

North Warwickshire Borough Council

Jerry Hutchinson LLB MBA Solicitor
Chief Executive

The Council House

South Street

Atherstone

North Warwickshire CV9 1DE

DX : 23956 Atherstone

Switchboard : (01827) 715341

Fax : (01827) 719225

E Mail : davidharris@northwarks.gov.uk

**This matter is being dealt with by
Mr D Harris**

Direct Dial : (01827) 719222

Your ref :

Our ref : DH/JB C7

Date : 15 February 2011

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, the Council House, South Street, Atherstone, on Wednesday 23 February 2011 at 6.30pm. The Reverend Ian Kennedy, Corley and Fillongley Parish Churches, will be in attendance to lead the Council in Prayer.

After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Declarations of Personal or Prejudicial Interest other than those declared in the minutes of the meetings of Boards/Committees and any personal interests arising from the membership of Warwickshire County Council of Councillors Fowler, Fox, Hayfield, Lea, May, B Moss, Sweet and membership of the various Town or Parish Councils of Councillors Butcher (Polesworth) Davis (Atherstone), Freer (Atherstone), Fox (Shustoke), Lewis (Kingsbury), Moore (Baddesley Ensor), B Moss (Kingsbury), M Moss (Kingsbury), Phillips (Kingsbury), Sherratt (Coleshill), Smitten (Polesworth), M Stanley (Polesworth), Y Stanley (Polesworth) and Zgraja (Over Whitacre) all of which interests are deemed to be declared at this meeting.
- 4 The Mayor to move, in accordance with Standing Order No 6(1):

“That the minutes of the Meeting of the Council held on 15 December 2010 be approved as a correct record”.
- 5 To receive the Mayor’s announcements.

- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.
- 7 To receive and consider minutes and recommendations of the following Boards circulated herewith and to make the necessary Orders thereon:
 - a **Resources Board** 10 January and 1 February 2011 – (Pages 210 - 219)
 - b **Area Forum East** 11 January 2011 – (Pages 220 - 223)
 - c **Area Forum North** 13 January 2011 – (Pages 224 - 227)
 - d **Planning and Development Board** 17 January 2011 (Pages 228 - 236) and 14 February 2011 (to follow)
 - e **Area Forum South** 20 January 2011 – (Pages 237 - 240)
 - f **Community and Environment Board** 24 January 2011 – (Pages 241 – 246)
 - g **Area Forum West** 27 January 2011 – (Pages 247 – 251)
 - h **Licensing Committee** 31 January 2011 – (Pages 252 - 254)
 - i **Executive Board** 7 February 2011 – (Pages 255 - 259)
 - j **Scrutiny Board** 15 February 2011 - (to follow)
- 8 To receive and consider any Notice of Motion under with Standing Order No. 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

Chief Executive

**MINUTES OF THE MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE
COUNCIL HOUSE, ATHERSTONE ON WEDNESDAY 15 DECEMBER 2010**

Present: Councillor Johnston in the Chair.

Councillors Butcher, Davis, L Dirveiks, N Dirveiks, Forwood, Fowler, Fox, Freer, Gordon, Hayfield, Lea, Lewis, May, Moore, Morson, B Moss, M Moss, Payne, Phillips, Pickard, Sherratt, Simpson, Smith, Smitten, M Stanley, Y Stanley, Swann, Sweet, Winter and Wykes.

Apologies for absence were received from Councillors Bowden, Jenkins, and Zgraja and Mr Stan Orton, Chairman of the Standards Committee.

Before the commencement of business, the Reverend Roger Chamberlain, Priest in Charge, St Nicholas's Church, Baddesley Ensor, led the Council in Prayer.

28 Declarations of Interest

Personal or Prejudicial Interest other than those declared in the minutes of the meetings of Boards/Committees and any personal interests arising from the membership of Warwickshire County Council of Councillors Fowler, Fox, Hayfield, Lea, May, B Moss and Sweet and membership of the various Town or Parish Councils of Councillors Butcher (Polesworth), Davis (Atherstone), Freer (Atherstone), Fox (Shustoke), Lewis (Kingsbury), Moore (Baddesley Ensor), B Moss (Kingsbury), M Moss (Kingsbury), Phillips (Kingsbury), Sherratt (Coleshill), Smitten (Polesworth), M Stanley (Polesworth) and Y Stanley (Polesworth) all of which interests were deemed to be declared at this meeting.

29 Minutes

The minutes of the meeting of the Council held on 29 September 2010 were approved as a correct record and signed by the Mayor.

30 Mayor's Announcements

The Mayor reported that the Annual Dinner Dance was to be held on 4 March 2011.

The Mayor and Members congratulated the Benefits Team on being awarded the IRRV Benefits Team of the Year Award.

31 Questions Pursuant to Standing Order No. 7

There were no questions pursuant to Standing Order No 7.

32 Minutes of Boards/Committees

a) Community and Environment Board – 4 October 2010

It was proposed by Councillor May, seconded by Councillor Hayfield and

Resolved:

That the minutes of the meeting of the Community and Environment Board held on 4 October 2010, together with the recommendations contained therein, be approved and adopted.

b) Resources Board – 11 October and 22 November 2010

It was proposed by Councillor Smith, seconded by Councillor Fowler and

Resolved:

That the minutes of the meetings of Resources Board held on 11 October and 22 November 2010, together with the recommendations contained therein, be approved and adopted.

c) Area Forum (East) – 12 October 2010

It was proposed by Councillor Davis, seconded by Councillor Freer and

Resolved:

That, subject to the inclusion of Councillor Pickard in the apologies for absence, the minutes of the meeting of the Area Forum (North) held on 12 October 2010 be approved and adopted.

d) Area Forum (West) – 14 October 2010

It was proposed by Councillor Payne, seconded by Councillor Swann and

Resolved:

That the minutes of the meeting of Area Forum (West) held on 14 October 2010 be approved and adopted.

e) Planning and Development Board – 18 October and 15 November 2010

It was proposed by Councillor Simpson, seconded by Councillor Sweet and

Resolved:

That the minutes of the meetings of the Planning and Development Board held on 18 October and 15 November 2010, together with the recommendations contained therein, be approved and adopted.

f) Area Forum (South) – 21 October 2010

It was proposed by Councillor Sherratt, seconded by Councillor Gordon and

Resolved:

That, subject to the amendment of the venue to read Arley and St Michaels Community Centre, Arley, the minutes of the meeting of Area Forum (South) held on 21 October 2010 be approved and adopted.

g) Area Forum (North) – 26 October 2010

It was proposed by Councillor Moore, seconded by Councillor Winter and

Resolved:

That the minutes of the meeting of Area Forum (North) held on 26 October 2010 be approved and adopted.

h) Standards Board – 2 November 2010

It was proposed by Councillor Smitten, seconded by Councillor M Stanley and

Resolved:

That the minutes of the meeting of Standards Boards held on 2 November 2010, together with the recommendation contained therein, be approved and adopted.

i) Executive Board – 29 November 2010

i) Minute No 37 High Speed 2 – HS2

It was proposed by Councillor Fowler and seconded by Councillor Sweet by way of amendment

‘a That the Secretary of State for Transport and HS2 Ltd be notified that this Council opposes the proposed High Speed Rail scheme;

b That proposals for liaising with and supporting our local communities affected by the route be urgently explored with the County Council, other affected Councils and the MP’s for North Warwickshire;

c That the formal consultation process be deferred until ALL information is made available; and

d That the action of the Chief Executive in vigorously pursuing a presentation by HS2 Ltd to Members be endorsed; and

- e **That as part of the Authority's budgetary process provision is made in order to prepare this Council's response to the HS2 proposal.'**

Upon being put to the meeting the Mayor declared the amendment to be carried.

The substantive motion was then put to the meeting and

Resolved:

- a **That the Secretary of State for Transport and HS2 Ltd be notified that this Council opposes the proposed High Speed Rail scheme;**
- b **That proposals for liaising with and supporting our local communities affected by the route be urgently explored with the County Council, other affected Councils and the MP's for North Warwickshire;**
- c **That the formal consultation process be deferred until ALL information is made available; and**
- d **That the action of the Chief Executive in vigorously pursuing a presentation by HS2 Ltd to Members be endorsed; and**
- e **That as part of the Authority's budgetary process provision is made in order to prepare this Council's response to the HS2 proposal.**

It was then proposed by Councillor Hayfield, seconded by Councillor Fowler and

Resolved:

That the minutes of the meeting of Executive Board held on 29 November 2010, together with the recommendations contained therein as amended at i) above, be approved and adopted.

- j) **Scrutiny Board – 7 December 2010**

It was proposed by Councillor Swann and seconded by Councillor Fowler and

Resolved:

That, subject to the deletion of the word 'more' in the first line of Minute No 44c (Councillor Call for Action), the minutes of the meeting of the Scrutiny Board held on 7 December 2010, be approved and adopted.

There were no Notices of Motion received under Standing Order No. 10.

34 The Common Seal

It was proposed by Councillor Winter, seconded by Councillor Sweet and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.

Chairman of the next ensuing meeting of the Council

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

10 January 2011

Present: Councillor Smith in the Chair

Councillors Bowden, Butcher, N Dirveiks, Forwood, Fox, Lea, Moore, Payne and Winter.

Apologies for absence were received from Councillors Fowler, Johnston, Smitten and Y Stanley.

76 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Fox and Lea, and membership of various Parish Councils of Councillor Butcher (Polesworth), Fox (Shustoke) and Moore (Baddesley Ensor) were deemed to be declared at the meeting.

77 **Minutes**

The minutes of the meetings of the Board held on 11 October and 22 November 2010, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

78 **Communities and Local Government Consultation Paper – ‘Local Decisions: A Fairer Future for Social Housing’**

The Assistant Director (Housing) reported that on 22 November 2010 the Communities for Local Government had published a consultation paper – ‘A Fairer Future For Social Housing’ responses to which were requested by 17 January 2011. A summary of the main issues raised in the consultation paper, information about access to and occupation of social housing in North Warwickshire were detailed, together with proposed responses to the questions asked in the consultation.

Resolved:

That the responses to the Government’s consultation paper – ‘Local Decisions : A Fairer Future For Social Housing’, as set out in the report of the Assistant Director (Housing) be agreed.

L Smith
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

1 February 2011

Present: Councillor Smith in the Chair

Councillors Bowden, Butcher, N Dirveiks, Forwood, Fowler, Fox, Johnston, Moore, Payne, Smitten, Y Stanley and Winter.

An apology for absence was received from Councillor Lea.

79 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Fowler and Fox, and membership of various Parish Councils of Councillors Butcher, Smitten and Y Stanley (Polesworth), Fox (Shustoke) and Moore (Baddesley Ensor) were deemed to be declared at the meeting.

Councillor Fox declared a personal interest in Minute No 103 – Police Accommodation – Safer Neighbourhoods Office by reason of being Warwickshire County Council's representative on the Warwickshire Police Authority.

80 **Corporate Plan 2011-12**

The Board's approval was sought for the Corporate Plan Targets for which the Board was responsible. Members were also asked to agree the 2011-12 Service Plans for the Finance and Human Resources, Revenues and Benefits, Corporate Services and Housing Divisions and the Internal Audit Service.

Recommendation to the Executive Board:

- a That those Corporate Plan Targets, as set out in Appendix A to the report of the Chief Executive, for which the Resources Board is responsible be agreed; and**

Resolved:

- b That the Service Plans as set out in Appendix B to the report of the Chief Executive be agreed.**

81 Proposed 2011/12 Budget Savings

Potential areas for budget savings were put forward by the Assistant Chief Executive (Community Services) for inclusion in the estimates for 2011/12.

Recommendation to the Executive Board:

- a That the proposed budget savings within the Revenues and Benefits Division be included in the 2011/12 estimates; and**
- b That the staff uniform allowance for One Stop Shop staff be removed with immediate effect.**

82 Proposed 2011/12 Revenue Savings – Finance and Human Resources Division

Potential areas for revenue budget savings were put forward by the Assistant Director (Finance and Human Resources) for inclusion in the 2011/12 revenue estimates.

Recommendation to the Executive Board:

- a That the proposed saving in the Staff Welfare budget of £2,000 be included in the 2011/12 revenue estimates; and**
- b That a decision to stop subscribing to the Coalfield Communities Campaign be deferred to allow additional information to be obtained.**

83 General Fund Fees and Charges 2011/12

The Assistant Chief Executive and Solicitor to the Council, Assistant Director (Streetscape), Assistant Director (Revenues and Benefits) and Assistant Director (Finance and Human Resources) reported on the fees and charges for 2010/11 and the proposed fees and charges for 2011/12.

Resolved:

That the schedule of fees and charges for 2011/12, set out in the report of the Assistant Chief Executive and Solicitor to the Council, Assistant Director (Streetscape), Assistant Director (Revenues and Benefits) and Assistant Director (Finance and Human Resources) be agreed.

84 General Fund Revenue Estimates 2011/12 – Services Recharged Across All Boards

The Deputy Chief Executive reported on the revised budget for 2010/11 and gave an estimate of expenditure for 2011/12, together with forward commitments for 2012/13, 2013/14 and 2014/15 for those services recharged across all Boards.

Resolved:

- a That the revised budget for 2010/11 be accepted; and**
- b That the Estimates of Expenditure for 2011/12, as submitted, be included in the budget to be brought before the meeting of the Executive Board on 7 February 2011.**

85 General Fund Revenue Estimates 2011/12 – Services Remaining within the Board

The Deputy Chief Executive reported on the revised budget for 2010/11 and gave an estimate of expenditure for 2011/12, together with forward commitments for 2012/13, 2013/14 and 2014/15 for those services remaining within the Board.

Resolved:

- a That the revised budget for 2010/11 be accepted; and**
- b That the Estimates of Expenditure for 2011/12, as submitted, be included in the budget to be brought before the meeting of the Executive Board on 7 February 2011.**

86 General Fund Revenue Estimates 2011/12 - Summary

The Deputy Chief Executive reported on the revised budget for 2010/11 and gave an estimate of expenditure for 2011/12, together with forward commitments for 2012/13, 2013/14 and 2014/15.

Recommendation to the Executive Board:

That the following items be recommended to the Executive Board for consideration in setting the Council Tax of the Borough Council:

- a The revised budget for 2010/11;**
- b The growth item for 2011/12 totalling £11,000; and**

- c The schedule of expenditure requirements totalling £9,359,260 for 2011/12.**

87 Housing Revenue Account Estimates 2011/12 and Rent Review

The Deputy Chief Executive reported on the revised budget for 2010/11 and gave an estimate of expenditure for 2011/12, together with forward commitments for 2012/13, 2013/14 and 2014/15.

Resolved:

- a That the revised estimates for 2010/11 be accepted;**
- b That rent increases, calculated on the basis that the Council will continue to move properties towards their individual target rents, be adopted;**
- c That the proposed fees and charges for 2011/12 as set out in Appendix D to the report of the Deputy Chief Executive, be approved;**
- d That the service charges for the cleaning of communal areas, as detailed in Appendix E to the report of the Deputy Chief Executive, be approved from April 2011;**
- e That the service charges for window cleaning, as detailed in Appendix F to the report of the Deputy Chief Executive, be approved from April 2011; and**
- f That the Estimates of Expenditure for 2011/12, as submitted, be approved.**

88 Capital Programme 2011/12 to 2013/14

The Assistant Director (Finance and Human Resources) identified proposals for schemes to be included within the Council's capital programme over the next three years.

Resolved:

- a That the schemes previously approved within the Council's three-year capital programme be supported;**
- b That the inclusion of the schemes reclassified as essential within the Council's provisional three year capital programme be supported; and**
- c That the schemes which will not be included within the capital programme be noted.**

89 Housing Allocations Scheme

The Assistant Director (Housing) sought approval for two proposed changes to the Council's Housing Allocations Scheme.

Resolved:

- a That the change of wording to the local connection criteria in the Council's Allocations Scheme be agreed; and**
- b That the change to the priority criteria reflecting under occupation of properties in the social housing sector in the Council's Allocations Scheme be agreed.**

90 Local Investment Plan – to Deliver Affordable Housing

The Board were asked to consider a Local Investment Plan to deliver affordable housing.

Resolved:

- a That the Local Investment Plan be approved; and**
- b That the Plan be submitted to the Executive Board for approval.**

91 Member Induction

The Board were invited to endorse an outline programme of induction for new members following the Borough Elections in May 2011.

Resolved:

That the outline programme of induction as attached as an Appendix to the report of the Chief Executive be approved.

92 Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2011/12

The Deputy Chief Executive outlines the Treasury Management Strategy, Minimum Revenue Provision Policy Statement and Investment Strategy for 2011/12.

Resolved:

That the proposed Strategies for 2011/12 be approved.

93 **Dog Control Orders**

The Assistant Director (Housing) sought the Board's formal approval to put a revised Dog Control Order in place.

Resolved:

That the draft Order attached as an Appendix to the report of the Assistant Director (Housing) be agreed, and the Order officially sealed, publicised in accordance with the statutory timetable and activated at the earliest opportunity.

94 **Internal Audit – Performance for Third Quarter 2010-11**

The Deputy Chief Executive reported on the progress of the Council's Internal Audit function against the agreed plan of work for the year.

Resolved:

That the report be noted.

95 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – December 2010**

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April 2010 to December 2010.

Resolved:

That the report be noted.

96 **Housing Act 2004 – Emergency Prohibition Order**

The Assistant Director (Housing) confirmed the revocation of an Emergency Prohibition Order on a residential property in the Borough.

Resolved:

That the report be noted.

97 **An Explanation of Welfare Benefit Changes to be introduced from April 2011 Onwards**

The Assistant Chief Executive (Community Services) reported on the changes proposed to a wide range of welfare benefits from April 2011 onwards, and their likely implications for the Council.

Resolved:

That the report be noted.

98 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

99 Housing Register Officer – Extension of Temporary Post

The Assistant Director (Housing) sought approval to the extension of the post of the Housing Register Officer until a review of the work of the Housing Pre-Tenancy Team was undertaken.

Resolved:

That the post of Housing Register Officer be extended for a further 3 months to the end of April 2011.

100 Request to Purchase Garden Land adjacent to 1 Rowland Court, Arley

The Assistant Director (Housing) advised the Board of a request to purchase a piece of garden land adjacent to 1 Rowland Court, Arley.

Recommended:

That the land highlighted at Appendix A to the report of the Assistant Director (Housing) be sold to the owner of 1 Rowland Court, Old Arley at the value and conditions set out by the Council's Valuer set out at section 4.5 of the report of the Assistant Director (Housing).

101 Tenants Insurance Scheme

The Assistant Director (Housing) highlighted the benefits of promoting an Insurance Scheme with tenants.

Resolved:

That the work undertaken to explore the benefits of promoting an insurance scheme with tenants be noted and that the choice of the insurance broker set out in section 5.3 of the report of the Assistant Director (Housing) be approved.

102 Irrecoverable Housing and Local Taxation Debts

The Assistant Chief Executive detailed the amounts recommended for write off, in accordance with the write off policy agreed by the former Finance Sub-Committee.

Resolved:

- a That the write-off of 7 balances over £1,250 totalling £10,471.18 in respect of unpaid Council Tax be approved;**
- b That the write-off of 12 balances over £1,250 totalling £61,433.35 in respect of unpaid Non-Domestic Rates be approved;**
- c That the write-off of 1 balance over £1,250 totalling £1,515.50 in respect of overpaid Housing Benefit be approved;**
- d That the write-off of 65 balances under £1,250 totalling £12,932.19 in respect of unpaid Council Tax be noted;**
- e That the write-off of 12 balances under £1,250 totalling £4,827.97 in respect of unpaid Non-Domestic Rates be noted;**
- f That the write-off of 58 balances under £1,250 totalling £8,047.12 in respect of overpaid Housing Benefit be noted;**
- g That the write off of 22 balances under £1,250 totalling £1,336.02 in respect of unpaid former tenant rent arrears be noted;**
- h That the write back of 9 balances totalling £1,273.78 in respect of unpaid Council Tax be noted;**
- i That the write back of 3 balances totalling £5,245.77 in respect of unpaid Non Domestic Rates be noted; and**
- j That the write back of 86 balances totalling £1,519.45 in respect of unpaid former tenant rent arrears be noted.**

103 Police Accommodation – Safer Neighbourhoods Office

The Assistant Director (Streetscape) asked Members to consider a request from Warwickshire Police to rent office space within Old Bank House to provide accommodation for the local Safer Neighbourhoods Team once the existing base within Atherstone Police Station closes in May 2011.

Resolved:

That the request from Warwickshire Police to rent office space within Old Bank House to provide accommodation for the local Safer Neighbourhoods Team once the existing base within Atherstone Police Station closes in May 2011 be approved.

L Smith
Chairman

MINUTES OF THE AREA FORUM EAST

11 January 2011

The Area Forum East met at 6.30pm Mancetter Memorial Hall,
Old Farm Road, Mancetter

Present: County Councillor C Fox in the Chair

Police Authority - C Fox

County Councillor M Shaw

Borough Councillors: M Davis, T Wykes, A Forwood, N Dirveiks, L Dirveiks, L Freer

In Attendance: S Robson, A Rigby, M Walker, M Davey - Warwickshire CC
D Barratt, C Bridges, J Taylor - North Warwickshire BC
Insp Ward, Insp Smith, Sgt Fildes, PCSO Hoskin, Wynder -
Warwickshire Police
A Newth – NHS Warwickshire
D Clews, R Jarvis, G Davis - Atherstone TC; J Randle - Hartshill PC; B
Hanson, H Blackburn, M Prowse, D Allton, J Arrowsmith – Mancetter PC
L Hanson, R Hodgkins, R Barrow, D Atkin, A Thomson, K Harper

1. Apologies for Absence.

Apologies for absence were received from K Johnston, A Macchi, J Randle, A Wright

2. Minutes and Matters Arising of the meeting held on 12 October 2010

The minutes were agreed as a true record.

Andy Newth, Head of Primary Care Finance, NHS Warwickshire introduced himself as a new member of the Forum. A Newth is the NHS Warwickshire representative for Area Forum East and will pick up health related enquiries raised by the Forum.

A Rigby gave an update on the support given by the Youth Service, WCC to help young people connect with the Forum. Young People will set up their own Young People's Forum meeting at The Hartshill School and QE School, Atherstone by the end of February.

The Youth Service is also supporting the yearly election of young people to the UK Youth Parliament. Voting is open to secondary school pupils across the County. The result of the elections will be known on 17 March.

3. Safer Neighbourhoods Update

Sgt Fildes presented an update on police activity over the last 3 months and gave a summary of the progress and actions to address the Area Forum priorities chosen at the last meeting. A copy of the summary detailing these actions can be viewed on the Council's website www.northwarks.gov.uk via the link for meetings and minutes.

Comments made:

- Use of marked police cones by local shop in Coleshill Road to deter parking
- Request for restriction on HGVs using Long Street, Atherstone. Cllr Shaw to pass information to Sgt Fildes
- Sat-nav possibly directing traffic on to Witherley Road, Atherstone. Weight restriction signage to be checked and improved if necessary
- Request to Chief Constable to give powers to PCSOs to issue parking tickets

Priorities for next 3 months

The following priorities were agreed:

Parking – School Hill / Coleshill Road, Hartshill

Parking – The Woodlands, Hartshill at school time

ASB, nuisance motorbikes – The Woodlands, Hartshill

4. Police Authority – Police Model

Cllr Fox introduced Insp Ward, Warwickshire Police 150plus and Sgt Fildes.

Cllr Fox introduced the Warwickshire Police 150plus Programme that will shape a new policing service in Warwickshire and respond to the Coalition government's Comprehensive Spending Review for the Force to make £22.9m savings over the next 4 years.

The Police Authority has approved the 4 year savings programme and the new policing model which will come into operation on 9 May 2011.

At a local level the 4 Safer Neighbourhood Teams (SNT) will remain. Sgt Fildes will be the Beat Manager. The changes will increase the visibility of all 4 SNT teams with support from the Patrol Team

There will be 3 countywide policing teams:

- 33 Safer Neighbourhood Teams – tackling the problems and the people that cause you harm
- Patrol Team – Visible patrols concentrating on areas most affected by crime & disorder and responding to incidents
- Investigation Team – Investigate incidences and identify those responsible

Answers to questions raised on the new Police Model:

There will be an announcement shortly on the future of Atherstone Police Station. A police presence (venue) will remain in Atherstone.

There will be no change in the pro-active role of the Road Policing Unit (RPU) however Police units will be merged: Fire Arms Unit; Dog Unit; RPU.

The new Warwickshire Police Model has been developed in collaboration with neighbouring Forces.

Police Constables should be more visible locally – dealing more with problem solving. They will however be covering larger areas.

Similar back room services have been brought together to reduce duplication and effort. Paperwork should be reduced in favour of active policing eg SNT main role is now problem solving. CID main role is investigation – reducing their administrative responsibilities.

There are three 999 response units operational across County. More detail to be announced shortly.

Where a Force needs to reduce staff numbers the only real option is via Regulation A19 whereby officers with more than 30 years service can be requested to retire. It is almost impossible to lay off police staff in any other way.

The SNT teams remit will be: Problem solving; Community engagement; Use of volunteers and Specials; support to Neighbourhood Watch teams. All helping to address the Big Society Agenda as well improve policing on the streets.

The reduction in number of response teams could have an impact on the use of local knowledge and intelligence when responding to local incidents. However the general protocol will be to return officers to the same areas to maximise use of local knowledge.

The improved level of local policing could mean police attendance at Parish Council meetings in the future.

5. Tell Us Your Issues

K Harper, BeeLine Community Transport highlighted the strength of community support for the service that takes clients to their medical appointments. In response to the Coalition government's Comprehensive Spending Review Warwickshire County Council could withdraw its support to all Community Transport organisations across the county, including BeeLine.

Cllrs Fox and Shaw suggested a meeting with BeeLine to look at the organisation's Business Plan to help meet the challenges ahead.

6. High Speed Rail (HS2)

M Walker, Group Manager - Regeneration Projects, WCC presented saying the HS2 proposal is a scheme supported by the Coalition government and proposed by the previous Labour government. The County Council has recently voted to oppose the plans as have North Warwickshire Borough Council. However the County Council does have a role to play in informing local communities about HS2 and working with HS2 Ltd to ensure the formal consultation process which begins in February is delivered adequately in Warwickshire.

The presentation highlighted the proposed route between London and Birmingham; the national and regional benefits that the scheme could bring and the lack of easily identifiable benefits for Warwickshire. The presentation concluded with the latest timetable to take the plan to Parliament in October 2013.

D Barratt, NWBC gave the view of the Borough Council in opposing the scheme and added that the forthcoming consultation period will give the opportunity to residents to highlight local impact as well as national concerns.

Answers to questions raised on HS2:

Some local benefits could include: the reduction of car journeys passing through the region, freeing up the roads for local traffic and reducing local journey times. Reducing environmental pollution from car emissions.
Freeing up the West Coast mainline for an improved local train service.

The expansion of the car park at Coleshill Park Way would be part of the consultation process.

Lessons learnt from opposing the M6 Toll Road enquiry include: asking for 'local projects' to benefit the borough for mitigation. Need to also consider the wider implications of increased pressure to build hotels to accommodate the increase in inter-city commuters and also the provision of a local train service using the HS2 route as seen at HS1 between Ashford and Dover, Kent.

7. North Warwickshire Sustainable Community Strategy Fund

Cllr Fox introduced the fund. Cllr Pickard questioned the recommendation not to fund North Warwickshire Citizen Advice Bureau (NWCAB) to undertake outreach work in the locality. Assurance was given that officers and councillors were confident that the project would be approved at the other three Area Forum meetings where outreach work was key to NWCAB providing an accessible service across the borough.

Borough Councillors voted to approve the recommendation to give £10,000 to 10 projects providing 50% of the funding for each project.

[On 12 January at North Warwickshire Area Committee, County Councillors also approved the recommendation to give £10,000 to provide the other half of the funding for each project.]

8. Any Other Business

None

9. Suggestions for item / themes for the next meeting

Health & Wellbeing Agenda

10. Date of Next Meeting

14 April 2011

MINUTES OF THE AREA FORUM NORTH

THURSDAY, 13 JANUARY 2011

The Area Forum North met at No Mans Heath Village Hall, No Mans Heath at 6.30 pm.

Present: Councillor Moore in the Chair.
Borough and County Councillor May.
Borough Councillors Butcher, M Stanley and Winter.

In Attendance: Simon Powell, Robert Beggs, Phil Wortley and Emma Humphreys – North Warwickshire Borough Council
Jo Roberts, Chris Nason and Jim Onions – Warwickshire County Council
Carol Fox – Warwickshire Police Authority
Sgt Roger Fildes and Ellen Beaty – Warwickshire Police
J A Mills – St Leonard's Church, Dordon
D Hanratty and S Hanratty – Dordon Parish Council
K Broomfield, D Rollason and G Taylor - Baxterley and Baddesley Parish Council
Louise Hargreaves – WCC Youth Service and Austrey Resident
Anita Allsopp – Shuttington Parish Council
Beryl Grix – Austrey Parish Council and Neighbourhood Watch
David Key – Austrey Parish Council
Jean Ball and Robert Critchley – Polesworth Parish Council
Brian Ball – Warton Resident
Ian Bates – Grendon Resident
Derek Tattersall and Andrew Simons – Alvecote Residents
Angela Baines – Warton Resident
John Bonner – Birchmoor Neighbourhood Watch

1 **Apologies for Absence**

Apologies for absence were received from Councillors Morson, Y Stanley and Smitten, Borough and County Councillor Sweet, Lorna Ferguson and Tim Berry.

2 **Minutes of the Meeting of the Forum held on 26 October 2010**

The minutes of the meeting of the Area Forum North, held on 26 October 2010, were agreed as a correct record and signed by the Chairman.

3 **Matters Arising**

North Warwickshire LEADER Update

Simon Powell (NWBC) updated the Forum that four projects have now been awarded LEADER funding and will be proceeding within North Warwickshire.

A5 Long Street, Dordon

At the last meeting for the Forum it was reported that in order for a one-way system to be considered for Long Street (Dordon) all residents would need to be canvassed and subsequent funding secured for the necessary works. Councillor Winter asked for this item to be addressed as a matter of urgency.

4 Safer Neighbourhoods

Sergeant Roger Fildes, Warwickshire Police, presented a summary of the progress and actions that had been undertaken to address the three priorities nominated by the Forum at its last meeting (Off Road Motorcycles at Baddesley/Baxterley; Violent Crime within the Polesworth and Dordon area; and Anti Social Behaviour at Baddesley Ensor Recreation Ground). A copy of the summary detailing these actions can be viewed on the Council's website www.northwarks.gov.uk via the link for meetings and minutes.

It was then agreed that the priorities to be taken forward from Area Forum North were:

- Nuisance Motorcycles – Baddesley and Baxterley; and
- Violent Crime – Polesworth/Dordon.

5 Police Authority – Community Confidence

Carol Fox introduced the Warwickshire Police 150plus Programme. The Programme is intended to shape the new policing service within Warwickshire and respond to the Coalition Government's Comprehensive Spending Review for the Force in order to achieve £22.9m savings over the next four years.

The Police Authority has approved the 4 year savings programme and the new policing model, which will come into operation on 9 May 2011.

At a local level, the four Safer Neighbourhood Teams will remain. The changes will increase the visibility of all four Safer Neighbourhood Teams with support from the Patrol Team.

Three Countrywide Policing Teams will exist:

- 33 Safer Neighbourhood Teams - tackling the problems and the people that cause harm
- Patrol Team – Visible patrols concentrating on areas most affected by crime and disorder and responding to incidents
- Investigation Team – Investigate incidents and identify those responsible.

The Police Station situated at Sheepy Road, Atherstone will shortly be closing. A helpdesk will be offered within the Council Offices in Atherstone. Staff there will have been fully trained to deal with the public to assist with any

queries and opportunities to speak in a confidential environment will also exist. These staff will be employed by the Borough Council.

It was acknowledged that the Police are to introduce an embargo on recruitment that, with natural wastage, may ultimately affect police numbers.

A lengthy discussion took place and Cllr Fox responded to numerous questions from the floor.

Councillor Fox reiterated to all of the Forum to contact her with any issues concerning relationships with the Police and she will liaise in order to resolve any problems experienced.

6 Public Questions and Parish Issues

Public questions were raised from Geoff Taylor (Clerk to Baxterley and Baddesley Parish Council, and Derek Tattersall (Alvecote Resident). A copy of the questions and responses are appended to these minutes.

BeeLine Community Transport

It has been proposed that Warwickshire County Council may withdraw its support to all community Transport organisations across the County in response to the Comprehensive Spending Review. The Forum expressed its concern at the prospect of losing this highly valued service which would affect many members of the community, particularly the vulnerable. John Mills, Chairman of BeeLine Community Transport, thanked the Forum for its support and responded they will be exploring other options to ensure that they can continue to offer the same level of service to residents within North Warwickshire.

Warwickshire Youth Service

In response to the Coalition Government's Comprehensive Spending Review, Warwickshire County Council has proposed to cut the whole of the youth service within the area. There was a general discussion around the good work undertaken by the Youth Service and members of the Forum were encouraged to sign a petition which will be presented to Warwickshire County Council in February.

7 High Speed Rails (HS2)

Chris Nason, Regeneration Projects (WCC) provided a presentation surrounding the HS2 proposal. Chris explained that both Warwickshire County Council and North Warwickshire Borough Council have voted to oppose the plans, however, it is the responsibility of the County Council to inform the local community about HS2 to ensure that the consultation process is undertaken appropriately.

A copy of Chris's presentation can be found by following this link:
http://www.northwarks.gov.uk/site/scripts/meetings_info.php?meetingID=134.

Lengthy discussion took place regarding the potential disadvantages of HS2. The Forum was concerned that HS2 would be a 'blot on the landscape' and would affect many households and landowners within the community. Concern was also expressed about the perceived demand for a high speed rail network and the lack of identifiable benefits for the residents of North Warwickshire.

County Councillors, Borough Councillors and residents agreed to educate residents about the potential problems encountered by HS2 and County Councillor May agreed to feedback the concerns of the Forum to Warwickshire County Council.

8 North Warwickshire Sustainable Community Strategy Fund

Robert Beggs introduced the Fund and requested that Borough Councillors vote on the proposals set out in his report. A vote was conducted and the Borough Councillors present voted to approve the recommendation to give £10,000 to 10 projects providing 50% of the funding for each project. The County Councillors had previously approved the recommendation to give £10,000 funding towards the projects agreed.

9 Future Agenda Items

Update on the Mineral Core Strategy
HS2 Update
Funding cuts - North Warwickshire

10 Any Other Business

None.

11 Date of Next Meeting

Thursday, 7 April 2011 at Birchwood Primary School, Dordon.

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

17 January 2011

Present: Councillor Lea the Chair.

Councillors Bowden, Davis, L Dirveiks, Morson, B Moss, Sherratt, Swann, Sweet, Winter and Wykes

Apologies for absence were received from Councillors Jenkins, M Stanley and Simpson.

Councillor Phillips was also in attendance.

55 **Declarations of Personal or Prejudicial Interests**

Personal interests arising from the membership of Warwickshire County Council of Councillors Lea, B Moss and Sweet and membership of the various Town/Parish Councils of Councillors Davis (Atherstone), B Moss (Kingsbury) and Sherratt (Coleshill) were deemed to be declared at this meeting.

Councillors Lea, B Moss and Sweet declared a personal interest in Minute No 60 - Application No 2008/0550 (Former Shale Tip Land on the Corner of The Common and Merevale Lane, Atherstone) by reason being members of Warwickshire County Council.

Councillor Swann declared a personal interest in Minute No 60 - Application No 2008/0482 (Kingsbury Hall, Coventry Road, Kingsbury) by reason of his personal acquaintance with the applicant.

56 **Minutes**

The minutes of the meetings of the Board held on 18 October and 15 November 2010, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

57 **Corporate Plan 2011/12**

The Chief Executive presented the updated Corporate Plan for 2011/12. The Board's approval was sought to those parts of the Corporate Plan for which the Board was responsible. Members were also asked to agree the 2011/12 Service Plan for the Development Control Division.

Recommended to the Executive Board:

- a **That those Corporate Plan Targets as set out in Appendix A to the report for which the Planning and Development Board is responsible be agreed; and**

Resolved:

- b That the Service Plan as set out in Appendix B to the report be agreed.**

58 General Fund Fees and Charges 2011/12

The Board was asked to consider the fees and charges for 2010/11 and the proposed fees and charges for 2011/12.

Resolved:

That the schedule of fees and charges for 2011/12 as set out in the report, be accepted.

59 General Fund Revenue Estimates 2011/12

The Deputy Chief Executive detailed the revised budget for 2010/11 and an estimate of expenditure for 2011/12, together with forward commitments for 2012/13, 2013/14 and 2014/15.

Resolved:

- a That the revised budgets for 2010/11 be accepted; and**
- b That, the Estimates of Expenditure for 2011/12, as submitted in the report of the Deputy Chief Executive be accepted, and included in the budget to be brought before the meeting of the Executive Board on 7 February 2011.**

60 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a That in respect of Application No 2008/0482 (Kingsbury Hall, Coventry Road, Coleshill), subject to confirmation that the repairs as specified in the Section 106 Agreement have been satisfactorily completed, the Council issues a Certificate as required by Schedule Four of that Agreement relating to Kingsbury Hall and to the Manor House at Over Whitacre;**

- b** That in respect of Application No 2008/0550 (Former Baxterley Shale Tip, Merevale Lane, Atherstone) the Council raises no objection to the proposed amendments seeing them as an overall improvement in the works to be undertaken at this site and that the County Council be asked to extend the consultation period to enable local groups to assess the proposals;
- c** That in respect of Application No 2010/0236 (The Vero Works, 36 Station Street, Atherstone) a Member site visit be arranged prior to the Application being reported back to the Planning and Development Board;
- d** That, subject to a Section 106 Agreement providing the contribution as set out in the report of the Head of Development Control; there being no objections from the County Council as Highway Authority, or matters being able to be dealt with by way of condition, and the additional conditions set out in the report, outline planning permission in respect of Application No 2010/0399 (Miners Welfare Centre, Ransome Road, Arley) be granted;
- e** That Application No 2010/0403 (Sandrock, Tamworth Road, Corley) be approved and that a letter be sent to the applicant urging him to discuss future proposals for his site with officers prior to submission of applications;
- f** That Application No 2010/0466 (2 Malthouse Cottages, Tippers Hill Lane, Fillongley) be refused for the reasons specified in the report of the Head of Development Control;
- g** That, subject to a Section 106 Agreement containing the matters as mentioned in the report of the Head of Development Control, Application No 2010/0514 (Plot 1, Phase 2, Birch Coppice) be granted for the approval of all matters reserved by condition 1 (iii) and (iv), together with condition 23 of planning permission 2010/0102 dated 19 August 2010, subject to the deletion of condition (ii) and the following amended conditions:
 - “ii) Space for 825 cars shall be provided in the locations shown on the approved plan defined by condition (i) above. This shall be constructed, laid and marked out in accordance with details that shall first have been submitted to and approved in writing by the Local Planning Authority. These spaces shall be made fully available prior to the first occupation of the building hereby approved for business purposes. For the

avoidance of doubt, these spaces as constructed under the terms of this condition shall be defined as “original permanent parking spaces”.

Reason: In the interests of securing on-site car parking provision.

iii) Additional land shall be safeguarded in the locations as shown on the approved plan defined by condition (i) above for overspill car parking space. This shall be constructed in accordance with details that shall first have been submitted to and approved in writing by the Local Planning Authority. This space shall be made fully available prior to the first occupation of the building hereby approved for business purposes. For the avoidance of doubt this space shall be defined as “overflow parking space”.

Reason: In the interests of securing on-site car parking provision.

iv) None of the land defined as “overflow parking space”, defined by condition (iii) above, shall be used for any car parking purposes without the written consent of the Local Planning Authority. Any such request under this condition, to use this overflow space for permanent car parking purposes shall be accompanied by evidence to verify that such additional permanent space is essential with reference to the outcomes of the measures contained in the Green Travel Plan as set out in the Section 106 Agreement, accompanying this decision.”

Reason: In order to ensure that the objectives of the Green Travel Plan in encouraging more sustainable modes of transport are being effective.”

- h That, subject to the owners of the land agreeing to the making of a Revocation Order under Section 97 of the 1990 Town and Country Planning Act, with no claim for compensation, in respect of planning permission 2007/0029 dated 5 March 2007, then Application No 2010/0602 (Lea Marston Hotel and Leisure Complex, Haunch Lane, Lea Marston) be granted subject to the conditions specified in the report of the Head of Development Control.

- 61 Proposed Tree Preservation Order – Land at The Police Station and Magistrates Court, Junction of Sheepy Road and Croft Road, Atherstone.

Having considered the representations received, the Board was invited to confirm a Tree Preservation Order made in respect of the Police Station and Magistrates Court Site in Sheepy Road, Atherstone. The site contained groups of trees and individual trees along the frontages with Croft Road and Sheepy Road.

Resolved:

- a That the Tree Preservation Order be confirmed; and**
- b That officers be asked to submit a further report to the Board in respect of the Magnolia tree in the courtyard at the centre of the Magistrates Court site.**

62 Tree Preservation Order – Land to the rear of 13 to 15b Coventry Road, Coleshill

With no representations having been received, the Board was invited to confirm a Tree Preservation Order made in respect of land to the rear of 13 to 15b Coventry Road, Coleshill.

Resolved:

That the Tree Preservation Order be confirmed.

63 Arboricultural Works on Borough Council Land

The Assistant Director (Leisure and Community Development) reported on the outcome of consultation in respect of proposed works in the current arboricultural contract. He also set out details of the Authority's tree management process and proposed a formal procedure in respect of future consultation.

Resolved:

- a That the consultation undertaken in respect of the currently proposed arboricultural works be noted; and**
- b That the proposed consultation procedure in respect of future arboricultural contracts be noted, prior to the further consideration and determination of this matter by the Community and Environment Board.**

64 Planning Application Validation Requirements

The Board was invited to confirm the action taken by the Chief Executive under his emergency powers to formally adopt the revisions to the Council's Planning Application Validation Requirements.

Resolved:

That the action taken by the Chief Executive under his emergency powers to formally adopt the revisions to the Council's Planning Application Validation Requirements for the reasons given in the report of the Head of Development Control dated 20 December 2010, be confirmed.

65 Planning Fees Consultation Paper

The Head of Development Control reported that the Government had published a consultation paper setting out its proposals to enable Local Planning Authorities to replace the national schedule of planning fees, with their own bespoke scale of fees so that they could recover the costs of handling planning applications. Members were asked to agree a suggested response.

Resolved:

That the Council responds to the consultation paper by

- a giving a general welcome to the opportunity to prepare its own schedule of planning fees;**
- b agreeing with the suggestion that re-submitted applications should carry a fee, and that the fee to be charged for handling retrospective applications should reflect prior investigatory work, together with;**
- c suggesting that when a planning application involves a Listed Building, a higher fee should be charged so as to reflect the additional costs because of the specialist advice that is needed in such cases. Listed Building applications themselves can remain non-fee earning as at present.**

66 Enforcement Policy

The Head of Development Control reported on a review of the Council's Enforcement Policy. The Board was invited to approve a number of suggested amendments.

Resolved:

That the changes to the Enforcement Policy as indicated in the report of the Head of Development Control be adopted.

67 **Exclusion of the Public and Press.**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Schedule 12A to the Act.

68 **Tree Preservation Order – Water Orton**

The Head of Development Control sought authority for the making of a Tree Preservation Order on land adjacent to Plank Lane, Water Orton and Members were asked to agree a suggested course of action.

Resolved:

That a Tree Preservation Order be made, in respect of 35 individual trees, 5 groups of trees and 2 areas of trees for the reasons given in the report of the Head of Development Control, and that any representations received be referred to the Board for it to consider when it decides whether to make the Order permanent.

69 **Breaches of Planning Control**

The Head of Development Control reported on three alleged breaches of planning control and the Board was asked to agree suggested courses of action.

Resolved:

- a **That in respect of Corley Ash Garage, Tamworth Road, Corley, the Solicitor to the Council be authorised to take appropriate legal action in response to the non-compliance with an extant Enforcement Notice requiring: ‘Cease the use of the land for the storage and display of vehicles offered for sale and remove the stored vehicles from the site’;**
- b **That in respect of Manor House Farm, Coleshill Road, Ansley, the Solicitor to the Council be authorised to issue an Enforcement Notice requiring the cessation of the use of the land as a depot with office; and the storage of motorised vehicles, including HGV’S, vans and road sweepers that are not associated with agriculture, agricultural hire or equestrian uses and that the compliance period be six months; and**

- c That in respect of Gold and Silver Investments, 38 Long Street, Atherstone, the Solicitor to the Council be authorised to take appropriate legal action in response to the non-compliance with an extant Enforcement Notice requiring: 'Remove the unauthorised UPVC windows and reinstate the original sash windows in hardwood or painted softwood with 100mm reveals and to match the original design'.**

Chairman

**Planning and Development Board
17 January 2011
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
8/4	2010/0399	Highway Authority Applicant's Solicitors	Consultation Draft Section 106 Agreement	6/12/10 16/12/10

MINUTES OF THE AREA FORUM SOUTH

THURSDAY, 20 JANUARY 2011

The Area Forum South met at Corley Village Hall, Corley at 7.00pm.

Present: Councillor Hayfield in the Chair.

Councillors Fowler, Gordon, Sherratt, Fox

In Attendance: Cheryl Bridges, Bob Trahern, – North Warwickshire Borough Council

Joanne Rhodes, & Martin Gibbins – Warwickshire County Council

Sgt Sean Albrighton, Inspector Mike Smith & PCSO– Warwickshire Police

Andy Bates – Warwickshire Fire and Rescue Service

John Poole – Shustoke & Maxstoke Parish Council Clerk

Richard Thomas, Peter Gray – Shustoke Parish Council

E Bradford – Corley Parish Council

B Martin, – Ansley Parish Council

Paul Reader, Eric Fellows – Arley Parish Council

- Arley

Karen Barber – Ansley Parish Council

Alison Perkins – Astley Parish Council

Katy Harper – Beeline Community Transport

John Wall & Jillian Wall - Coleshill

Eric Fellows & Gill Guy

Jane Ormrod Coleshill residents

1. Apologies for absence.

Cllr Fox, Smith, Bowden, Zgraja,

2. Minutes

It was requested that Stanley Osborne be changed to Sandy Osbourne.

The minutes of the meeting of the Area Forum South, held on 27 October 2010, copy herewith, were agreed as a true record and signed by the Chairman, subject to the amendment above.

3. Matters Arising

No matters raised.

4. Safer Neighbourhoods Update

Sergeant Sean Albrighton, Warwickshire Police, presented a summary of the progress and actions that had been undertaken since the last meeting of the Forum. A copy of the summary detailing these actions can be viewed on the Council's website www.northwarks.gov.uk via the link for meetings and minutes online.

The Forum was informed that Sergeant Albrighton, as part of the proposed changes to the Police structures, would no longer be responsible for the Safer Neighbourhoods Team covering Area Forum South. In the future Sergeant Roger Fildes would be responsible for the area.

Pc Andrew Hopkins has retired and the beat will be covered by PC Ellen Beaty and PC Paul Vaughton until new policing arrangements are put in place..

The priority agreed was:

Anti social behaviour in the High Street and immediate area including Chamberlain Walk and Church Hill

Other issues raised included:

Speed of traffic outside Bournebrook C. of E Primary School in Fillongley

Speeding along Nuthurst Lane, Astley and damage to road signs as a result of collisions (not a 30mph road so SNT cannot take action).

5 Police Authority – Police Model

Cllr Fox introduced the Warwickshire Police 150plus Programme that will shape a new policing service in Warwickshire and respond to the Coalition government's Comprehensive Spending Review for the Force to make £22.9m savings over the next 4 years.

The Police Authority has approved the 4 year savings programme and the new policing model which will come into operation on 9 May 2011.

At a local level the 4 Safer Neighbourhood Teams (SNT) will remain. Sgt Fildes will be the Beat Manager. The changes will increase the visibility of all 4 SNT teams with support from the Patrol Team

There will be 3 countywide policing teams:

- 33 Safer Neighbourhood Teams – tackling the problems and the people that cause you harm
- Patrol Team – Visible patrols concentrating on areas most affected by crime & disorder and responding to incidents
- Investigation Team – Investigate incidences and identify those responsible

A lengthy discussion took place and Councillor Fox responded to numerous questions from the floor.

6 HS2

Mandy Walker introduced the item and explained the background to the proposal and the current position including opposition by both Warwickshire County Council and North Warwickshire Borough Council.

A number of issues were raised including:

When will the formal consultation on the proposals be undertaken – it was indicated that this is likely to be from February to July though details have yet to be confirmed.

The construction of a large car park just over the border will result in more vehicles travelling through the area.

The disruption caused by the construction of HS” which could last 5-8 years.

Were there any plans to expand Birmingham Airport – It was indicated that there were none at present.

What are the costs and benefits of improving the existing network – These have been looked at but the detail has not been published

If the route is expanded to go north of Birmingham there will be a greater impact on the Borough.

The proposals will not go through the normal planning process but will be via parliament in the form of a hybrid bill.

There is considerable opposition to the proposals with over 100 groups set up to oppose the scheme.

It was agreed that there would be regular updates to the Area Forum and a regular briefing note would be provided.

7 Sustainable Community Strategy Fund

The recommendations in the report were agreed.

8 Public Questions & Parish Issues

A number of local issues were highlighted including:

The potential for the development of a “park & stride” scheme serving Coleshill C of E Primary School.

Concern was expressed at the potential for an accident outside Astley School - could the speed limit be reduced from 50 to 30 mph.

Speed of vehicles along Castle Lane, Maxstoke.

A request was made for an update on the current position with regard to the traffic scheme for Ansley.

Concern was expressed about the number of plastic bottles blowing around outside the old workshops on Pipers Lane. Bob Trahern agreed to follow this up.

Fly tipping on Watery Lane just off the highway. Bob Trahern agreed to investigate the issue.

Could the green at New Arley be adopted as a Village Green. Arley Parish Council might be willing to contribute towards the costs.

Fly tipped tyres on the roads around Arley.

Questions were raised about the “van ban” policy and what it covered for the household waste recycling sites. It was agreed that an update would be provided on the current policy.

A request was made for the provision of a bus stop to serve Woodlands cemetery. It was agreed that this would be followed up with WCC.

As there had been yet another accident causing damage to the Bridge over the Blyth near to Coleshill have the causes of the accidents been investigated.

The potential for cuts to the budget of Beeline Community Transport was raised. It was recognised that there were many challenges ahead for the whole public sector and many difficult decisions would have to be made. The potential for parish councils collaborating on supporting some services for the benefit of their communities was highlighted.

Future Meeting Dates

Tuesday 19 April 2011 – Coleshill Town Hall

Tuesday 12 July 2011

Thursday 27 October 2011

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

24 January 2011

Present: Councillor May in the Chair

Councillors L Dirveiks, Fox, Freer, Gordon, Lewis, M Moss, Phillips, Pickard, Sherratt, Smitten, Y Stanley and Wykes.

An apology for absence was received from Councillor Payne.

32 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Fox and May and membership of the various Town/Parish Councils of Councillors Fox (Shustoke), Freer (Atherstone), Lewis (Kingsbury), M Moss (Kingsbury), Phillips (Kingsbury), Sherratt (Coleshill), Smitten (Polesworth) and Y Stanley (Polesworth) were deemed to be declared at the meeting.

Councillor Smitten declared a personal interest in Minute No. 36 Financial Assistance to Outside Organisations and Minute No. 37 Leisure and Community Development Division – Proposed Revenue Savings 2011/12 by reason of being a trustee of the Citizens Advice Bureau.

Councillors Phillips and Lewis declared personal interests in Minute No. 36 Financial Assistance to Outside Organisations and Minute No. 37 Leisure and Community Development Division – Proposed Revenue Savings 2011/12 by reason of being members of NWCAVA Local Members Committee.

33 **Minutes**

The minutes of the meeting held on 4 October 2010, copies having been previously circulated were approved as a correct record and signed by the Chairman.

34 **Corporate Plan 2011-12**

The Board's approval was sought to those parts of the Corporate Plan for which the Board was responsible. Members were also asked to agree the 2011-12 Service Plans for the Leisure and Community Development, Streetscape and Environmental Divisions.

Recommendation to the Executive Board:

- a That the Executive Board be recommended to agree those parts of the Corporate Plan for which the Community and Environment Board is responsible**

as set out in Appendix A to the report of the Chief Executive; and

Resolved:

- b That the Service Plans as set out in Appendix B to the report of the Chief Executive, be approved.**

35 General Fund Fees and Charges 2011/12

The Board was asked to consider the fees and charges for 2010/11 and the proposed fees and charges for 2011/12.

Resolved:

That the schedule of fees and charges as set out in Appendix A to the report, be accepted.

36 Financial Assistance to Outside Organisations

The Assistant Director (Leisure and Community Development) detailed two requests for assistance through the provision of an annual grant; one from Warwickshire Community and Voluntary Action (WCAVA) for funding towards the second year of its three-year countywide agreement and the other from North Warwickshire Citizens Advice Bureau (NWCAB).

Resolved:

- a That the progress made by WCAVA in its delivery of Volunteer and Third Sector Support Services (VATS Services) in Warwickshire be noted and that an award of £10,759 for the second year of the three-year countywide contract be approved; and**
- b That the draft 2011 Service Level Agreement for further negotiation with NWCAB and the proposed financial award for 2011/12 be approved and administered as indicated in the report, including the provision for the second instalment to be made subject to the prior agreement of the Chairman and Vice-Chairman of the Board.**

37 Leisure and Community Development Division – Proposed 2011/12 Revenue Savings

The Assistant Director presented potential areas for revenue savings within the Leisure and Community Development Division for inclusion in the 2011/12 revenue estimates.

Recommendation to the Executive Board:

- a That the proposed budget savings within the Leisure and Community Development Division be included in the 2011/12 revenue estimates; and**
- b That as part of the preparation of the annual budget setting process consideration be given to the need to make provision for arts services in the Borough.**

38 Proposed 2011/12 Revenue Savings

The Assistant Chief Executive and Solicitor to the Council presented potential areas for revenue budget savings for inclusion in the 2011/12 revenue estimates.

Recommendation to the Executive Board:

That the savings identified in the report of the Assistant Chief Executive and Solicitor to the Council be included in the 2011/12 revenue estimates.

39 Recycling Promotion

The Assistant Director (Streetscape) highlighted some of the work carried out recently to promote the Council's recycling services and sought the Board's approval to reduce the budget for recycling promotion by £5,000 from 2011/12 onwards as part of savings identified within the Streetscape Division.

Resolved:

- a That the contents of the report of the Assistant Director (Streetscape), be noted; and**

Recommendation to Executive Board:

- b That a reduction of £5,000 in the annual budget for recycling promotion, be approved.**

40 Waste Management: Sub-Regional Working

The Assistant Director (Streetscape) summarised the work which was being undertaken by Warwickshire's County and District Councils in partnership with Coventry MBC and Solihull MBC on a variety of waste management services. The aims of the programme being followed by the partners were to improve service delivery, increase efficiency and reduce costs through greater collaborative working, joint procurement and sharing of best practice.

Resolved:

- a That the contents of the report of the Assistant Director (Streetscape) be noted; and**

- b That the potential impacts of the work programme for this authority, be noted.**

41 General Fund Revenue Estimates 2011/12

The Deputy Chief Executive detailed the revised budget for 2010/11 and an estimate of expenditure for 2011/12, together with forward commitments for 2012/13, 2013/14 and 2014/15.

Resolved:

- a That the revised budget for 2010/11, be accepted;**

Recommendation to Executive Board:

- b That the growth item for 2011/12, as set out in paragraph 7.1 of the report of the Deputy Chief Executive, be approved; and**
- c That the Estimates of Expenditure for 2011/12 as submitted in the report of the Deputy Chief Executive be accepted, and included in the Council's overall budget for 2011/12.**

42 Capital Programme 2011/12 to 2013/14

The Assistant Director (Finance and Human Resources) detailed proposals for schemes to be included within the Council's capital programme over the next three years.

Resolved:

- a That the scheme previously approved within the Council's three-year capital programme, be supported; and**
- b That the schemes which will not be included within the capital programme, be noted.**

43 Leisure Facilities Bank Holiday Opening

As requested previously by the Board, the Assistant Director (Leisure and Community Development) provided the indicative costs of opening leisure facilities on Bank Holidays.

Resolved:

That in view of the identified cost and service implications associated with opening leisure centres on Bank Holidays, the originally proposed schedule of facility closures, as set out in paragraph 3.1 of the report of the Assistant Director (Leisure and Community Development), be approved.

44 Play Area Development Programme

The Board was informed of progress in respect of the implementation of the Play Area Development Programme.

Resolved:

- a That progress in respect of the Play Area Development Programme be noted and approved;**
- b That Baxterley Parish Council's offer of funding towards the renewal of play facilities at the recreation ground in the village, be accepted;**
- c That the proposal to extend the current contract with Wicksteed Leisure Ltd, in accordance with Contract Standing Order 5.5.(5), be approved; and**

Recommendation to Executive Board:

- d That a growth bid in respect of ongoing maintenance and replacement costs for the proposed new play facilities at Baxterley Recreation Ground from 2012/13, be approved.**

45 Parks, Open Spaces and Horticultural Service Performance and Grounds Maintenance Service Review

The Assistant Director (Leisure and Community Development) updated the Board with regard to the annual benchmarking exercise for parks, open spaces and horticultural services, advised on progress of the Grounds Maintenance Service Review and sought approval of the new Grounds Maintenance Specification and its proposed implementation with effect from April 2011.

Resolved:

- a That the performance of the Parks, Open Spaces and Horticultural Service, be noted;**

- b That the progress in respect of the approach being taken to improve service standards, be noted;**
- c That the new Grounds Maintenance Specification, be approved; and**
- d That subject to there being no adverse impact on the Council's 2011/12 revenue budget, a phased implementation of the new Grounds Maintenance Specification, as set out in the report of the Assistant Director (Leisure and Community Development) be undertaken with effect from April 2011.**

46 Private Water Supplies Regulations 2009

The Assistant Chief Executive and Solicitor to the Council informed the Board of the requirements of the Private Water Supplies Regulations 2009, the implications for this Authority and sought approval of a scale of charges to be levied for risk assessment and sampling visits.

Resolved:

That the scale of charges as detailed in the report of the Assistant Chief Executive and Solicitor to the Council be agreed.

47 Progress Report on Achievement of Corporate Plan and Performance Indicator targets April – September 2010

Members were informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Community and Environment Board for April to September 2010.

Resolved:

That the report be noted.

M May
Chairman

MINUTES OF THE AREA FORUM WEST

27 January 2011

The Area Forum West met at St Nicholas Church Hall, Glebefields, Curdworth, at 6.30pm.

- Present:** Borough and County Councillor Lea in the Chair
Borough Councillors Lewis, M Moss, Payne and Swann
- In attendance:** Angela Coates, Jenny Price and Robert Beggs -North Warwickshire Borough Council
Alistair Rigby, Mandy Walker and Bob Perks – Warwickshire County Council
Sergeant Shaun Albrighton, and PCSO Tim Strathen, Mike Smith and Sgt Fildes - Warwickshire Police
Louise Hargraves, Charlotte Carr and R Drudge – Youth & Community Service
S & R Hemmings, J Mullarkey, C & R Radbourne, M Mordue, P & E Grant, P & R Lucas, E G Bullivant and D Call – Curdworth residents
Ian Thomas – Piccadilly Community Association
Carol Fox – Warwickshire Police Authority
Alan Vaughton, Paulette Ross, M Weatherley and Anne Rimmer – Curdworth Parish Council
John Rowland and David Williets – Middleton Parish Council
A Garner – NHS Warwickshire
J Warren – Water Orton resident
Tony Hardman (NW Neighbourhood Watch), P Griffiths, Mick Levy, Nick Wigglesworth, and Chris Passey – Kingsbury residents
J Pickworth _ Nether Whitacre resident
Kevin Oakley, John Poole, Sharon Meanley and Helen Chaplain – Lea Marston Parish Council
Andy Bates and Steve Sorrell – Warwickshire Fire & Rescue
Clare Jolly – Coleshill Cluster
Robin Pearson – Coleshill and District Civic Society
- Apologies:** County and Borough Councillor B Moss and Borough Councillor Phillips.

1 Minutes of the meeting held on 14 October 2010

The minutes of the meeting held on 14 October 2010 were agreed as a true record and signed by the Chairman.

2 **Matters Arising**

Signage

A request that the highway sign at Wishaw Lane, Curdworth, be multi-lingual was noted.

3 **Safer Neighbourhoods – Partners and Communities Together (PACT)**

Sergeant Shaun Albrighton, Warwickshire Police, together with Robert Beggs, North Warwickshire Borough Council presented a summary of the progress and actions that had been undertaken on the three PACT priorities nominated by the Forum at its last meeting. A copy of the summary detailing these actions can be viewed on the Council's website www.northwarks.gov.uk via the link for meetings and minutes.

In response to a request at the last Area Forum meeting, a Gating Orders briefing note was circulated for information.

Other issues raised were;

- Illegal parking at gated area in Old Kingsbury Road, Lea Marston.
Response: reassurance patrols and better liaison with residents.
- Increase in the number of HGV's travelling through Lea Marston and Birmingham Road, Whitacre. No weight restriction signage on Birmingham Road at Nether Whitacre.
Response: WCC highways to investigate and PC Nina Boden given as the Police point of contact for reporting incidents.

A general discussion then followed about the next set of priorities to take forward for this round.

It was decided that the priorities to be taken forward from Area Forum West were:-

- Anti-Social Behaviour – Range Way, Kingsbury
- Anti-Social Behaviour – Glebefields, Curdworth
- Anti-Social Behaviour – Recreation grounds at Sycamore Road and Kingsbury County Club, Kingsbury.

4 **Police Authority Community Confidence**

Councillor Carol Fox, Police Authority representative, introduced the Warwickshire Police 150plus Programme that will shape a new policing service in Warwickshire and respond to the Coalition government's Comprehensive Spending Review for the Force to make £22.9m savings over the next 4 years.

The Police Authority has approved the 4 year savings programme and the new policing model which will come into operation on 9 May 2011.

At a local level the four Safer Neighbourhood Teams (SNT) will remain. Sgt Fildes will be the Beat Manager. The changes will increase the visibility of all four SNT teams with support from the Patrol Team.

There will be three countywide policing teams:

- 33 Safer Neighbourhood Teams – working with communities and tackling the problems and the people that cause you harm
- Patrol Team – Visible patrols concentrating on areas most affected by crime and disorder and responding to incidents
- Investigation Team – Investigate incidents and identify those responsible.
- New technology in cars – removing the need to go back to a Police station to do paperwork
- Change to an eight hour shift pattern
- Estate strategy looking at all properties. Leek Wootton headquarters to be sold.
- Strategic alliance with West Mercia Police.

The local newspaper report that Coleshill Police station was due to close was raised. Councillor Fox explained that there were presently two police stations in North Warwickshire accommodating 8 SNT's and that with the planned improvements no police station was needed. It was proposed that a front desk would be set up in the One Stop Shop at the Council offices in Atherstone manned by trained staff. A vehicle depot and front desk base in Coleshill had yet to be identified.

A consultation on the setting of the Police precept was underway and forum members were encouraged to visit the Police Authority website at www.warwickshirepa.gov.uk and take part in a survey to get the public view on whether there was a willingness to increase the amount of precept paid to the police towards policing in Warwickshire to meet some of the savings.

5 Public Questions and Parish Issues

A member of the audience asked if North Talk could be circulated by e-mail not in paper form, stating it was expensive to post out to every household in the Borough and suggested it would be cheaper to have it available on the website or emailed out.

It was explained that the majority of copies were hand delivered by staff which was cheaper than posting via Royal Mail. However it was noted that there was support from other members of the audience that the paper copy remains. The general feeling was that North Talk was a very useful document; however the Chair asked that a report be brought back at the next meeting on costs and alternatives.

6 High Speed Rail (HS2)

Mandy Walker, Group Manager - Regeneration Projects, WCC presented the HS2 proposal a scheme supported by the Coalition Government and proposed by the previous Labour Government. The County Council had recently voted to oppose the plans as had North Warwickshire Borough Council. However the County Council does have a role to play in informing local communities about HS2 and working with HS2 Ltd to ensure the formal consultation process which begins in February was delivered adequately in Warwickshire.

The presentation highlighted the proposed route between London and Birmingham; the national and regional benefits that the scheme could bring and the lack of easily identifiable benefits for Warwickshire. The presentation concluded with the latest timetable to take the plan to Parliament in October 2013.

A representative of the Water Orton Action Group asked for two things from the Borough and County Councils - financial assistance and the use of Council expertise. It was agreed that we would get back to them on this request.

The forum were made aware of the existence of the SNoW HS2 group (Staffordshire and North Warwickshire against HS2) which had been formed to share information, support other action groups and organise campaigns against HS2. Anyone interested in joining the group was asked to contact John Warren. The next meeting of the group was 24 February 2011 at Hints Village Hall.

A national conference day event 'Stop HS2' at Stoneleigh on 19 February 2011 was highlighted.

It was resolved that Area Forum West supports the action being taken by North Warwickshire Borough Council and Warwickshire County Council in respect of its objections to the HS2 proposals. This was unanimously supported by those present at the meeting.

7 NHS Warwickshire

Ann Garner introduced herself as the Area Forum West representative for NHS Warwickshire and highlighted the issues of the new Health and Social Care Bill.

8 North Warwickshire Sustainable Community Strategy Funding

Robert Beggs (NWBC) summarised the proposals for the use of the North Warwickshire Sustainable Community Strategy funding. Borough Councillors were asked to vote on the allocation of funding. It was noted

that the County Councillors had supported the suggested projects indicated in the report at the Area Committee.

Resolved:

That the projects as indicated in the report be approved and that the uncommitted amount of £744 be split 50/50 between Disability Benefits Support and the Rural Youth Worker.

9 Future Agenda Items

- Long term item – Wind turbines
- HS2 update on consultation

10 Any Other Business

- Warwickshire County Council Youth Service – The possible demise of the youth service in North Warwickshire was highlighted and the impact it would have on the area. A petition was made available at the meeting for people to sign.
- EMR Site, Kingsbury - Concerns were raised that the business that had been a straight forward scrap metal yard had now changed to a metal processing plant. Fumes from metal cutting, much more traffic and concerns about pollution in the water table because of the processing procedures were raised. The scrap metal pile had grown and was considered to be a significant blight to the nearby residential properties. There were also concerns about its closeness to the oil refinery. An environmental health officer had attended the site after it was raised at the last meeting and advised that there was no public health issue. He suggested contact with the Health and Safety Executive as they are the regulatory authority for these matters.

It was agreed that Robert Beggs would speak to the Fire and Rescue Service for assistance and identify who was responsible for monitoring the site.

11 Date of the Next Meeting

The next meeting of Area Forum West will be held on Tuesday 5 April 2011 at Water Orton.

Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE LICENSING COMMITTEE

31 January 2011

Present: Councillor Sherratt in the Chair

Councillors Butcher, Davis, Forwood, Gordon, Lewis, Payne, Pickard, Smitten, M Stanley, Welby and Wykes.

6 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of the various Town or Parish Councils of Councillors Butcher (Polesworth), Davis (Atherstone), Lewis (Kingsbury), Sherratt (Coleshill) M Stanley (Polesworth) and Smitten (Polesworth), were deemed to be declared at this meeting.

7 **Minutes**

The minutes of the meeting of the Committee held on 6 September 2010, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

8 **General Fund Fees and Charges 2011/12**

The Committee was asked to consider the fees and charges for 2010/11 and the proposed fees and charges for 2011/12.

Resolved:

That the schedule of fees and charges for 2011/12 as set out in the report of the Assistant Chief Executive and Solicitor to the Council, be accepted.

9 **General Fund Revenue Estimates 2011/12**

The Deputy Chief Executive reported on the revised budget for 2010/11 and an estimate of expenditure for 2011/12, together with forward commitments for 2013/12, 2013/14 and 2014/15.

Resolved:

a That the revised budget for 2010/11, be accepted; and

Recommendation to Executive Board:

b That the Estimates of Expenditure for 2011//12 as submitted in the report of the Deputy Chief

Executive be accepted, and included in the budget to be brought before the meeting of the Executive Board on 7 February 2011.

10 Proposed New Hackney Carriage Fares – Local Government (Miscellaneous Provisions) Act 1976

The Committee was asked to consider a request from local operators of Hackney carriages for a limited increase in fares.

Resolved:

That the proposed increase in fares requested by the Hackney Carriage operators be agreed for the propose of consultation and that if no objections are received the increase be implemented.

11 Policing And Crime Act 2009 – Regulation Of Lap Dancing and Other Sexual Entertainment Venues

The Assistant Chief Executive and Solicitor to the Council asked the Committee to consider adopting the Local Government (Miscellaneous Provisions) Act 1982 Schedule 3 as amended by the Policing and Crime Act 2009. This introduced a licensing regime for sex shops and sex cinemas and also for 'sexual entertainment venues' such as lap dancing clubs.

Recommendation to Council:

- a That the Local Government (Miscellaneous Provisions) Act 1982 Schedule 3 as amended by Section 27 of the Policing and Crime Act 2009, be adopted; and**

Resolved:

- b That should the Council agree to accept the recommendation above, a further report detailing the policy and scale of fees be brought before a future meeting of the Licensing Committee.**

12 Service Plan for the Licensing Section

The Assistant Chief Executive and Solicitor to the Council sought approval of the 2011/12 Service Plan for the Licensing Section.

Resolved:

That the Service Plan as set out in the Appendix to the report of the Assistant Chief Executive and Solicitor to the Council, be agreed, save that it be made clear in Section 11 that low risk premises may not receive a formal inspection.

13 **Taxi Licensing – Increase in MoT Fees**

The Committee was asked to note the action taken by the Chief Executive under his emergency powers following consultation with the Chairman and Opposition Spokesperson, to approve an increase in the cost of a Hackney Carriage/Private Hire Vehicle Licence due to an increase in the price of MoT tests.

Resolved:

That following consultation with the Chairman and the Opposition Spokesperson, the action of the Chief Executive taken under his emergency powers to approve an increase in the cost of a Hackney Carriage/Private Hire Vehicle Licence by £20 per year with effect from 1 November 2010, be noted.

G Sherratt
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

7 February 2011

Present: Councillor Hayfield in the Chair

Councillors Bowden, Fox, Lewis, May, Moore, B Moss, Phillips, Simpson, Smith, Swann, Sweet and Zgraja

53 **Declarations of Personal or Prejudicial Interest.**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Fox, Hayfield, May, B Moss and Sweet and membership of the various Town/Parish Councils of Councillors Fox (Shustoke), Lewis (Kingsbury), Moore (Baddesley Ensor), Phillips (Kingsbury) and Zgraja (Over Whitacre) were deemed to be declared at this meeting.

54 **Minutes of the meeting of the Board held on 29 November 2010.**

The minutes of the meeting of the Board held on 29 November 2010, copies having been circulated, were approved as a correct record and signed by the Chairman.

55 **Corporate Plan 2011/12**

The Chief Executive presented the Corporate Plan for 2011/12. Members were also asked to agree the 2011/12 Forward Work Plan for the Assistant Chief Executive and Solicitor to the Council.

Recommended:

- a **That the Corporate Plan, as set out in Appendix A to the report, be agreed, subject to any further amendments which may be needed as a result of the adoption of the 2011-12 budget;**
- b **That the Chief Executive be given delegated authority to finalise the format of the Plan; and**
- c **That the Service Plan for the Assistant Chief Executive & Solicitor to the Council, as set out in Appendix B to the report, be agreed.**

56 **Capital Strategy**

The Assistant Director (Finance and Human Resources) presented an update on the Capital Strategy and the Board was asked to agree the suggested course of action.

Recommended:

That the Capital Strategy, attached as Appendix A to the report of the Assistant Director (Finance and Human Resources), be approved.

57 **The Proposed 3 Year Capital Programme**

Management Team put forward proposals for the Three Year Capital Programme and outlined the availability of capital resources.

Recommended:

- a **That the Revised Capital Programme for 2010/11 as set out in Appendix A be adopted;**
- b **That the additional schemes shown in Appendix C for provisional inclusion in the 3 Year Capital Programme be noted;**
- c **That the 3 Year Capital Programme for the period 2011/12 to 2013/14 as set out in Appendix E be adopted and referred to the Resources Portfolio Group; and**
- d **That the prudential indicators set out in Appendix H, subject to any changes that may be required as a result of decisions taken during this evening's meeting, be approved.**

58 **General Fund Fees and Charges 2011 – 2012**

The Assistant Chief Executive and Solicitor to the Council reported on proposed fees and charges for 2011/12 and the Board were asked to agree a suggested course of action.

Recommended

That the schedule of fees and charges for 2010/11, set out in the report of the Assistant Chief Executive and Solicitor to the Council, be accepted.

59 General Fund Revenue Estimates 2011 – 2012

The Director of Resources reported on the revised budget for 2010/11 and an estimate of expenditure for 2011/12, together with forward commitments for 2012/13 and 2013/14.

Recommended:

- a That the revised budget for 2010/11 be accepted; and**
- b That the Estimates of Expenditure for 2011/12, as submitted, be included in the budget to be brought before the meeting for consideration under Minute No. 60.**

60 General Fund Revenue Estimates 2011 – 2012 and Setting the Council Tax 2011 – 2012

The Director of Resources set out the proposed General Fund Revenue Estimate for 2011/12, and the options available when setting the 2011/12 Council Tax for the Borough in the context of the Authority's Revenue Support Grant settlement, and the effect on General Fund balances. He also reported on the revised settlement figures.

Recommended:

- a That the total amount of growth to be included within the 2011/12 budget estimates be noted;**
- b That the savings of £489,145 shown in Appendix 3 be approved;**
- c That the proposed savings recommended by service boards be approved;**
- d That the revised estimate for the year 2010/11 and the revenue estimates for 2011/12 be approved;**
- e That the preferred Council Tax option for 2011/12 be 0% and referred to the meeting of the Council on 23 February 2011 for approval;**
- f That the comments of the Deputy Chief Executive on the minimum acceptable level of general reserves be noted;**
- g That schedule of Earmarked Reserves set out in Appendix 5 be referred to the Resources Portfolio Group for consideration;**

- h That the manpower estimates for the year 2011/12 are approved; and**
- i That the Council Tax resolution be forwarded to the Council for consideration.**

61 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2010 – December 2010.

The Chief Executive and the Deputy Chief Executive informed Members of the actual performance and achievement against the Corporate Plan and Performance Indicator targets relevant to the Executive Board for the third quarter of 2010/11 from April to December 2010.

Resolved:

That the report be noted.

62 West Midlands Councils - Constitution

The Chief Executive reported on changes to the Constitution of the West Midlands Councils (formerly West Midlands LGA). The Board was asked to consider the revised Constitution and authorise the Deputy Chief Executive, in consultation with the Leader of the Council, to settle past pension liabilities.

Recommended:

- a That consideration of the revised Constitution of West Midlands Councils be deferred and a further report be submitted to a future meeting of the Board; and**
- b That the Deputy Chief Executive, in consultation with the Leader of the Council, be authorised to settle past pension liabilities.**

63 The Future of Planning Policy

The Assistant Chief Executive and Solicitor to the Council reported on proposed changes to the planning regime and the Board was asked to agree a suggested work programme. In addition a draft letter to the two MPs representing North Warwickshire expressing concern about the changes to the planning system was circulated.

Recommended:

- a That the report be noted;**

- b. That the draft letter to the Borough's MPs on this Council's concerns about the changes to the planning system be sent;**
- c. That a Sub-Committee of the Executive Board be set up to replace the existing LDF Advisory Panel, consisting of 5 Members to be nominated by the Leader of the Council and 3 Members nominated by the Leader of the Opposition; and**
- d. That this Sub-Committee proposes draft terms of reference for the next Executive Board meeting.**

64 Local Investment Plan – to Deliver Affordable Housing

The Board was invited to endorse a Local Investment Plan to deliver affordable housing. The Plan had been considered and agreed by the Resources Board.

Recommended:

That the Local Investment Plan be endorsed.

C Hayfield
Chairman