

**MINUTES OF THE EXTRAORDINARY MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE COUNCIL
HOUSE, SOUTH STREET, ATHERSTONE ON
MONDAY 15 JULY 2019**

Present: Councillor Moss in the Chair.

Councillors Bell, Chambers, D Clews, T Clews, Davey, Deakin, Downes, Farrell, Farrow, Gosling, Hayfield, Jarvis, Jenns, Lebrun, Lees, Macdonald, McLauchlan, Morson, Osborne, Parker, Parsons, H Phillips, O Phillips, Reilly, Rose, Singh, Smith, Symonds, A Wright and D Wright

Apologies for absence were received from Councillors Dirveiks, D Humphreys, M Humphreys, Morson and Simpson.

17 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

18 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

19 Minutes of the Appointments Sub-Committee held on Tuesday, 2 July 2019

In moving the minutes of the meeting Councillor D Wright, seconded by Councillor Bell, gave notice of his alteration of the motion comprising Minute No 8 – Chief Executive Recruitment Process.

Councillor Farrell gave notice of his alteration of the motion comprising Minute No 8 – Chief Executive Recruitment Process:

Minute No 8 – Chief Executive Recruitment Process

It was proposed by Councillor Farrell and seconded by Councillor Rose

“That recommendation a remains as set out.

That recommendation b and c be replaced by the following:-

- b That the recruitment process be opened to external applicants and all internal employees . Notification of the vacancy should be advertised in media and outlets as recommended by West Midlands Employers;**
- c That the closing date for applications should be Friday 9 August 2019;**

That additional recommendations d), e), f) and g) are included as follows:-

- d That a meeting of the Appointments Sub-Committee be held on Tuesday, 13 August 2019 to shortlist applications. Following this meeting, psychometric testing and interview assessments be issued to shortlisted candidates;**
- e) That interviews should be held on Monday, 19 August 2019;**
- f) That a meeting of the Appointments Sub-Committee be held at 6.30pm on Monday, 19 August 2019 to recommend a candidate for appointment; and**
- g) That an extraordinary Full Council should be held on 21 August 2019 to consider the recommendation of the Appointments Sub-Committee held on 19 August 2019.”**

Upon being put to the meeting the Mayor declared the amendment to be lost.

It was then proposed by Councillor D Wright and seconded by Councillor Bell

“That an additional recommendation (d) is included as follows:-

- d) That the revised timetable set out in the table below, is used in the Chief Executive recruitment process:**

Date	Meeting / Action
2 July	Appointment Sub-Committee – agree interview process / testing
3 July	Minority report received
7 July	Closing Date for advert

8 July	Evaluation of applicants
15 July	Full Council to consider minority report
16 July	Vacancy offered to all employees
26 July	Evaluation of further applications by HR Manager / CDR Conference call on shortlisting assessment undertaken with Appointments Sub-Committee Candidates to be notified of the interview process
31 July	Appointment Sub-Committee – Interviews / recommendation to Full Council
7 August	Full Council – decision to appoint / commence external recruitment

Upon being put to the meeting the Mayor declared the amendment to be approved.

**Chairman of the next ensuing meeting
of the Council**