

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

15 September 2025

Present: Councillor D Wright in the Chair

Councillors Barnett, Bell, Clews, Jackson, Jenns, Ridley, Ririe, Simpson, Stuart, Symonds, M Watson and S Watson.

Apologies for absence were received from Councillors H Phillips and Reilly (Substitute Councillor Jenns).

24 Declarations of Personal or Prejudicial Interest

None were declared at the meeting.

25 Minutes of the Executive Board held on 16 July 2025

The minutes of the meeting of the Board held on 16 July 2025, copies having been circulated, were approved as a correct record and signed by the Chairman.

26 Closedown Update 2024/25

The Interim Corporate Director of Resources (Section 151 Officer) updated Members on the Closedown process for 2024/25.

Resolved:

- a That the report be noted;**
- b That representations are made to PSAA Limited on the practical problems this Council is experiencing with regard to external Audits including the costs;**
- c That the Council liaises with other Councils to raise this issue within the sector; and**
- d That a presentation be given by our external Auditors on what assurance the upcoming audits can give the Council**

27 Appointment to outside Bodies (Sherbourne Recycling Limited)

The Chief Executive informed Members that Mike Brown had been appointed to the role of Interim Corporate Director Streetscape and that the appointment be notified to Sherbourne Recycling Ltd.

Resolved:

- a That the appointment of the role of Corporate Director of Streetscape representing the Council on Sherbourne Recycling Ltd be authorised subject to a legal opinion on the appointment letter at Appendix 1; and**
- b That the Chief Executive write to Sherbourne Recycling Ltd to confirm the named appointment of Mike Brown, be authorised.**

28 Community Governance Review - Caldecote

The Chief Executive asked the Board to note the outcome of the consultation on the Community Governance Review in respect of Caldecote and agree the next steps.

Resolved:

- a That the consultation on the Caldecote Community Governance Review be noted; and**
- b That the outcome of the current planning applications for housing in Caldecote and the effect of reducing the voting age to 16 be considered prior to further decisions regarding the Caldecote Community Governance Review**

29 Houses in Multiple Occupation – Planning Policy

The Chief Executive asked the Board to agree to the Council taking further steps towards considering an Article 4 Direction with regard to Houses in Multiple Occupation should be adopted for North Warwickshire.

Resolved:

- a That the work of the Council on this matter be noted; and**
- b That the Council at the October Planning and Development Board consider whether an Article 4 Direction with regard to Houses in Multiple Occupation should be adopted.**

30 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

31 English Devolution and Local Government Reorganisation

The Chief Executive provided Members will an update on current issues relating to English Devolution and Local Government Reorganisation.

Resolved:

- a That the report be noted; and**
- b That a workshop takes place for the Member Working Group and that all Members be invited.**

32 Admission of Honorary Freemen

The Chief Executive suggested a nominee to be admitted as an Honorary Freeman of the Borough. Members are also asked to consider any further nominations to be reported to Council in September 2025.

Recommendation to the Council

- a That under Section 249 (5) of the Local Government Act 1972 the Council exercises its powers to admit a nominee as an Honorary Freemen of the Borough of North Warwickshire;**
- b That in accordance with Sub-Sections (5) and (6) of Section 249 of the Act, the necessary arrangements be made and be authorised by the Chief Executive; and**
- c That Members make any further nominations to the Chief Executive for consideration at the 24 September Council meeting.**

33 Exempt extract of the Minutes of the meeting of the Executive Board held on 16 July 2025.

The exempt extract of the Minutes of the meeting of the Executive Board held on 16 July 2025, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

D Wright
CHAIRMAN