

AGENDA

and

MINUTES of BOARDS and COMMITTEES

**to be considered
at the MEETING of the Council
to be held at**

**THE COUNCIL HOUSE
ATHERSTONE**

on

26 June 2019

at

6.30pm



North Warwickshire
Borough Council

Steve Maxey BA (Hons) Dip LG Solicitor
Acting Chief Executive
The Council House
South Street
Atherstone
Warwickshire
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This matter is being dealt with by
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Your ref :

Our ref : EH

Date : 18 June 2019

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone on Wednesday, 26 June 2019. The meeting will commence at 6.30 pm.

The following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):
“That the minutes of the Annual Meeting of the Council held on 15 May 2019 be approved as a correct record.”
- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No 7.
- 7 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:

- a **Planning and Development Board** – 20 May 2019 and 10 June 2019 (Pages 4 – 11)
- b **Resources Board** - 3 June 2019 (Pages 12 – 15)
- c **Community and Environment Board** 11 June 2019 (Pages 16 – 18)
- c **Executive Board** – 17 June 2019 (Pages 19 – 21)
- d **Appointments Sub-Committee** – 17 June 2019 (Pages 22 – 23).

8 Under Standing Order No 10 the following Notices of Motion were received:

- a Proposer - Councillor Farrell, seconder – Councillor Deakin

“North Warwickshire Borough Council notes the increase in Islamophobia & the regular occurrences of weaponising terror attacks to attack, harm, discriminate or otherwise disparage and discredit Britain’s Muslim community, as recorded and monitored by ‘Tell MAMA’ (Measuring Anti Muslim Attacks). North Warwickshire Borough Council therefore resolves to ask the Executive Board of the council to review all equalities & equal opportunity policies and to adopt the below working definition of Islamophobia, as set out by the All Party Parliamentary Group (APPG) on British Muslims.

APPG on British Muslims – Working Definition of Islamophobia

“Islamophobia is rooted in racism and is a type of racism that targets expressions of Muslimness or perceived Muslimness.”

Contemporary examples of Islamophobia in public life, the media, schools, the workplace, and in encounters between religions and non-religions in the public sphere could, taking into account the overall context, include, but are not limited to:

- Calling for, aiding, instigating or justifying the killing or harming of Muslims in the name of a racist/ fascist ideology, or an extremist view of religion.
- Making mendacious, dehumanising, demonising, or stereotypical allegations about Muslims as such, or of Muslims as a collective group, such as, especially but not exclusively, conspiracies about Muslim entryism in politics, government or other societal institutions; the myth of Muslim identity having a unique propensity for terrorism, and claims of a demographic ‘threat’ posed by Muslims or of a ‘Muslim takeover’.
- Accusing Muslims as a group of being responsible for real or imagined wrongdoing committed by a single Muslim person or group of Muslim individuals, or even for acts committed by non-Muslims.

Accusing Muslims as a group, or Muslim majority states, of inventing or exaggerating Islamophobia, ethnic cleansing or genocide perpetrated against Muslims.

- Accusing Muslim citizens of being more loyal to the 'Ummah' (transnational Muslim community) or to their countries of origin, or to the alleged priorities of Muslims worldwide, than to the interests of their own nations.
- Denying Muslim populations the right to self-determination e.g., by claiming that the existence of an independent Palestine or Kashmir is a terrorist endeavour.
- Applying double standards by requiring of Muslims behaviours that are not expected or demanded of any other groups in society, eg loyalty tests.
- Using the symbols and images associated with classic Islamophobia (e.g. Muhammed being a paedophile, claims of Muslims spreading Islam by the sword or subjugating minority groups under their rule) to characterise Muslims as being 'sex groomers', inherently violent or incapable of living harmoniously in plural societies.
- Holding Muslims collectively responsible for the actions of any Muslim majority state, whether secular or constitutionally Islamic."

b Proposer – Councillor Deakin, seconder – Councillor Rose.

"This Council is concerned by the rise in hate crime and racism across the UK and the wider world. North Warwickshire believes that tackling discrimination in all its forms should be a joint effort and something to be proud of and as part of this work we believe that we need to build in clearer definitions of what is and isn't acceptable, whether this relates to gender, sexuality or discrimination against people on the grounds of race, religion or culture.

North Warwickshire Borough Council expresses alarm at the rise in antisemitism in recent years across the UK. As well as physical manifestations through violence and criminal damage it has also been seen in the use of antisemitic tropes in criticism of Israel. It is legitimate to criticise the policies and practices of Israel but not if this involves using tropes and imagery of antisemitism. North Warwickshire Borough Council therefore resolves to join with the Government and the major political parties in the UK in signing up to the internationally recognised International Holocaust Remembrance Alliance guidelines on antisemitism which define antisemitism thus:

"Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities."

Manifestations might include the targeting of the state of Israel, conceived as a Jewish collectivity. However, criticism of Israel similar to that levelled against any other country cannot be regarded as antisemitic. Antisemitism frequently charges Jews with conspiring to harm humanity, and it is often used to blame Jews for "why things go wrong." It is expressed in speech, writing, visual forms and action, and employs sinister stereotypes and negative character traits.

Contemporary examples of antisemitism in public life, the media, schools, the workplace, and in the religious sphere could, taking into account the overall context, include, but are not limited to:

- Calling for, aiding, or justifying the killing or harming of Jews in the name of a radical ideology or an extremist view of religion.
- Making mendacious, dehumanising, demonising, or stereotypical allegations about Jews as such or the power of Jews as collective — such as, especially but not exclusively, the myth about a world Jewish conspiracy or of Jews controlling the media, economy, government or other societal institutions.
- Accusing Jews as a people of being responsible for real or imagined wrongdoing committed by a single Jewish person or group, or even for acts committed by non-Jews.
- Denying the fact, scope, mechanisms (e.g. gas chambers) or intentionality of the genocide of the Jewish people at the hands of National Socialist Germany and its supporters and accomplices during World War II (the Holocaust).
- Accusing the Jews as a people, or Israel as a state, of inventing or exaggerating the Holocaust.
- Accusing Jewish citizens of being more loyal to Israel, or to the alleged priorities of Jews worldwide, than to the interests of their own nations.
- Denying the Jewish people their right to self-determination, e.g., by claiming that the existence of a State of Israel is a racist endeavour.
- Applying double standards by requiring of it a behaviour not expected or demanded of any other democratic nation.
- Using the symbols and images associated with classic antisemitism (e.g., claims of Jews killing Jesus or blood libel) to characterise Israel or Israelis.
- Drawing comparisons of contemporary Israeli policy to that of the Nazis.
- Holding Jews collectively responsible for actions of the state of Israel.
- Antisemitic acts are criminal when they are so defined by law (for example, denial of the Holocaust or distribution of antisemitic materials in some countries).
- Criminal acts are antisemitic when the targets of attacks, whether they are people or property – such as buildings, schools, places of worship

and cemeteries – are selected because they are, or are perceived to be, Jewish or linked to Jews.

- Antisemitic discrimination is the denial to Jews of opportunities or services available to others and is illegal in many countries.

This Council resolves to:

- 1) Restate its condemnation of all forms of racism in all its manifestations
 - 2) Adopt and use the IHRA definition of antisemitism as the working model for challenging and confronting incidents of this form of racism.
 - 3) Asks the Executive Board to look to adopt any similarly agreed definitions to confront and challenge all forms of racism and discrimination that exist within our society.
 - 4) Asks the Council's Executive Board in light of this motion to review the equal opportunities and any equalities policies, and to bring a report to the executive board of reviewed policies by the end September 2019."
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully



Acting Chief Executive

**MINUTES OF THE ANNUAL MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE
COUNCIL HOUSE, ATHERSTONE ON WEDNESDAY 15 MAY 2019**

Present: Councillor D Clews in the Chair.

Councillors Bell, A Clews, Davey, Deakin, Dirveiks, Downes, Farrell, Farrow, Gosling, Hayfield, D Humphreys, M Humphreys, Jarvis, Jenns, Lebrun, Lees, Madconald, McLauchlan, Moss, Osborne, Parker, Parsons, H Phillips, O Phillips, Reilly, Rose, Simpson, Singh, Smith, Symonds, A Wright and D Wright.

Apologies for absence were received from Councillors Chambers, and Morson.

1 Election of Mayor

It was proposed by Councillor D Humphreys and seconded by Councillor D Wright and

RESOLVED:

That Councillor Moss be and is hereby elected Mayor of the Borough of North Warwickshire for the ensuing year.

Councillor Moss then made and signed the declaration of acceptance of office, was invested with the Chain and Badge of office by the retiring Mayor and took the Chair.

Councillor Moss in the Chair

Councillor Moss then thanked Council Members for the honour they had bestowed on him.

2 Retiring Mayor

The Mayor presented Councillor D Clews and her Consort with their past Mayor's and Consort's Badges. Councillor D Clews then thanked Members, Officers and the people of North Warwickshire for their support during her year in office.

Councillor Jarvis then offered a vote of thanks to Councillor D Clews for her service to North Warwickshire during her year in office.

3 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

4 **Minutes**

The minutes of the meeting of the Council held on 24 April 2019 were approved as correct record and signed by the Mayor.

5 **Appointment of Deputy Mayor**

It was proposed by Councillor Singh and seconded by Councillor A Clews and

RESOLVED:

That Councillor Jarvis be appointed Deputy Mayor of the Borough of North Warwickshire for the ensuing year.

Councillor Jarvis then thanked Council Members for the honour they had bestowed on him.

6 **Mayor's Announcements**

The Mayoress for the year would be Mrs Trisha Parker.

7 **Numbers and Appointments to Boards, Committees and Sub-Committees**

A schedule of numbers and appointments to the Boards, Committees and Sub-Committees and the Chairmen and Vice-Chairmen thereof was placed before the Council.

It was proposed by Councillor D Humphreys, seconded by Councillor D Wright and

RESOLVED:

That the Constitution of Boards, Committees and Sub-Committees for 2019/20 and the appointment of Members thereon and the Chairmen and Vice-Chairmen thereof, as shown in Schedule 1 hereto, be approved.

8 **Appointments to Outside Bodies**

It was proposed by Councillor D Humphreys, seconded by Councillor D Wright and

RESOLVED:

That the appointment of representatives of the Council to serve on outside bodies for 2019/20, as shown in Schedule II hereto, be approved.

9 Common Seal

It was proposed by Councillor Moss, seconded by Councillor Hayfield and

RESOLVED:

That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.

**Chairman of the next ensuing meeting
of the Council**

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

20 May 2019

Present: Councillor Simpson in the Chair.

Councillors Bell, T Clews, Deakin, N Dirveiks, Farrell, Hayfield, D Humphreys, Jarvis, Lebrun, McLauchlan, Morson, Phillips, Symonds, and D Wright

Apologies were received from Councillors Downes (substitute Councillor McLauchlan), A Wright (substitute Councillor D Wright) and Parsons (substitute Councillor Farrell)

Councillors D Clews and Lees were also in attendance.

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Bell declared a pecuniary interest in respect of minute 89 (f) and left the meeting. The Monitoring Officer had granted a dispensation to all other Members on the Board in order to allow a decision to be taken on this item.

Councillor Simpson declared a non-pecuniary interest in respect of minute 89 (g) by virtue of having employed the applicant's agent.

Councillor T Clews declared a non-pecuniary interest in respect of minute 89 (h) by virtue of living in the vicinity of the application site.

2 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a **That in respect of consultation No 2019/0014 (Countrywide Store, Watling Street, Caldecote) the Council raises no objection, other than to ask the Local Planning Authority to assess the access to establish whether it can be made safer;**
- b **That in respect of Applications Nos 2015/0692 and 2016/0738 (Land rear of Ansley United Reform Church, Birmingham Road, Ansley) that the section 106 Agreement be varied as set out in the report of the Head of Development Control;**

- c That Application No 2018/0716 (Land Rear Of 1 To 6, Copeland Close, Warton, B79 0JE) be deferred for a site visit;**
- d That Application No 2018/0765 (Land South of 5 To 9, Windmill Lane, Austrey, CV9 3ES) be approved subject to the conditions set out in the report of the Head of Development Control;**
- e That Application Nos 2019/0078, 2019/0079 and 2019/0080 (Land to the east of St Lawrence Road and north of Nuthurst Crescent, Ansley) be approved as follows:**
 - a) That in respect of application PAP/2019/0080, condition 5 of planning permission APP/R3705/W/17/3189584 be varied to read, “No more than 72 dwellings shall be constructed on the site with all vehicular access obtained from Tunnel Road, Ansley” together with retention of all of the other conditions.**
 - b) That in respect of application PAP/2019/0078 and subject to the receipt of amended plans to overcome objections from the Highway and the Lead Local Flood Authority, the plans be approved, together with the following plan numbers, in discharge of conditions 2, 6, 7, 8, 9 and 11 of planning permission PAP/2019/0080.**
 - c) That in respect of application PAP/2019/0079 and subject to the receipt of amended plans to overcome objections from the Highway and the Lead Local Flood Authority, the plans be approved together with the following plan numbers, in discharge of conditions 2, 6, 7 and 9 of planning permission APP/R3705/W/16/3149572;**
- f That Application No 2019/0139 (Abbey Field, Castle Road, Hartshill, Nuneaton, CV10 0SE) be approved subject to the conditions set out in the report of the Head of Development Control;**
- g That Application No 2019/0179 (82 The Homestead, Main Road, Austrey, CV9 3EG) be noted and a site visited be arranged;**
- h That Application Nos 2019/0180 and 2019/0183 (Britannia Works, Coleshill Road, Atherstone, CV9 2AA) be noted and a site visit be arranged;**

- i That Application No 2019/0224 (167, Long Street, Atherstone, CV9 1AD) be approved subject to the Head of Development Control agreeing a suitable replacement tree or alternate landscape treatment within 12 months of this approval;**
- j That Application No 2019/0225 (Cole End Park, Lichfield Road, Coleshill, B46 1BG) be approved subject to:
 - (i) the Head of Development agreeing a suitable replacement to be planted within 12 months of this approval and;**
 - (ii) that a meeting be requested with the Leisure and Community Development Division, local Members and Coleshill Town Council to discuss Cole End Park****

3 Appeal Update

The Head of Development Control reported on the receipt of three recent appeal decisions

Resolved:

That the report be noted.

4 Confirmation of a Tree Preservation Order - Baddesley

Resolved:

That the Order be confirmed.

5 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2018 – March 2019

Resolved:

That the report be noted.

Mark Simpson
Chairman

**Planning and Development Board
20 May 2019
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
5/36	PAP/2019/0078	WCC Flooding	Consultation	13/5/19
		WCC Highways	Consultation	8/5 and 16/5/19
6/1	PAP/2017/0219	Planning Inspectorate	Decision	16/4/19

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

10 June 2019

Present: Councillor Simpson in the Chair.

Councillors Bell, T Clews, Deakin, Dirveiks, Downes, M Humphreys, Jarvis, Lebrun, Morson, Parsons, H Phillips, Symonds and A Wright.

Apologies for absence were received from Councillor D Humphreys (Substitute M Humphreys) and Councillor Hayfield

Councillor D Clews was also in attendance and with the Chairman's permission spoke on Minute 7 – Planning Applications (Application No CON/2019/0017) and on Minute 9.

6 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Bell declared a non-pecuniary interest in Minute No 7 – Planning Applications (Application No CON/2019/0017 and CON/2019/0019) by virtue of her reserve membership of the County Council's Regulatory Committee and took no part in the discussion or voting thereon.

Councillor A Wright declared a pecuniary interest in respect of Minute 7 – Planning Applications (Application No PAP/2019/0003) and left the meeting

7 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a **That in respect of Application CON/2019/0017 (Mancetter Quarry, Quarry Lane, Mancetter, Atherstone, Warwickshire) that this Council objects to an extension to coated stone deliveries on Sunday and whilst it does not object to empty vehicles returning on Saturdays up to 1900, it does object to coated stone deliveries being extended on Saturdays;**

- b** That in respect of Applications CON/2019/0018 and CON/2019/0016 (Northern Part of Land Known as Triange Site (Land North of Middle Bicknhill Lane – Bounded by M42 – A452/A446) Land Between the A452 – A446 Chester Rd – Stonebridge Rd Intersection, A452 Chester Rd Adj to Melbicks – East of A452/A446):
 - a)** That in respect of application CON/2019/0018 and CON/2019/2016 Solihull MBC be informed that the Council makes representations as set out in the report of the Head of Development Control, as well as the matters contained in recommendation b below; and
 - b)** That in respect of application CON/2019/0018 and CON/2019/2016 the Council has no comments to make of the associated Schedule 17 application affecting North Warwickshire, other than:
 - i)** That the spur road into the flood attenuation work be secured against misuse and;
 - ii)** That wildlife corridors be created
 - c** That in respect of Application CON/2019/00119 (High Meadow Infant School, Norton Road, Coleshill) the Council's response be delegated to the Head of Development Control, in consultation with the Chairman, Vice Chairman and Opposition Spokesman of the Board, together with local Members.
 - d** That of Application PAP/2019/0003 (Land Adjacent 1, Jean Street, Baddesley Ensor) be approved subject to the conditions set out in the report.
- Speakers: Jack Sweet and Elaine Whittle.**
- e** That Application PAP/2019/0276 (Cole End Park, Lichfield Park, Coleshill) be approved, subject to the provision of a replacement tree within 12 months

8 Caldecote – Tree Management Plan

The Head of Development Control suggested a way forward in dealing with the future management of protected trees on the Caldecote Hall Estate.

Resolved:

That the tree management plan, as detailed in the report of the Head of Development Control, be adopted solely as a material consideration for the purposes of dealing with tree management on the Caldecote Hall estate.

9 Former Mancetter Primary School

Members were asked to consider whether an Article Four Direction in respect of the former School

Resolved:

- i) That the Article Four Direction be confirmed given the importance of the building and site to the local area; and**
- ii) That progress with regards to discussions on the future of the site be welcomed and should continue.**

10 Emergency Tree Preservation Order – Bassetts Pole

The Head of Development Control sought confirmation of action taken to make an Emergency Tree Preservation Order.

Resolved:

That the action taken making this Order be confirmed.

11 Tree Preservation Order – 35 Margaret Road, Atherstone

The Head of Development Control sought confirmation of action taken to Make an Emergency Tree Preservation Order.

Resolved:

That the action taken making this Order be confirmed.

**Councillor Simpson
Chairman**

Planning and Development Board

10 June 2019

Additional Background Papers

Agenda Item	Application Number	Author	Nature	Date
4	High Meadow Infant School	Warwickshire County Council	Consultation	4/6/19
		Councillor Reilly	E-mail	6/6/19
4/5	PAP/2019/0276	Coleshill Town Council	Consultation	29/5/19

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

3 June 2019

Present: Councillor D Wright in the Chair

Councillors D Clews, T Clews, Davey, N Dirveiks, Downes, McLauchlan, and Symonds.

Apologies for absence were received from Councillor O Phillips (Substitute Downes) and Councillor Simpson (Substitute D Clews).

Councillors Bell, D Humphreys and Jarvis were also in attendance.

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

2 **Minutes of the Resources Board held on 25 March 2019**

The minutes of the meeting of the Board held on 25 March 2019, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

3 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2018 – March 2019**

The Acting Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April 2018 to March 2019.

Resolved:

That the report be noted.

4 **Members' Allowances 2018/19**

The Corporate Director – Resources advised Members of the allowances paid for 2018/19, which the Council had a duty to publish under the Members' Allowance Scheme.

Resolved:

That the report be noted.

5 Risk Management Annual Report 2018/19

The Corporate Director – Resources informed Members of risk management actions undertaken during 2018/19 and the risks identified for 2019/20.

Resolved:

That the progress be noted.

6 Annual Treasury Report for 2018/19

The Corporate Director – Resources reported on the out-turn for 2018/19 and highlighted any areas of significance.

Resolved:

**a That the Annual Treasury Report for 2018/19 be noted;
and**

Recommended:

b That the Annual Treasury Report be approved.

7 Internal Audit Annual Report 2018-19

The Corporate Director – Resources presented the Head of Internal Audit's Annual Report.

Resolved:

a That the findings of the assessment of the internal audit function against the PSIAS and quality assurance programme be noted;

b That the summary of internal audit work, as set out in Appendix A of the report of the Corporate Director – Resources, which supports the Head of Internal Audit's opinion, be noted; and

c That the Head of Internal Audit's overall opinion on the control environment be noted.

8 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

9 Irrecoverable Local Taxation Debts

The Corporate Director - Community detailed the amounts recommended for write-offs in accordance with the write-off policy agreed by the Resources Board on 23 May 2016.

Resolved:

- a That the write off of balances over £5,750 totalling £28,648.84 in respect of 3 unpaid Non Domestic Rate accounts, as outlined in Appendix a of the Report of the Corporate Director (Community), that were written off using the Chief Executive's emergency powers prior to the end of the financial year, be ratified; and**
- b That Appendix B to the report of the Corporate Director (Community), which summarises the total amount of write offs in the year to date and over the last 6 years, which includes those written off under delegated powers, be noted.**

10 Housing Maintenance Service

The Director of Housing provided an update for Members about the progress to improve the Housing Maintenance service for tenants and set out the challenges posed by an ageing stock profile and new regulatory requirements.

Resolved:

- a That the 30 Year Housing Revenue Account Business Plan be changed to enable funding to be made available to invest in remedial works to blocks of flats;**
- b That an additional maintenance Surveyor be appointed, subject to job evaluation and consideration by the Special Sub-Group;**

- c That the role of Contract Administrator be added to the Housing Maintenance Structure, subject to job evaluation and consideration by the Special Sub-Group;**
- d That a market supplement be added for the role of Plumber to assist with recruitment;**
- e That the role of Painter and Decorator be removed from the Housing Direct Works structure and be replaced with a Labourer;**

Recommendation to the Executive Board

- f That the schemes identified in paragraph 7.1.9 be added to the approved capital programme.**

11 Allotment Land off Trinity Close, Warton

The Director of Housing and Director of Streetscape asked the Board to consider the terms of sale for its allotment land off Trinity Close, Warton following the revision of plans for the new housing scheme the buyer intends to develop.

Recommended:

- a That the land be declared surplus to requirements; and**
- b That in order to support the whole development scheme the Council's land off Trinity Close, Warton, as set out in Appendix A of the report of the Director of Housing and Director of Streetscape, be sold in accordance with the offer made by the owner of the Hatters Arms pub site.**

Councillor D Wright
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

11 June 2019

Present: Councillor Bell in the Chair.

Councillors D Clews, Deakin, Downes, Gosling, M Humphreys, Macdonald, H Phillips, Singh, Symonds and A Wright.

Apologies for absence were received from Councillors Lees, Lebrun (Substitute Councillor Macdonald), Moss (Substitute Councillor Clews), Rose, Smith (Substitute Councillor Symonds).

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Downes declared a non-pecuniary interest in Minute No 6 (Minutes of the Health and Wellbeing Working Party meeting held on 24 April 2019) by reason of being a member of the Joint Negotiating Committee of the George Eliot Hospital.

2 **Minutes of the meeting of the Board held on 11 March 2019**

The minutes of the meeting held on 11 March 2019, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

3 **Update on Supplementary Garden Waste Collections**

The Director of Streetscape updated Members on the Council's supplementary garden waste collection service which came into effect on 1 June 2019.

Resolved:

That the report be noted.

4 **Leisure Facilities – Bank Holiday Promotional Day – 26 August 2019**

The Director of Leisure and Community Development updated the Board on the programme arrangements for the Bank Holiday promotional day to be held within the leisure facilities on 26 August 2019.

Resolved:

That the programme arrangements for the Bank Holiday promotional day to be held within the Borough Council's leisure facilities on 26 August 2019, be noted.

5 Leisure Facilities: Service Improvement Plan and Key Performance Indicators

The Director of Leisure and Community Development sought Members' consideration of the Service Improvement Plan (SIP) and the associated set of key performance indicators (KPIs), through which the Board monitored the operational and financial performance of the leisure facilities at each of its meetings throughout 2018/19. In addition, a revised SIP and set of KPIs for the 12 months period commencing in April 2019, were submitted for Members' consideration and approval.

Resolved:

- a That the progress made against the requirements identified in the approved 2018/19 Leisure Facilities Service Improvement Plan and the associated set of key indicators through which operational and financial performance was monitored be noted; and**
- b That the Service Improvement Plan and Key Performance Indicators through which operational and financial performance will be monitored through to March 2020 be approved.**

6 Minutes of the Health and Wellbeing Working Party Meeting Held on 24 April 2019

The minutes of the Health and Wellbeing Working Party meeting held on 24 April 2019 were received and noted.

Resolved:

That membership of the Health and Wellbeing Working Party comprise Councillors Bell, Chambers, D Clews, Deakin, Downes, M Humphreys, Lebrun and Macdonald.

7 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2018 – March 2019

The Acting Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Community and Environment Board for April 2018 to March 2019.

Resolved:

That the report be noted.

Margaret Bell
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

17 June 2019

Present: Councillor D Wright in the Chair

Councillors Bell, Farrell, Gosling, Hayfield, McLauchlan, Rose, Reilly, Simpson and Symonds

Apologies for absence were received from Councillor D Humphreys (Substitute Councillor Symonds).

Councillor M Humphreys was also in attendance.

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were disclosed at the meeting.

2 **Minutes of the meeting of the Board held on 11 February and 24 April 2019**

The minutes of the meeting of the Board held on 11 February and 24 April 2019, copies having been circulated, were approved as a correct record and signed by the Chairman.

3 **Capital Programme – 2018/19 Final Position**

The Corporate Director – Resources updated Members on the position of the 2018/19 Capital Programme at the end of March 2019.

Recommended:

- a **That the level of expenditure incurred to the end of March 2019 against the 2018/19 Revised Capital Programme be noted; and**
- b **That the requests to carry forward schemes identified in column 6 of Appendix A to the report of the Corporate Director – Resources.**

4 **Capital Accounts 2018/19**

The Corporate Director – Resources reported that the capital accounts for 2018/19 had been prepared and detailed the expenditure for the year, together with the methods of funding used.

Recommended:

That the methods of funding to meet capital expenditure incurred in 2018/19 be approved.

5 Earmarked Reserves 2019/20

The Corporate Director – Resources informed Members of the balances on the Council's reserves as at 31 March 2019, which were subject to audit, and updated on the proposed use of reserves in 2019/20.

Recommended:

That the reserves held as at 31 March 2019 and the planned use of reserves in 2019/20 be approved.

6 Annual Governance Statement 2018/19

The Corporate Director – Resources circulated the Annual Governance Statement 2018/19 for approval.

Recommended:

That the Annual Governance Statement for 2018/19, attached as Appendix A to the report of the Corporate Director – Resources, be approved.

7 Financial Statements 2018/19

The Corporate Director – Resources reported on the Financial Statements for 2018/19 and highlighted the position on the General Fund and Housing Revenue Account, compared with the estimated position previously reported. The account had not yet been audited and might need some adjustment following the completion of the audit later in the year.

Resolved:

That the 2018/19 Financial Statement be approved, subject to audit.

8 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2018 – March 2019

The Acting Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Executive Board for April 2018 to March 2019.

Recommended:

- i) That the report be noted and**
- ii) That a report reviewing the Corporate Plan and Performance Indicator targets be brought to a future meeting of this Board.**

9 Minutes of the Safer Communities Sub-Committee held on 12 March 2019

The minutes of the meeting of the Safer Communities Sub-Committee held on 12 March 2019 were received and noted.

Councillor D Wright
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE APPOINTMENTS SUB-COMMITTEE

17 June 2019

Present: Councillors Bell, Farrell, Rose, Symonds and D Wright

1 Disclosure of Pecuniary & Non-Pecuniary Interests

None were declared at the meeting.

2 Exclusion of the Public & Press

Resolved:

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

3 Minutes of the meeting of the Appointments Sub-Committee held on 4 June 2019 were agreed.

4 Chief Executive Recruitment Process

The Sub-Committee considered the report of the Corporate Director – Resources regarding the recruitment process for the new Chief Executive.

Resolved:

- a **That the internal recruitment process, as set out in the report of the Corporate Director – Resources, with external support provided by West Midlands Employers be undertaken;**
- b **That the internal recruitment timetable, as set out in Appendix A to the report of the Corporate Director – Resources, be adopted with the following amendments:**
 - i) **Removal of the facilitation session for members;**
 - ii) **A further Appointment Sub-Committee meeting be held on 2 July 2019, to agree the interview process/testing arrangements; and**

- iii) **The date of 10 July 2019 be confirmed for the interview process and a further meeting of the Appointment Sub-Committee to agree the recommendation to either appoint or proceed to external recruitment.**

Councillor D Wright
Chairman