council term on the allocation of seats can be found [here](#) and [here](#).
- 4.2 A number of the issues to be resolved last year are not applicable now as all Members are in a formal political group.
- 4.3 There are, it is suggested, two options for the allocation of seats that provide at least one seat on most of the Boards, Committees, Working Groups etc for each constituted political group.

4.4 Bodies of 14 Members provides the following allocation:

Conservative – 7 (6.8 – figures in brackets are the actual calculation to 1 decimal point using the overall split for the whole Council)

Labour – 4 (4.4)

NWIR – 1 (1.2)

Dordon Independents - 1 (0.8)

Reform UK – 1 (0.8)

4.5 Bodies of 16 Members provides the following allocations:

Conservative – 8 (7.7)

Labour – 5 (5)

NWIR – 1 (1.4)

Dordon Independents – 1 (0.9)

Reform UK – 1 (0.9)

4.6 Bodies of 13 Members provides the following allocations:

Conservative – 6 (6.3)

Labour – 4 (4.1)

NWIR – 1 (1.1)

Dordon Independents – 1 (0.7)

Reform UK – 1 (0.7)

4.7 Bodies of a smaller number of Members do not provide a seat for every political group; for example a Body of 10 provides the following allocations:

Conservative – 5 (4.9)

Labour – 3 (3.1)

NWIR – 1 (0.9)

Dordon Independents – 1 (0.6)

Reform UK – 1 (0.6)

however this allocation provides too many seats for the Body overall.

- 4.8 It can be seen therefore that Bodies with even numbers of Councillors provide one more seat for the Conservatives than odd numbered Bodies. As set out in previous years in this Council term, either option is legally valid and it is for Council to determine which option it prefers. In recent years Council has opted for the 'even numbered option' as shown in Appendix A and Appendix B which shows the suggested allocations for 25/26 is set out on the same basis.

- 4.9 Given the above it is suggested that the Executive Board, Resources Board, Community and Environment Board, both Licensing Committees, Safer Sub-Committee and the Standards Committee all have 14 Members with the allocations as set out in paragraph 4.4 above. The Planning and Development Board already has 16 Members and so it is suggested that this number is retained with the allocations as set out in paragraph 4.5 above.

- 4.10 With regard to the Special Sub-Group, the LDF Sub-Committee, Senior Management Recruitment Sub-Committee and the 5 Working Groups, a different approach is suggested. If the Dordon Independents and Reform UK have a seat on every body then overall they will have the same number of seats as the NWIR Group, which would not reflect the overall balance across the Council as a whole. It suggested therefore that all of these Bodies have 10 Members with the allocations for the Conservatives, Labour and NWIR Group as set out in paragraph 4.7 above and with a seat on alternate Bodies for the Dordon Independents and Reform UK – i.e. a seat on each of the LDF Sub-Committee, Senior Management Recruitment Sub-Committee, Health and Wellbeing Working Party and Climate Change Working Party for the Dordon Independent Group and a seat of each of the Special Sub Group, Parking Working Group, Housing Working Group and Performance Working Group for Reform UK.

- 4.11 The Council must also make appointments to outside bodies as set out in Appendix C.

## 5 Report Implications

- 5.1 There are the following implications to the recommendations in this report:

### **Finance and Value for Money Implications**

- 5.2 There are no resources implications in relation to the proposals in this report.

### **Safer Communities Implications**

- 5.3 There are no Safer Communities implication in relation to the proposals in this report.

#### **Legal and Human Rights Implications**

- 5.4 The legal implications are set out in the body of this report.

#### **Environment and Sustainability Implications**

- 5.5 There are no Environmental and Sustainability implications to the proposals in this report.

#### **Human Resources Implications**

- 5.6 There are no Human Resources implications to the proposals in this report.

#### **Risk Management Implications**

- 5.7 There are no Risk Management implications to the proposals in this report.

#### **Equalities Implications**

- 5.8 There are no Equalities implications to the proposals in this report.

#### **Links to Council's Priorities**

- 5.9 Good governance in decision making supports the Council's Priority of Responsible Financial and Resource Management.

The Contact Officers for this report are Steve Maxey (719438) and Sofia Ali (719251).

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

<b>Background Paper No</b>	<b>Author</b>	<b>Nature of Background Paper</b>	<b>Date</b>

**NORTH WARWICKSHIRE BOROUGH COUNCIL****CONSTITUTION OF BOARDS/COMMITTEES FOR 2024/2025 AND THE APPOINTMENT OF MEMBERS AND THE CHAIR AND VICE-CHAIR THERETO**

<u>Executive Board (12)</u>		<u>Community &amp; Environment Board (14)</u>	
1	<b>(C)</b> D Wright (Chair)	1	<b>(C)</b> Bell (Chair)
2	<b>(C)</b> Reilly (Vice-Chair)	2	<b>(C)</b> A Wright (Vice-Chair)
3	<b>(C)</b> Bell	3	<b>(C)</b> Fowler
4	<b>(C)</b> Clews	4	<b>(C)</b> Jarvis
5	<b>(C)</b> Simpson	5	<b>(C)</b> Jenns
6	<b>(C)</b> Symonds	6	<b>(C)</b> Singh
7	<b>(L)</b> Ririe (Spokesperson)	7	<b>(C)</b> Smith
8	<b>(L)</b> Barnett	8	<b>(L)</b> Whapples (Spokesperson)
9	<b>(L)</b> Gosling	9	<b>(L)</b> Hobley
10	<b>(L)</b> H Phillips	10	<b>(L)</b> Jackson
11	<b>(L)</b> Whapples	11	<b>(L)</b> H Phillips
12	<b>(DI)</b> Ridley	12	<b>(L)</b> Ririe
		13	<b>(L)</b> Turley
		14	<b>(DI)</b> Melia

<u>Resources Board (12)</u>		<u>Planning and Development Board (16)</u>	
1	<b>(C)</b> Symonds (Chair)	1	<b>(C)</b> Simpson (Chair)
2	<b>(C)</b> Davey (Vice-Chair)	2	<b>(C)</b> Reilly (Vice-Chair)
3	<b>(C)</b> Clews	3	<b>(C)</b> Bates
4	<b>(C)</b> Humphreys	4	<b>(C)</b> Bell
5	<b>(C)</b> Simpson	5	<b>(C)</b> Fowler
6	<b>(C)</b> Watson	6	<b>(C)</b> Hayfield
7	<b>(L)</b> Barnett (Spokesperson)	7	<b>(C)</b> Humphreys
8	<b>(L)</b> Chapman	8	<b>(C)</b> Jarvis
9	<b>(L)</b> Parsons	9	<b>(L)</b> H Phillips (Spokesperson)
10	<b>(L)</b> O Phillips	10	<b>(L)</b> Chapman
11	<b>(L)</b> Taylor	11	<b>(L)</b> Dirveiks
12	<b>(I)</b> Stuart	12	<b>(L)</b> Gosling
		13	<b>(L)</b> Hobley
		14	<b>(L)</b> Parsons
		15	<b>(L)</b> Ririe
		16	<b>(DI)</b> Ridley

<u>Alcohol &amp; Gambling Licensing Committee (15)</u>			
1	<b>(C)</b> Jenns (Chair)	9	<b>(L)</b> Farrow
2	<b>(C)</b> Clews (Vice-Chair)	10	<b>(L)</b> Hobley
3	<b>(C)</b> Bates	11	<b>(L)</b> Osborne
4	<b>(C)</b> Fowler	12	<b>(L)</b> O Phillips
5	<b>(C)</b> Jarvis	13	<b>(L)</b> Turley
6	<b>(C)</b> Smith	14	<b>(L)</b> Whapples
7	<b>(C)</b> A Wright	15	<b>(DI)</b> Melia
8	<b>(L)</b> Taylor (Spokesperson)		



<u>Taxi and General Licensing Committee (15)</u>			
1	<b>(C)</b> Jenns (Chair)	9	<b>(L)</b> Farrow
2	<b>(C)</b> Clews (Vice-Chair)	10	<b>(L)</b> Hobley
3	<b>(C)</b> Bates	11	<b>(L)</b> Osborne
4	<b>(C)</b> Fowler	12	<b>(L)</b> O Phillips
5	<b>(C)</b> Jarvis	13	<b>(L)</b> Turley
6	<b>(C)</b> Smith	14	<b>(L)</b> Whapples
7	<b>(C)</b> A Wright	15	<b>(I)</b> Stuart
8	<b>(L)</b> Taylor (Spokesperson)		

<u>Special Sub-Group (6)</u>		<u>Senior Management Recruitment Sub-Committee (8)</u>	
1	<b>(C)</b> Clews (Chair)	1	<b>(C)</b> D Wright (Chair)
2	<b>(C)</b> Jenns (Vice-Chair)	2	<b>(C)</b> Bell
3	<b>(C)</b> Watson	3	<b>(C)</b> Reilly
4	<b>(L)</b> Chapman (Spokesperson)	4	<b>(C)</b> Symonds
5	<b>(L)</b> Farrow	5	<b>(L)</b> Ririe (Spokesperson)
6	<b>(L)</b> Ririe	6	<b>(L)</b> Gosling
		7	<b>(L)</b> Taylor
		8	<b>(DI)</b> Melia

<u>Safer Communities Sub-Committee (12)</u>		<u>Local Development Framework Sub-Committee (6)</u>	
1	<b>(C)</b> Jarvis (Chair)	1	<b>(C)</b> Watson (Chair)
2	<b>(C)</b> Watson (Vice-Chair)	2	<b>(C)</b> Simpson (Vice-Chair)
3	<b>(C)</b> Bates	3	<b>(C)</b> Humphreys
4	<b>(C)</b> Clews	4	<b>(L)</b> Taylor (Spokesperson)
5	<b>(C)</b> Davey	5	<b>(L)</b> Osborne
6	<b>(C)</b> Humphreys	6	<b>(DI)</b> Ridley
7	<b>(L)</b> Osborne (Spokesperson)		
8	<b>(L)</b> Barnett		
9	<b>(L)</b> Jackson		
10	<b>(L)</b> O Phillips		
11	<b>(L)</b> Ririe		
12	<b>(DI)</b> Melia		

<u>Standards Committee (6)</u>		<u>Electoral Review Advisory Committee (8)</u>	
1	<b>(C)</b> Hayfield (Chair)	1	<b>(C)</b> D Wright (Chair)
2	<b>(C)</b> A Wright (Vice-Chair)	2	<b>(C)</b> Humphreys
3	<b>(C)</b> Jarvis	3	<b>(C)</b> Jenns
4	<b>(L)</b> Turley (Spokesperson)	4	<b>(C)</b> Simpson
5	<b>(L)</b> Barnett	5	<b>(L)</b> Ririe (Spokesperson)
6	<b>(I)</b> Stuart	6	<b>(L)</b> Barnett
		7	<b>(L)</b> Gosling
		8	<b>(DI)</b> Melia

### Working Party and Task and Finish Groups

<u>Parking Task and Finish Group (6)</u>		<u>Health and Wellbeing Working Party (6)</u>	
1	<b>(C)</b> Reilly (Chair)	1	<b>(C)</b> Smith (Chair)
2	<b>(C)</b> D Wright (Vice-Chair)	2	<b>(C)</b> Bates (Vice-Chair)
3	<b>(C)</b> Singh	3	<b>(C)</b> Davey
4	<b>(L)</b> Taylor (Spokesperson)	4	<b>(L)</b> Whapples (Spokesperson)
5	<b>(L)</b> Farrow	5	<b>(L)</b> Hobley
6	<b>(DI)</b> Melia	6	<b>(I)</b> Stuart

<u>Housing Task and Finish Group (6)</u>		<u>Climate Change Member Group (6)</u>	
1	<b>(C)</b> Clews (Chair)	1	<b>(C)</b> Fowler (Chair)
2	<b>(C)</b> Symonds (Vice-Chair)	2	<b>(C)</b> Watson (Vice-Chair)
3	<b>(C)</b> Smith	3	<b>(C)</b> Singh
4	<b>(L)</b> H Phillips (Spokesperson)	4	<b>(L)</b> Gosling (Spokesperson)
5	<b>(L)</b> Dirveiks	5	<b>(L)</b> Barnett
6	<b>(L)</b> Gosling	6	<b>(L)</b> Ririe

<u>UKSPF Panel (6)</u>		<u>Queen Elizabeth II Memorial Working Group (6)</u>	
1	<b>(C)</b> D Wright (Chair)	1	<b>(C)</b> D Wright (Chair)
2	<b>(C)</b> Bell (Vice-Chair)	2	<b>(C)</b> Clews
3	<b>(C)</b> Clews	3	<b>(C)</b> Simpson
4	<b>(L)</b> Gosling (Spokesperson)	4	<b>(L)</b> O Phillips (Spokesperson)
5	<b>(L)</b> H Phillips	5	<b>(L)</b> Hobley
6	<b>(DI)</b> Ridley	6	<b>(DI)</b> Ridley

<u>Member Performance Working Group (6)</u>		<u>HS2 Consultative Sub-Group</u>	
1	<b>(C)</b> D Wright (Chair)	1	<b>(C)</b> Simpson
2	<b>(C)</b> Bell (Vice-Chair)	2	<b>(C)</b> Watson
3	<b>(C)</b> Symonds	3	<b>(C)</b> Humphreys
4	<b>(L)</b> Barnett (Spokesperson)	4	<b>(L)</b> Taylor (Spokesperson)
5	<b>(L)</b> Turley	5	<b>(L)</b> Dirveiks
6	<b>(DI)</b> Ridley	6	<b>(DI)</b> Ridley

<b>*Spokesperson for Health, Wellbeing and Leisure</b>	<b>(C)</b> Smith (*Shadow <b>(L)</b> Whapples)
<b>Lead Councillor on HS2</b>	<b>(C)</b> Watson (Shadow <b>(L)</b> Taylor)
<b>*Young Persons and Safeguarding Champion</b>	<b>(C)</b> Davey (*Shadow <b>(L)</b> Jackson)
<b>Design Champion</b>	<b>(C)</b> Simpson (Shadow <b>(L)</b> H Phillips)
<b>*Lead Councillor on CCTV</b>	<b>(C)</b> Singh (*Shadow <b>(L)</b> Osborne)
<b>Armed Forces Covenant Member Champions</b>	<b>(C)</b> Humphreys (Shadow <b>(L)</b> Turley)
<b>Climate Change Member Champions</b>	<b>(C)</b> Fowler (Shadow <b>(L)</b> Gosling)
<b>Member Responsible for Housing Complaints</b>	<b>(C)</b> Clews

<b>Leader of the Council</b>	D Wright
<b>Deputy Leader of the Council</b>	Reilly
<b>Leader of the Opposition</b>	Ririe
<b>Deputy Leader of the Opposition</b>	H Phillips

(\* Appointments that require a Disclosure and Barring Service Check (DBS) – in addition the Mayor and Deputy Mayor will also require a DBS check)

**NORTH WARWICKSHIRE BOROUGH COUNCIL****CONSTITUTION OF BOARDS/COMMITTEES FOR 2025/2026 AND THE APPOINTMENT OF MEMBERS AND THE CHAIR AND VICE-CHAIR THERETO**

<u>Executive Board (14)</u>			<u>Community &amp; Environment Board (14)</u>		
1	<b>(C)</b>	(Chair)	1	<b>(C)</b>	(Chair)
2	<b>(C)</b>	(Vice-Chair)	2	<b>(C)</b>	(Vice-Chair)
3	<b>(C)</b>		3	<b>(C)</b>	
4	<b>(C)</b>		4	<b>(C)</b>	
5	<b>(C)</b>		5	<b>(C)</b>	
6	<b>(C)</b>		6	<b>(C)</b>	
7	<b>(C)</b>		7	<b>(C)</b>	
8	<b>(L)</b>	(Spokesperson)	8	<b>(L)</b>	(Spokesperson)
9	<b>(L)</b>		9	<b>(L)</b>	
10	<b>(L)</b>		10	<b>(L)</b>	
11	<b>(L)</b>		11	<b>(L)</b>	
12	<b>(NWIR)</b>		12	<b>(NWIR)</b>	
13	<b>(DI)</b>		13	<b>(DI)</b>	
14	<b>(Ref)</b>		14	<b>(Ref)</b>	

<u>Resources Board (14)</u>			<u>Planning and Development Board (16)</u>		
1	<b>(C)</b>	(Chair)	1	<b>(C)</b>	(Chair)
2	<b>(C)</b>	(Vice-Chair)	2	<b>(C)</b>	(Vice-Chair)
3	<b>(C)</b>		3	<b>(C)</b>	
4	<b>(C)</b>		4	<b>(C)</b>	
5	<b>(C)</b>		5	<b>(C)</b>	
6	<b>(C)</b>		6	<b>(C)</b>	
7	<b>(C)</b>		7	<b>(C)</b>	
8	<b>(L)</b>	(Spokesperson)	8	<b>(C)</b>	
9	<b>(L)</b>		9	<b>(L)</b>	(Spokesperson)
10	<b>(L)</b>		10	<b>(L)</b>	
11	<b>(L)</b>		11	<b>(L)</b>	
12	<b>(NWIR)</b>		12	<b>(L)</b>	
13	<b>(DI)</b>		13	<b>(L)</b>	
14	<b>(Ref)</b>		14	<b>(NWIR)</b>	
			15	<b>(DI)</b>	
			16	<b>(Ref)</b>	

<u>Alcohol &amp; Gambling Licensing Committee (14)</u>					
1	<b>(C)</b>	(Chair)	9	<b>(L)</b>	
2	<b>(C)</b>	(Vice-Chair)	10	<b>(L)</b>	
3	<b>(C)</b>		11	<b>(L)</b>	
4	<b>(C)</b>		12	<b>(NWIR)</b>	
5	<b>(C)</b>		13	<b>(DI)</b>	
6	<b>(C)</b>		14	<b>(Ref)</b>	
7	<b>(C)</b>				
8	<b>(L)</b>	(Spokesperson)			

<u>Taxi and General Licensing Committee (14)</u>			
1	(C) (Chair)	9	(L)
2	(C) (Vice-Chair)	10	(L)
3	(C)	11	(L)
4	(C)	12	(NWIR)
5	(C)	13	(DI)
6	(C)	14	(Ref)
7	(C)		
8	(L) (Spokesperson)		

<u>Special Sub-Group (10)</u>		<u>Senior Management Recruitment Sub-Committee (10)</u>	
1	(C) (Chair)	1	(C) (Chair)
2	(C) (Vice-Chair)	2	(C)
3	(C)	3	(C)
4	(C)	4	(C)
5	(C)	5	(C)
6	(L) (Spokesperson)	6	(L) (Spokesperson)
7	(L)	7	(L)
8	(L)	8	(L)
9	(NWIR)	9	(NWIR)
10	(Ref)	10	(DI)

<u>Safer Communities Sub-Committee (14)</u>		<u>Local Development Framework Sub-Committee (10)</u>	
1	(C) (Chair)	1	(C) (Chair)
2	(C) (Vice-Chair)	2	(C) (Vice-Chair)
3	(C)	3	(C)
4	(C)	4	(C)
5	(C)	5	(C)
6	(C)	6	(L) (Spokesperson)
7	(C)	7	(L)
8	(L) (Spokesperson)	8	(L)
9	(L)	9	(NWIR)
10	(L)	10	(DI)
11	(L)		
12	(NWIR)		
13	(DI)		
14	(Ref)		

<u>Standards Committee (14)</u>	
1	<b>(C)</b> (Chair)
2	<b>(C)</b> (Vice-Chair)
3	<b>(C)</b>
4	<b>(C)</b>
5	<b>(C)</b>
6	<b>(C)</b>
7	<b>(C)</b>
8	<b>(L)</b> (Spokesperson)
9	<b>(L)</b>
10	<b>(L)</b>
11	<b>(L)</b>
12	<b>(NWIR)</b>
13	<b>(DI)</b>
14	<b>(Ref)</b>

### Working Groups

<u>Parking Working Group (10)</u>		<u>Health and Wellbeing Working Group (10)</u>	
1	<b>(C)</b> (Chair)	1	<b>(C)</b> (Chair)
2	<b>(C)</b> (Vice-Chair)	2	<b>(C)</b> (Vice-Chair)
3	<b>(C)</b>	3	<b>(C)</b>
4	<b>(C)</b>	4	<b>(C)</b>
5	<b>(C)</b>	5	<b>(C)</b>
6	<b>(L)</b> (Spokesperson)	6	<b>(L)</b> (Spokesperson)
7	<b>(L)</b>	7	<b>(L)</b>
8	<b>(L)</b>	8	<b>(L)</b>
9	<b>(NWIR)</b>	9	<b>(NWIR)</b>
10	<b>(Ref)</b>	10	<b>(DI)</b>

<u>Housing Working Group (10)</u>		<u>Climate Change Working Group (10)</u>	
1	<b>(C)</b> (Chair)	1	<b>(C)</b> (Chair)
2	<b>(C)</b> (Vice-Chair)	2	<b>(C)</b> (Vice-Chair)
3	<b>(C)</b>	3	<b>(C)</b>
4	<b>(C)</b>	4	<b>(C)</b>
5	<b>(C)</b>	5	<b>(C)</b>
6	<b>(L)</b> (Spokesperson)	6	<b>(L)</b> (Spokesperson)
7	<b>(L)</b>	7	<b>(L)</b>
8	<b>(L)</b>	8	<b>(L)</b>
9	<b>(NWIR)</b>	9	<b>(NWIR)</b>
10	<b>(Ref)</b>	10	<b>(DI)</b>

<u>Member Performance Working Group (10)</u>	
1	<b>(C)</b> (Chair)
2	<b>(C)</b> (Vice-Chair)
3	<b>(C)</b>
4	<b>(C)</b>
5	<b>(C)</b>
6	<b>(L)</b> (Spokesperson)
7	<b>(L)</b>
8	<b>(L)</b>
9	<b>(NWIR)</b>
10	<b>(Ref)</b>

<b>*Spokesperson for Health, Wellbeing and Leisure</b>	<b>(C)</b> (*Shadow <b>(L)</b> )
<b>Lead Councillor on HS2</b>	<b>(C)</b> (Shadow <b>(L)</b> )
<b>*Young Persons and Safeguarding Champion</b>	<b>(C)</b> (*Shadow <b>(L)</b> )
<b>Design Champion</b>	<b>(C)</b> (Shadow <b>(L)</b> )
<b>*Lead Councillor on CCTV</b>	<b>(C)</b> (*Shadow <b>(L)</b> )
<b>Armed Forces Covenant Member Champions</b>	<b>(C)</b> (Shadow <b>(L)</b> )
<b>Climate Change Member Champions</b>	<b>(C)</b> (Shadow <b>(L)</b> )
<b>Member Responsible for Housing Complaints</b>	<b>(C)</b>

<b>Leader of the Council</b>	
<b>Deputy Leader of the Council</b>	
<b>Leader of the Opposition</b>	
<b>Deputy Leader of the Opposition</b>	

(\* Appointments that require a Disclosure and Barring Service Check (DBS) – in addition the Mayor and Deputy Mayor will also require a DBS check)



**REPRESENTATION ON OUTSIDE BODIES**

Appointments made for a period of one year expiring in May 2026

<b>Body</b>	<b>Representation</b>	<b>Name</b>
Age UK – Warwickshire	1 plus substitute	Councillor <b>(C)</b> Substitute: Councillor <b>(L)</b>
A5 Partnership	2	Councillor <b>(C)</b> Councillor <b>(L)</b>
Beeline Community Car Service	1 plus substitute	Councillor <b>(C)</b> Substitute: Councillor <b>(L)</b>
Birmingham Airport Consultative Committee	1	Councillor <b>(C)</b>
Coleshill Grammar School Endowment Foundation	2	Councillors <b>(C)</b> and <b>(C)</b>
Coventry and Warwickshire Joint Committee	1 plus substitute	Councillor <b>(C)</b> Substitute: <b>(C)</b>
George Eliot Hospital – Board of Governors	1	Councillor <b>(C)</b>
Hartshill Hayes Country Park Advisory Committee	1 plus substitute	Councillor <b>(C)</b> Substitute: Councillor <b>(L)</b>
JLR Baddesley Liaison Group	2	Councillor <b>(C)</b> Councillor <b>(C)</b>
Local Government Association	1	Leader of the Council – Councillor <b>(C)</b> Substitute: Councillor <b>(C)</b>
Middleton Hall Trust	1	Councillor <b>(C)</b>
MIRA Liaison Group	1	Councillor <b>(C)</b> Substitute: <b>(C)</b>
North Warwickshire Citizens Advice Bureau – Management Committee	1	Mayor
North Warwickshire Community Partnership	3	Councillors <b>(C)</b> , <b>(C)</b> and <b>(L)</b>
North Warwickshire Community Safety Partnership	2	Chairman of the Safer Communities Sub-Committee and Opposition Spokesperson for Safer Communities
Northern Warwickshire Financial Inclusion Partnership	2	Councillor <b>(C)</b> and Councillor <b>(L)</b>
Central Building Control Partnership	2	Councillors <b>(C)</b> and <b>(L)</b>
Piccadilly Community Association	1	Councillor <b>(L)</b>

Rowan Organisation	1	Councillor <b>(C)</b>
Safer Warwickshire Partnership Board	1	Chairman of the Safer Communities Sub-Committee
Sherbourne Recycling Limited (Shareholder Representative)	1	Councillor <b>(C)</b>
Stanyer's Charity	2	Councillor <b>(C)</b> and Councillor <b>(C)</b>
Warwickshire County Council – Adult Social Care and Health Overview and Scrutiny Committee	1	Councillor <b>(C)</b>
Warwickshire Climate Emergency Partnership	1	Councillor <b>(C)</b>
Warwickshire Health and Wellbeing Board	1	Councillor <b>(C)</b>
Warwickshire Police and Crime Panel	1	Councillor <b>(C)</b>
Warwickshire Waste Partnership	1 plus substitute	Chairman of the Community and Environment Board  Substitute: Vice-Chairman of the Community and Environment Board
West Midlands Combined Authority	1 plus substitute	Councillor <b>(C)</b> Substitute: Councillor <b>(C)</b>
West Midlands Employees Shareholder Board	1	Councillor <b>(C)</b>

**Agenda Item No 11**

**Council**

**14 May 2025**

**Report of the  
Chief Executive**

**Exclusion of the Public and Press**

**Recommendation to the Board**

**To consider, in accordance with Section 100A(4) of the Local Government Act 1972, whether it is in the public interest that the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**Agenda Item No 12**

**Exempt Extract of the Minutes of the Council Meeting held on 14 May 2025**

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

In relation to the item listed above members should only exclude the public if the public interest in doing so outweighs the public interest in disclosing the information, giving their reasons as to why that is the case.

The Contact Officer for this report is 01827 719221.