

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

10 March 2025

Present: Councillor Symonds in the Chair

Councillors Barnett, Bell, Chapman, Clews, Davey, Hobley, Humphreys, H Phillips, O Phillips, Simpson and Stuart

Apologies for absence were received from Councillors Parsons (Substitute Councillor Hobley) Taylor (Substitute Councillor H Phillips) and Watson (Substitute Councillor Bell).

57 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

58 Minutes of the Resources Board held on 27 January 2025

The minutes of the Resources Board held on 27 January 2025, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

59 Internal Audit Plan 2025/26

The Interim Corporate Director – Resources (Section 151 Officer) presented the internal audit plan for 2025/26.

Resolved:

- a That the Internal Audit Plan be approved; and**
- b That the Council continues to buy in fraud support for 2025/26 from Derby City Council.**

60 Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2025/26

The Interim Corporate Director – Resources (Section 151 Officer) outlined the Treasury Management Strategy, Minimum Revenue Provision Policy Statement and Investment Strategy for 2025/26.

Recommended:

- a That the clauses set out in paragraph 3.5 of the report of the Interim Corporate Director – Resources (Section 151 Officer) be adopted and;**
- b That the Treasury Management Statement and the proposed strategies for 2025/26 as detailed in Appendix B Treasury Management Strategy and Appendix C Investment Strategy be approved.**

61 Write Off Policy 2025/26

The Interim Corporate Director – Resources (Section 151 Officer) presented a report which provided details to Members on North Warwickshire Borough Council's Policy for writing off irrecoverable debts for Council Tax, Non-Domestic Rates, Housing Benefit Overpayments and Former Tenant Arrears effective from 1st April 2025. At this stage the policy did not cover sundry debt as this was a separate process, however despite the difference in process in the future this would be added to the policy to ensure all write off procedures were included.

Resolved:

That the policy outlining the Council's approach to dealing with irrecoverable Council Tax debts, Non-Domestic Rates, Housing Benefit overpayments and Former Tenant arrears be approved.

62 Non – Domestic Rates Policies 2025/26

The Interim Corporate Director – Resources (Section 151 Officer) provided Members with details on North Warwickshire Borough Council's Non-Domestic Rates policies for approval effective from 1 April 2025.

Resolved:

- a That the changes to the Retail, Hospitality and Leisure policy (RHL) as mandated in the Autumn Budget 2024 attached at Appendix A of the report of Interim Corporate Director – Resources (Section 151 Officer) be approved;**
- b That the updates to the Supporting Small Businesses (SSB) policy attached at Appendix B of the report of Interim**

Corporate Director – Resources (Section 151 Officer) be approved; and

- c That the policy outlining the Council’s approach to awarding discretionary rate relief attached at Appendix C of the report of Interim Corporate Director – Resources (Section 151 Officer) be approved.**

63 Irrecoverable Debts

The Interim Corporate Director – Resources (Section 151 Officer) provided details to Members of debts which were considered to be irrecoverable.

Resolved:

That the debts totalling £41,656.81 detailed in Appendix A of the report of the Interim Corporate Director – Resources (Section 151 Officer) be approved for write off.

64 Local Council Tax Support Scheme 2025/26

The Interim Corporate Director – Resources (Section 151 Officer) provided details to Members on North Warwickshire Borough Council’s Local Council Tax Support Scheme for 2025/26 in-line with the regulations required by Ministry of Housing, Communities & Local Government.

Resolved:

That the Local Council Tax Support Scheme attached at Appendix A to the report of the Interim Corporate Director – Resources (Section 151) Officer for financial year 2025/26 be approved.

65 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

66 Exempt Extract of the Minutes of the meeting of the Resources Board held on 27 January 2025

The exempt extract of the minutes of the Resources Board held on 27 January 2025, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

Councillor Symonds
Chair