

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

3 June 2019

Present: Councillor D Wright in the Chair

Councillors D Clews, T Clews, Davey, N Dirveiks, Downes, McLauchlan, and Symonds.

Apologies for absence were received from Councillor O Phillips (Substitute Downes) and Councillor Simpson (Substitute D Clews).

Councillors Bell, D Humphreys and Jarvis were also in attendance.

#### 1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 2 **Minutes of the Resources Board held on 25 March 2019**

The minutes of the meeting of the Board held on 25 March 2019, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

#### 3 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2018 – March 2019**

The Acting Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April 2018 to March 2019.

**Resolved:**

**That the report be noted.**

#### 4 **Members' Allowances 2018/19**

The Corporate Director – Resources advised Members of the allowances paid for 2018/19, which the Council had a duty to publish under the Members' Allowance Scheme.

**Resolved:**

**That the report be noted.**

**5 Risk Management Annual Report 2018/19**

The Corporate Director – Resources informed Members of risk management actions undertaken during 2018/19 and the risks identified for 2019/20.

**Resolved:**

**That the progress be noted.**

**6 Annual Treasury Report for 2018/19**

The Corporate Director – Resources reported on the out-turn for 2018/19 and highlighted any areas of significance.

**Resolved:**

**a That the Annual Treasury Report for 2018/19 be noted;  
and**

**Recommended:**

**b That the Annual Treasury Report be approved.**

**7 Internal Audit Annual Report 2018-19**

The Corporate Director – Resources presented the Head of Internal Audit's Annual Report.

**Resolved:**

**a That the findings of the assessment of the internal audit function against the PSIAS and quality assurance programme be noted;**

**b That the summary of internal audit work, as set out in Appendix A of the report of the Corporate Director – Resources, which supports the Head of Internal Audit's opinion, be noted; and**

**c That the Head of Internal Audit's overall opinion on the control environment be noted.**

## **8 Exclusion of the Public and Press**

### **Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

## **9 Irrecoverable Local Taxation Debts**

The Corporate Director - Community detailed the amounts recommended for write-offs in accordance with the write-off policy agreed by the Resources Board on 23 May 2016.

### **Resolved:**

- a That the write off of balances over £5,750 totalling £28,648.84 in respect of 3 unpaid Non Domestic Rate accounts, as outlined in Appendix a of the Report of the Corporate Director (Community), that were written off using the Chief Executive's emergency powers prior to the end of the financial year, be ratified; and**
- b That Appendix B to the report of the Corporate Director (Community), which summarises the total amount of write offs in the year to date and over the last 6 years, which includes those written off under delegated powers, be noted.**

## **10 Housing Maintenance Service**

The Director of Housing provided an update for Members about the progress to improve the Housing Maintenance service for tenants and set out the challenges posed by an ageing stock profile and new regulatory requirements.

### **Resolved:**

- a That the 30 Year Housing Revenue Account Business Plan be changed to enable funding to be made available to invest in remedial works to blocks of flats;**
- b That an additional maintenance Surveyor be appointed, subject to job evaluation and consideration by the Special Sub-Group;**

- c That the role of Contract Administrator be added to the Housing Maintenance Structure, subject to job evaluation and consideration by the Special Sub-Group;**
- d That a market supplement be added for the role of Plumber to assist with recruitment;**
- e That the role of Painter and Decorator be removed from the Housing Direct Works structure and be replaced with a Labourer;**

**Recommendation to the Executive Board**

- f That the schemes identified in paragraph 7.1.9 be added to the approved capital programme.**

**11 Allotment Land off Trinity Close, Warton**

The Director of Housing and Director of Streetscape asked the Board to consider the terms of sale for its allotment land off Trinity Close, Warton following the revision of plans for the new housing scheme the buyer intends to develop.

**Recommended:**

- a That the land be declared surplus to requirements; and**
- b That in order to support the whole development scheme the Council's land off Trinity Close, Warton, as set out in Appendix A of the report of the Director of Housing and Director of Streetscape, be sold in accordance with the offer made by the owner of the Hatters Arms pub site.**

Councillor D Wright  
CHAIRMAN