

**To: The Deputy Leader and Members of the
Community and Environment Board**

**(Councillors Smith, Bell, Ferro, Gosling,
Hanratty, Jarvis, Lewis, Phillips, Singh,
Smith, Smitten and Waters).**

For the information of other Members of the Council

For general enquiries please contact Jenny Price,
Democratic Services Officer, on 01827 719450 or
via e-mail jennyprice@northwarks.gov.uk.

For enquiries about specific reports please contact
the officer named in the reports.

The agenda and reports are available in large print
and electronic accessible formats if requested.

COMMUNITY AND ENVIRONMENT BOARD AGENDA

17 July 2017

The Community and Environment Board will meet in The
Committee Room, The Council House, South Street,
Atherstone on Monday 17 July 2017, at 6.30pm.

AGENDA

- 1 Evacuation Procedure.**
- 2 Apologies for Absence / Members away on
official Council business.**
- 3 Disclosable Pecuniary and Non-Pecuniary
Interests**

4 **Public Participation**

Up to twenty minutes will be set aside for members of the public to put questions to elected Members. Questions should be submitted by 9.30am 2 working days prior to the meeting. Participants are restricted to five minutes each. If you wish to put a question to the meeting please contact Jenny Price on 01827 719450 or email democraticservices@northwarks.gov.uk

5. **Minutes of the meeting of the Board held on 16 May 2017** – copies herewith, to be approved as a correct record and signed by the Chairman.

**PUBLIC BUSINESS
(WHITE PAPERS)**

- 6 **Budgetary Control Report 2017/2018 Period Ended 30 June 2017** – Report of the Assistant Director (Finance and Human Resources)

Summary

The report covers revenue expenditure and income for the period from 1 April 2017 to 30 June 2017. The 2017/2018 budget and the actual position for the period, compared with the estimate at that date, are given, together with an estimate of the out-turn position for services reporting to this Board.

The Contact Officer for this report is Nigel Lane (719371).

- 7 **Play Area Development Programme - Bretts Hall Play Area** – Report of the Assistant Director (Leisure and Community Development).

Summary

This report informs the Board of the progress being made in respect of the commitment to enhance play provision at Bretts Hall Recreation Ground.

The Contact Officer for this report is Becky Evans (719346).

- 8 **Impact of the Bin Policy** - Report of the Assistant Director (Streetscape).

Summary

This report reviews the impact which the bin policy has had on the costs of repairing and replacing lost and damaged bins and updates Members on the resultant effect on front line services.

The Contact Officer for this report is Richard Dobbs (719440).

- 9 **The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 –**
Report of the Assistant Chief Executive and Solicitor to the Council

Summary

The report seeks to establish the levels of fine to be attached to fixed penalty notices for fly tipping offences.

The Contact Officer for this report is Stephen Whiles (719326).

- 10 **Minutes of the Health and Well-being Working Party** meeting held on 15
June 2017 (copy herewith).

JERRY HUTCHINSON
Chief Executive

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

16 May 2017

Present: Councillor Smith in the Chair

Councillors Bell, Chambers, Gosling, Hanratty, Hayfield, Humphreys, Lewis, Phillips, Singh and Waters.

Apologies for absence were received from Councillors Ferro, Jarvis (Substitute Hayfield) and Jones (Substitute Humphreys).

1. **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

2. **National Food Hygiene Rating Scheme – Charging for Requested Re-inspections**

The Board was asked to consider the introduction of cost recovery charges for re-inspections requested by food businesses under the National Food Hygiene Rating Scheme.

Resolved:

That a charge of £140.00 be introduced on a cost recovery basis for re-inspections requested by food businesses under the National Food Hygiene Rating Scheme.

3. **Fly-tipping**

The Assistant Director (Streetscape) updated Members on the issue of fly-tipping within North Warwickshire and outlined the steps being taken to address the problem.

Resolved:

a That the contents of the report be noted; and

b That a progress report be presented to the Board in six months time.

4. **Health and Wellbeing Action Plan (2017 to 2020)**

The Assistant Director (Leisure and Community Development) provided the Board with sight of the draft Health and Wellbeing Action Plan (2017 to 2020),

which had been developed by the Health and Wellbeing Working Party, in conjunction with key partners, including the County Council's Public Health Department.

Resolved:

That the Health and Wellbeing Action Plan (2017 to 2020) as set out in Appendix A to the report of the Assistant Director (Leisure and Community Development) be endorsed for immediate implementation.

5. Minutes of the Health and Wellbeing Working Party Meeting Held on 20 April 2017

The minutes of the Health and Wellbeing Working Party held on 20 April 2017 were received and noted.

6. Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – December 2017.

The Board was informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Community and Environment Board for April to December 2017.

Resolved:

That the report be noted.

Councillor Smith
Chairman

Agenda Item 6

Community and Environment Board

17 July 2017

Report of the Assistant Director (Finance and Human Resources)

Budgetary Control Report 2017/2018 Period Ended 30 June 2017

1 Summary

- 1.1 The report covers revenue expenditure and income for the period from 1 April 2017 to 30 June 2017. The 2017/2018 budget and the actual position for the period, compared with the estimate at that date, are given, together with an estimate of the out-turn position for services reporting to this Board.

Recommendation to the Board

That the report be noted and that the Board requests any further information it feels would assist it in monitoring the budgets under the Board's control.

2 Introduction

- 2.1 Under the Service Reporting Code of Practice (SeRCOP), services should be charged with the total cost of providing the service, which not only includes costs and income directly incurred, but also support costs relating to such areas as finance, office accommodation, telephone costs and IT services. The figures contained within this report are calculated on this basis.

3 Overall Position

- 3.1 The actual expenditure for budgets reporting to this Board as at 30 June 2017 is £1,388,692 compared with a profiled budgetary position of £1,396,037; an underspend spend of £7,345 over the period. Appendix A to this report provides details of the profiled and actual position for each service reporting to this Board, together with the variance for the period.
- ...
- 3.2 Where possible, the year-to-date budget figures have been calculated with some allowance for seasonal variations, in order to give a better comparison with actual figures. Reasons for the variations are given, where appropriate, in detail below.

3.3 Leisure Facilities

3.3.1 There is an overall overspend of £16,103 against the profiled budget. This is mainly due to reduced birthday party and DD income at Polesworth Sports Centre, reduced swim and pool use income at Atherstone Leisure Complex and reduction in DD's and Sports Hall use at Coleshill Leisure Centre. These have been partly offset by additional Direct Debit income at Atherstone Leisure Complex and Arley Sports Centre and Gymnastics at Coleshill Leisure Centre.

3.4 Refuse and Recycling

3.4.1 Costs have increased due to additional employee costs covering increased sickness and other absences. This has been partially offset by lower vehicle repairs and maintenance costs.

3.5 Trade Refuse

3.5.1 The improved position relates to an increase in trade refuse customers.

3.6 Amenity Cleaning

3.6.1 The current underspend is mainly due to the reduced amount of fly tipping which is classified as hazardous or containing asbestos, lower employee costs related to carrying a vacant post and vehicle repairs and maintenance costs.

3.7 Streetscene Grounds Maintenance

3.7.1 The current underspend is due to lower employee costs on overtime, supplies and services and the lower costs of vehicle repairs and maintenance.

4 Performance Indicators

4.1 In addition to the financial information provided to this Board, when the budgets were set in February, performance indicators were included as a means of putting the financial position into context. These are shown at Appendix B.

4.2 The majority of the Performance Indicators are comparable with the profiled position.

4.3 The main reason for the variance in the performance figures at the leisure centres relates to a decrease in the number of visits that have taken place in the first three months of the year, therefore resulting in a higher subsidy per visit.

5 Risks to the Budget

5.1 The key risks to the budgetary position of the Council from services under the control of this Board are:

- Deteriorating condition of assets, particularly the Leisure Centres, and further economic pressure affecting the generation of income.
- Further increases in the need for replacement bins, as well as the cost of bins for new developments
- Additional costs relating to the Refuse and Recycling services.

6 Estimated Out-turn

- 6.1 Members have requested that Budgetary Control reports provide details on the likely out-turn position for each of the services reporting to this Board. The anticipated out-turn for this Board for 2017/18 is £5,203,380, the same as the Original Budget.
- 6.2 The figures provided are based on information available at this time of the year and are the best available estimates for this Board, and may change as the financial year progresses. Members will be updated in future reports of any changes to the forecast out turn.

7 Report Implications

7.1 Finance and Value for Money Implications

- 7.1.1 The Council's budgeted contribution from General Fund balances for the 2017/18 financial year of £589,740. Income and Expenditure will continue to be closely managed and any issues that arise will be reported to this Board at future meetings.

7.2 Environment and Sustainability Implications

- 7.2.1 The Council has to ensure that it adopts and implements robust and comprehensive budgetary monitoring and control, to ensure not only the availability of services within the current financial year, but in future years.

The Contact Officer for this report is Nigel Lane (719371).

**Community and Environment Board
Budgetary Control Report 2017/2018 as at 30 June 2017**

Cost Centre	Description	Approved Budget 2017/2018	Profiled Budget June 2017	Actual June 2017	Variance	Comments
3072	Polesworth Sports Centre	128,940	21,825	30,264	8,439	See 3.3
3074	Arley Sports Centre	163,100	50,695	51,991	1,295	See 3.3
3075	Coleshill Sports Centre	284,620	140,416	143,421	3,005	See 3.3
3077	Atherstone Leisure Complex	456,410	140,978	141,451	473	See 3.3
3082	Memorial Hall (Sports)	138,820	40,986	42,738	1,752	See 3.3
3083	Memorial Hall (Cultural)	-3,290	-823	316	1,139	See 3.3
4002	Public Health Services (Commercial)	301,100	84,815	83,824	-991	
4003	Public Health Services (Domestic)	100,980	26,512	25,612	-901	
5000	Refuse Domestic Collection	934,080	205,682	211,614	5,932	See 3.4
5001	Streetscene Grounds Maintenance	99,650	63,573	54,474	-9,099	See 3.7
5002	Refuse Trade Collection	-15,720	-77,892	-82,346	-4,454	See 3.5
5003	Cesspool Emptying	-23,790	-10,038	-7,843	2,195	
5004	Recycling	944,090	265,129	263,192	-1,937	See 3.4
5010	Amenity Cleaning	619,120	150,293	136,369	-13,923	See 3.6
5013	Unadopted Roads	13,640	4,648	2,736	-1,911	
5014	Drain Unblocking and Land Drainage	14,380	3,595	3,595	0	
5015	Street Furniture	6,090	1,523	1,695	173	
5016	Atherstone Market	3,030	1,352	1,373	20	
5019	Parks, Playing Fields and Open Spaces	596,000	136,502	137,725	1,223	
5021	Public Health Act 1984 Burials	2,720	680	680	0	
5023	Consultation	13,480	3,370	2,230	-1,140	
5025	Corporate Policy	71,440	21,310	21,826	517	
5030	Rural Regeneration	64,750	16,188	16,540	352	
5034	Landscape	10,170	9,143	8,958	-185	
5040	Marketing and Market Research	14,300	10,638	10,281	-357	
5044	Support to Voluntary Organisations	73,810	41,733	41,800	67	
5055	Health Improvement	85,440	15,937	16,330	393	
5056	Safer Communities	106,020	24,251	23,249	-1,002	
5064	Queen Elizabeth School - Artificial Green Pitch	0	-2,501	-920	1,581	
7700	Stronger & Safer Communities	0	5,519	5,519	0	
	Total Expenditure	5,203,380	1,396,037	1,388,692	-7,345	

Original Budget	5,200,890
Vired Training Budget	180
Vired Recruitment Budget	2,310
Approved Budget	<u>5,203,380</u>

Key performance Indicators for Budgets Reporting to the Community and Environment Board

Performance as at 30 June 2017

	Budget	Profiled budget	Actual
Polesworth Sports Centre			
Cost per Visit	£4.79	£4.24	£5.84
Income per Visit	£3.08	£3.08	£3.67
Subsidy per Visit	£1.71	£1.16	£2.17
Arley Sports Centre			
Cost per Visit	£7.42	£8.56	£9.39
Income per Visit	£2.73	£2.73	£2.84
Subsidy per Visit	£4.69	£5.83	£6.55
Coleshill Leisure Centre			
Cost per Visit	£5.64	£7.27	£8.58
Income per Visit	£3.44	£3.44	£3.39
Subsidy per Visit	£2.20	£3.83	£5.19
Atherstone Leisure Complex			
Cost per Visit	£6.68	£7.33	£9.11
Income per Visit	£3.91	£3.91	£4.77
Subsidy per Visit	£2.77	£3.42	£4.34
Memorial Hall			
Cost per Visit	£10.07	£11.49	£12.30
Income per Visit	£2.40	£2.40	£1.38
Subsidy per Visit	£7.67	£9.09	£10.91
Refuse Domestic Collection			
Number of Households	28,047	28,047	28,400
Costs per Household	£33.30	£7.42	£7.45
Maximum missed collections per 100,000 users	125	125	80
Refuse Trade Collection			
Number of Trade Bins	520	520	496
Gross cost per bin collected	£440.75	£262.99	£297.32
Net cost per bin collected	-£30.23	-£149.79	-£166.02
Cesspool Emptying			
Number of emptyings	1,210	303	268
Gross cost per emptying	£121.28	£106.37	£116.66
Net surplus per emptying	-£19.66	-£33.18	-£29.27
Recycling			
Cost per household	£33.66	£9.45	£9.27
Tonnes of recycled material collected - green waste	7,000	1,750	2,555
Tonnes of recycled material collected - red box	4,500	1,125	1,312
% of waste recycled	48.0%	48.0%	49.9%
Parks, Playing Fields and Open Spaces			
Number of Pitches	11	11	11
Number of Teams	16	16	18
Number of Hirers	16	16	18
Income per Team	£453.75	£113.44	£143.89

Agenda Item No 7

Community and Environment Board

17 July 2017

**Report of the
Assistant Director
(Leisure and Community Development)**

**Play Area Development
Programme - Bretts Hall Play Area**

1 Summary

- 1.1 This report informs the Board of the progress being made in respect of the commitment to enhance play provision at Bretts Hall Recreation Ground.

Recommendation to the Board

That Members note and comment on the progress being made in respect of the commitment to enhance play provision at Bretts Hall Recreation Ground

2 Consultation

- 2.1 The Chairman, Vice-Chairman and Opposition Spokesperson for the Community and Environment and Resources Boards and the Safer Communities Sub-Committee, Members with responsibility for Health, Well-being and Leisure and Young People, together with appropriate Ward Members, have had the opportunity to comment on the content of this report. Any comments received will be reported verbally at the meeting.

3 Background

- 3.1 The Play Area Development Programme, through which the Authority determined to redevelop and / or enhance its play spaces in order to provide facilities that were safe, accessible, of good play value and appropriate to local needs, was formally adopted by the Borough Council in 2005. Phase one of the Programme included the installation of new equipment for teenagers at Bretts Hall Recreation Ground in 2006. The Programme also included an approved commitment to develop a play space for younger children at this location in its final phase, subject to the availability of resources. This commitment is additionally set out as an area-based priority within the adopted Green Space Strategy.

4 Bretts Hall Play Area Provision

4.1 It was reported to the Board at its meeting held in March 2015 that a scheme had been prepared and tenders received for improvements to the Recreation Ground, including play provision, at Bretts Hall in Ansley Common, but that the associated costs of approximately £100,000 were over the available budget. Since then, work has been undertaken with Ansley Common Residents' Association and, with support from Ansley Parish Council; an evidence based funding application was submitted to Veolia Environmental Trust in May 2016. Unfortunately, due to being significantly oversubscribed, the application was unsuccessful. A further application was submitted to Veolia Environmental Trust in March 2017 for a smaller sum of £25,000. Although the application met the relevant criteria at stage one of the process, it again proved to be unsuccessful at stage two.

4.2 In March 2017, it was reported to Members that if the revised application to Veolia Environmental Trust proved to be unsuccessful, a smaller play area would be installed within the Recreation Ground, based upon the level of funding already secured for the project, a course of potential action that had been discussed and agreed with the Ansley Common Residents' Association.

4.3 To supplement the Borough Council's approved capital programme contribution of £30,000, the Project has additionally been awarded £16,000 of external funding, through the local County Councillor (£500), the Tesco "Bags of Help" scheme (£8,000) and Smart Start funding (£7,500). There have also been contributions from the Ley Group (£1,055.18), Ansley Common Residents' Association (ACRA) (£747.21) and Ansley Parish Council (£2,697.61). Further, given the nature of the proposed development, it is proposed to use a contribution of £18,300 towards the project from the Authority's Equality (formerly DDA) Fund. Specifically, the Fund contribution will be used to support the provision of an equality compliant path and five items of equipment that are designed to improve access for people with a disability. The total extent of funding available for the Project, therefore, is £68,800. As a consequence, it has been necessary to remove two items of equipment from the overall play area design, a breakdown of which is attached at Appendix A.

...

4.4 The tender process referred to in paragraph 4.1 (above) has been revisited, a final design approved and installation of the play equipment will be completed during the autumn.

5 Report Implications

5.1 Finance and Value for Money Implications

5.1.1 As detailed above, the total funding for the project is £68,800, of which £30,000 is being contributed through the Borough Council's approved capital programme, together with an additional contribution of £18,300 from its Equality Fund. The remaining funding for the project has been sourced from external partners, including; the local County Councillor (£500), the Tesco "Bags of Help" scheme (£8,000), Smart Start (£7,500), the Ley Group (£1,055.18),

Ansley Common Residents' Association (£747.21) and Ansley Parish Council (£2,697.61).

5.2 Safer Communities Implications

5.2.1 Projects advanced through the Play Area Development Programme contribute to community safety by providing well-managed facilities and play spaces that afford opportunities for positive activity.

5.3 Legal and Human Rights Implications

5.3.1 Projects advanced through the Play Area Development Programme are compliant with all relevant legislation and European Union standards.

5.4 Environment and Sustainability Implications

5.4.1 Delivery of priorities identified in the Play Area Development Programme contributes indirectly to environmental improvements and the enhancement of biodiversity, in that the play areas conform to good practice that advances the need to design spaces that are sympathetic towards, and in keeping with, their environment. Related activity also helps to build sustainable and vibrant communities.

5.5 Health, Well-being and Leisure Implications

5.5.1 Provision and appropriate management of play spaces have a positive impact on the health and well-being of individuals and communities by providing opportunities for outdoor leisure and recreation activities and by contributing to an improved quality of life.

5.6 Risk Management Implications

5.6.1 The corporate risk management process identifies and scores risks associated with the provision and maintenance of green space, including play areas. Services must manage operational risks to be as low as practicably possible. Implementation of the Play Area Development Programme is a control measure that helps to maintain low risk scores, as set out in the report to this Board in October 2015.

5.7 Equalities Implications

5.7.1 The provisions of the Play Area Development Programme are targeted at reducing inequalities in access to good quality play provision for children and young people. The equalities implications of all projects advanced through the Development Programme are considered as part of the project management process.

5.8 Links to Council's Priorities

5.8.1 The Play Area Development Programme has direct and positive links to the following corporate priorities:

- Responsible financial and resource management
- Creating safer communities

- Improving leisure and well-being opportunities
- Promoting sustainable and vibrant communities

5.8.2 The Play Area Development Programme contributes directly to the following priorities of the Sustainable Community Strategy:

- Raising aspirations, educational attainment and skill levels
- Developing healthier communities
- Improving access to services

The Contact Officer for this report is Becky Evans (719346)

Background Papers

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Background Paper No	Author	Nature of Background Paper	Date
1	Assistant Director (Leisure and Community Development)	Report to Community and Environment Board (North Warwickshire Green Space Strategy Progress Report)	March 2015
2	Assistant Director (Leisure and Community Development)	Report to Community and Environment Board (North Warwickshire Green Space Strategy Progress Report)	October 2015
3	Assistant Director (Leisure and Community Development)	Report to Community and Environment Board (North Warwickshire Green Space Strategy Progress Report)	March 2016
4	Assistant Director (Leisure and Community Development)	Report to Community and Environment Board (North Warwickshire Green Space Strategy Progress Report)	October 2016
5	Assistant Director (Leisure and Community Development)	Report to Community and Environment Board (North Warwickshire Green Space Strategy Progress Report)	March 2017

Quotation Response Document

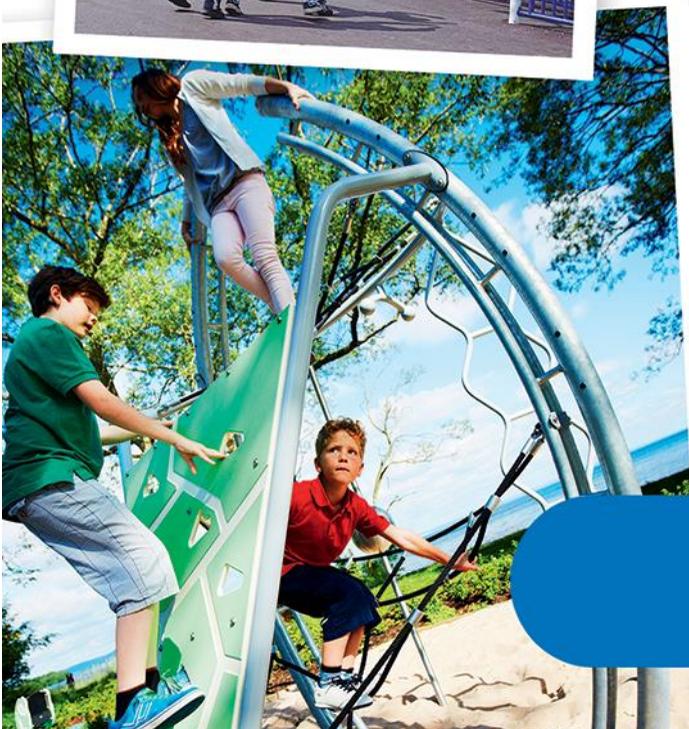
Quotation No. Q-16455-Y0X0Rev2 Opt 1

North Warwickshire BC

23 June 2017

HAGS  **SMP**
Inspiring all generations

**Bretts Hall Recreation Ground,
Ansley Common**



Itemised Quotation

Furniture

Essentials Picnic Table (Inclusive) Colour Coll 1 - (V-OFPICNIC(001))



Supply 1 No. Essentials Picnic Table (Inclusive)	£974.00
<i>UNIT DISCOUNT</i>	<i>-£48.70</i>
UNIT PRICE	£925.30
Soft Dig Installation	£178.00
Total	£1,103.30

Essentials Seat Colour Collection 1 - (V-OFSEAT(001))



Supply 2 No. Essentials Seats	£938.00
Soft Dig Installation	£178.00
Total	£1,116.00

Pathway

Groundworks for Resin Bonded Path (Sqm)



Excavate to 170mm & cart away spoil	£5,198.67
Supply & install 120mm MOT Type 1	
Supply & install 62m2 of 40mm tarmac base course	
Total	£5,198.67

Resin Bonded Gravel Pathway (Sqm)



Supply & install 62m2 of 5mm Resin Bonded Surfacing	£1,658.67
Total	£1,658.67

PCC Edging



Supply & install 105 lm of PCC Edging 915 x 150 x 50mm for Pathway

£1,701.33

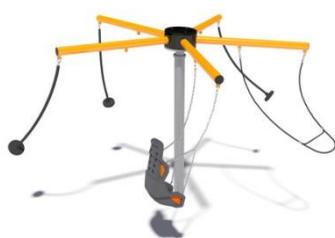
Total

£1,701.33

Equipment/Surfacing

Titan Colour Collection 8 - (CAR-TAN(008))

Age Range:6+



Supply 1 No. Titan Frame

£5,300.00

UNIT DISCOUNT

-£3,619.66

UNIT PRICE

£1,680.34

Supply 1 No. T Bar Hanger

£115.00

Supply 1 No. Mirage Seat

£420.00

Supply 1 No. Rope Ladder

£165.00

Supply 2 No. Pendulum Seats

£360.00

Soft Dig Installation

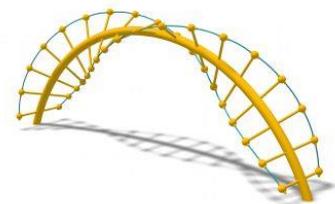
£1,333.00

Total

£4,073.34

DNA Climber with Rope Warm Yellow - (HS8057073(01))

Age Range:5+



Supply 1 No. DNA Climber

£3,495.00

UNIT DISCOUNT

-£2,481.45

UNIT PRICE

£1,013.55

Soft Dig Installation

£846.00

Total

£1,859.55

Cyclops Colour Collection 1 - (DSCYC(001))

Age Range:5+



Supply 1 No. Cyclops

£3,995.00

UNIT DISCOUNT

-£2,796.50

UNIT PRICE

£1,198.50

Soft Dig Installation

£1,060.00

Total

£2,258.50

MANTIS Zipwire - 20m ramp for concrete - (HAG8036747)**Age Range:5+**

Supply 1 No. Mantis Zipwire	£5,995.00
<u>UNIT DISCOUNT</u>	£4,196.50
UNIT PRICE	£1,798.50
Soft Dig Installation	£2,400.00
Total	£4,198.50

UniPlay Jillibrad Special - SP5776 - (HAG8057602)

Supply 1 No. UniPlay Jillibrad Special - SP5776	£13,178.00
<u>UNIT DISCOUNT</u>	£6,589.00
UNIT PRICE	£6,589.00
Installation into Soft Dig	£2,400.00
Total	£8,989.00

2.4m Olympic Swing 4 Seat Colour Collection 1 - (SWO244(008))**Age Range:2+**

Supply 1 No. 2.4m Olympic 2012 Swing 4 Seat Frame	£2,195.00
<u>UNIT DISCOUNT</u>	£1,097.50
UNIT PRICE	£1,097.50
Supply 2 No. Flat Seats	£280.00
Supply 1 No. Cradle Seat	£190.00
Supply 1 No. Tango Seat with 8mm Galvanised Chains, 2.4m high	£430.00
Soft Dig Installation	£612.00
Total	£2,609.50

Lillie Toddler Steel Basket Swing, 8019911 - (HAG036C)006**Age Range:2+**

Supply 1 No. Lillie Swing - Basket	£1,898.00
<u>UNIT DISCOUNT</u>	£949.00
UNIT PRICE	£949.00
Soft Dig Installation	£509.00
Total	£1,458.00

Mini Titan Vibrant Green - (HS8050600(03)) **Age Range:2+**



Supply 1 No. Mini Titan Vibrant Green	£3,199.00
<u>UNIT DISCOUNT</u>	<u>-£1,599.50</u>
UNIT PRICE	£1,599.50
Installation of Mini Titan	£488.00
Total	£2,087.50

UniMini Amris (HPL/ Steel) Park - Green Panel - (HAG8047450) **Age Range:2+**



Supply 1 No. UniMini Amris (HPL/ Steel)	£9,327.00
<u>UNIT DISCOUNT</u>	<u>-£5,129.85</u>
UNIT PRICE	£4,197.15
Soft Dig Installation	£1,650.00
Total	£5,847.15

Rota Roka - (RA401S) **Age Range:3+**



Supply 1 No. Rota-Roka	£1,492.00
<u>UNIT DISCOUNT</u>	<u>-£671.40</u>
UNIT PRICE	£820.60
Soft Dig Installation	£240.00
Total	£1,060.60

Playground Trampoline



Supply 1 No. Playground Trampoline 2m x 2m	£3,657.14
Soft Dig Installation	£672.00
Total	£4,329.14

GRASSMATT FR SURFACING FLAME RETARDANT 1.5Mtx1Mt - (RP400S)



Supply 259.5 No. Grassmat tiles	£8,693.25
Grassmat Installation	£3,633.00
Provide and lay 40 M ² of Topsoil & Turf	£560.00

Total	£12,886.25
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Preliminaries

Carriage - Orders with equipment valued below £5,000 carriage is charged at 10%. Orders with equipment valued above £5,000, carriage is charged at 5%.

Site Security – As recommended by the Health and Safety Executive, 2m high temporary site security fencing will be erected whilst all installation works are undertaken.

Project Management and CDM compliance – We shall comply with the provisions of The Construction (Design and Management) Regulations 2015 (CDM) where it is reasonably practicable to do so and, at all times, consider the importance of The Health and Safety at Work Act 1974. For projects that are notifiable under CDM, we shall ensure that our workforce has access to the following, legally required, site welfare facilities:

- Wholesome drinking water, means to boil water and heat food
- Suitable facilities for rest, including tables and chairs with backs and, where necessary, changing rooms and lockers
- Suitable and sufficient toilets and washing facilities, including running cold and hot or warm running water

Our charge includes: visiting and off-site project management; delivery, maintenance and collection of temporary items; site safety signage; and, the safe disposal of excavations, where specifically necessary.

Site storage – Supply secure container for duration of the works inclusive of site compound management



Carriage charge	£3,000.00
Preliminaries which include; Security fencing, Welfare facilities, Site storage	£2,215.00
Post Installation Inspection	£350.00

Total	£5,565.00
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Project Total

Quotation Sub Total	£97,179.06
Total Equipment Discount Applied	-£29,179.06
Project Total	£68,000.00
Includes 2% ESPO Rebate	Plus VAT



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Agenda Item No 8

Community and Environment Board

17 July 2017

Report of the Assistant Director (Streetscape)

Impact of the Bin Policy

1 Summary

- 1.1 This report reviews the impact which the bin policy has had on the costs of repairing and replacing lost and damaged bins and updates Members on the resultant effect on front line services.

Recommendations to the Board

That Members note the contents of this report.

2 Background

- 2.1 A report was presented to the Community and Environment Board on 17 October 2016 which set out some of the budgetary pressures and operational issues faced by the Council's Streetscape services arising from the provision of replacement wheeled bins. The Board resolved to introduce a charge for the provision of replacement bins in most circumstances.
- 2.2 The bin policy which has been adopted and implemented by the Council as a result of that decision requires residents to meet the costs of replacing lost or damaged bins unless the Council is directly at fault for the loss or damage or where the bin is under two years old. Bins which are provided at brand new residential properties have to be funded by the developer. New recycling inserts and bin repairs are offered free of charge.
- 2.3 Due to the work required to develop and implement the necessary IT changes and associated back office systems and procedures, the charging system went live on 9 January, 2017 following a comprehensive development and testing process.

3 Impact on Container Numbers

- 3.1 The cost of replacing wheeled bins is made up of three elements. At present, the cost to North Warwickshire Borough Council of purchasing a 240 litre wheeled bin is around £16.75. The combined administration, delivery and storage cost per bin is approximately £18.25. Therefore the average cost for each replacement bin delivered since the new policy was implemented is £35.00. This does not take into account the costs of abortive journeys or any

supervisory or central service costs incurred. Taking into account those additional costs, the charge to householders for the provision of a replacement 240 litre wheeled bin is set at £36.00 for the current financial year.

- 3.2 In order to assess the impact of the Bin Policy, the number of containers which were supplied to householders between 9 January 2016 and 25 June, 2016 has been compared with the same period this year. In 2016 a total of 1,263 bins were supplied to householders free of charge at a cost of £44,205. Twelve months later, those figures have fallen significantly. The total number of requests in 2017 fell by 55% to 568. Of those, 244 bins were replaced free of charge by the Council at a cost of £8,540. A total of 197 bins were repaired free of charge at an estimated cost of £3,743. The cost of replacing the remaining 127 bins was met by householders leading to a revenue income of over £4,445.
- 3.3 The total cost of supplying and repairing replacement bins from 9 January 2017 to 25 June 2017 was £7,838. This represents a saving of £36,367. If the current trend continues, the policy will realise a saving of £78,795 per annum. In purchase costs alone (taking into account the purchase price of the bins and the income from residents who meet the cost of replacement) the measures which have been implemented will save the Council over £42,000 per annum.
- 3.4 There has been steady rise in the number of inserts which the Council has replaced free of charge over the last three years, the majority of which are due to missing inserts rather than broken ones. While it is not proposed that the Council introduces a charge for inserts, the Task and Finish Group will explore whether an alternative collection container for paper and card could be utilised in the future to both reduce costs and make recycling easier for the collections crews and the householder.

4 Other Benefits

- 4.1 In addition to the revenue savings which have been realised by the implementation of the bin policy, the Council's street cleaning crews have seen a reduction in the number of deliveries of new bins as a result of the changes. The number of bin deliveries has fallen by nearly 75% and, although that has been partially offset by the time taken to carry out repairs, the time which has subsequently been freed up has allowed the teams to undertake the following duties:
- Additional weed treatment and removal.
 - Cutting back and clearing overgrown vegetation encroaching on footpaths and alleyways.
 - Assisting with the growing problem of fly-tipping and ensuring that fly-tips are removed as quickly as possible.
 - Installation and relocation of litter and dog waste bins.

- A greater emphasis on cleaning rural roads, more isolated areas and alleyways and footpaths away from the main thoroughfares.
- 4.2 It is anticipated that, despite an apparent increase in the amount of litter which is being dropped and the mounting problem of fly-tipping, the Council's performance on street cleaning will continue to improve as a result of the additional resources which are now available following the changes which have been made.

5 Report Implications

5.1 Finance and Value for Money Implications

- 5.1.1 As set out in the main body of the report, the introduction of charging has realised significant and ongoing annual revenue saving through a combination of increased income and reduction in demand.

5.2 Environment and Sustainability Implications

- 5.2.1 The resources required to carry out bin deliveries has had a significant and detrimental impact on the overall level of street cleanliness within the Borough. Reducing the number and cost of bin deliveries has allowed resources to be refocussed on amenity cleaning and support service delivery across the division. Additional customer contacts have been received during the implementation phase of the charge for replacement bins.

5.3 Risk Management Implications

- 5.3.1 There continue to be risks involved with the introduction of charges, but the impact on budgets, resources and service capacity carries additional risks for the Council's reputation and its ability to continue to deliver key frontline services in line with residents' expectations.

5.4 Links to Council's Priorities

- 5.4.1 The actions taken and their impact on the Council's budgets and its frontline services link directly to the Council's priorities of responsible financial and resources management as well as contributing to the aim of protecting our countryside.

The Contact Officer for this report is Richard Dobbs (719440).

Agenda Item No 9

Community and Environment Board

17 July 2017

**Report of the
Assistant Chief Executive and Solicitor**

**The Unauthorised Deposit Of
Waste (Fixed Penalties)
Regulations 2016**

1 Summary

- 1.1 The report seeks to establish the levels of fine to be attached to fixed penalty notices for fly tipping offences.

Recommendation to the Board

That the fixed penalty payable for a fly tipping offence be set at £200 or £120 if the penalty is paid before the end of ten days following the date of the notice.

2 Consultation

- 2.1 Councillors L Smith (Chair), M Bell (Vice Chair) and H Phillips (Spokesperson) have been sent an advanced copy of this report for comment. Any comments received will be reported verbally at the meeting.

3 Report

- 3.1 The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 amends Section 33 of the Environmental Protection Act 1990 to allow an authorised officer of the Council to serve a notice offering the opportunity of discharging any liability to conviction for the offence to which it relates by payment of a fixed penalty. Such notices are commonly known as 'fixed penalty notices'
- 3.2 Fly tipping is a serious and growing problem. Where there is sufficient evidence the normal route would be to prosecute the perpetrator. However, for less serious offences the service of a fixed penalty notice would be a quicker and more effective remedy than a formal prosecution. The option of prosecution remains in cases where there is a failure to pay the fixed penalty notice.
- 3.3 The Regulations allow the Council to set the level of the fixed penalty within a range of not less than £150 and not more than £400. It is recommended that the penalty be set at £200.

- 3.4 The Regulations also allow the Council to make provision for treating the fixed penalty as having been paid if a lesser amount of not less than £120 is paid before the end of the period of ten days following the date of the notice. It is recommended that this lesser amount is set at £120.
- 3.5 The Council has already set a fine level for a fixed penalty notice for littering which is £80 and a lesser amount for early payment of £50. The higher fines proposed for fly tipping offences reflects the more serious nature of the offence.
- 3.6 The Board are requested to agree the levels of fine recommended.

4 Report Implications

4.1 Finance and Value for Money Implications

- 4.1.1 The fine from fixed penalty notices is retained by the Council. The use of fixed penalty notices also avoids the costs involved in going to court which may not always be fully recovered.

4.2 Safer Communities Implications

- 4.2.1 The use of fixed penalty notices will assist in the prevention of crime and is included within the Council's tackling fly tipping action plan. .

4.3 Legal and Human Rights Implications

- 4.3.1 There are no material legal implications arising from the adoption of the new charges which is permitted by the regulations.

4.4 Environment and Sustainability Implications

- 4.4.1 Fly tipping poses a serious threat to the environment and the use of these powers will assist the Council in dealing with the problem.

4.5 Health, Wellbeing and Leisure Implications

- 4.5.1 Fly tipping poses a risk to health from, for example, direct contact with the fly tipped material or pollution of watercourses. The use of these powers will assist the Council in dealing with the problem.

4.6 **Human Resources Implications**

4.6.1 The use of fixed penalty notices will allow officers to spend more time investigating and preparing case files for the more serious offences whilst dealing with less serious cases quickly and efficiently.

4.7 **Risk Management Implications**

4.7.1 There are no identifiable risks associated with the introduction of these charges.

4.8 **Equalities Implications**

4.8.1 There are no negative impacts of opportunity for any known group contained in the report.

4.9 **Links to Council's Priorities**

4.9.1 **Creating Safer Communities**

Protecting Our Countryside and Heritage

The Contact Officer for this report is Stephen Whiles (719326).

Background Papers

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Background Paper No	Author	Nature of Background Paper	Date

Health and Wellbeing Working Party

Minutes

15 June 2017

Present

Cllr. Bell (Chairman), Cllr. Smith and Cllr. Chambers
 Rachel Robinson (WCC), Simon Powell, Dave Winter and
 Becky Evans (all NWBC) and Gemma Wilson (Beeline)

Apologies for Absence

Item	Notes	Action
2	<p>Minutes of the Last Meeting (20 April 2017)</p> <p>The minutes of the previous meeting, which had been considered and accepted by the Community and Environment Board in May 2017, were agreed as an accurate record of the proceedings.</p> <p>Matters Arising</p> <p>None.</p>	
3	<p>End of Life Care</p> <p>Dr Khan had again been invited to attend the meeting to speak on End of Life Care. Due to his absence, Cllr. Bell asked that the corresponding email trail be sent to the Chairman of the CCG.</p> <p>BE suggested that Bernie Lee from Compassionate Communities could be invited to the next meeting of the Working Party to speak on the same subject. A decision on this would be made after Cllr. Bell had received a response from the Chairman of the CCG.</p> <p>Cllr. Bell reported that End of Life Care was on the agenda of the next meeting of the Health Overview and Scrutiny Group, from which she would report back in due course.</p> <p>Cllr Bell had attended a presentation about the future of George Eliot Hospital, which included the possible development of a Primary Care Centre, incorporating an "End of Life" facility and affordable accommodation for key workers. The timetable for this potential development was not known, but would be sought.</p>	<p>BE</p> <p>BE</p> <p>Cllr Bell</p> <p>Cllr Bell</p>
4	<p>Beeline (Presentation by Gemma Wilson)</p> <p>Beeline is a community transport charity that assists members of the public in attending their medical appointment(s), most especially if they are unable to use any other form of transport. The service is provided by volunteer drivers using their own vehicles. Beeline focuses on North Warwickshire residents,</p>	<p>GW</p>

Item	Notes	Action
6	<p>Atherstone / Mancetter JSNA</p> <p>RR reported on the work undertaken by Public Health in respect of the production of a comprehensive Needs Assessment for Atherstone and Mancetter. She circulated a user friendly overview of the key findings, on which there was discussion and feedback.</p> <p>The Working Party discussed the key messages and the manner of their presentation to the Stakeholder Event to be held on 29 June. RR agreed to use this feedback to assist in her organisation of the event.</p>	<p>RR</p> <p>RR</p>
7	<p>Addressing Teenage Conceptions</p> <p>BE reported back from the latest meeting of the ATC (Northern Warwickshire) Working Group, in respect of which it was noted that a better attendance from local schools would be helpful.</p> <p>With regard to potential developments in North Warwickshire, consultation with local young people had been undertaken about the nature, location and timing of a sexual health service in Atherstone. Relevant information would be shared with local Borough and County Councillors.</p>	<p>SP</p> <p>BE</p>
8	<p>#onething</p> <p>It was acknowledged that this project has changed since its inception, moving away from targeting a particular age group of women, towards the provision of a general 'health check' service for people who do not visit their GP.</p> <p>It was felt, however, that there was still a need for focused, targeted outreach work and Cllr Chambers found it frustrating that people still did not understand that early health checks actually work and that more needed to be done to ensure that GP services are well promoted and actually work properly.</p> <p>The Working Party felt that the future of #onething should be further addressed by the Warwickshire North Health and Wellbeing Partnership. This forum was due to discuss the potential development of #onething's preventative approach / framework at its next meeting.</p>	<p>RR</p> <p>RR</p>
9	<p>County Health and Wellbeing Board</p> <p>Cllr Bell reported that Chief Executives of provider organisations would probably be invited to future Board meetings. She would continue to update the Working Party on the focus of the Board's work.</p>	<p>Cllr Bell</p>
10	<p>Any Other Business</p> <p>The Phoenix Group is a support group for people who have been diagnosed as having dementia, and for people who are looking after someone who has been diagnosed with dementia. It provides activities, advice and promotes community friendship and interaction. See http://www.phoenixforyou.org.uk/ for further information.</p> <p>The Strategic Leisure Review would be discussed at the next meeting of the Working Party.</p> <p>It was reported that there are plans to turn Children Centre's into Support Hubs, which it was felt might lead to a lack of focus on the needs of 0 to 5 year olds. A possible dilution of impact on the health and wellbeing of this</p>	<p>BE</p> <p>SP</p>

Item	Notes	Action
	age group was of considerable concern.	
11	Future Meeting Dates (all at 10:00am) 14 September 2017: Chamber 07 December 2017: Board Room 08 February 2018: Board Room	