

AGENDA

and

MINUTES of BOARDS and COMMITTEES

to be considered at the meeting of the Council to
be held at

**THE COUNCIL HOUSE
ATHERSTONE**

on

24 September 2025

at

6.30pm



North Warwickshire Borough Council

Steve Maxey BA (Hons) Dip LG Solicitor

Chief Executive

The Council House

South Street

Atherstone

Warwickshire

CV9 1DE

E Mail : democraticservices@northwarks.gov.uk

Website : www.northwarks.gov.uk

Direct Dial : (01827) 719221

Date : 24 September 2025

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, the Council House, South Street, Atherstone, on Wednesday, 24 September 2025 at 6.30pm.

The following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Declarations of Personal or Prejudicial Interest.
- 4 The Mayor to move, in accordance with Standing Order No 6(1):

"That the minutes of the Meeting of the Council held on 18 June 2025 be approved as a correct record".
- 5 To receive the Mayor's announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No 7.
- 7 To receive and consider the minutes and notes of the meeting of the

Special Sub-Group – 16 June and 14 July 2025 (Pages 55 to 57)

circulated herewith and to make the necessary Orders thereon.

- 8 To receive and consider the minutes and notes of the meetings of the

Local Development Framework Sub-Committee – 1 July and 9 September 2025 (Pages 58 to 61)

circulated herewith and to make the necessary Orders thereon.

- 9 To receive and consider the minutes and notes of the meeting of the

Planning and Development Board – 7 July, 4 August and 1 September 2025 (Pages 62 to 72)

circulated herewith and to make the necessary Orders thereon.

- 10 To receive and consider the minutes and notes of the meeting of the

a **Executive Board** – 16 July and 15 September 2025 (Page 73 to 78)

circulated herewith and to make the necessary Orders thereon.

- 11 To receive and consider the minutes and notes of the meetings of the

a **Resources Board** – 24 July 2025 (Pages 79 to 82)

circulated herewith and to make the necessary Orders thereon.

To receive and consider the recommendations of the meeting of the

b **Resources Board** – 24 July 2025

(i) **Provisional Capital Outturn and Carry Forwards 2024/25 (Appendix 1)**

That the proposed Carry Forwards for General Fund as set out in paragraph 3.6 to 3.22 of Appendix B to the report of the Interim Corporate Director – Resources (Section 151 Officer) be approved.

circulated herewith and to make the necessary decisions thereon.

- 12 To receive and consider the minutes and notes of the meeting of the

Standards Committee – 18 August 2025 (Pages 83 to 84)

circulated herewith and to make the necessary Orders thereon.

- 13 To receive and consider the minutes and notes of the meetings of the

Community and Environment Board – 20 August 2025 (Pages 85 to 86)

circulated herewith and to make the necessary Orders thereon.

- 14 To receive and consider the following Notice of Motion received under Standing Order No 10:
- a The following Motion was proposed by Councillor Barnet and seconded by Councillor Hobley
- "That the council grant Atherstone town community Football Club a 30 year lease, within the next 6 months".
- 15 To authorise the Chief Executive, in accordance with Article 11.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council, including any passed during part of the meeting which is held in private.
- 16 **Exclusion of the Public and Press**
- To consider, in accordance with Section 100A(4) of the Local Government Act 1972, whether it is in the public interest that the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**
- 17 To receive and consider the exempt extract of the minutes and notes of the
- Full Council – 18 June 2025 (Page 89)**
- circulated herewith and to make the necessary Orders thereon
- 18 To receive and consider the exempt extract of the minutes and notes of the
- Special Sub-Group – 16 June 2025 (Page 90)**
- circulated herewith and to make the necessary Orders thereon
- 19 To receive and consider the exempt extract of the minutes and notes of the
- Planning and Development Board – 4 August 2025 (Page 91)**
- circulated herewith and to make the necessary Orders thereon.
- 20 To receive and consider the exempt extract of the minutes and notes of the
- a **Executive Board – 16 July and 15 September 2025 (Pages 92 to 93)**
- circulated herewith and to make the necessary Orders thereon.

To receive and consider the recommendations of the meeting of the

b **Executive Board** – 15 September 2025

Admission of Honorary Freeman (Appendix 2)

To approve the recommendations as set out in the report of the Chief Executive;

circulated herewith and to make the necessary decisions thereon.

Yours faithfully

A handwritten signature in dark ink, consisting of a series of loops and a long horizontal stroke.

Chief Executive

**MINUTES OF THE MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD AT THE COUNCIL HOUSE
ON WEDNESDAY 18 JUNE 2025**

Present: Councillor Bates in the Chair

Councillors Barnett, Bell, Chapman, Davey, Farrow, Fowler, Guilmant, Hayfield, Hobley, Humphreys, Jackson, Jenns, Melia, Parsons, H Phillips, O Phillips, Reilly, Ridley, Singh, Smith, Stuart, Symonds, Turley, M Watson, S Watson, A Wright and D Wright.

Apologies for absence were received from Councillor Clews, Dirveiks, Jarvis, Osborne, Ririe, Simpson and Whapples

12 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

13 Minutes of the Meeting of the Council held on 14 May 2025

Subject to it being noted in respect of Minute No 8 (Appointments of Boards, Chairpersons, Vice Chairpersons, Spokespersons and representatives on outside bodies) that Councillor Ridley will replace Councillor Melia on the Climate Change Working Group and Councillor Melia will replace Councillor Ridley on the Safer Communities Sub-Committee, the minutes of the Meeting of the Council held on 14 May 2025 were approved as a correct record and signed by the mayor.

14 Mayor's Announcements

The Mayor had attended:

- Multi-faith Service at the Gurdwara Sahib, Tachbrook Park Drive, Leamington Spa
- Annual Assembly meeting of Atherstone Town Council and Awards Presentation
- North Warwickshire Citizens Advice's Launch of MAC (Mobile Advice Centre) at Atherstone Market Square
- Warwickshire Community and Voluntary Action's (WCAVA) Volunteer Recognition & Reward Event 2025 at Ambleside Community Sports Club, Ambleside Way, Nuneaton

The Deputy Mayor had attended:

- Warton Carnival

15 Minutes of Community and Environment Board – 2 April 2025, 15 May and 4 June 2025

It was proposed by Councillor Bell, seconded by Councillor Melia and

Resolved:

That the minutes of the meetings of the Community and Environment Board held on 2 April, 15 May and 4 June 2025 be approved and adopted.

16 Minutes of Planning and Development Board – 7 April, 20 May and 9 June 2025

It was proposed by Councillor M Watson, seconded by Councillor Hobley and

Resolved:

That the minutes of the meetings of the Planning and Development Board held on 7 April, 20 May and 9 June 2025 be approved and adopted subject to:

(a) Planning and Development Board - 7 April 2025

Submission of Fillongley Neighbourhood Plan for Public Consultation

That the Fillongley Review Neighbourhood Plan be published for a six-week public consultation; and

(b) Planning and Development Board – 9 June 2025

Adoption of Polesworth Neighbourhood Plan

That the Polesworth Neighbourhood Plan be adopted and form part of the Development Plan for North Warwickshire.

17 Minutes of Special Sub-Group – 28 May 2025

It was proposed by Councillor Jenns, seconded by Councillor Jackson and

Resolved:

That the minutes of the meeting of the Special Sub-Group held on 28 May 2025 be approved and adopted.

18 Minutes of Executive Board – 10 June 2025

It was proposed by Councillor D Wright, seconded by Councillor Stuart and

Resolved:

That the minutes of the Executive Board held on 10 June 2025 be approved and adopted subject to:

Community Governance Review

That a Community Governance review of Caldecote and Harthill be agreed.

19 Notice of Motion under Standing Order No 10

There were no Notices of Motion received under Standing Order No 10.

20 Common Seal

It was proposed by Councillor Bates and seconded by Councillor Melia and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any Orders, Deeds and Documents as necessary to give effect to the decisions of the Council, including any passed during part of the meeting which is held in private, in accordance with Article 11.05 of the Articles of the Constitution.

21 Exclusion of the Public and Press

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act

22 Exempt Extract of the Community and Environment Board held on 2 April, 15 May and 4 June 2025

It was proposed by Councillor Bell, seconded by Councillor Singh and

Resolved:

That the exempt extract of the minutes of the meeting of the Community and Environment Board held on 2 April, 15 May and 4 June be approved and adopted subject to:

Community and Environment Board – 4 June 2025

Food Waste

That the recommendation, as set out in the report of the Interim Corporate Director – Streetscape, be approved.

23 Exempt Extract of the Minutes of the Planning and Development Board held on 20 May and 9 June 2025

It was proposed by Councillor M Watson, seconded by Councillor Fowler and

Resolved:

That the exempt extract of the Planning and Development Board held on 20 May and 9 June 2025 be approved and adopted.

24 Exempt Extract of the Minutes of the Special Sub-Group held on 28 May 2025

It was proposed by Councillor Jenns, seconded by Councillor M Watson and

Resolved:

That the exempt extract of the Special Sub-Group held on 28 May 2025 be approved and adopted.

25 Exempt Extract of the Minutes of the Executive Board held on 10 June 2025

It was proposed by Councillor D Wright, seconded by Councillor Stuart and

Resolved:

That the exempt extract of the Executive Board held on 10 June 2025 be approved and adopted.

**Chairman of the next ensuing meeting
of the Council**

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

16 June 2025

Present: Councillor Clews in the Chair

Councillors Bates, Chapman, Farrow, Humphreys, Jarvis, Turley and M Watson.

Apologies for absence were received from Councillor Jenns (Substitute Councillor Humphreys).

8 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

9 Temporary Accommodation Officer

The Director of Housing provided the Board with a draft homelessness strategy to consider.

Resolved:

- a That the increase in the use of temporary accommodation and the importance of managing it well be noted; and**
- b That the inclusion of a Temporary Accommodation Officer in the staff establishment and the Housing Options Team be agreed.**

10 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

11 **Staffing Matter**

The Chief Executive sought approval for a proposal relating to a staffing matter.

Resolved:

That the recommendation set out in the report of the Chief Executive be approved.

CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

14 July 2025

Present: Councillor Clews in the Chair

Councillors Bates, Chapman, Jarvis, Jenns, Stuart, Turley and M Watson.

Apologies for absence were received from Councillor Guilmant.

12 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

13 Update Report on Human Resources

The Corporate Director (Resources) summarised work done by the Human Resources (HR) team in 2024/25 and highlighted work to be undertaken in 2025/26. It provided details of the sickness levels for the period of April 2024 to March 2025 and provided some further information on action taken in managing absence.

Resolved:

That the report be noted.

CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE LOCAL
DEVELOPMENT FRAMEWORK SUB-COMMITTEE**

1 July 2025

Present: Councillor M Watson in the Chair

Councillors Hayfield, Humphreys, H Phillips, O Phillips, Ridley, Simpson and Symonds.

Apologies for absence were received from Councillors Dirvies (Substitute Councillor H Phillips) and Hobley.

1 Disclosable Pecuniary and Non-Pecuniary Interests.

There were none declared at the meeting.

2 Minutes of the meeting of the Local Development Framework Sub-Committee held on 26 February 2025.

The minutes of the meeting of the Local Development Framework Sub-Committee held on 26 February 2025, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

3 Statement of Community Involvement

The Chief Executive Informed Members of minor amendments to the Statement of Community Involvement (SCI) and sought approval to adopt the SCI in accordance with the Planning and Compulsory Act 2004.

Resolved:

a That the proposed changes to the Statement of Community Involvement be approved; and

b That the Statement of Community Involvement be adopted.

4 Coventry and Warwickshire Memorandum of Understanding 2025

The Chief Executive Informed Members and sought endorsement of the Coventry and Warwickshire Memorandum of Understanding.

Resolved:

- a That the Coventry and Warwickshire Employment Memorandum of Understanding is not endorsed until there is clarity over how the 45ha residual employment need will be addressed; and**
- b That the comments and concerns from Members are forwarded to the City Council.**

5 Draft Employment Development Plan Document

The Chief Executive sought the Sub-Committee's approval for the Draft Employment Development Plan Document, to be known as the Draft Employment Plan, for consultation subject to the finalisation of the Sustainability Appraisal and Habitats Regulations Assessment.

Resolved:

That the Draft Employment DPD be brought back to Members for further discussion.

6 Review of North Warwickshire Local Plan 2021

The Chief Executive reviewed the current adopted Local Plan 2021 and recommended the policies which should be the focus for the Issues and Options, Regulation 18 stage.

Resolved:

- a That the policies recommended be the focus of an Issues and Options Regulation 18 paper but to also include LP10 Gypsy and Travellers and to consider new or expanding policy areas such as battery storage; and**
- b That at the next meeting an Issues and Options document for consultation be considered.**

Councillor Watson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE LOCAL DEVELOPMENT FRAMEWORK SUB-COMMITTEE

9 September 2025

Present: Councillor M Watson in the Chair

Councillors Hobley, Humphreys, H Phillips, O Phillips, Ridley, Simpson and Symonds

Apologies for absence were received from Councillors Dirvies (Substitute Councillor H Phillips)

Also in attendance was Councillor Guilmant

7 Disclosable Pecuniary and Non-Pecuniary Interests.

There were none declared at the meeting.

8 Minutes of the meeting of the Local Development Framework Sub-Committee held on 1 July 2025.

The minutes of the meeting of the Local Development Framework Sub-Committee held on 1 July 2025, copies having been previously circulated, were amended to clarify that policy LP10 Gypsy and Travellers will be reviewed as well as consideration of new policy areas such as battery storage.

9 Statement of Community Involvement

The Chief Executive informed Members on the latest situation with plan making in the Borough.

Resolved:

- a That the report be supported;**
- b That an updated Local Development Scheme be brought back to the next Sub-Committee to reflect proposed changes;**
- c That the timeline for production of the Local Plan be reviewed and be accelerated as quickly as possible ;**
- d That the budget be explored and any shortfall be reported to the appropriate Board; and**

- e **That additional meetings be considered on a more regular basis.**

Councillor Watson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

7 July 2025

Present: Councillor Simpson in the Chair

Councillors Bell, Chapman, Davey, Fowler, Guilmant, Hayfield, Hobley, Humphreys, Jenns, Parsons, H Phillips, Ridley, Ririe, M Watson and Whapples.

Apologies for absence were received from Councillors Dirveiks (Substitute Councillor Hobley) Jarvis (Substitute Councillor Davey).

Also, in attendance were Councillors Jackson and Osborne.

18 Disclosable Pecuniary and Non-Pecuniary Interests

Councillors Whapples and Parsons declared an interest in Minute 20b - Application No: PAP/2025/0155 - Land South Of Warton Recreation Ground, Orton Road, Warton by reason of being a Member of Polesworth Parish Council.

19 Minutes of the meeting of the Board held on 9 June 2025

The minutes of the meeting of the Planning and Development Board held on 9 June 2025, copies having previously been circulated, were approved as a correct record, and signed by the Chairman.

20 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a That Application No: PAP/2025/0227 – Land 290 Metres East Of Hams Hall Electricity Sub Station, Hams Lane, Lea Marston, Warwickshire be noted and that Members visit the site prior to determination of the application;**
- b That the receipt of Application No: PAP/2025/0155 - Land South Of Warton Recreation Ground, Orton Road, Warton is noted and that Members visit the site prior to determination of the application;**

[Speaker Lawrie Phipps]

- c That Application No's: PAP/2025/0108 - Abm Precision Engineering Ltd, Coleshill Road, Ansley, Nuneaton, CV10 0QN be deferred for an Independent Lighting assessment, together with a review of road safety concerns;

In respect of Application No: PAP/2025/0112 - Abm Precision Engineering Ltd, Coleshill Road, Ansley, Nuneaton, CV10 0QN be granted subject to the conditions set out in the report of the Head of Development Control;

That Application No: PAP/2025/0166 - Abm Precision Engineering Ltd, Coleshill Road, Ansley, Nuneaton, CV10 0QN be deferred pending the submission of an amended Delivery Management Plan and re-consultation with the Highway Authority;

That in respect of Application No's : PAP/2025/0194 together with DOC/2025/0023 - Abm Precision Engineering Ltd, Coleshill Road, Ansley, Nuneaton, CV10 0QN the applicant be invited to withdraw the applications as it is not considered that they fall within the scope of Section 73 applications as they introduce a separate and new B8 use to the site by fact and by degree;

[Speaker Pat Arrowsmith]

- d That Application No: PAP/2024/0586 - Land 400 Metres West Of Camp Farm, Knowle Hill, Hurley, Warwickshire be deferred for the applicant to provide additional information and clarification in respect of landscaping provision; to respond to the issue of there being an unmet need for the development, the receipt of outstanding consultation responses together with a site visit;

[Speaker Scott Johnson]

- e That Application No: PAP/2024/0549 - Cliff Meadows, Tamworth Road, Cliff, Kingsbury, B78 2DS be deferred for legal advice in respect of the issue of whether there is demonstrable evidence of an unmet need; clarification on compliance with previous conditions and that a site visit is arranged.

[Speaker Courtney Marshall and Graham Clark]

- f That in respect of Application No: PAP/2025/0161 - Meadow View Farm, Kinwalsey Lane, CV7 7HT be deferred for the applicant to provide clarification on the weight to be given to the past applications for Certificates of Lawful Existing Development, the applicant's considerations to support a very special circumstance case and whether the proposal accords the the relevant policies for the Fillongley Neighbourhood Plan; and

[Speaker Blake Woodward]

- g That Application No: PAP/2025/0021 - Haunchwood Sports Junior Football Club, Ansley Hall Recreation Ground, Coleshill Road, Ansley Common, CV10 OQG be granted subject to the conditions set out in the report of the Head of Development Control together with two Informatives – one advising on the need to seek advice from the Council’s EHO on the scope of the Noise Assessment at Condition 7 and the second to urge that contact be made with the Ansley Hall Management Committee in respect of access arrangements.**

[Speakers Louise Mututa and Paul Lyon]

21 Appeal Update

The Head of Development Control brought Members up to date with recent appeal decisions.

Resolved:

That the report be noted.

22 Speeding up Build Out Consultation

The Head of Development Control presented the Government’s proposals to reform planning policy and procedures and that it had published the current Planning and Infrastructure Bill. The report outlined the Governments proposals and sought responses to a consultation process on how the “build-out” of planning permissions might be speeded up.

Resolved:

See below at 24.

23 Reform of Site Thresholds – Consultation Paper

The Head of Development Control delivered the Government’s proposals to review planning policy and procedures with many measures included in the revised National Planning Policy Framework as well as now being included in the current Planning and Infrastructure Bill. The report outlined the Governments’ proposals in respect of redefining the site thresholds for certain types of planning application.

Resolved:

See below at 24.

24 **Reform of Planning Committees Consultation**

The Head of Development Control presented the Government's proposals to reform Planning Committees as set out as part of its overall review of planning policy and procedures and as now included in the current Planning and Infrastructure Bill. The report outlined the Governments proposals and sought responses to the consultation process.

Resolved:

That a small group of Members meet to discuss the Council's response to the three consultation papers.

M Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

4 August 2025

Present: Councillor Simpson in the Chair

Councillors Bell, Chapman, Fowler, Guilmant, Hayfield, Humphreys, Jenns, Melia, Osborne, Parsons, H Phillips, O Phillips, Ririe and M Watson

Apologies for absence were received from Councillors Dirveiks (Substitute O Phillips), Jarvis, Ridley (Substitute Councillor Melia) and Whapples (Substitute Councillor Osborne).

25 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

26 Minutes of the meeting of the Board held on 7 July 2025

The minutes of the meeting of the Planning and Development Board held on 7 July 2025, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

27 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board.

Resolved

- a That Application No CON/2025/0017 Land to the east of the A444/North of J11 off M42 Motorway be supported in principle by the Council, but that the North-West Leicestershire County Council be asked to be mindful of the traffic impacts on North Warwickshire;**
- b That in respect of Application No: CON/2025/0018 - Land off Fivefield Road, the Council has no comment to make other than that the Coventry City Council be asked to be mindfull of the traffic impacts on North Warwickshire;**

- c That Application No: PAP/2025/0161 - Meadow View Farm, Kinwalsey Lane, CV7 7HT be deferred to allow for officers to provide further clarification on matters to do with the fall back position and the Fillongley Neighbourhood Plan;

[Speaker Diana Wardley]

- d That in respect of Application No: PAP/2025/0185 - Aston Villa Training Ground, Bodymoor Heath Lane, Bodymoor Heath, B78 2BB the Council is minded to grant planning permission subject to referral to the Secretary of State under the 2024 Direction and subject to the conditions set out in the report of the Head of Development Control together with those recommended by the outstading consultees;

[Speakers Peter Norris and Shaun Darke]

- e That Application No: PAP/2024/0586 - Land 400 Metres West Of Camp Farm, Knowle Hill, Hurley, Warwickshire be granted subject to the conditions included within the July Board report as amended to include the latest layout plan, together with the additional conditions required by the WCC Highways and WCC Flooding teams and conditions relating to advance planting at the site. An Informative would be added so as to encourage engagement with the parish council; and

[Speaker Andrew Hyndman]

- f That Application No: PAP/2025/0221 - Land North West And South East Off, Blindpit Lane, Curdworth, Warwickshire be noted and that Members visit the site prior to determination of the application.

[Speakers Richard Habgood, Tom Fuller and Lewis Payne]

28 Changes to Written Appeals

The Head of Development Control reported that The Planning Inspectorate (PINS) had announced changes to its procedures for handling appeals dealt with by an exchange of written representations, in order to speed up determination rates.

Resolved

- a That the report be noted; and
- b That a Working Party, consisting of representatives from all groups, be established to consider the report.

29 Exclusion of the Public and Press

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 5 and 6 of Schedule 12A to the Act.

30 Tree Preservation Order

The Head of Development Control informed Members that a request had been received to consider whether the trees could be afforded protection.

Resolved

- a That a Tree Preservation Order be made with immediate effect; and**
- b That contact be made with the landowner to discuss the management of trees on the site.**

M Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

1 September 2025

Present: Councillor Simpson in the Chair

Councillors Bell, Chapman, Fowler, Guilmant, Hayfield, Humphreys, Jarvis, Jenns, Melia, Parsons, H Phillips, O Phillips, Ririe and M Watson and Whapples

Apologies for absence was received from Councillors Dirveiks (Substitute O Phillips) and Ridley (Substitute Councillor Melia).

31 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

32 **Minutes of the meeting of the Board held on 4 August 2025**

The minutes of the meeting of the Planning and Development Board held on 4 August 2025, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

33 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board.

Councillor Simpson vacated the Chair for Minute 33d – Application No PAP/2025/0161 (Meadow View Farm, Kinwalsey Lane) and Minute 33e – Application No PAP/2024/0549 (Cliff Meadows, Tamworth Road, Cliff, Kingsbury) by reason of wishing to engage on these agenda items as a Member of the Board. Councillor Watson took the chair for these items.

Resolved

- a **That in respect of Application No PAP/2025/0342 - Abbey Green Court, Grendon Road, Polesworth works may proceed subject to the conditions set out in the report of the Head of Development Control;**
- b **That in respect of Application No PAP/2025/0361 - 46 Church Hill, Coleshill, works may proceed subject to the conditions set out in the report of the Head of Development Control;**

- c That in respect of Application No PAP/2025/0357 - 36 Church Hill, Coleshill, works may proceed subject to the conditions set out in the report of the Head of Development Control;**

Councillor Watson took the Chair

- d That Application No: PAP/2025/0161 – Meadow View Farm, Kinwalsey Lane be refused for the following reason:**

“The site is in the Green Belt and it is considered that the development is inappropriate as it is a disproportionate addition to the buildings already on site and thus the spatial and visual elements of the Green Belt will not be preserved. Openness will not be preserved because of the accumulation of existing buildings in this location. There are not considered to be any circumstances put forward by the applicant to overcome this harm. The proposal is thus contrary to policy LP3 of the North Warwickshire Local Plan 2021, Policy FNPO1 of the Fillongley Neighbourhood Plan, and as supplemented by the NPPF.”

- e That Application No: PAP/2024/0549 – Cliff Meadows, Tamworth Road, Cliff, Kingsbury be refused for the following reasons:**

“1. The site is in Green Belt and it is considered that the development is inappropriate as it is a disproportionate addition to the buildings already on site. The the spatial and visual elements of the Green Belt will not be preserved. The additional two mobile homes (caravans) would not preserve the openness of the Green Belt because of the spatial and visual impacts on the open setting. This level of harm is considered to be significant and is not outweighed by any circumstances put forward by the applicant which would overcome this level of harm, because the lawful use of the site is limited to two caravans. The proposal is contrary to Policy LP3 of the North Warwickshire Local Plan 2021 as supplemented by the NPPF.

2. The Local Planning Authority is satisfied that there is a fear and threat of anti-social behaviour that has been linked to this site. This is considered to carry significant weight such that this is contrary to Policy LP29(17) of the North Warwickshire Local Plan 2021 as supplemented by the NPPF (paras 96 and 135 (f)).”

[Speaker: Alex Bruce]

Councillor Simpson took the Chair.

- f That in respect of Application No PAP/2025/0379 – Cole End Park, Lichfield Road, Coleshill works may proceed subject to the conditions set out in the report of the Head of Development Control together with an additional condition requiring the replacement of the tree;
- g That Application No: PAP/2025/0093 - Spring Cottage Farm, Watling Street, Grendon be noted and a site visit carried out before determination;
- h That Application No: PAP/2025/0320 – Land To to rear of Ralph Crescent, Kingsbury be noted and a site visit carried out before determination;

[Speaker: Carol Davies]

- i That Application No: PAP/2025/0081 – Stables at Land south of Flavel Farm, Warton Lane, Austrey be refused for the following reason:

“The proposal represents disproportionate additions to the buildings on site and thus there is spatial and visual harm caused to the landscape, contrary to policies LP1, LP14, and LP30 of the North Warwickshire Local Plan adopted NWLP 2021 as supplemented by the NPPF.”

[Speaker: Elaine Horton]

- j That Application No PAP/2025/0327 – Heart of England, Meriden Road, Fillongley, Coventry be noted and a site visit carried out before determination.

34 **Appeal Update**

The Head of Development Control brought Members up to date in respect of recent appeals.

Resolved

That the report be noted.

Councillor Simpson thanked Mr Brown for his many years of service.

35 **Exclusion of the Public and Press**

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 5 and 6 of Schedule 12A to the Act.

36 **Exempt extract of the Minutes of the meeting of the Planning and Development Board held on 4 August 2025**

The exempt extract of the minutes of the meeting of the Planning and Development Board held on 4 August 2025, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

M Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
EXECUTIVE BOARD**

16 July 2025

Present: Councillor D Wright in the Chair

Councillors Barnett, Bell, Clews, Hayfield, Jackson, Reilly, Ridley, Simpson, Symonds and Whapples.

Apologies for absence were received from Councillor Ririe, Councillor Stuart (Substitute Councillor Whapples), Councillor M Watson (Substitute Councillor Hayfield) and S Watson.

14 Declarations of Personal or Prejudicial Interest

None were declared at the meeting.

15 Minutes of the Executive Board held on 10 June 2025

The minutes of the meeting of the Board held on 10 June 2025, copies having been circulated, were approved as a correct record and signed by the Chairman.

16 Local Government and Social Care Ombudsman Annual Review 2024/25

The Chief Executive informed the Board about the results of the Local Government and Social Care Ombudsman Annual Review 2024/25 and highlighted the number of complaints and enquiries considered by the Ombudsman relating to the Council and the outcome of their determinations. Contextual information about the compliments and complaints received via the Council's corporate Compliments and Complaints Procedure were also given.

Resolved:

That the report be noted.

17 Transformation Team Update

The Head of Corporate Services provided Members with an annual report of the work that the Transformation team was undertaking.

Resolved:

- a That the report is acknowledged and noted; and**
- b That individual Boards be supplied with the information contained in the report of the Head of Corporate Services, relating to their areas of responsibility.**

18 Local Government Reorganisation and English Devolution

The Chief Executive provided further information to Members on the two options submitted to the Government in the Interim Plan for Local Government Reorganisation. Members were asked to identify a preferred option for further development and consultation ahead of a final submission in November.

Resolved:

- a That the Deloitte report assessing each option against the Government's criteria, the PeopleToo report on Adult Social Care and Children's Social Care options, the Government's response to the Council's Interim Plan and the letter from the West Midlands Combined Authority regarding Warwickshire's Strategic Authority options be noted;**
- b That the preferred option for Local Government Reorganisation, including the Strategic Authority options, is Option 2 – two-unitary model, as set out in Appendix 3 to the report of the Chief Executive;**
- c That Option 2 will be the subject of public and stakeholder consultation as set out in the report of the Chief Executive; and**
- d That the Chief Executive, in consultation with the Leader of the Council and other Group Leaders, be given delegated authority to take such further steps in the preparation of the final submission to Government as are necessary.**

19 Whistleblowing Policy

The Head of Legal Services sought approval for the Whistleblowing Policy.

Resolved:

That the Policy be updated with the revisions suggested by Members and it be brought back to a future meeting of the Board for approval.

20 Minutes of the Safer Communities Sub-Committee held on 30 June 2025

The minutes of the Safer Communities Sub-Committee held on 30 June 2025, were received and noted.

21 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

22 Staffing Matter

The Chief Executive sought approval for a staffing matter.

Resolved:

That the recommendations set out in the report of the Chief Executive, together with the additional recommendation (c) be approved.

23 Exempt extract of the Minutes of the meeting of the Executive Board held on 10 June 2025.

The exempt extract of the Minutes of the meeting of the Executive Board held on 10 June 2025, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

D Wright
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

15 September 2025

Present: Councillor D Wright in the Chair

Councillors Barnett, Bell, Clews, Jackson, Jenns, Ridley, Ririe, Simpson, Stuart, Symonds, M Watson and S Watson.

Apologies for absence were received from Councillors H Phillips and Reilly (Substitute Councillor Jenns).

24 Declarations of Personal or Prejudicial Interest

None were declared at the meeting.

25 Minutes of the Executive Board held on 16 July 2025

The minutes of the meeting of the Board held on 16 July 2025, copies having been circulated, were approved as a correct record and signed by the Chairman.

26 Closedown Update 2024/25

The Interim Corporate Director of Resources (Section 151 Officer) updated Members on the Closedown process for 2024/25.

Resolved:

- a That the report be noted;**
- b That representations are made to PSAA Limited on the practical problems this Council is experiencing with regard to external Audits including the costs;**
- c That the Council liaises with other Councils to raise this issue within the sector; and**
- d That a presentation be given by our external Auditors on what assurance the upcoming audits can give the Council**

27 Appointment to outside Bodies (Sherbourne Recycling Limited)

The Chief Executive informed Members that Mike Brown had been appointed to the role of Interim Corporate Director Streetscape and that the appointment be notified to Sherbourne Recycling Ltd.

Resolved:

- a That the appointment of the role of Corporate Director of Streetscape representing the Council on Sherbourne Recycling Ltd be authorised subject to a legal opinion on the appointment letter at Appendix 1; and**
- b That the Chief Executive write to Sherbourne Recycling Ltd to confirm the named appointment of Mike Brown, be authorised.**

28 Community Governance Review - Caldecote

The Chief Executive asked the Board to note the outcome of the consultation on the Community Governance Review in respect of Caldecote and agree the next steps.

Resolved:

- a That the consultation on the Caldecote Community Governance Review be noted; and**
- b That the outcome of the current planning applications for housing in Caldecote and the effect of reducing the voting age to 16 be considered prior to further decisions regarding the Caldecote Community Governance Review**

29 Houses in Multiple Occupation – Planning Policy

The Chief Executive asked the Board to agree to the Council taking further steps towards considering an Article 4 Direction with regard to Houses in Multiple Occupation should be adopted for North Warwickshire.

Resolved:

- a That the work of the Council on this matter be noted; and**
- b That the Council at the October Planning and Development Board consider whether an Article 4 Direction with regard to Houses in Multiple Occupation should be adopted.**

30 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

31 English Devolution and Local Government Reorganisation

The Chief Executive provided Members will an update on current issues relating to English Devolution and Local Government Reorganisation.

Resolved:

- a That the report be noted; and**
- b That a workshop takes place for the Member Working Group and that all Members be invited.**

32 Admission of Honorary Freemen

The Chief Executive suggested a nominee to be admitted as an Honorary Freeman of the Borough. Members are also asked to consider any further nominations to be reported to Council in September 2025.

Recommendation to the Council

- a That under Section 249 (5) of the Local Government Act 1972 the Council exercises its powers to admit a nominee as an Honorary Freemen of the Borough of North Warwickshire;**
- b That in accordance with Sub-Sections (5) and (6) of Section 249 of the Act, the necessary arrangements be made and be authorised by the Chief Executive; and**
- c That Members make any further nominations to the Chief Executive for consideration at the 24 September Council meeting.**

33 Exempt extract of the Minutes of the meeting of the Executive Board held on 16 July 2025.

The exempt extract of the Minutes of the meeting of the Executive Board held on 16 July 2025, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

D Wright
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
RESOURCES BOARD**

24 July 2025

Present: Councillor Symonds in the Chair

Councillors Barnett, Chapman, Davey, Guilmant, Hayfield, Humphreys, Jackson, Melia, Parsons, Simpson, Singh and M Watson

Apologies for absence were received from Councillors Clews (Substitute Councillor Hayfield)

Martin Shipley (CMAP) was in attendance to answer questions on Minute Nos 6, 7 and 8 (Internal Audit) and Matt Humphrey (RSM) was in attendance to answer questions on Minute No 9 (Risk Management).

1 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

2 Minutes of the Resources Board held on 10 March 2025

The minutes of the Resources Board held on 10 March 2025, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

3 Provision of Adaptations for Council Tenants

The Director of Housing asked the Board to consider a policy statement to support the provision of adaptations to meet the needs of its tenants.

Resolved:

- a That the draft policy statement be adopted; and**
- b That the cost of providing adaptations for tenants and also the positive impact on those tenants receiving them be noted.**

4 Landlord Service – Complaints Handling

The Director of Housing provided the Board with an update on complaints received about its landlord services during 2024-2025.

Resolved:

- a That the contents of the report be noted;**

- b That the importance of meeting terms of the Ombudsman's Code be acknowledged;**
- c That the necessity to complete a self assessment about how we manage complaints and submit it to the Housing Ombudsman and share it publicly are noted;**
- d That the importance of learning from complaints is supported; and**
- e That the annual report attached at Appendix B to the report of the Director of Housing be agreed.**

5 Members' Allowances 2024/25

The Interim Corporate Director – Resources (Section 151 Officer) advised Members of the allowances paid for 2024/25, which the Council had a duty to publish under the Members' Allowance Scheme.

Resolved:

That the report be noted.

6 Internal Audit Annual Report 2024/25

The Interim Corporate Director – Resources (Section 151 Officer) presented the Internal Audit Annual Report 2024/25.

Resolved:

- a That the Internal Audit Annual Report 2024/25, attached at Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted;**
- b That the work to address the limited assurance outcome be noted; and**
- c That when a less than satisfactory assurance outcome is received this be communicated straightaway to the Resources Board through the Chairman.**

7 Internal Audit Progress Report

The Interim Corporate Director – Resources (Section 151 Officer) presented the Internal Audit Progress Report.

Resolved:

That the Internal Audit Progress Report, attached at Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted.

8 Global Internal Audit Standards Report

The Interim Corporate Director – Resources (Section 151 Officer) presented the Global Internal Audit Standards Report to Members.

Resolved:

That the Global Internal Audit Standards Report, attached at Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted.

9 Strategic Risk Management Summary Report

The Interim Corporate Director – Resources (Section 151 Officer) presented the Strategic Risk Management Summary report to Members.

Resolved:

- a That the Strategic Risk Management Summary Report, attached at Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted; and**
- b That the approach to Risk Management outlined is endorsed including the Policy & Strategy and Strategic Risk Register attached at Appendix B and Appendix D to the report of the Interim Corporate Director – Resources (Section 151 Officer).**

10 Provisional Capital Outturn and Carry Forwards 2024/25

The Interim Corporate Director of Resources (Section 151 Officer) set out the Provisional Capital Outturn for 2024/25 and proposed carry forwards to 2025/26 for Council approval.

Resolved:

- a That the HRA Capital Outturn for 2024/25, as set out in Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted;**
- b That the General Fund Capital Outturn for 2024/25 as set out in Appendix B to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted; and**

Recommended:

- c That the proposed Carry Forwards for General Fund as set out in paragraph 3.6 to 3.22 of Appendix B to the report of the Interim Corporate Director – Resources (Section 151 Officer be approved.**

Councillor Symonds
Chair

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
STANDARDS COMMITTEE**

18 August 2025

Present: Councillor Hayfield in the Chair

Councillors Guilmant, Hobley, Jackson, Jenns, Humphreys, H Phillips, Ridley, Simpson, Singh, Turley, Whapples and A Wright.

Apologies for absence were received from Councillor Barnett (Substitute Councillor Hobley) and Councillor Jarvis (Substitute Councillor Simpson)

Ellen Beaty, Independent Person appointed under the Localism Act 2011, was also in attendance.

Estelle Culligan (Wilkin Chapman LLP) was in attendance to present her reports on Minute No 3 (Standards Complaints Investigations) and answer questions.

1 Declarations of Personal or Prejudicial Interest

None were declared at the meeting.

2 Exclusion of the Public and Press

Members were asked to consider, in accordance with Section 100A(4) of the Local Government Act 1972, whether it was in the public interest that the public and press be excluded from the meeting for the following item of business, on the grounds that it involved the likely disclosure of exempt information as defined by Schedule 12A to the Act.

It was proposed by Councillor Whapples and seconded by Councillor Jenns

Resolved:

That it was not in the public interest that the public and press be excluded from the meeting and consideration of the report and appendices should be held in public.

There was a short adjournment of the meeting so that the report and appendices could be published on the Council's website.

3 Standards Complaints Investigation

The Monitoring Officer reported on the outcome of investigations into complaints about members of Water Orton Parish Council. It was recommended that Members agree to take no further action except for appropriate reporting, under the Council's approved "Arrangements for dealing with standards allegations under the Localism Act 2011" (the Arrangements).

Resolved:

- a That the report and its appendices be noted;**
- b That the reports be sent to the Parish Council for information;**
- c That no further action be taken on the complaints; and**
- d That the Monitoring Officer review the Arrangements and bring them back to the Standards Committee for consideration.**

C Hayfield
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

20 August 2025

Present: Councillor Bell in the Chair.

Councillors Davey, Fowler, Hobley, Jackson, Jenns, H Phillips, Ridley, Smith, Singh, S Watson, Whapples and A Wright.

Apologies for absence were received from Councillors Jarvis (Substitute Councillor Davey) Melia (Substitute Councillor Ridley) Ririe (Substitute Councillor Jackson) and O Phillips.

15 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

16 Minutes of the Meeting of the Board held on 4 June 2025

The minutes of the meeting held on 4 June 2025, having been previously circulated, were approved as a correct record and signed by the Chairman.

17 Implementation of Residents app

The Head of Corporate Services provided members with an update regarding the implementation of a Residents app.

Resolved

a That the report be noted; and

b That a Members Working Group on Simpler Recycling (Waste Collection) be formed.

18 Minutes of the Health and Wellbeing Working Party

The minutes of the meeting of the Health and Wellbeing Working Party held on 23 June 2025, copies having been previously circulated, were noted.

19 Exclusion of the Public and Press

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act, namely it is likely to reveal the identity of an individual.

20 **Leisure Project**

The Interim Corporate Director – Streetscape outlined a report regarding the Leisure Project

Resolved

That the recommendations, as set out in the report of the Interim Corporate Director – Streetscape, be approved.

21 **Leisure Operator Pre-Market Engagement Responses**

The Interim Corporate Director – Streetscape outlined a report on Pre-Market Engagement Responses.

Resolved

That the contents of the report be noted.

22 **Confidential Extract of the minutes of the Community and Environment Board held on 4 June 2025.**

The confidential minutes of the Community and Environment Board held on 4 June 2025, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

Margaret Bell
Chair

Agenda Item No 16

Council

24 September 2025

**Report of the
Chief Executive**

Exclusion of the Public and Press

Recommendation to the Board

To consider whether, in accordance with Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

Agenda Item No 17

Exempt Extract of the Minutes of the Council held on 18 June 2025

Paragraph 3 – By reason of the report containing information relating to the financial or business affairs of any particular person (including the authority holding that information).

Agenda Item No 18

Exempt Extract of the Minutes of the Special Sub-Group held on 16 June 2025

Paragraph 1 – Information relating to an individual.

Paragraph 3 – By reason of the report containing information relating to the financial or business affairs of any particular person (including the authority holding that information).

Agenda Item No 19

Exempt Extract of the Minutes of the Planning and Development Board held on 4 August 2025

Paragraph 3 – By reason of the report containing information relating to the financial or business affairs of any particular person (including the authority holding that information).

Paragraph 7 – Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Agenda Item No 20

Exempt Extract of the Minutes of the Executive Board held on 16 July and 15 September 2025

Paragraph 1 – Information relating to an individual.

In relation to the items listed above members should only exclude the public if the public interest in doing so outweighs the public interest in disclosing the information, giving their reasons as to why that is the case.

The Contact Officer for this report is Amanda Tonks (719221).