

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

24 July 2025

Present: Councillor Symonds in the Chair

Councillors Barnett, Chapman, Davey, Guilmant, Hayfield, Humphreys, Jackson, Melia, Parsons, Simpson, Singh and M Watson

Apologies for absence were received from Councillors Clews (Substitute Councillor Hayfield)

Martin Shipley (CMAP) was in attendance to answer questions on Minute Nos 6, 7 and 8 (Internal Audit) and Matt Humphrey (RSM) was in attendance to answer questions on Minute No 9 (Risk Management).

1 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

2 Minutes of the Resources Board held on 10 March 2025

The minutes of the Resources Board held on 10 March 2025, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

3 Provision of Adaptations for Council Tenants

The Director of Housing asked the Board to consider a policy statement to support the provision of adaptations to meet the needs of its tenants.

Resolved:

- a That the draft policy statement be adopted; and**
- b That the cost of providing adaptations for tenants and also the positive impact on those tenants receiving them be noted.**

4 Landlord Service – Complaints Handling

The Director of Housing provided the Board with an update on complaints received about its landlord services during 2024-2025.

Resolved:

- a That the contents of the report be noted;**

- b That the importance of meeting terms of the Ombudsman's Code be acknowledged;**
- c That the necessity to complete a self assessment about how we manage complaints and submit it to the Housing Ombudsman and share it publicly are noted;**
- d That the importance of learning from complaints is supported; and**
- e That the annual report attached at Appendix B to the report of the Director of Housing be agreed.**

5 Members' Allowances 2024/25

The Interim Corporate Director – Resources (Section 151 Officer) advised Members of the allowances paid for 2024/25, which the Council had a duty to publish under the Members' Allowance Scheme.

Resolved:

That the report be noted.

6 Internal Audit Annual Report 2024/25

The Interim Corporate Director – Resources (Section 151 Officer) presented the Internal Audit Annual Report 2024/25.

Resolved:

- a That the Internal Audit Annual Report 2024/25, attached at Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted;**
- b That the work to address the limited assurance outcome be noted; and**
- c That when a less than satisfactory assurance outcome is received this be communicated straightaway to the Resources Board through the Chairman.**

7 Internal Audit Progress Report

The Interim Corporate Director – Resources (Section 151 Officer) presented the Internal Audit Progress Report.

Resolved:

That the Internal Audit Progress Report, attached at Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted.

8 Global Internal Audit Standards Report

The Interim Corporate Director – Resources (Section 151 Officer) presented the Global Internal Audit Standards Report to Members.

Resolved:

That the Global Internal Audit Standards Report, attached at Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted.

9 Strategic Risk Management Summary Report

The Interim Corporate Director – Resources (Section 151 Officer) presented the Strategic Risk Management Summary report to Members.

Resolved:

- a That the Strategic Risk Management Summary Report, attached at Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted; and**
- b That the approach to Risk Management outlined is endorsed including the Policy & Strategy and Strategic Risk Register attached at Appendix B and Appendix D to the report of the Interim Corporate Director – Resources (Section 151 Officer).**

10 Provisional Capital Outturn and Carry Forwards 2024/25

The Interim Corporate Director of Resources (Section 151 Officer) set out the Provisional Capital Outturn for 2024/25 and proposed carry forwards to 2025/26 for Council approval.

Resolved:

- a That the HRA Capital Outturn for 2024/25, as set out in Appendix A to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted;**
- b That the General Fund Capital Outturn for 2024/25 as set out in Appendix B to the report of the Interim Corporate Director – Resources (Section 151 Officer) be noted; and**

Recommended:

- c That the proposed Carry Forwards for General Fund as set out in paragraph 3.6 to 3.22 of Appendix B to the report of the Interim Corporate Director – Resources (Section 151 Officer be approved.**

Councillor Symonds
Chair