

AGENDA

and

MINUTES of BOARDS and COMMITTEES

to be considered
at the meeting of the Council
to be held at

**THE COUNCIL HOUSE
ATHERSTONE**

on

24 APRIL 2019

at

7pm



North Warwickshire
Borough Council

Steve Maxey BA (Hons) Dip LG Solicitor
Acting Chief Executive
The Council House
South Street
Atherstone
Warwickshire
CV9 1DE

This matter is being dealt with by
Emma Humphreys
Direct Dial : (01827) 719221

Switchboard : (01827) 715341
Fax : (01827) 719225
E Mail : emmahumphreys@northwarks.gov.uk
Website : www.northwarks.gov.uk

Your ref :

Our ref : EH

Date : 16 April 2019

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone on Wednesday, 24 April 2019. The meeting will commence at 7.00pm or upon conclusion of the Executive Board to be held earlier in the evening, whichever is the later.

The following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):
“That the minutes of the Meeting of the Council held on 20 February 2019 and 18 March 2019 be approved as a correct record”.
- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No 7.
- 7 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:

- a **Planning and Development Board** – 4 March 2019 and 8 April 2019 (Pages 154 - 162).
 - b **Community and Environment Board** – 11 March 2019 (Pages 163 – 167).
 - c **Resources Board** – 25 March 2019 (Pages 168 – 170).
 - d **Executive Board** – 24 April 2019 (to follow).
- 8 To receive and consider any Notice of Motion under with Standing Order No 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully



Acting Chief Executive

**MINUTES OF THE MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE COUNCIL
HOUSE, SOUTH STREET, ATHERSTONE ON
WEDNESDAY 20 FEBRUARY 2019**

Present: Councillor Clews in the Chair.

Councillors Bell, Chambers, L Dirveiks, N Dirveiks, Farrell, Gosling, Hanratty, Hayfield, Henney, D Humphreys, M Humphreys, Ingram, Jarvis, Jenns, Lea, Lewis, Morson, Moss, Payne, Phillips, Reilly, Simpson, Singh, E Stanley, M Stanley, Sweet, Symonds, A Wright and D Wright

An apology for absence was received from Councillor Davis, Smith and Waters.

35 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

36 Minutes of the Meeting of Council held on 5 December 2018

The minutes of the Meeting of the Council held on 5 December 2018 were approved as a correct record and signed by the Mayor.

37 Mayor's Announcements

The Mayor announced that the Council had recently been awarded £90,000 to support the delivery of housing and community facilities from One Public Estate for use in North Warwickshire, including projects centred around Atherstone and Coleshill.

The Mayor also announced that she would be hosting two events. An Elvis night on 16 March 2019 at Mancetter Memorial Hall, and Tea with the Mayor to be held in the Civic Suite on 27 March 2019. Members were asked to nominate two volunteers from their ward area for the Mayor to invite along to this event.

38 Questions Pursuant to Standing Order No. 7

The following question was received from Councillor M Humphreys pursuant to Standing Order No 7:-

"I understand that the new management at Elite Sports Centre (previously Arley Sports Centre) has been operational for over a month now. I have anecdotal evidence that indicates that the Centre is proving to be very successful under the new management. Could I request that the Chairman of the Community and Environment Board responds to the following questions:

- Have the facilities at Elite Sports Centre been improved?
- Has the provision of services been maintained by the new management?
- Has the community supported the Sports Centre since its transfer to Elite Sports development?
- Has the membership of the Sports Centre been maintained?
- Is Elite Sports Development maintaining communication with the community on their needs?
- Would it be possible to arrange for relevant officers to visit Elite Sports Centre to establish whether there are any lessons to be learned in the provision in our leisure facilities in order to further improve the health and wellbeing of our residents?"

The response from Councillor Bell, was:

- The facilities at Elite Sports Centre have been improved subsequent to its transfer to Elite Sports Development. Through the injection of approximately £60,000 of capital funding, the Centre now benefits from new gym and functional training zone equipment. The Centre has been decorated, new flooring has been laid and the changing rooms and toilets have also been improved.

I understand that Elite Sports Development is also intending to improve the Multi-use Games Area and perhaps even introduce swimming to its programme during the school summer holidays. This enhancement would cost in the region of £30,000, half of which would be invested by Elite Sports Development and the other half through external match funding.

- The services at Elite Sports Centre have not merely been maintained by the new management, they have been expanded. The number of exercise classes has been enhanced and the number of bookable party options increased. A full programme of activities is being provided during the current half-term holiday and the number of gymnastics and trampoline classes are being returned to the levels previously enjoyed by customers, including a Saturday Gymnastics Club. The hours of opening at the Centre have also been increased.
- I am given to understand that the local community has been using the Sports Centre in increasing numbers further to its transfer to Elite Sports Development. The new management has reported to Officers that attendances have been very positive and, judging by social media postings, the response to the new activity programmes has been very enthusiastic.

- Councillors will be aware that membership numbers at Arley Sports Centre declined in the period immediately before its transfer to Elite Sports Development. Whilst I do not have access to precise information, Elite Sports Development has confirmed that membership numbers have been very positive since the New Year. At around 85 members, the numbers are in line with its business plan projections. There is also the option for customers to access the Centre for a day for £4.
- Elite Sports Development has maintained a very positive level of communication within the community, both immediately prior, and subsequent, to the transfer of the Sports Centre. The new management is very active on social media and is constantly seeking community views on the activity programme and how it can be improved. It has also attended a number of meetings within the community to talk about its services and how they can be enhanced. I am given to understand that there will also be an article about the Centre in the next edition of Arley News. The business partners attended the last meeting of Arley Parish Council, where they gave a progress report and sought views on possible additional programme activities. As a direct result of a request for more sessions for older people, Elite Sports Development is now offering Pilates classes.
- Our Officers have developed a positive relationship with Elite Sports Development. Meetings have already been held with regard to its future plans for the Centre, but also in respect of being mutually supportive, for example in avoiding activity programme clashes and in respect of involvement in future gymnastics competitions and so on. Both parties are benefitting from each others' experience and Officers will continue to seek to learn lessons from Elite Sports Development and other providers in order to improve services for the local community. This process will include visiting Elite Sports Centre.

Councillor Bell also added that Elite had secured funding from Sports England to run additional classes at Arley Sports Centre.

39 Minutes of Boards/Committees

- a) **Planning and Development Board** – 10 December 2018, 14 January 2019 and 4 February 2019

It was proposed by Councillor Simpson, seconded by Councillor Sweet and

Resolved:

That the minutes of the meetings of the Planning and Development Board held on 10 December 2018, 14 January 2019 and 4 February 2019, together with the recommendations contained therein, be approved and adopted, subject to Minute No 66b (Page No 115) of the minutes of the meeting held on 4 February 2019 being amended to read:-

b That in respect of Application No 2019/0005 (Land at Fivefield Road and Tamworth Road, Coventry) Coventry City Council be advised of the comments set out in the report of the Head of Development Control, and that a meeting is requested with Coventry City Council and the developer;

b) Community and Environment Board – 21 January 2019

It was proposed by Councillor Bell, seconded by Councillor Hayfield and

Resolved:

That the minutes of the meeting of the Community and Environment Board held on 21 January 2019, together with the recommendations contained therein, be approved and adopted.

c) Resources Board – 28 January 2019

It was proposed by Councillor D Wright, seconded by Councillor Hayfield and

Resolved:

That the minutes of the meeting of Resources Board held on 28 January 2019, together with the recommendations contained therein be approved and adopted.

i) Minutes No 45 – Information and Communications Technology Strategy 2019-2023

It was proposed by Councillor Humphreys and seconded by Councillor Farrell and agreed

“That the Task and Finish Group comprise Councillors Morson, Phillips, Simpson, Symonds and D Wright.”

d) Licensing Committee – 5 February 2019

It was proposed by Councillor Jenns, seconded by Councillor Jarvis and

Resolved:

That the minutes of the meeting of Licensing Committee held on 5 February 2019, together with the recommendation contained therein, be approved and adopted

d) Executive Board – 11 February 2019

In moving the minutes of the meeting Councillor Humphreys, seconded by Councillor D Wright, gave notice of his alteration of the motion comprising Minute No 58 – Corporate Plan 2019-20, Minute No 60 – The Proposed 3 Year Capital Programme 2018/19 - 2021/22 and Minute No 62 - General Fund Revenue Estimates 2019/20 and Setting the Council Tax 2019/20.

Cllr Farrell gave notice of his alteration of the motion comprising Minute No 62 - General Fund Revenue Estimates 2019/20 and Setting the Council Tax 2019/20.

i) Minutes No 57 – Parental Leave for Councillors

It was proposed by Councillor Humphreys and seconded by Councillor Farrell and agreed

“That the Task and Finish Group comprise Councillors Chambers, Farrell, D Humphreys, Symonds and D Wright.”

ii) Minute No 58 – Corporate Plan 2019-20

Cllr Simpson, seconded by Cllr Sweet detailed proposed amendments to Priority 3 and Priority 6 of the Corporate Plan 2019-20.

ii) Minute No 60 – The Proposed 3 Year Capital Programme 2019/20 – 2021/22

It was proposed by Councillor D Wright and seconded by Councillor Humphreys by way of amendment:

“That an additional recommendation d) is included as follows:-

d) That £175,000 be added to the 2019/20 capital programme, as set out in the table below:

Fund	Growth	2019/20 £000
HRA	To enable some infrastructure improvements within housing estates	75,000
General Fund	To provide a Community Fund, from which local organisations can obtain funding for local projects	100,000
	TOTAL	175,000

That recommendation b) and c) are replaced by the following:

- b) That the 3 year Capital Programme for the period 2019/20 to 2021/22 set out in Appendix B, as amended by recommendation d, be adopted; and
- c) That the prudential indicators set out in Section 9 of the report, as amended by recommendation d, be approved;

recommendation a remains as set out”

Upon being put to the meeting the Mayor declared the amendment to be approved.

iii) Minute No 62 – General Fund Revenue Estimates 2019/20 and Setting the Council Tax 2019/20

It was proposed by Councillor Farrell and seconded by Councillor Chambers

“That recommendation a is replaced by the following:

- a(i) That the savings of £338,000 in Appendix I are amended by £589,000, set out below:

Additional Savings	2019/20 £
Senior Management Restructure – part year (redundancy costs to be met from earmarked reserves)	187,000
Remove the revenue contribution to capital expenditure	119,000
Creation of a cooperative Leisure Trust for all sports centres (part year effect)	90,000
Creation of a cooperative trust to deliver back of house services	100,000
Reduce the provision for training	26,000
Reduce the contribution to the Building Maintenance Fund	10,000
Reduce the Civic Hospitality budget	9,000
Remove Corporate subscription to Outside Bodies	5,500
Remove professional fees from Green Space budgets	27,500
Reduce automatic increments for employees	15,000
TOTAL	589,000

That an additional recommendation a(ii) is included as follows:

a(ii) That growth of £867,000, as set out in the table below be included in the 2019/20 budget (ongoing unless indicated):

Growth	2019/20 £
To pay for the street lights to be switched back on across North Warwickshire	71,000
To provide a fly tipping hit squad and new anti-social behaviour wardens	70,000
To enable a passport to leisure to be available for swimming, for over 60's and under 18's	24,000
To fund free breakfasts for all primary school children	70,000
To provide a discretionary fund able to support the service costs for 400 Borough Care customers	73,000
To provide funding for Community Policing in North Warwickshire (Capped sum of £2 million over the strategy)	559,000
TOTAL	867,000

That recommendation b and d are replaced by the following:

- b That the revised revenue estimate for 2018/19 and the revenue estimate for 2019/20, as amended by the additional savings and growth, be approved;
- d That the preferred Council Tax option for 2019/20 be a 0% increase on Band D;

recommendations c, e and f remain as set out.”

Upon being put to the meeting the Mayor declared the amendment to be lost.

It was then proposed by Councillor Humphreys and seconded by Councillor D Wright

“That an additional recommendation a(i) is included as set out below:

a(i) That one-off growth of £225,000 be added to the 2019/20 budget, as set out below:

Growth	2019/20 £000
To provide a Community Fund, from which local organisations can obtain funding for local projects	200,000
To provide support for heritage activities	25,000
TOTAL	225,000

That recommendation b and d are replaced by the following:

- b That the revised revenue estimate for 2018/19 and the revenue estimate for 2019/20, as amended by the additional growth, be approved;**
- d That the preferred Council Tax option for 2019/20 be a 0% increase on Band D.**

recommendations c, e and f remain as set out.”

Upon being put to the meeting the Mayor declared the amendment to be approved.

40 Notice of Motion under Standing Order No. 10

There were no Notices of Motion received under Standing Order No 10.

41 The Common Seal

It was proposed by Councillor Morson, seconded by Councillor Sweet and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.

Chairman of the next ensuing meeting of the Council

**MINUTES OF THE EXTRAORDINARY MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE COUNCIL
HOUSE, SOUTH STREET, ATHERSTONE ON
MONDAY, 18 MARCH 2019**

Present: Councillor Clews in the Chair.

Councillors Bell, Davis, L Dirveiks, N Dirveiks, Farrell, Hanratty, Hayfield, Henney, D Humphreys, M Humphreys, Ingram, Jarvis, Jenns, Lewis, Morson, Moss, Payne, Phillips, Reilly, Singh, Smith, Smitten, E Stanley, M Stanley, Sweet, Symonds, A Wright and D Wright

Apologies for absence were received from Councillors Chambers, Ferro, Gosling, Simpson and Waters

42 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

43 Minutes of the meeting of the Licensing Committee held on 18 March 2019

The minutes of the meeting of the Licensing Committee held on 18 March 2019 were circulated.

It was proposed by Councillor Jenns, seconded by Councillor Lewis and

Resolved:

That the minutes of the meeting of the Licensing Committee held on 18 March 2019, together with the recommendation contained therein, be approved and adopted.

44 Exclusion of the Public and Press:

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

45 Minutes of the meeting of the Appointments Sub-Committee held on 7 March 2019

It was proposed by Councillor D Humphreys, seconded by Councillor D Wright and

Resolved:

That the minutes of the meeting of the Appointments Sub-Committee held on 7 March 2019, together with the recommendation contained therein, be approved and adopted.

Chairman of the next ensuing meeting of the Council

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

4 March 2019

Present: Councillor Simpson in the Chair.

Councillors Bell, Clews, L Dirveiks, Hanratty, Henney, D Humphreys, Jarvis, Lewis, Morson, Moss, Phillips, Smitten, Sweet, and A Wright

Apologies for absence were received from Councillors Hayfield (substitute Hanratty), Reilly (substitute Moss) and Symonds (substitute Clews).

The Chairman opened the meeting with a tribute to Councillor Sweet. This was Councillor Sweet's last Planning and Development Board after 58 years as a Councillor. The Planning and Development Board unanimously endorsed the Chairman's comments.

73 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

74 **Minutes**

The minutes of the meetings of the Board held on 10 December 2018, 14 January and 4 February 2019, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

75 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a That in respect of Application No 2019/0008 (Junction 6 of the M42 Motorway) the Borough Council raises no objection to the proposed improvements to the M42 Motorway and additional carriageways but is concerned to better understand the potential impacts on Junctions 9 and 10 of the M42 Motorway and the road network within North Warwickshire;**

- b** That in respect of Application No 2018/0538 (1 Yew Tree Cottages, Coton Road, Whitacre Heath, B46 2HD)
- i)** planning permission be refused for the reasons set out in the report of the Head of Development Control; and
 - ii)** authority be granted to the Corporate Director – Environment to issue an Enforcement Notice requiring the cessation of the refrigeration and air conditioning business use of the site with a compliance period of 6 months, for the reasons set out in the report;

- c** That Application No 2018/0570 (57 The Green, Shustoke, B46 2AT) be approved subject to the conditions set out in the report of the Head of Development Control;

Speaker: Justine Brennan

- d** That Application No 2018/0678 (15/17 New Street, Birchmoor, B78 1F) be granted outline planning permission subject to the conditions set out in the report of the Head of Development Control;

Speakers: Jonathon Jenkin, Amanda Botham and Richard Heathcock

- e** That Applications No 2018/0744 (Land South East of M42 Juntion 10, Trinity Road, Dordon) be deferred for a site visit;

Speaker: Robert Barnes

- f** That Application No 2018/0053 (83, 85, 97 and 89, Castle Road, Hartshill, CV10 0SG) be approved subject to the conditions set out in the report of the Head of Development Control;

- g** That in respect of Application No 2019/0066 (Land to north of, Overwoods Road, Hockley, B77 5NQ):

- i)** the draft Deed of Variation be agreed on the terms outlined in the report of the Head of Development

Control and the Solicitor to the Council be authorised to complete the process; and

ii) further information be presented to the Board on the plan to use the off-site affordable housing contribution

76 Appeal Update

The Head of Development Control brought Members up to date with recent appeal decisions.

Resolved:

That the report be noted.

77 Confirmation of Tree Preservation Order – Baddesley Ensor

The Board was invited to confirm action taken in the making of an Emergency Tree Preservation Order.

Resolved:

That the making of an Emergency Tree Preservation Order, as detailed in the report of the Head of Development Control, be confirmed.

78 Neighbouring Local Plan Consultation – Solihull and Lichfield

The Corporate Director – Environment reported that Solihull MBC and Lichfield DC had published, for consultation, Local Plan documents as part of the review of their Local Plan.

Resolved:

- a That the report of the Corporate Director – Environment be supported; and**
- b That the need for these Councils to make an increased contribution towards the shortfall in the Greater Birmingham Housing Area be emphasised, in particular with reference to the Inspector’s initial findings with regard to this Council’s draft Local Plan, and that in the case of Solihull the issue should be dealt with at this stage rather than at the pre-submission draft.**

79 **Corporate Plan Targets 2018/19**

The Head of Development Control detailed the actions taken on a number of targets as set out in the 2018/19 Corporate Plan.

Resolved:

That the report be noted.

80 **Building Control Partnership**

The Head of Development Control outline the progress made on moving towards the new Building Control Partnership.

Recommended:

That the measures outlined in the report of the Head of Development Control be agreed and the appropriate changes be made to the Constitution by the Solicitor to the Council.

M Simpson
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

8 April 2019

Present: Councillor Simpson in the Chair.

Councillors Bell, Clews, L Dirveiks, N Dirveiks, Hayfield, D Humphreys, Jarvis, Lewis, Morson, Phillips, Reilly, Smitten, and A Wright

Apologies for absence were received from Councillor Sweet (substitute Councillor N Dirveiks) and Councillor Symonds (substitute Councillor Clews).

Before the commencement of the meeting, the Chairman thanked retiring Councillors for their contribution to the Board over the last four years.

81 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared

82 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a **That Application No 2017/0278 (Land at, Nuneaton Road, Mancetter) be refused for the reasons set out in the report of the Head of Development Control, together with the following additional reason:**
“Warwickshire County Council, acting as the Lead Local Flood Authority has objected to the proposal on the grounds that the proposed surface water drainage proposals have not been shown to be sustainable and thus the proposal is not in accord with Policy NW 10 of the Core Strategy 2014 and Section 14 of the NPPF”

Speakers: Josh Ambrus, Paul Kelly and Deborah Dempsey

- b** That Application No 2018/0140 (Land East of Castle Road & North of Camp Hill Road, Hartshill & Nuneaton) be deferred for further information to be provided in respect of the impact of the re-opening of the quarry on the development particularly in regard to air quality and whether there should be further mitigation measures in the proposed development as well as seeking confirmation on matters raised by the Hartshill Neighbourhood Plan.

and that after the election a Working Group of Members be established consisting of the Chairman, Opposition Spokesperson and Local Members

Speakers: Neil Beards, Kate Szafranski, Michelle Pearson and Kashan Aslan

- c** That Application No 2018/0687 and 2018/0689 (Land South Of Warton Recreation Ground, Orton Road, Warton) be determined as follows:

- i)** In respect of application PAP/2018/0689 that planning permission be granted so as to substitute plan number S0000/300/05B in condition 4;
- ii)** In respect of application PAP/2018/0687 that plan number S0000/100/01L and the house elevations, floor plans and soft landscaping proposals received on 19th November 2018 be approved in discharge of condition 1 of planning permission PAP/2018/0689;
- iii)** That Bellway Homes be asked to favourably consider Mr Clinton's request regarding the access at the rear of his property; and
- iv)** That Officers of this Council again approach the Warwickshire County Council with regard to moving the speed limit in this location

Speakers: Kathy Else and Lee Clinton

- d** That Application No 2018/0744 (Land South East Of M42 Junction 10, Trinity Road, Dordon) be approved subject to the conditions set out in the report of the Head of Development Control;

Speaker: Robert Barnes

- e That Application No 2019/0141 (St Marys Church, Friars Gate, Atherstone) be granted;
- f That Application No 2019/0153 (Land Rear of 1 to 6, St Benedicts Close, Atherstone) be approved subject to the Council's Green Space Officer (Trees) securing the planting of an appropriate replacement tree within 12 months; and
- g That Application No 2019/0154 (St Mary and All Saints Church, Coventry Road, Fillongley) be approved subject to the Council's Green Space Officer (Trees) securing the planting of an appropriate replacement tree within 12 months.

83 Appeal Update

The Head of Development Control reported on the receipt of two recent appeal decisions

Resolved:

That the report be noted.

84 Consultations

The Head of Development Control reported on a number of consultations

Resolved:

- a That in the Coventry case, the action taken be confirmed; and
- b That in the Birmingham case, the holding objection be removed subject to both Warwickshire County Council and Highways England confirming that they have no objections, but that the issue of lorry parking and the White Horse junction continue be raised with the applicant and Birmingham City Council.

That the report be noted.

85 Submission of the Fillongley Neighbourhood Plan

The Corporate Director – Environment reported on progress with the Fillongley Neighbourhood Plan.

Resolved:

That the Fillongley Neighbourhood Plan be taken forward to referendum when the recommended changes detailed in the report have been made.

Prior to the commencement of confidential business the Chairman thanked the Head of Development Control and Officers for their contribution to the work of the Planning and Development Board.

86 That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act

87 Staffing Matters

The Corporate Director – Environment on various staffing matters relating to the Planning Division.

Resolved:

That the report be supported.

**Councillor Simpson
Chairman**

**Planning and Development Board
8 April 2019
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/5	PAP/2017/0278	Applicant	E-mail	5/4/19
		Applicant	E-mail	4/4/19
		WCC Flooding	Consultation	8/4/19
4/33	PAP/2018/0140	Resident	Objection	1/4/19
		Resident	Objection	1/4/19
		Resident	Objection	1/4/19
		Resident	Objection	1/4/19
		Resident	Objection	2/4/19
		Consultant	Objection	5/4/19
		Resident	Representation	8/4/19
4/66	PAP/2018/0687	Resident	Objection	26/3/19
		Resident	Objection	26/3/19
		Resident	Objection	29/3/19
		Applicant	E-mail	25/3/19
		WCC Highways	Consultation	5/4/19
4/75	PAP/2018/0744	Applicant	E-mail	29/3/19
		Applicant	E-mail	1/4/19

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

11 March 2019

Present: Councillor Bell in the Chair.

Councillors Chambers, Gosling, Hanratty, Lea, Lewis, Morson, Phillips, Singh, Smith, Smitten and Symonds.

Apologies for absence were received from Councillors Ferro (Substitute Councillor Morson) and M Humphreys (Substitute Councillor Symonds).

Councillors Clews and Jarvis were also in attendance.

41 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

42 **Minutes of the meeting of the Board held on 21 January 2019**

The minutes of the meeting held on 21 January 2019, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

43 **Exclusion of the Public and Press**

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

44 **Materials Recycling Facility Presentation**

Grant McElvie, Commercial Director, Coventry City Council, gave a presentation on a project to deliver a local authority owned and operated Materials Recycling Facility within the Coventry, Solihull and Warwickshire area designed to process recyclable materials collected across the sub-region and beyond.

45 **Sub-Regional Materials Recycling Facility**

Following the presentation Members were asked to review the Council's level of engagement with the sub-regional Materials Recycling Facility project based on the contents of the earlier report to Executive Board and the information given in the presentation.

Recommendation to Council

The that the Council be recommended to commit to becoming a Partner Council on the sub-regional MRF project at the earliest practicable opportunity in order to take full advantage of the benefits and opportunities afforded by full project membership at this stage of the programme.

46 Textile Recycling Service

The Director of Streetscape sought the Board's approval to investigate the implementation of a free textile recycling service in the Borough.

Resolved:

- a That the report be noted; and**
- b That officers be directed to investigate the potential to work in partnership with an external partner to provide a free textile recycling service and that the Director of Streetscape bring a report on the result of a short procurement exercise to a future meeting of the Board.**

47 The Environmental Protection (Miscellaneous Amendments) (England and Wales) Regulations 2018 – Fixed Penalties – Fly Tipping – Household Waste Duty of Care Offences

The Corporate Director – Environment sought to establish the level of fine to be attached to fixed penalty notices for duty of care offences.

Resolved:

- a That the fixed penalty for household waste duty of care offences be set at £200 or £120 if the penalty is paid before the end of ten days following the date of the notice;**
- b That the requirements of the occupier of domestic properties to take all reasonable measures to ensure they only transfer their household waste to an authorised person under the duty of care for the disposal of household waste be communicated to the public alongside the promotion of the bulky waste collection service; and**
- c That a report to review the level of the fixed penalty notice for fly tipping be brought to a future meeting of the Board.**

48 **Financial Assistance to Outside Organisation**

The Director of Leisure and Community Development detailed requests for assistance through the provision of an annual grant received from Warwickshire Community and Voluntary Action (WCAVA), North Warwickshire Citizens Advice (NW CA), Live and Local and the North Warwickshire Allotments Federation.

Resolved:

- a That the progress made by WCAVA in its delivery of the Third Sector Infrastructure Support Grant Agreement be noted and that financial assistance in the form of two instalments for 2019/20 as detailed in the report, be approved;**
- b That the draft Service Level Agreement be approved for further negotiation with NW CA and that the proposed financial award for 2019/20 be approved and administered as indicated in the report, including the provision for the second instalment to be made subject to the prior agreement of the Chairman and Vice-Chairman of the Board;**
- c That the work undertaken by Live and Local in assisting local promoters to deliver professional arts performances in local venues be noted and that the proposed grant award towards the countywide Key Client Agreement be approved; and**
- d That the work undertaken by the North Warwickshire Allotments Federation be noted and that, subject to the successful conclusion of negotiations in respect of the appended draft Service Level Agreement, the proposed annual grant award be approved.**

49 **Community Heritage Grants Scheme Update**

Members were informed of the outcome of applications made to the North Warwickshire Community Heritage Grants Scheme. In addition, the Board was informed of the progress being made in respect of heritage-related activities that had been undertaken in partnership with external organisations.

Resolved:

That the outcome of applications to the North Warwickshire Community Heritage Grants Scheme and the progress being made in respect of heritage-related activities that were being

undertaken in partnership with external organisations be noted.

50 LEADER Programme Update

The Director of Leisure and Community Development updated Members on the progress made in respect of the delivery of the North Warwickshire and Hinckley and Bosworth LEADER programme (2015 to 2020).

Resolved:

That the progress made in respect of the delivery of the North Warwickshire and Hinckley and Bosworth LEADER programme (2015 to 2020) be noted.

51 North Warwickshire Green Space Strategy Progress Report

The Director of Leisure and Community Development informed Members of the progress made in respect of delivery against the priorities set out in the North Warwickshire Green Space Strategy (2008 to 2018).

Resolved:

- a That the progress made in respect of the implementation of the priorities of the North Warwickshire Green Space Strategy (2008 to 2018) be noted;**
- b That, in consultation with the Chairman, Vice Chairman and Opposition Spokesperson, the Director of Leisure and Community Development be instructed to arrange a meeting with Planning Officers to consider the potential biodiversity impacts of the draft Green Space Strategy and their implications for the Local Plan; and**
- c That the Director of Leisure and Community Development undertakes a wide ranging consultation on the content of the draft Green Space Strategy and that the consultation period ends on 31 August 2019, subsequent to which a further report be presented to the Board.**

52 Leisure Facilities: Service Improvement Plan and Key Performance Indicators

The Director of Leisure and Community Development presented copies of the Service Improvement Plan (SIP) and the associated set of key performance indicators (KPIs), detailing activity through to the end of January 2019 for consideration.

Resolved:

- a That the report be noted; and
- b That the opening of the leisure facilities for a special event on the late summer Bank Holiday (26 August 2019) and additionally the schedule of closures as set out in paragraph 4.4 of the report of the Director of Leisure and Community Development be approved.

53 Health and Wellbeing Action Plan (2017 to 2020)

Members were provided with an update on the progress being made in respect of the actions identified in the approved three-year Health and Wellbeing Action Plan (2017 to 2020).

Resolved:

That the report be noted.

54 Minutes of the Health and Wellbeing Working Party meeting held on 13 February 2019.

The minutes of the Health and Wellbeing Working Party held on 13 February 2019 were received and noted.

55 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – December 2018

The Board was informed of the progress with the achievement of the Corporate Plan and Performance indicator targets relevant to the Community and Environment Board for April to December 2018.

Resolved:

That the report be noted.

Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

25 March 2019

Present: Councillor D Wright in the Chair

Councillors Davis, N Dirveiks, Gosling, D Humphreys, Moss, Simpson, and Waters.

Apologies for absence were received from Councillors Henney and Symonds (substitute Councillor D Humphreys).

Councillors Clews and Jarvis were also in attendance.

57 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Humphreys declared a non-pecuniary interest in Minute No 67 (Land Issues – Further Update), left the meeting and took no part in the discussion.

58 **Minutes of the Resources Board held on 28 January 2019**

The minutes of the meeting of the Board held on 28 January 2019, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

59 **Internal Audit Plan 2019/20 and Counter Fraud Activity**

The Corporate Director – Resources set out the proposed Internal Audit Plan for 2019/20 and updated Board Members on the work of the Counter Fraud Officer.

Resolved:

- a That the Risk Score within Appendix A to the report of the Corporate Director – Resources be amended from N/A to High Risk; and**
- b That subject to the amendments outlined at (a), the Internal Audit Plan, as set out at Appendix A, and the work of the Counter Fraud Officer be noted;**

60 **Financial Inclusion Update**

The Corporate Director – Community provided Members with an update on the Financial Inclusion activity undertaken by the Council.

Resolved:

That the report be noted.

61 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

62 **Irrecoverable Local Taxation Debts**

The Corporate Director - Community detailed the amounts recommended for write-offs in accordance with the write-off policy agreed by the Resources Board on 23 May 2016.

Resolved:

That the report be noted.

63 **Community Support Service Delivery**

The Director of Housing provided the Board with information about the level of vacancies being experienced in the Community Support Section and explained the action being taken in order to safeguard service delivery.

Resolved:

That the resilience issues in the Community Support Section be noted, and that the actions taken to safeguard the delivery of the service, as outlined in the report of the Director of Housing, be supported.

64 **Condition of Council Properties - Trinity Close, Warton**

The Board were provided with information about the condition of Council owned houses in Trinity Close, Warton.

Resolved:

- a That engagement take place between the Director of Housing, Developer and Architect for the Hatters Arms development in order to explore including properties on Trinity Close in their plans for the site;**
- b That the Director of Housing consult with individual occupants (tenants and owner occupier) about the proposals as well as the neighbouring residents;**

- c That action be taken to demolish the Council owned houses identified in the report of the Director of Housing and replace them with new build properties; and**
- d In consultation with the Chair of the Resources Board, consider whether the owner occupied property should be bought, demolished and incorporated in the development scheme.**

65 Condition of Council Properties – Ansley Common

The Board were provided with information about the condition of Council owned houses in Ansley Common.

Resolved:

- a That following consideration of the options set out in the report to address repair issues in two properties in Ansley Common, the Director of Housing be directed to pursue the option outlined at 5.3 of the report - Demolition and Rebuild.**
- b That the Director of Housing consult with individual occupant tenants about the proposals.**

66 Land Issues – Further Update

The Director of Streetscape updated Members on issues relating to land ownership at Sheepy Road, Atherstone and the outcome of further discussions with the owner and developer of the neighbouring sites. The report asked Members to agree to a minor revision to the proposed land swap previously agreed by the Board.

Resolved:

- a That the contents of the report be noted;**
- b That the proposed land exchange outlined in the report of the Director of Streetscape be agreed; and**
- c That the exchange of contracts be completed within two weeks from the date of the meeting of this Board and that final completion takes place on receipt of all necessary outstanding information from the Land Registry.**

Councillor D Wright
CHAIRMAN