

**Jerry Hutchinson** LLB MBA Solicitor  
**Chief Executive**  
The Council House  
South Street  
Atherstone  
North Warwickshire CV9 1DE

**This matter is being dealt with by**  
**Amanda Tonks**

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Date : 11 March 2019

**To: All Members of the Council**

Dear Sir / Madam

You are hereby summoned to attend an extraordinary meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone on Monday, 18 March 2019. The meeting will commence at 7.00pm or upon conclusion of the Licensing Committee to be held earlier in the evening, which ever is the later.

The following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 To receive and consider the minutes of the meeting of the Licensing Committee held on Monday 18 March 2019 – to be circulated at the meeting.

**PART C – EXEMPT INFORMATION  
(GOLD PAPERS)**

- 5 **Exclusion of the Public and Press**

**Recommendation:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

- 6 To receive and consider the minutes of the meeting of the Appointments Sub-Committee held on Thursday, 7 March 2019.

Yours faithfully

A handwritten signature in black ink, reading "J. Hutchinson". The signature is written in a cursive style with a large initial "J".

Chief Executive