

AGENDA

and

MINUTES of BOARDS and COMMITTEES

**to be considered
at the meeting of the Council
to be held at**

**THE COUNCIL HOUSE
ATHERSTONE**

on

4 JULY 2012

at

6.30pm

Jerry Hutchinson LLB MBA Solicitor
Chief Executive
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This matter is being dealt with by
Mr D Harris

Direct Dial : (01827) 719222

Your ref :

Our ref : DH/JB C7

Date : 26 June 2012

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, the Council House, South Street, Atherstone, on Wednesday 4 July 2012 at 6.30pm. Members are invited to join the Mayor for prayers led by Councillor Sweet prior to the commencement of business.

After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Declarations of Personal or Prejudicial Interest other than those declared in the minutes of the meetings of Boards/Committees and any personal interests arising from the membership of Warwickshire County Council of Councillors Fowler, Fox, Hayfield, Lea, May, B Moss, Sweet and membership of the various Town or Parish Councils of Councillors Barber (Ansley), Butcher (Polesworth) Davis (Atherstone), Fox (Shustoke), Freer (Atherstone), Lewis (Kingsbury), Moore (Baddesley Ensor), Morson (Dordon), B Moss (Kingsbury), M Moss (Kingsbury), Phillips (Kingsbury), Pickard (Atherstone), M Stanley (Polesworth), Y Stanley (Polesworth) and Winter (Dordon) all of which interests are deemed to be declared at this meeting.
- 4 The Mayor to move, in accordance with Standing Order No 6(1):
“That the minutes of the meeting of the Council held on 16 May 2012 be approved as a correct record.”
- 5 To receive the Mayor’s announcements.

- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.

The following question has been received from Mr Richard Hancocks, Maple Cottage, Castle Green, Monwode Lea Lane, Monwode Lea, Over Whitacre, Coleshill, B46 2NP

“Is it right and proper for the Council to allow major planning applications to be determined by a planning officer under delegated powers?”

- 7 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:
- a **Area Forum South** – 23 February 2012 (Page 4) and 28 June 2012 (to be circulated)
 - b **Area Forum West** – 28 February and 31 May 2012 (Pages 5–8)
 - c **Planning and Development Board** – 19 March, 16 April, 21 May and 18 June 2012 (Pages 9-30)
 - d **Community and Environment Board** – 26 March and 28 May 2012 (Pages 31-37)
 - e **Resources Board** - 2 April and 11 June 2012 (Pages 38-52)
 - f **Licensing Committee** - 28 May 2012 (Pages 53-55).
 - g **Area Forum East** - 12 June 2012 (to be circulated)
 - h **Area Forum North** - 14 June 2012 (Pages 56-57)
 - i **Scrutiny Board** – 19 June 2012 (Pages 58-60)
 - j **Executive Board** – 23 April and 25 June 2012 (Pages 61-68)
 - k **Special Sub-Group** – 2 July 2012 (to be circulated)
- 8 To receive and consider any Notice of Motion under with Standing Order No. 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

Chief Executive

**MINUTES OF THE ANNUAL MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE
COUNCIL HOUSE, ATHERSTONE ON WEDNESDAY 16 MAY 2012**

Present: Councillor Butcher in the Chair.

Councillors Barber, Davis, L Dirveiks, N Dirveiks, Ferro, Forwood, Fowler, Fox, Freer, Hayfield, Holland, Humphreys, Johnston, Lea, Lewis, May, Moore, Morson, B Moss, M Moss, Payne, Phillips, Pickard, Sherratt, Smith, A Stanley, M Stanley, Y Stanley, Sweet, Turley, Watkins, Winter and Wykes

An apology for absence was received from Councillor Simpson.

Mr Stan Orton, Chairman of the Standards Committee, was also in attendance.

Before the commencement of business, the Venerable Alan Davis led the Council in Prayer.

1 Election of Mayor

It was proposed by Councillor Pickard and seconded by Councillor Forwood and

RESOLVED:

That Councillor Lorna Dirveiks be and is hereby elected Mayor of the Borough of North Warwickshire for the ensuing year.

Councillor Dirveiks then made and signed the declaration of acceptance of office, was invested with the Chain and Badge of office by the retiring Mayor and took the Chair.

Councillor L Dirveiks in the Chair

Councillor Dirveiks then thanked Council Members for the honour they had bestowed on her.

2 Retiring Mayor

The Mayor presented Councillor Butcher and his Mayoress with their past Mayor's and Mayoress's Badges. Councillor Butcher then thanked Members, Officers and the people of North Warwickshire for their support during his year in office.

Councillor A Stanley then offered a vote of thanks to Councillor Butcher for his service to North Warwickshire during his year in office.

3 **Declarations of Interest**

Declarations of Personal or Prejudicial Interest other than those declared in the minutes of the meetings of Boards/Committees and any personal interests arising from the membership of Warwickshire County Council of Councillors Fowler, Fox, Hayfield, Lea, May, B Moss and Sweet and membership of the various Town or Parish Councils of Councillors Barber (Ansley), Butcher (Polesworth), Davis (Atherstone), Fox (Shustoke), Freer (Atherstone), Lewis (Kingsbury), Moore (Baddesley Ensor), Morson (Dordon), B Moss (Kingsbury), M Moss (Kingsbury), Phillips (Kingsbury), Pickard (Atherstone), M Stanley (Polesworth), Y Stanley (Polesworth) and Winter (Dordon) all of which interests were deemed to be declared at this meeting.

4 **Minutes**

The minutes of the meeting of the Council held on 22 February 2012 were approved as a correct record and signed by the Mayor.

5 **Appointment of Deputy Mayor**

It was proposed by Councillor B Moss and seconded by Councillor Moore that Councillor Ferro be appointed Deputy Mayor of the Borough of North Warwickshire for the ensuing year.

It was then proposed by Councillor Johnston and seconded by Councillor Davis that Councillor Wykes be appointed Deputy Mayor of the Borough of North Warwickshire for the ensuing year.

Upon being put to the meeting the Mayor declared Councillor Ferro duly appointed Deputy Mayor of the Borough of North Warwickshire for the ensuing year.

Councillor Ferro thereupon made and signed a declaration of acceptance of office and was invested with the Badge of Office by the Mayor.

Councillor Ferro thanked Council Members for the honour they had bestowed on him.

6 **Mayor's Announcements**

The Mayor announced:

- details of the charities she would be supporting during her year of office, including Macmillan Cancer Care, the Farm Crisis Network and possibly a music bursary;
- details of a number of fundraising events, including a dinner event to be held on 25 January 2013 at the Purley Chase Church Centre;
- that her Civic Service would be held on 14 October 2012 at St Peter's Church, Mancetter.

The Mayor presented Long Service Pendants to the following:-

	COUNCILLOR	LENGTH OF SERVICE
1)	Joan Lea	25 Years
2)	Peter Morson	25 Years
3)	John Winter	25 Years

In turn each Councillor thanked the Council for the award.

7 Numbers and Appointments to Boards/Committees, Area Forums and Portfolios

A schedule of numbers and appointments to the Boards, Committees, Area Forums and Portfolios and the Chairmen and Vice-Chairmen thereof was placed before the Council.

It was proposed by Councillor M Stanley, seconded by Councillor Hayfield and

RESOLVED:

That, subject to the deletion of the word “Chairman” next to the name of Councillor M Moss on the Standards Committee, the Constitution of Boards, Committees, Area Forums and Portfolio for 2012/13 and the appointment of Members and substitutes thereon and the Chairmen and Vice-Chairmen thereof, as shown in Schedule 1 hereto, be approved.

8 Appointments to Outside Bodies

It was proposed by Councillor M Stanley, seconded by Councillor Hayfield and

RESOLVED:

That the appointment of representatives of the Council to serve on outside bodies for 2012/13, as shown in Schedule II hereto, be approved.

9 Common Seal

It was proposed by Councillor L Dirveiks, seconded by Councillor Winter and

RESOLVED:

That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.

**Chairman of the next ensuing meeting
of the Council**

NORTH WARWICKSHIRE BOROUGH COUNCIL

CONSTITUTION OF BOARDS/COMMITTEES FOR 2012/2013 AND THE APPOINTMENT OF MEMBERS AND THE CHAIRMAN AND VICE-CHAIRMAN THERETO

Executive Board (9)

- 1 Leader - Cllr M Stanley
- 2 Cllr Sweet (Vice-Chair)
- 3 Cllr Moore
- 4 Cllr Morson
- 5 Cllr Phillips
- 6 Cllr Hayfield
- 7 Cllr Humphreys
- 8 Cllr Simpson
- 9 Cllr Smith

Substitutes

- 1 Cllr Butcher
- 2 Cllr A Stanley
- 3 Cllr Forwood
- 4 Cllr B Moss
- 5 Cllr Winter
- 6 Cllr Davis
- 7 Cllr Fowler
- 8 Cllr Fox
- 9 Cllr May

Resources Board (9)

- 1 Deputy Leader - Cllr Moore
- 2 Cllr Butcher (Vice-Chair)
- 3 Cllr N Dirveiks
- 4 Cllr Forwood
- 5 Cllr Winter
- 6 Cllr Davis
- 7 Cllr Johnston
- 8 Cllr Smith
- 9 Cllr Holland

Substitutes

- 1 Cllr Turley
- 2 Cllr Lewis
- 3 Cllr M Moss
- 4 Cllr Phillips
- 5 Cllr M Stanley
- 6 Cllr Barber
- 7 Cllr Hayfield
- 8 Cllr Lea
- 9 Cllr Payne

Community & Environment Board (9)

- 1 Deputy Leader – Cllr Phillips
- 2 Cllr Lewis (Vice-Chair)
- 3 Cllr B Moss
- 4 Cllr Ferro
- 5 Cllr M Moss
- 6 Cllr Wykes
- 7 Cllr Freer
- 8 Cllr Humphreys
- 9 Cllr Payne

Substitutes

- 1 Cllr N Dirveiks
- 2 Cllr Moore
- 3 Cllr A Stanley
- 4 Cllr Sweet
- 5 Cllr Turley
- 6 Cllr Hayfield
- 7 Cllr Holland
- 8 Cllr Sherratt
- 9 Cllr May

Planning and Development Board (15)

- 1 Deputy Leader - Cllr Sweet
- 2 Cllr Winter (Vice-Chair)
- 3 Cllr Butcher
- 4 Cllr L Dirveiks
- 5 Cllr B Moss
- 6 Cllr Phillips
- 7 Cllr A Stanley
- 8 Cllr Turley
- 9 Cllr Barber
- 10 Cllr Watkins
- 11 Cllr Humphreys
- 12 Cllr Lea
- 13 Cllr Sherratt
- 14 Cllr Simpson
- 15 Cllr May

Substitutes

- | | |
|------------------|------------------|
| 1 Cllr Lewis | 7 Cllr Wykes |
| 2 Cllr Morson | 8 Cllr Fox |
| 3 Cllr Moore | 9 Cllr Hayfield |
| 4 Cllr Pickard | 10 Cllr Johnston |
| 5 Cllr Y Stanley | 11 Cllr Payne |
| 6 Cllr Davis | 12 Cllr Holland |

Scrutiny Board (15)

- 1 Chairman - Cllr Pickard
- 2 Cllr Butcher
- 3 Cllr N Dirveiks
- 4 Cllr Forwood
- 5 Cllr Lewis
- 6 Cllr M Moss
- 7 Cllr Y Stanley
- 8 Cllr Turley
- 9 Cllr Fowler – Vice Chair
- 10 Cllr Barber
- 11 Cllr Davis
- 12 Cllr Freer
- 13 Cllr May
- 14 Cllr Fox
- 15 Cllr Johnston

Substitutes

- 1 Cllr M Stanley
- 2 Cllr Sweet
- 3 Cllr Morson
- 4 Cllr Winter
- 5 Cllr B Moss
- 6 Cllr Phillips
- 7 Cllr Lea
- 8 Cllr Hayfield
- 9 Cllr Sherratt
- 10 Cllr Smith
- 11 Cllr Watkins
- 12 Cllr Wykes

Special Sub-Group (5)

- 1 Chairman – Cllr M Stanley
- 2 Cllr Phillips
- 3 Cllr Sweet
- 4 Cllr Hayfield
- 5 Cllr Smith

Substitutes

To be taken from the remaining Membership of the Executive Board (including substitutes)

Licensing Committee (15)

- 1 Chairman – Cllr Morson
- 2 Cllr Butcher
- 3 Cllr Lewis
- 4 Cllr M Moss
- 5 Cllr Pickard
- 6 Cllr A Stanley
- 7 Cllr Y Stanley
- 8 Cllr Forwood
- 9 Cllr Payne – Vice Chair
- 10 Cllr Davis
- 11 Cllr Freer
- 12 Cllr Holland
- 13 Cllr Sherratt
- 14 Cllr Watkins
- 15 Cllr Wykes

Substitutes

- 1 Cllr Turley
- 2 Cllr Ferro
- 3 Cllr M Stanley
- 4 Cllr Phillips
- 5 Cllr Sweet
- 6 Cllr Winter
- 7 Cllr B Moss
- 8 Cllr Fowler
- 9 Cllr Hayfield
- 10 Cllr Payne
- 11 Cllr Johnston
- 12 Cllr Lea
- 13 Cllr Simpson
- 14 Cllr Smith

Housing Sub-Committee (5)

- 1 Chairman – Cllr Winter
- 2 Cllr N Dirveiks
- 3 Cllr Moore
- 4 Cllr Davis
- 5 Cllr Johnston

Substitutes

To be taken from the remaining Membership of the Resources Board (including substitutes)

Safer Communities Sub-Committee (5)

- 1 Chairman – Cllr Morson
- 2 Cllr Moore
- 3 Cllr Sweet
- 4 Cllr Hayfield
- 5 Cllr Smith

Substitutes

To be taken from the remaining
Membership of the Executive Board
(including substitutes)

Standards Committee (5)

- 1 Cllr M Moss
- 2 Cllr Pickard
- 3 Cllr Y Stanley
- 4 Cllr Lea
- 5 Cllr Johnston

(Plus 2 Parish Council representatives and 3 Independent Members)

Area Forums

North

Cllr Moore
Cllr Sweet
Cllr Morson (Co-ordinator)
Cllr Winter
Cllr M Stanley
Cllr Y Stanley
Cllr A Stanley
Cllr Butcher
Cllr May
Cllr Humphreys

East

Cllr N Dirveiks
Cllr Davis
Cllr Freer
Cllr Johnston
Cllr Wykes
Cllr Forwood (Co-ordinator)
Cllr Pickard
Cllr L Dirveiks

South

Cllr Fowler
Cllr Ferro
Cllr Watkins
Cllr Sherratt (Co-ordinator)
Cllr Smith
Cllr Hayfield
Cllr Turley
Cllr Fox
Cllr Barber

West

Cllr Lewis
Cllr Phillips
Cllr B Moss (Co-ordinator)
Cllr M Moss
Cllr Lea
Cllr Simpson
Cllr Payne
Cllr Holland

Local Development Framework Sub-Committee (7)

- 1 Chairman – Cllr Sweet
- 2 Cllr B Moss
- 3 Cllr Phillips
- 4 Cllr Winter
- 5 Cllr Humphreys
- 6 Cllr Simpson
- 7 Cllr Smith

Substitutes

To be taken from the remaining
Membership of the Executive Board
(including substitutes)

Portfolio Holder for Health Wellbeing and Leisure – Cllr Pickard (Shadow Cllr Payne)

Lead Councillor on HS2 – Cllr B Moss (Shadow Cllr May)

Young Persons Champion – Cllr Ferro (Shadow Cllr Watkins)

**REPRESENTATION ON OUTSIDE BODIES
FROM AREA FORUMS**

A Appointments made for a period of one year expiring in May 2013 except where stated otherwise.

Body	Representation	Name
Coleshill Grammar School Endowment Foundation	2	Councillor Sherratt and Councillor Watkins (recommended by Area Forum South)
Hartshill Hayes Country Park Advisory Committee	1 plus substitute	Councillor Wykes Substitute: Councillor Johnston (recommended by Area Forum East)
Kingsbury Liaison Group	1	Councillor B Moss (recommended by Area Forum West)
Middleton Hall Trust	1	Councillor Lea (recommended by Area Forum West)
Piccadilly Community Association	1	Councillor Lewis (recommended by Area Forum West)
Rowan Organisation	1	Councillor Forwood (recommended by Area Forum East)
Stanyer's Charity	2	Councillors B Moss and M Moss (recommended by Area Forum West)
Wood End Community Centre	1	Councillor Phillips (recommended by Area Forum West)

REPRESENTATION ON OUTSIDE BODIES – REMAINDER

B Appointments made for a period of one year expiring in May 2013 except where stated otherwise

Body	Representation	Name
Age UK – Warwickshire	1 plus substitute	Councillor Forwood Substitute: Councillor Payne
Industrial Communities Alliance	2	Councillors Morson and Sweet
Beeline Community Car Service	1 plus substitute	Councillor Lewis Substitute: Councillor Freer
Best Village of the Year (Warwickshire Rural Community Council)	1 plus substitute	Councillors Moore Substitute: Ferro
Birmingham Airport Consultative Committee	1	Councillor Phillips
Court of the University of Warwick and Court of the University of Birmingham	1	The Mayor during term of office.
Credit Union	1	To be nominated
Executive Group of LEADER Project	1	Councillor M Stanley
George Eliot Hospital – Board of Governors	1	Councillor Winter
Financial Inclusion Forum	2	Councillor Davis plus one to be appointed by the Labour Group
Hams Hall BID Project	1	Councillor Ferro
Health Improvement Steering Group	1	Councillor Pickard
Local Government Association	1	Leader of the Council – Councillor M Stanley Substitute: Councillor Sweet
Local Government Association Rural Commission	1	Councillor B Moss
Local Government Association – Fourth Option Special Interest Group	1	Councillor Phillips
Local Government Information Unit	1 plus substitute	Councillor Morson Substitute: Councillor Lea
Local Members' Committee of Warwickshire Community and Voluntary Action (WCAVA)	1 Plus substitute	Councillor Moore Substitute: Councillor Barber

Body	Representation	Name
North Warwickshire Arts Council	2 plus substitutes	Councillor L Dirveiks and Councillor Davis Substitutes: Councillor N Dirveiks and Councillor Wykes
North Warwickshire Citizens Advice Bureau – Management Committee	1	Mayor
North Warwickshire Community Partnership	3	Councillors M Stanley, Phillips and Hayfield
North Warwickshire Community Safety Partnership	2	Chairman of the Safer Communities Sub-Committee and Opposition Spokesperson for Safer Communities
Nuneaton and Bedworth and North Warwickshire Building Control Steering Group	2	Councillors Sweet and Simpson
Sparse	1 plus substitute	Councillor Phillips Substitute Councillor Morson
Supporting People	2	Councillors Moore and Sweet
Warwickshire Children's Trust Executive Board	1	Councillor A Stanley
Warwickshire County Council – Adult Social Care and Health Overview and Scrutiny Committee	1	Councillor Pickard
Warwickshire County Council Overview and Scrutiny Board	1 plus substitute	Councillor Pickard Substitute: Councillor Fowler
Warwickshire Partnership	1	Leader of the Council
Warwickshire Rural Community Council- Executive Committee	1 plus substitute	Councillor M Moss Substitute: Councillor May
Warwickshire Rural Community Council – Project Committee	1	Councillor M Moss
Warwickshire Safer and Stronger Communities Board	1	Chairman of the Safer Communities Sub-Committee
Warwickshire Waste Partnership	1 plus substitute	Councillor Phillips Substitute: Councillor Lewis
West Midlands Councils	1 plus substitute	Leader of the Council – Councillor M Stanley Substitute: Councillor Sweet

C Appointments held for periods of longer than one year (date of expiry of appointment in brackets)

	Body	Representation	Name
*(1)	Baddesley Ensor Youth Centre House Committee	1 (4 years)	Councillor Moore (31 August 2013)
(2)	Kingsbury Youth Centre and Sports Hall Management Committee	1 (4 years)	Councillor B Moss (31 August 2013)
(3)	Polesworth Youth Wing Committee	1 (4 years)	Councillor M Stanley (31 August 2013)

* Representatives appointed to these bodies need not be Members of the Council

**Note of the Area Forum South meeting held at Fillongley Village Hall,
Fillongley, on Thursday, 23 February 2012**

Attendees: Councillor Hayfield (in the Chair), Councillors Barber, Fowler, Fox, Sherratt, Turley, Watkins
PC Ellen Beaty (Beat Manager), PCSO Jane Owen – Warwickshire Police
Joanna Rhodes, Martin Gibbins, Andy Stokes, Kevin McGovern – Warwickshire County Council
Dorothy Hogg George Eliot Hospital Trust
Gordon Etheridge, Barry Cotton – Shustoke Parish Council; John Poole - Shustoke Parish Council Clerk; E Bradford, R Williams – Corley Parish Council; S Osborne, – Corley Parish Council Clerk; Sheena Baird, Gill Guy, Eric Fellowes, Gail Williams– Arley Parish Council; Bill Richards, - Coleshill Town Council; Sue Taylor, S Martin, Sheila Makin – Fillongley Parish Council; R Hancocks - Over Whitacre Parish Council
Wendy Townsend, Karen Garland – Gun Hill Allotment Association

- 1 As part of the Safer Neighbourhoods Update the following three priorities were agreed:-
 - Speed of vehicles at Furnace End Cross Roads particularly on Tuesday evenings and Sundays;
 - Anti social behaviour Bretts Hall, Ansley Common; and
 - Parking outside Bournebrook School, Fillongley
- 2 Update given by Peter Fowler, Police Authority representative.
 - Police Authority have increased their precept by 3.9% to fund 36 additional police officer posts across the county (13p per week for a band D property.
 - Police Authority to be replaced by a Police & Crime Panel. The Panel's primary role is to hold the Commissioner to account.
- 3 Update given by Kevin McGovern & Andy Stokes, WCC, on the reductions made to public transport in Area Forum South.
- 4 Dorothy Hogg, from the George Eliot Hospital Trust, provided an update on the work in hand to secure the future of the George Eliot Hospital. It was confirmed that seven organisations had expressed an interest in forming a strategic alliance with the Trust to establish a Foundation Trust. Further details can be found at www.geh.nhs.uk.
- 5 The paper circulated providing details of £1,000 available to community groups/streets for celebrations to mark the Diamond Jubilee had been superseded by a decision taken the previous evening at a meeting of North Warwickshire Borough Council. The Area Forum was informed that additional resources of £20,000 had been agreed to fund local groups and organisations who wanted to run celebratory events. Details available via Jaki Douglas.
- 6 The next meeting of Area Forum South would take place on Thursday, 28 June 2012.

**Notes of Area Forum West meeting held at St Nicholas Church Hall,
Glebefields, Curdworth on Tuesday 28 February 2012**

Present:

Borough and County Councillor Lea in the Chair. Borough Councillors Holland, Lewis, M Moss, Payne and Phillips. Borough and County Councillor B Moss.

In attendance:

J Price and C Bridges -North Warwickshire Borough Council. A Rigby, B Perks S Board and M Rozanski – Warwickshire County Council. PC Bowden, PCSO's McMurchie, Beale and Scott - Warwickshire Police. K Kelly - George Eliot Hospital. J Thomas and J Rawlins – Piccadilly Community Association. C Fox – Warwickshire Police Authority. A Vaughton, A Rimmer, M Weatherley and P Ross – Curdworth Parish Council. C Ayasamy - Kingsbury Parish Council. K Thomas – Resident. J Poole, K Oakley and R Swinnerston – Lea Marston Parish Council. R Pearson – Coleshill and District Civic Society. C Piper –WOVPG.

1 Safer Neighbourhoods

The following two priorities were agreed;

- ASB– St Peters Recreation Ground, Kingsbury.
- ASB – Church Lane, Lea Marston.

2 Police Authority Update

- Police precept of Council Tax bill to be increased by 3.9%. which equates to an increase of £6.86 per year for a Band D property.
- Police Authority to cease on 22 November 2012.
- Work continuing on the strategic alliance – more information in May 2012.

3 Public Questions and Parish Issues

- Request to address parking problems around the location of the school in Farthing Lane and Beehive Lane, Curdworth.
- Request to look at a solution to vehicles parking on the verge on the A4097 Curdworth obstructing vision.
- Request to look at issues with car boot sales at Lea Marston.
- Clarification on the status of Enforcement Officers in the Borough and specifically the effect of budget restrictions on enforcement actions.

4 Health Updates

George Eliot Hospital Trust would not be pursuing foundation trust status as a standalone organisation and instead was looking to work with partner organisations to secure a strong and sustainable future for the hospital. Comments were welcomed either via the website, freepost or by completion of the questionnaire in the BLEEP magazine.

A background to Local HealthWatch in Warwickshire was presented and comments invited on how to shape the future.

5 **HS2 Update**

An update on the current position of HS2 was given along with an explanation of the judicial review process.

6 **Libraries Update**

Water Orton Library and Community Centre

- Library service provided by WCC at Water Orton to cease.
- Water Orton Library and Community Centre facility to open on 1 April 2012. A multi-purpose facility to include a small office to be used by the job club, police surgery and community hub.
- An application for funding to provide new toilet facilities and a small kitchen had been submitted.

Kingsbury Mobile Library Service

- Kingsbury Library to close on 31 March 2012.
- From 4 April 2012 a replacement mobile library service for a half day per week to be provided by WCC.

7 **Area Forum Fund – Queen’s Diamond Jubilee Grants**

Borough Councillors were asked to decide how the Queen’s Diamond Jubilee grant applications to Area Forum West should be administered.

Resolved:

That the Chairman and Vice Chairman of Area Forum West be given delegated powers to approve applications to the Queen’s Diamond Jubilee fund.

8 **Date of the Next Meeting**

Thursday 31 May 2012 at Kingsbury Methodist Church Hall, Barlow Court, Kingsbury.

**Notes of the meeting of Area Forum West
Kingsbury Methodist Church Hall, Kingsbury.
Thursday 31 May 2012**

Present:

Borough and County Councillor B Moss in the Chair. Borough Councillors Holland, Lewis, M Moss, Payne and Phillips. Borough and County Councillor Lea.

In attendance:

J Price, R Beggs and M Dittman -North Warwickshire Borough Council. A Rigby, J Morris, A Stokes and K McGovern – Warwickshire County Council. PC's Beaty, and Newton and PCSO's McMurchie and Staten- Warwickshire Police. J and I Thomas – Piccadilly Community Association. P Fowler – Warwickshire Police Authority. C Ayasamy - Kingsbury Parish Council. F Lee and E Hopkins– Residents. J Poole and K Oakley – Lea Marston Parish Council. R Pearson – Coleshill and District Civic Society. W Lees – Water Orton Parish Council. J Rowland – Middleton Parish Council. K Harper – Beeline Community Transport, Kiri Harbottle – NHS Coventry & Warwickshire.

1 Safer Neighbourhoods

The following three priorities were agreed;

- ASB– St Peters Recreation Ground, Kingsbury.
- ASB – Nuisance motorcycles, Kingsbury Link
- ASB – Attleboro Lane, Water Orton.

2 Police Authority Update

- Police and Crime Commissioner elections on 15 November 2012.
- All existing Police Authority representatives to step down on 17 November 2012.
- Work continuing on the strategic alliance with West Mercia force.

3 Public Questions and Parish Issues

None.

4 Public Transport Six Months On

A question and answer session to obtain feedback on the impact of the reduction in public transport services.

5 Local Development Framework/Draft Core Strategy Update

Public consultation on the Local Development Framework had begun. The following documents were highlighted;

- Draft Pre-Submission Core Strategy Development Plan;

- Development Management Issues and Options Development Plan;
- Gypsy and Travellers Issues and Options Development Plan; and
- Draft Infrastructure Delivery Plan.

6 Area Forum Fund – Queen’s Diamond Jubilee Grants

Borough Councillors noted the awards made under the two Queen’s Diamond Jubilee Grant award schemes and were asked to consider a single application to the Area Forum Fund.

Resolved:

That Water Orton Cricket Club be awarded a grant of £4,745 for the project highlighted in the report.

7 Representation on Outside Bodies

Borough Councillors were asked for recommendations for appointments to the outside bodies ‘local’ to the area covered by this Area Forum.

It was agreed that the following should be appointed for a period of one year expiring in May 2013.

Kingsbury Liaison Group – Councillor B Moss
 Middleton Hall Trust – Councillor Lea
 Piccadilly Community Association – Councillor Lewis
 Stanyer’s Charity – Councillors B and M Moss
 Wood End Community Centre – Councillor Phillips.

8 Date of Next Meeting

Thursday 20 September 2012 at Water Orton Primary School, Attleboro Lane, Water Orton.

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

19 March 2012

Present: Councillor Sweet in the Chair.

Councillors Barber, Butcher, L Dirveiks, Holland. Humphreys, Lea, B Moss, Phillips, Sherratt, Simpson, A Stanley, Turley, Winter and Wykes

Councillors Fox, Lewis, May, Moore and Payne were also in attendance.

72 **Declarations of Personal or Prejudicial Interests**

Personal interests arising from the membership of Warwickshire County Council of Councillors Lea, B Moss and Sweet and membership of the various Town/Parish Councils of Councillors Barber (Ansley), Butcher (Polesworth), B Moss (Kingsbury), Phillips (Kingsbury) and Winter (Dordon) were deemed to be declared at this meeting.

Councillor Sherratt declared a personal and prejudicial interest in Minute No 74 Planning Applications (Application No 2011/0565 Laxes Farm, Nuneaton Road, Over Whitacre, B46 2NL) and took no part in the discussion or voting thereon.

Councillors Lea, B Moss and Sweet declared a personal interest in Minute No 74 Planning Applications (Consultations by Warwickshire County Council relating to Middleton Hall Quarry, Bodymoor Heath Lane, Middleton and consultation by Warwickshire County Council relating to Faraday Avenue, Hams Hall) by reason of being Members of Warwickshire County Council. In addition Councillor Sweet vacated the Chair for the consideration of these items.

73 **Minutes**

The minutes of the meetings of the Board held on 19 December 2011, 16 January and 13 February 2012, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

74 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a That consideration of Application No 2012/0070 (Land adjacent to Austrey House Farm, Orton Lane, Austrey, CV9 3NR) be deferred for a site visit;**

[Speakers Damian Gallagher and Paul Smith]

- b That Application No 2011/0623 (Junction 10 Service Station, Tamworth Motorway Services, Green Lane, Dordon) be refused for the following reason**

“It is considered that the development does not meet the requirements of saved policies ENV12 and ENV13 of the North Warwickshire Local Plan 2006 in that it does not positively integrate into its surroundings or harmonise with both the immediate setting and wider surrounds. This is by virtue of its size and scale relative to the surrounding development and to its visibility over a wide geographic area. In short it does not present a visually attractive development.”

[Speakers Councillor Daniel Cooke, Judy Vero and Kevin Caveney]

- c That the report in respect of Application No 2012/0016 (Car Park, Park Road, Coleshill, Birmingham, B46 3LA) be noted;**

- d That provided the applicant first enters in to a Section 106 Agreement in respect of the issues set out in the report, Application No 2010/0622 (Brook House, Warton Lane, Grendon, Atherstone, CV9 3DT) be approved subject to the conditions set out in the report of the Head of Development Control;**

- e That consideration of Application No 2011/0565 (Laxes Farm, Nuneaton Road, Over Whitacre, B46 2NL) be deferred;**

[Speakers Richard Hancocks and Judy Vero]

- f That Application No2011/0634 (The Common, Baddesley Ensor, Warwickshire) be approved subject to the conditions set out in the report of the Head of Development Control;**

[Speaker Martyn Barrett]

g That Application No 2011/0646 (Land rear of 17 to 21, Queensway, Hurley) be approved subject to the conditions set out in the report of the Head of Development Control;

h That Application No 2011/0670 (Ash End Farm, Middleton Lane, Middleton, Tamworth) be approved subject to conditions to be agreed by the Head of Development Control in consultation with the Chairman, Vice Chairman, Opposition Spokesperson and the Local Ward Member;

[Speaker David Stentiford]

i That Application No 2012/0008 (Arley Working Mens Club, Spring Hill, Arley, CV7 8EF) be approved subject to the conditions set out in the report of the Head of Development Control;

[Speaker Richard Ellis]

j That Application No 2012/0020 (Car Park, Park Road, Coleshill) be approved as set out in the report of the Head of Development Control;

k That Application No: PAP/2012/0051 (Bretts Hall Recreation Ground, Bretts Hall Estate, Ansley Common, CV10 0PQ) be approved subject to the conditions set out in the report of the Head of Development Control;

l That the report of the Head of Development Control in respect of Applications No 2012/0078 and 2012/0084 (Land at South Street, Rear of Atherstone Garage, Atherstone, CV9 1DR) be noted;

m That in respect of Application No 2012/0087 (Rear of 73, Coleshill Road, Water Orton, B46 1QF) a certificate under Section 191 of the 1990 Act be granted as described in the report of the Head of Development Control. That the three informatives set out below be included

i) This Certificate does not grant or establish any private right of access over public footpath M38 between the site and the Coleshill Road;

ii) Enquires concerning private rights of access in this respect are matters to be dealt with by the Land Registry, not the Borough Council; and

- iii) Enquires concerning the ownership of land connected with the works covered by this Certificate are to be resolved privately and not through the Borough Council.

[Speaker Daryl Burgess]

[Councillor Winter in the Chair]

- n That in response to the consultations by Warwickshire County Council relating to Middleton Hall Quarry, Bodymoor Heath Lane, Middleton
 - i) the Council has no objection to the construction waste recycling facility given the extant lawful use at the quarry site, subject to the extinguishment of the current permission; an end date of 2022 or the completion of the land fill operation whichever is the sooner and the imposition of conditions to reduce adverse environmental impacts; and
 - ii) the Council objects to the wood recycling facility for the reasons given in the report of the Head of Development Control namely that it represents the addition of new development unrelated to the restoration of the site and is inappropriate within the Green Belt.
- o That in response to the consultation by Warwickshire County Council relating to Faraday Avenue, Hams Hall, the Council objects to this application on the grounds as set out in the report of the Head of Development Control namely that it considers greater weight should be given to the objective of retaining this land within the Green Belt than that of dealing with the recycling of this particular waste stream, and on the grounds of potential noise and dust pollution; and

[Councillor Sweet in the Chair]

- p That Application No 2011/0657 (Land at Old Farm Road, Mancetter) be approved subject to the conditions set out in the report of the Head of Development Control.

75 A5 Strategy 2011 – 2026 Adoption

The Assistant Chief Executive and Solicitor to the Council sought agreement to the adoption of the A5 Strategy covering the A5 from the A449 Gailey (Staffordshire) to the A45 Weedon (Northamptonshire) passing through the Borough.

Resolved:

That the Strategy and accompanying Action Plan, attached as an Appendix to the report of the Assistant Chief Executive and Solicitor to the Council, be adopted as a formal evidence base to underpin and inform the development of Local Development Frameworks and Local Transport Plans and Policy, to inform negotiations with developments and to support any potential bids for infrastructure funding.

76 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.

77 Breaches of Planning Control

The Head of Development Control reported on three alleged breaches of planning control and the Board was asked to agree suggested courses of action.

Resolved:

- a That in respect of land to the rear of Whitegate Farm, Quarry Lane, Mancetter, the Solicitor to the Council be authorised to take appropriate legal action in response to the non-compliance with two extant Enforcement Notices as set out in the report of the Head of Development Control;**
- b That in respect of land to the rear of 92 Coleshill Road, Hartshill, the Solicitor to the Council be authorised to issue an Enforcement Notice relating to the change of use of the land for the storage of heavy goods vehicles, vehicle trailers, plant and containers and that the compliance period be three months; and**
- c That in respect of land at Manor House Farm, Coleshill Road, Ansley, the Solicitor to the Council be authorised to take appropriate legal action in response to the non-compliance with an extant Enforcement Notice as set out in the report of the Head of Development Control.**

R Sweet
Chairman

Planning and Development Board

19 March 2012

Additional Background Papers

Agenda Item	Application Number	Author	Nature	Date
5 (9)	2012/0020	Warwickshire Police	Consultation	19.3.12
5 (9)	2012/0020	Severn Trent Water Limited	Consultation	12.3.12
5 (9)	2012/0020	Fire Services Authority	Consultation	12.3.12
5(13)	2012/0087	Mr Paton	Objection	09.3.12
5(13)	2012/0087	Dan Byles M.P.	Letter	18.3.12
5(13)	2012/0087	R Gurney	Representative	17.3.12
5(16)	2011/0057	Mancetter Parish Council	Support	25.1.12
5 (4)	2011/0623	Agent	Email	12.3.12
5 (4)	2011/0623	Agent	Email	16.3.12
5 (4)	2011/0623	K Usher	Email	14.3.12

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

16 April 2012

Present: Councillor Sweet in the Chair.

Councillors Barber, Butcher, L Dirveiks, Humphreys, Lea, B Moss, Phillips, A Stanley, Turley, Winter and Wykes

Apologies for absence were received from Councillors Holland, Sherratt and Simpson.

Councillors Fox, May and Moore were also in attendance.

78 **Declarations of Personal or Prejudicial Interests**

Personal interests arising from the membership of Warwickshire County Council of Councillors Lea, B Moss and Sweet and membership of the various Town/Parish Councils of Councillors Barber (Ansley), Butcher (Polesworth), B Moss (Kingsbury), Phillips (Kingsbury) and Winter (Dordon) were deemed to be declared at this meeting.

Councillors Lea, B Moss and Sweet declared a personal interest in Minute No 79(h) (Consultation by Warwickshire County Council - Radbrook Workshop, Highfield Lane, Corley Ash, Corley) by reason of being County Councillors. Councillor Sweet vacated the Chair for this item.

79 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a **That Application No 2012/0070 (Land adjacent to Austrey House Farm, Orton Lane, Austrey, CV9 3NR) be refused for the following reasons:-**

“i) The proposal fails to protect or enhance the intrinsic qualities of the existing landscape in the immediate and wider vicinity of the site. The structure would appear incongruous in this landscape which is generally devoid of prominent and contemporary urban influences, and which offers wide, unobstructed panoramas from the escarpment towards the south and west. The mitigation offered by way of the temporary period and design proposed is not considered sufficient

to outweigh the harm brought about. The proposal is thus contrary to saved policy ENV1 of the North Warwickshire Local Plan 2006, plus 5th core planning principle of the NPPF (paragraph 17); and

- ii) The proposal fails to harmonise with the immediate setting and wider surroundings given it would appear as an alien urban feature in an isolated rural position. The proposal is thus contrary to saved policy ENV12 of the North Warwickshire Local Plan 2006.”

[Speakers Damian Gallagher and Stuart Barber]

- b That consideration of Application No 2011/0565 (Laxes Farm, Nuneaton Road, Over Whitacre, B46 2NL) be deferred for a site visit.

[Speakers Rita Poulson and David Hickie]

- c That in respect of Application No 2012/0016 (Car Park, Park Road, Coleshill, Birmingham, B46 3LA) the Car Parking Management Scheme as submitted on 27 February 2012 be approved in discharge of Condition 25 of planning permission 2011/0529 dated 20 December 2011.
- d That provided the applicant first enters into an agreement under Section 106 of the Town and Country Planning Act 1990 in respect of the issues set out in the report of the Head of Development Control, Application No 2011/0666 (Brookfield Bungalow, 8 Cottage Lane, Nether Whitacre, B46 2EL) be approved subject to the conditions specified in his report; and to an additional condition:

“No development whatsoever within Class A, B and C and E of Part 1, of Schedule 2 of the Town and Country Planning (General Permitted Development Order) 1995, as amended shall commence on site unless details have first been submitted to and approved in writing by the Local Planning Authority.”
- e That in respect of Application No 2012/0124 (Land at Birmingham Road, Coleshill) a Tree Preservation Order is not required for the reasons set out in the report of the Head of Development Control.

- f That Application No 2012/0131 (The Day Centre, Rowland Court, Arley) be approved subject to the following additional condition:

“The pharmacy use hereby approved shall be limited solely to the area of the building as shown on the approved plan and for the avoidance of doubt shall be limited to such use including the sale of pharmaceutical products.”

- g That Application No 2012/0158 (Village Hall, The Green, Shustoke, B46 2AR) be approved subject to the following additional conditions:

“i) The retail use hereby approved shall be limited solely to the area of the building as shown on the approved plan; and

ii) Any gates, existing or in the future, that are at the entrance to the site shall be left open during the opening hours of the shop.”

[Speaker Gordon Etheridge]

[Councillor Winter in the Chair]

- h That the report of the Head of Development Control in respect of the consultation by Warwickshire County Council relating to Radbrook Workshop, Highfield Lane, Corley Ash, Corley be noted.

[Councillor Sweet in the Chair]

80 Section 106 Monitoring Report

The Head of Development Control provided the latest review of outstanding Section 106 Agreements in regard to financial contributions.

Resolved:

That the report be noted.

81 The National Planning Policy Framework

The Head of Development Control reported that the Government had now published its National Planning Policy Framework along with its Planning Policy for Traveller Sites which both came into effect on 27 March. The documents replaced all previously published Planning Policy Guidance and Statements.

Resolved:

That the report be noted.

82 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.

83 Breaches of Planning Control

The Head of Development Control reported on an alleged breach of planning control and the Board was asked to agree a suggested course of action.

Resolved:

That in respect of Bogs Farm, Stonebridge Road, Coleshill, it is not expedient to take enforcement action in relation to the removal of a length of hedgerow and that the interested parties are informed accordingly.

R Sweet
Chairman

Planning and Development Board
16 April 2012
Additional Background Papers

Agenda Item	Application Number	Author	Nature	Date
4/1	PAP/2012/0070	David Hunt	Representation on reconsultation	02/04/2012
		Head of Development Control	Letter to MP Dan Byles	03/04/2012
		Mr M Abbott	Representation on reconsultation	04/04/2012
		David Studd	Representation on reconsultation	05/04/2012
		David Lodge	Representation on reconsultation	05/04/2012
		Newton Regis, Seckington & No Man's Heath Parish Council	Representation on reconsultation	05/04/2012
		Mr & Mrs N Dix	Representation on reconsultation	09/04/2012
		Ivan Ould o/b/o Twycross Residents	Comments	10/04/2012
		SSWAT Co-ordinator	Email to Case Officer	12/04/2012
		Applicant	Email to Case Officer	12/04/2012
		Case Officer	Email to SSWAT Co-ordinator	12/04/2012
		Mr Peter Ghent	Representation on reconsultation	12/04/2012
		Mrs Elizabeth Ghent	Representation on reconsultation	12/04/2012
		Liz Goodman	Representation	12/04/2012
		Sarah Bullivant	Representation on reconsultation	12/04/2012
		Gareth Reed	Representation	12/04/2012
		Mrs Linda Buckingham	Representation on reconsultation	13/04/2012
		Mary Ould	Representation on reconsultation	13/04/2012
		MP Dan Byles	Letter to Head of Development Control	13/04/2012
		Head of Development Control	Notes of Site Visit/Tour	14/04/2012
Charles Richardson	Representation on reconsultation	15/04/2012		
Graham Roberts	Representation on reconsultation	16/04/2012		
Ivan Ould o/b/o Twycross Residents	Comments	16/04/2012		

This brings the total number of objections to 228 from 206 separate addresses. These cite objections and concerns already outlined. The 13 representations received in respect of the reconsultation reassert their previous opinions and comments.

Agenda Item	Application Number	Author	Nature	Date
4/3	DOC/2112/0016	P Eagles	Objection	8/4/12
4/6	PAP/2012/0131	R Duff	Objection	8/4/12
		H Duff	Objection	8/4/12
4/7	PAP/2012/0158	Mr & Mrs Hague-Morgan	Representation	11/4/12
		Warwickshire County Council	Consultation	13/4/12
		D Howell	Representation	13/4/12

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

21 May 2012

Present: Councillor Sweet in the Chair.

Councillors Barber, Butcher, L Dirveiks, Lea, May, Moore, Phillips, Sherratt, Simpson, A Stanley, Turley, Watkins, Winter and Wykes

Apologies for absence were received from Councillors Humphreys (substitute Councillor Wykes) and B Moss (substitute Councillor Moore).

Councillor Fox was also in attendance.

1 **Declarations of Personal or Prejudicial Interests**

Personal interests arising from the membership of Warwickshire County Council of Councillors May, Lea and Sweet and membership of the various Town/Parish Councils of Councillors Barber (Ansley), Butcher (Polesworth), Moore (Baddesley Ensor), Phillips (Kingsbury) and Winter (Dordon) were deemed to be declared at this meeting.

Councillor Sherratt declared a personal and prejudicial interest in Minute No 2 Planning Applications (Application No 2011/0565 Laxes Farm, Nuneaton Road, Over Whitacre, B46 2NL) and took no part in the discussion or voting thereon.

Councillor Turley declared a personal and prejudicial interest in Minute No 2 Planning Applications (Application No 2012/0208 - Miners Welfare Centre, Ransome Road, Arley, Warwickshire) and took no part in the discussion or voting thereon.

Councillors May, Lea and Sweet declared a personal interest in Minute No 2 (Consultation by Warwickshire County Council relating to De Mulder and Sons Ltd, Mancetter Road, Hartshill) by reason of being County Councillors. Councillor Sweet vacated the Chair for this item.

2 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a **That in respect of Application No 2011/0565 (Laxes Farm, Nuneaton Road, Over Whitacre, B46 2NL)**

i **planning permission be granted subject to the amendment of condition 6 and additional conditions 16 and 17 as follows**

“6. No construction traffic or lorries shall access the site and no material shall be imported or exported from the site unless measures are in place to minimise the deposit of extraneous material onto the public highway by wheels of vehicles accessing the site in accordance with details submitted to and approved in writing by the Local Planning Authority. The details shall include arrangements for sweeping the public highway and the washing of HGV wheels before leaving the site. The agreed measures shall be implemented and maintained in good working order at all times.

16. The use hereby permitted shall not be brought into operation for business purposes until such time as all excess material not involved in the construction of the pool as set out in the approved plans has been fully removed from the site.

17. If the use hereby permitted has not commenced within six months of the date of completion of the pool as shown on the approved plans, the pool shall be drained and all waste materials removed from the site, and then the land reinstated to its former agricultural use and land contours, all in accordance with a scheme that shall first have been submitted to and agreed in writing by the Local Planning Authority.”

ii officers explore the possibility of including a policy in the forthcoming Development Management Development Plan Document outlining the criteria by which applications for new fishing pools will be considered, including the cumulative impacts of these proposals.

[Speakers Philip Mason and David Hickie]

b That provided the applicant first signs a Deed of Modification for the Section 106 Agreement as set out in the report of the Head of Development Control, Application No 2012/0003 (Timber Tops, Mill Lane, Fillongley) be approved subject to the conditions specified in the report;

- c That Application No 2012/0094 (3 The Green, Austrey) be approved subject to the conditions specified in the report of the Head of Development Control;

[Speakers Martin Cooke and Jonathan Walsh]

- d That Application No 2012/0095 (12 Grange Road, Hartshill, Nuneaton) be approved subject to the conditions specified in the report of the Head of Development Control;

[Speaker John Craddock]

- e That Application No 2012/0164 (Grimscote Manor, Lichfield Road, Coleshill, Warwickshire) be approved subject to the following additional condition

“4. Notwithstanding the provisions of the Town and County Planning (General Permitted Development) Order 1995, as amended or as may be amended in the future, no further additional building operations shall commence on site unless full details have first been submitted to and approved in writing by the Local Planning Authority.”

[Speaker Rod Furnell]

- f That the report in respect of Application No 2012/0208 (Miners Welfare Centre, Ransome Road, Arley, Warwickshire) be noted;

- g That prior to the determination of Application No 2012/0212 (Cow Lees Care Home, Astley Lane, Astley) a site visit be undertaken; and

[Councillor Winter in the Chair]

- h That the report in respect of the consultation by Warwickshire County Council relating to De Mulder and Sons Ltd, Mancetter Road, Hartshill be noted at the present time.

[Councillor Sweet in the Chair]

3 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – March 2012

The Chief Executive and the Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Planning and Development Board for April 2011 to March 2012.

Resolved:

That the report be noted.

4 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.

5 Breaches of Planning Control

The Head of Development Control reported on an alleged breach of planning control and the Board was asked to agree a suggested course of action.

Resolved:

That in respect of land adjacent 20 Mickle Meadow, Water Orton, the Solicitor to the Council be authorised to issue an Enforcement Notice relating to the unauthorised change of use of land to residential garden, together with the erection of a 2.4 metre high fence to the boundary of the enclosed land.

R Sweet
Chairman

**Planning and Development Board
21 May 2012
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/1	2011/0565	CPRE	Objection	21/5/12
		Mr Hancocks	Objection	19/5/12
		Board site visit		19/5/12
		R Poulson	Objection	21/5/12
4/5	2012/0164	H Prince	Objection	18/5/12

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

18 June 2012

Present: Councillor Sweet in the Chair.

Councillors Barber, Butcher, L Dirveiks, Humphreys, Lewis, May, Phillips, Sherratt, Simpson, A Stanley, Turley, Watkins, Winter and Wykes

Apologies for absence were received from Councillors Lea (Councillor Wykes substitute) and B Moss (Councillor Lewis substitute).

Councillors Fox and Moore were also in attendance.

6 **Declarations of Personal or Prejudicial Interests**

Personal interests arising from the membership of Warwickshire County Council of Councillors May and Sweet and membership of the various Town/Parish Councils of Councillors Barber (Ansley), Butcher (Polesworth), Lewis (Kingsbury), Phillips (Kingsbury) and Winter (Dordon) were deemed to be declared at this meeting.

Councillor Turley declared a personal and prejudicial interest in Minute No 8 Planning Applications (Application No 2012/0208 - Miners Welfare Centre, Ransome Road, Arley, Warwickshire) left the meeting and took no part in the discussion or voting thereon.

Councillor Sweet declared a personal interest in Minute No 7 - Waste Development Framework - Core Strategy – Publication Document (Regulation 27) consultation (March 2012) and Minute No 8 Planning Applications (Consultations by Warwickshire County Council relating to Faraday Avenue, Hams Hall and De Mulder and Sons Ltd, Mancetter Road, Hartshill) by reason of being a County Councillor. Councillor Sweet vacated the Chair for these items.

[Councillor Winter in the Chair]

7 **Waste Development Framework - Core Strategy – Publication Document (Regulation 27) consultation (March 2012)**

The Assistant Chief Executive and Solicitor to the Council reported on Warwickshire County Council's Waste Development Framework - Core Strategy - Publication Document (Regulation 27) consultation (March 2012) and Members were asked to agree a suggested course of action.

Resolved:

That the response set out in Appendix A to the report of the Assistant Chief Executive and Solicitor to the Council, be sent to Warwickshire County Council as the Borough Council's response to the consultation.

[Councillor Sweet in the Chair]

8 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board. A supplementary report in respect of Application No 2012/0208 (Miners Welfare Centre, Ransome Road, Arley, Warwickshire) was circulated at the meeting. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

Resolved:

- a That Application No 2012/0169 (Land south of, Orton Road, Warton) be approved subject to the conditions specified in the report of the Head of Development Control and to the following additional condition**

“15 Not more than two “events” shall be held at the site in any one calendar year. For the avoidance of doubt, an event means the use of the site by people outside the membership of the beneficiary Club as defined in condition 2 above.”

[Speakers Alan Grimley and Jonathan Walker]

- b That provided the applicant first enters into a Section 106 Agreement in respect of a £10000 contribution towards off-site landscape/recreation improvements in the locality of the site, Application No 2012/0208 (Miners Welfare Centre, Ransome Road, Arley, Warwickshire) be approved subject to the amendment of the conditions relating to plan numbers and saved policies and the inclusion of four additional conditions as specified in the supplementary report of the Head of Development Control. In addition a note be added referring to a possible voluntary contribution to the County Council for Vehicle Activated Signs along Spring Hill;**

[Speaker Sheena Baird and James Cassidy]

[Councillor Winter in the Chair]

- c **That in respect of the consultation by Warwickshire County Council (Faraday Avenue, Hams Hall)**
 - i **The Borough Council maintains its' planning objection to this proposal. The additional planning information is considered to be flawed for the reasons given in the report of the Head of Development Control and the proposal does not accord with the NPPF, or with the Council's emerging planning policy; and**
 - ii **The Borough Council maintains its objection in respect of potential noise and dust pollution raised by the Environmental Health Officer.**

- d **That in respect of the consultation by Warwickshire County Council (De Mulder and Sons Ltd, Mancetter Road, Hartshill) the Council does not object in principle to this development subject to it firstly securing a substantial landscaping scheme for the site in order to mitigate adverse visual impacts, secondly it is satisfied that there would be no adverse noise or odour pollution arising from the development and thirdly consideration of traffic movements in and around the site.**

[Councillor Sweet in the Chair]

9 Planning Fees 2011-12

The Head of Development Control reported on the current position in respect of the receipt of planning fee income.

Resolved:

That the report be noted.

10 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.

11 Breaches of Planning Control

The Head of Development Control reported on two alleged breaches of planning control and the Board was asked to agree suggested courses of action.

Resolved:

- a** That in respect of the White House, Middleton Lane, Middleton, the Solicitor to the Council be authorised to take appropriate legal action in response to the non-compliance with an extant Enforcement Notice that requires:
 - i.** Cease the use of the land and buildings for the storage of plant; equipment; machine parts; containers/lorry bodies; skips; builders materials; scaffold; and aggregate/soil; and
 - ii.** Demolish and remove the builder's compound comprising scaffold racking.

- b** That in respect of Brooklands, Nuneaton Road, Mancetter the Solicitor to the Council be authorised to issue an Enforcement Notice relating to the unauthorised change of use of land for the storage of containers, building materials, caravans and trailers.

R Sweet
Chairman

**Planning and Development Board
18 June 2012
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/4	2012/0169	Mr Grimley	Objection	
4/19	2012/0208	Warwickshire County Council	Consultation	13/6/12
		Arley Parish Council	Objection	14/6/12
		Arley Parish Council	Objection withdrawn	17/6/12
4/41	Hams Hall Consultation	Environmental Health Officer	Consultation	12/6/12

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

26 March 2012

Present: Councillor Phillips in the Chair

Councillors L Dirveiks, Ferro, Fox, Freer, Lewis, May, M Moss and Payne.

Councillors Barber, Humphreys, B Moss, Pickard and Winter were also in attendance.

36 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Fox and May and membership of the various Town/Parish Councils of Councillors Fox (Shustoke), Freer (Atherstone), Lewis, M Moss and Phillips (Kingsbury), were deemed to be declared at the meeting.

37 **Minutes**

The minutes of the meeting held on 23 January 2012, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

38 **The Health Reforms and Their Local Implications**

Rachel Robinson, NHS Warwickshire, gave a presentation to the Board.

39 **Birch Coppice Allotments**

The Assistant Director (Leisure and Community Development) sought the Board's approval for action undertaken in consultation with the Chairman and Vice-Chairman of the Board to provide financial assistance to the Birch Coppice Allotment Association.

Resolved:

That the action taken by the Assistant Director (Leisure and Community Development) in consultation with the Chairman and Vice-Chairman of the Board to provide financial assistance to the Birch Coppice Allotment Association, be approved.

40 **Green Space Management Plans**

Members were informed of progress in respect of the preparation of management plans for key sites across the Borough, in accordance with the priorities identified in the North Warwickshire Green Space Strategy. The Assistant Director (Leisure and Community Development) sought approval to proceed to detailed design in respect of Abbey Green Park in Polesworth and the recreation grounds in Dordon, and to allocate funding from reserves for the preparation of a management plan for Bretts Hall Recreation Ground in Ansley Common.

Resolved:

- a That progress in respect of the preparation of Green Space Management Plans, be noted;**
- b That the option to advance the preparation of detailed design proposals in respect of Abbey Green Park in Polesworth and Kitwood Avenue and Long Street Recreation Grounds in Dordon, be approved; and**
- c That the proposal to earmark funding in the Grounds Maintenance and Green Space Reserve for the preparation of a management plan for Bretts Hall Recreation Ground, Ansley Common, be approved.**

41 **Review of Refuse and Recycling Services**

The Assistant Director (Streetscape) updated the Board on the work of the Council's cross-party Recycling Task and Finish Group, summarised the options which the group had evaluated in relation to improving the Council's refuse and recycling services and, in light of the evidence gathered to date, recommended that the Council developments its refuse and recycling services based on an alternate weekly collection system.

Resolved:

- a That the work undertaken to date by the Recycling Task and Finish Group be noted and that all Members be notified of future meeting dates of the Recycling Task and Finish Group;**
- b That officers continue to evaluate the viability and deliverability of working in partnership with neighbouring authorities as well as retaining an exclusively in-house service;**

- c That a revised refuse and recycling collection service be developed based on an alternate weekly collection system for implementation by October 2013 at the latest; and**
- d That a Communication Strategy be devised through the Recycling Task and Finish Group and brought back to this Board for consideration.**

In accordance with Standing Order 29 (3) Councillors Fox, Freer, May and Payne asked for their vote against the proposal to be recorded.

42 North Warwickshire LEADER Programme – Progress Report

The Assistant Director (Leisure and Community Development) provided the Board with background information on the North Warwickshire LEADER programme and updated Members on the progress made to date.

Resolved:

That the progress being made in respect of the delivery of the North Warwickshire LEADER programme, be noted.

43 Play Provision in North Warwickshire

The Assistant Director (Leisure and Community Development) set out progress in respect of the implementation of the Play Area Development Programme and also informed Members of the progress being made in the delivery of the North Warwickshire Play Strategy.

Resolved:

- a That progress in respect of the delivery of the North Warwickshire Play Strategy be noted and approved; and**
- b That progress in respect of implementation of the Play Area Development Programme be noted and approved.**

44 Tree Management

The Assistant Director (Leisure and Community Development) informed the Board of progress made during 2011/12 with regard to the Authority's Tree Management Programme.

Resolved:

That progress made during 2011/12 in respect of the implementation of the Tree Management Programme, be noted.

45 **Systems Thinking Review of Parks, Open Spaces and Ground Maintenance Services**

Members were informed of the scope of the System Thinking review of the Parks, Open Spaces and Grounds Maintenance services and of the progress of the Review to date.

Resolved:

That the scope and progress of the current Systems Thinking Review of the Parks, Open Spaces and Grounds Maintenance services, be noted.

46 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – December 2011**

Members were informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April to December 2011.

Resolved:

That the report be noted.

47 **Minutes of the meetings of the Community Hubs Task and Finish Group held on 26 October 2011, 21 December 2011, 9 February 2012 and 5 March 2012 were received and noted.**

H Phillips
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

28 May 2012

Present: Councillor Phillips in the Chair

Councillors Ferro, Freer, Humphreys, Lewis, B Moss, M Moss, Payne and Wykes.

Councillors Moore, M and Y Stanley were also in attendance.

1 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of Warwickshire County Council of Councillor B Moss and membership of the various Town/Parish Councils of Councillors Freer (Atherstone), Lewis, B Moss, M Moss and Phillips (Kingsbury), were deemed to be declared at the meeting.

2 **Presentation by Steve Whiles – Environmental Health Manager**

The Environmental Health Manager gave a presentation on the work of the Environmental Health, Commercial, Licensing and Health Promotion Division.

3 **Membership of the Recycling and BOB Hubs Task and Finish Groups**

The Board was asked to consider the membership of the Recycling and BOB Hubs Task and Finish Groups for the ensuing year.

Resolved:

- a **That for 2012/13 the membership of the Recycling Task and Finish Group comprise Councillors Phillips, M Stanley, Sweet, Fowler and Humphreys. Substitutes Councillors Butcher, N Dirveiks, Davis and Payne; and**
- b **That for 2012/13 the membership of the BOB Hubs Task and Finish Group comprise Councillors Lewis, Forwood, B Moss, Barber and Hayfield. Substitutes Councillors Moore, Phillips, Holland and Johnston.**

4 Atherstone Market

The Assistant Director (Streetscape) requested that Members grant a month-by-month extension to the current agreement with Atherstone Town Council and Hinckley and Bosworth Borough Council in order that the results of the current arrangements and planned future actions to increase the popularity of the market can be assessed.

Resolved:

- a That upon the expiry of the current market management agreement at the end of July 2012, a month-by-month extension be approved; and**
- b That a further report be brought back to the Board on the future management arrangements of Atherstone Market once the summer trading period is concluded.**

5 Leisure and Community Development Division – Project Updates

The Board was provided with progress information relating to a number of projects that are directly relevant to the attainment of both Corporate and Sustainable Community Strategy priorities.

Resolved:

That the Leisure and Community Development Division's progress in respect of the delivery of projects that are directly relevant to the attainment of Corporate and Sustainable Community Strategy priorities, be noted.

6 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – March 2012.

Members were informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April to March 2012.

Resolved:

That the report be noted.

7 Minutes of the Recycling Task and Finish Group meetings held on 1 March and 2 April 2012

The minutes of the Recycling Task and Finish Group meetings held on 1 March and 2 April 2012, were received and noted.

8 Minutes of the BOB Hubs Task and Finish Group meetings held on 2 April and 9 May 2012.

The minutes of the BOB Hubs Task and Finish Group meetings held on 2 April and 9 May 2012, were received and noted.

9 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

10 Refuse and Recycling Services

The Assistant Director (Streetscape) informed Members on the options available for the operation of the new Alternate Week Collection Service and the financial savings and human resource implications associated with them.

Resolved:

- a That an in-house alternate weekly collection of refuse and green waste is retained internally and the kerbside recycling service is tendered and the results compared to the cost of in-house provision to procure the most cost effective service;**
- b That the new service be implemented in October 2013 following the expiry of the current contract with Palm Recycling; and**
- c That work continues to evaluate the viability of future partnership working opportunities to further enhance service and financial efficiency.**

H Phillips
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

2 April 2012

Present: Councillor Moore in the Chair

Councillors Davis, L Dirveiks, N Dirveiks, Forwood, Johnston, Smith, Watkins and Winter.

An apology for absence was received from Councillor Morson (Councillor L Dirveiks as substitute).

Councillors Freer, Humphreys and Pickard were also in attendance.

85 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of various Parish Councils of Councillors Davis (Atherstone), Moore (Baddesley) and Winter (Dordon) were deemed to be declared at the meeting.

86 **Minutes**

The minutes of the meeting of the Board held on 30 January 2012, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

87 **The Council House and Old Bank House – Revised Fire Evacuation Procedures**

The Assistant Director (Streetscape) reported that Warwickshire Fire and Rescue Services had changed their policy on attending calls from automatic fire alarms which required amendments to be made to the Fire Evacuation procedure for both the Council House and Old Bank House.

Resolved:

That the Revised Fire Evacuation Procedures for The Council House and Old Bank House be approved.

88 Depot Relocation – Lower House Farm

The Assistant Director (Streetscape) updated Members on the results of Warwickshire County Council's tendering process in relation to Lower House Farm and recommended that Members confirmed their agreement to the relocation of the Council's refuse collection and garden waste collection services to the new facility once it was complete next year.

Resolved:

That the Council's refuse collection and garden waste collection services be relocated to Lower House Farm once all necessary construction works have been completed.

89 Charges for Use of Sheltered Scheme Communal Rooms

The Assistant Director (Housing) asked the Board to reconsider its decision to increase the charges for the use of the Council's sheltered scheme communal rooms.

Resolved:

That the charges for the use of the sheltered scheme communal rooms are not increased in 2012/2013.

90 Internal Audit – Plan of Work for 2012-13

The Deputy Chief Executive explained the basis upon which the Audit Plan for 2012-13 had been developed, using a variety of sources of information to ensure that all appropriate aspect of service activity had been embraced as part of the approved three year review programme.

Resolved:

That the Audit Plan for 2012-13 be approved.

91 Information and Communications Technology Strategy 2012-2015

The Assistant Director (Corporate Services) presented the Draft Information and Communications Technology (ICT) Strategy for 2012-2015 to Members for their consideration and comment.

Resolved:

That the Draft information and Communications Technology (ICT) Strategy for 2012-2015 be agreed and referred to the Executive Board and Scrutiny Board for adoption.

92 **Right to Buy Regulations**

The Assistant Director (Housing) provided Members with information about changes to the Right to Buy scheme being introduced by the Government.

Resolved:

- a **That the new arrangements for the Right to Buy introduced by the Government be noted; and**
- b **That the Council agrees to seek to sign up to an agreement to use up to 30% of the Right to Buy receipts for replacement homes.**

93 **Internal Audit – Performance for Third Quarter 2011-12**

The Deputy Chief Executive detailed the progress made in respect of the Council's Internal Audit function against the agreed plan of work for the year.

Resolved:

That the progress made in respect of the Council's Internal Audit function against the agreed plan of work for 2011-12 be noted.

94 **Financial Inclusion Activity Update**

The Assistant Chief Executive (Community Services) provided Members with an update of the Financial Inclusion activity undertaken by the Council and its partners in the last twelve to twenty four months.

Resolved:

- a **That the report be noted;**

Recommendation to Council:

- b **That a representative be nominated by each Political Group to attend the Financial Inclusion Forum.**

95 **Minutes of the Housing Sub-Committee held on 13 March 2012**

The minutes of the Housing Sub-Committee held on 13 March 2012 were received and noted.

96 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

97 **Requests to Purchase Land**

The Assistant Director (Housing) informed the Board about two requests to purchase land and proposed a different process for deciding about certain requests to purchase the Council's land in the future.

Recommended:

- a That the land be declared surplus to requirements;**
- b That any capital receipts received by the Council in connection with the sales of land be used for affordable housing;**
- c That the request to purchase the piece of land in Fillongley, as shown in Appendix A to the report of the Assistant Director (Housing), at the value proposed by the Council's Valuer be agreed; and**
- d That the request to purchase the piece of land in Polesworth as shown in Appendix B to the report of the Assistant Director (Housing), at the value proposed by the Council's Valuer be agreed.**

98 **Update on Industrial Units Scrutiny Project**

The Assistant Chief Executive and Solicitor to the Council asked the Board to consider the findings of the Sub-Group established by the Scrutiny Board to look into the Council's Industrial Units and to identify any further action to be taken.

Resolved:

That the report be noted.

99 **The Arcade**

The Assistant Director (Streetscape) summarised the various issues which related to the condition and long-term future of the Arcade, Atherstone and asked Members to decide on which option they wished to pursue.

Resolved:

- a That the Arcade, Atherstone be disposed of;**
- b That the refurbishment work allocated under the capital programme is not undertaken;**
- c That informal discussions be held with Atherstone Town Council and other interested community groups regarding potential interest in the Arcade, Atherstone; and**
- d That a further report be brought back to the Board outlining the outcome of any discussions and a preferred option.**

J Moore
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

11 June 2012

Present: Councillor Moore in the Chair

Councillors Davis, N Dirveiks, Forwood, Holland, Johnston, Smith, Turley and Winter.

An apology for absence was received from Councillor Butcher (Councillor Turley as substitute).

Councillor Humphreys was also in attendance.

1 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of various Parish Councils of Councillors Davis (Atherstone), Moore (Baddesley) and Winter (Dordon) were deemed to be declared at the meeting.

Councillors Davis, Holland, Johnston and Smith declared a personal interest in Minute No 25 (Requests to Purchase a Licence to Occupy Garden Land in Shustoke) by reason of their political association with one of the prospective licensees and took no part in the discussion and voting thereon.

2 **Local Authority Mortgage Scheme**

The Assistant Director (Housing) and the Assistant Director (Finance and Human Resources) provided information on a Local Authority Mortgage Scheme set up by Sector Treasury Services, which the Authority could use to assist first time buyers to obtain mortgages in the North Warwickshire area.

Resolved:

- a That the set up costs identified in paragraph 10.1.4 of the report of the Assistant Director (Housing) and the Assistant Director (Finance and Human Resources) be approved;**

Recommended:

- b That the Council adopts the Local Authority Mortgage Scheme in accordance with the outline provided in the report of the Assistant Director (Housing and the Assistant Director (Finance and Human Resources), and approves the following:**

- A total indemnity value of £2 million
 - A maximum loan size for the authority of £190,000
 - The qualifying post codes will be provided to the lender(s) in a schedule to the indemnity deed;
- c That the Council should indemnify the Monitoring Officer in respect of any personal liability he may incur by providing an opinion and providing the Lender with the Opinion Letter; and
- d That expenditure of £1 million be included in the Capital Programme for 2012/13.

3 Report of Members' Independent Remuneration Panel

The Assistant Director (Finance and Human Resources) reported on the key recommendations of the Independent Remuneration Panel following a review of the current Members' Allowances Scheme.

Recommended:

- a That the Independent Remuneration Panel's report, as set out in Appendix A to the report of the Assistant Director (Finance and Human Resources), be noted; and
- b That the following be approved:
- 1) That the Basic Allowance of £4,942, remains unaltered;
 - 2) That the Special Responsibility Allowance for the Leader of the Council remains unaltered;
 - 3) That the Portfolio Holder for Health, Wellbeing and Leisure continues to receive an SRA of £1,745 from the date the Member took up the post;
 - 4) That the Vice Chairs (with portfolio responsibilities) of Community and Environment and Resources Boards are paid an SRA of £1,745 from the date the Members took up their posts;
 - 5) That the Chairs of Housing and Safer Communities Sub-Committees be paid an SRA of £1,745 from the date the Members took up their posts;
 - 6) That the Chairs of the Area Forums receive an SRA of £873, to be implemented from the start of 2012/13 Municipal Year;
 - 7) That the SRA, and the qualifying criteria, paid to Members for serving on Appeals Panels remains unaltered;
 - 8) That the decision to give authority for Members to join the Local Government Pension Scheme be refreshed for another four years;

- 9) That no change is made to the current Co-optee allowance paid to the Independent (co-opted) Chair of the Standards Committee, currently £293, noting that the post will lapse at the end of June 2012 and no longer be payable;
- 10) That subsistence within the Borough is not claimable, except in exceptional circumstances as defined by the person calling the meeting, with the approval of the Monitoring Officer, to be implemented from the start of 2012/13 Municipal Year;
- 11) That subsistence and overnight accommodation allowance outside the Borough should mirror the same rates that are applicable to Officers and that they should only be reimbursed upon production of receipts;
- 12) That no changes are made to the current definition and scope of approved duties for which Members can claim travel allowances;
- 13) That the HMRC Approved Mileage Allowance Payment rates be used for claims for approved duties, to be implemented from the start of 2012/13 Municipal Year;
- 14) That the HMRC passenger supplement rate be adopted for carrying fellow Councillors to an approved duty, to be implemented from the start of 2012/13 Municipal Year;
- 15) That no changes are made to current rates and conditions to the Travel Allowance scheme where Members travel by public or other means of transport;
- 16) That there are no changes to the scope or levels payable in the Dependent Carer's Allowance Scheme, other than that the child care maximum rate should be the minimum wage;
- 17) That Basic Allowances, SRAs, Co-optees Allowances (if still payable) and Travel and Subsistence Allowances be frozen until the Council asks the Panel to undertake a further review of allowances; and
- 18) That Members note that the freezing of Allowances does not apply to Dependent Carer Allowance.

4 Council Property

The Assistant Director (Streetscape) reported on the issues raised by the recent Industrial Units Scrutiny Project as reported to the Board on 2 April 2012, and the wider issue of the state of the Council's property assets and the approach which might be adopted to manage them in the future.

Resolved:

- a That Officers approach commercial letting agents for proposals and costs to increase occupancy levels in the Council's industrial units;**
- b That the draft timetable for reviewing the Council's corporate property as set out in Appendix A to the report of the Assistant Director (Streetscape) be noted; and**
- c That the format of the proposed Property Management Plans be noted.**

5 PDM Group – Application for Consent to Install a New Tallow Farm Storage Facility

The Assistant Director (Streetscape) sought Members' consent for the installation of a tallow farm storage facility (subject to the granting of appropriate planning permission) on land owned by the Borough Council which was leased to PDM Group.

Resolved:

That the installation of a new Tallow Farm storage facility on land at Mancetter Road, Hartsilll be consented to, subject to appropriate planning consent for the proposed facility being acquired by the Lessee.

6 Borough Care Service Review

The Assistant Director (Housing) updated the Board on the progress of the Corporate priority to review the Borough Care service and proposed that a cross party task and finish group be set up to consider how the service should be delivered.

Recommended:

That a cross party task and finish group be established to consider the Borough Care service and agree an improvement action plan.

7 Housing Revenue Account Budgetary Control Report 2012/2013 Period Ended 31 March 2012

The Assistant Director (Finance and Human Resources) reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 31 May 2012.

Resolved:

That the report be noted and that the figure contained in the Business Plan column in Appendix A to the report of the Assistant Director (Finance and Human Resources) be accepted.

8 Members' Allowances Out-turn for 2011/12

The Assistant Director (Finance and Human Resources) advised Members of the allowances paid for 2011/12 and that the Council had a duty to publish the amounts paid under the Members' Allowance Scheme.

Resolved:

That the report be noted.

9 Annual Treasury Report for 2011/12

The Deputy Chief Executive reported on the out-turn for 2011/12 and highlighted any areas of significance.

Resolved:

a That the Annual Treasury Report for 2011/12 be noted;

b That the Prudential Indicators set out in Appendix A to the report of the Deputy Chief Executive be noted; and

Recommended:

c That the Annual Treasury Report be approved.

10 Collection Progress for Sundry Debts 2011/12 and Prompt Payment of Creditor Invoices, LPI8

The Assistant Director (Finance and Human Resources) advised Members of the collection progress for Sundry Debts in 2011/12 and highlighted the performance of the local performance indicator, LPI8, Prompt Payment of Creditor Invoices.

Resolved:

That the performance as set out in the report of the Assistant Director (Finance and Human Resources) be noted.

11 Risk Management Annual Report 2011/12

The Assistant Director (Finance and Human Resources) informed Members of the progress made on Risk Management during 2011/12.

Resolved:

That the report be noted.

12 Procurement and Commissioning Strategy Action Plan 2012-2013

The Assistant Director (Corporate Services) presented to Members the Procurement and Commissioning Strategy Action Plan for 2012/13.

Resolved:

That the Strategy Action Plan 2012/13 attached as Appendix A to the report of the Assistant Director (Corporate Services), be approved.

13 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – March 2012

The Chief Executive and the Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to March 2012.

Resolved:

That the report be noted.

14 Internal Audit – Performance for 2011/12

The Deputy Chief Executive reported on the progress of the Council's Internal Audit function against the agreed plan of work for the year.

Resolved:

That the report be noted.

15 Treasury Management Revised Lending List

The Deputy Chief Executive sought approval for a revised Treasury Management Lending List.

Resolved:

That the revised lending list be agreed.

16 Budgetary Control Report 2012/13 Period Ended 31 May 2012

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2012 to 31 May 2012. The 2012/13 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

17 Consolidated Budgetary Control Report 2012/13 – Period Ended 31 May 2012

The Assistant Director (Finance and Human Resources) reported on the total Council General Fund revenue expenditure and income for the period from 1 April 2012 to 31 May 2012.

Resolved:

That the report be noted.

18 Capital Programme 2012/13 Period Ending May 2012

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2012/13 Capital Programme in terms of both expenditure and outcomes.

Resolved:

That the progress made against the 2012/13 Capital Programme be noted.

19 Minutes of the Housing Sub-Committee held on 17 April 2012

The minutes of the Housing Sub-Committee held on 17 April 2012 were received and noted.

20 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

21 **Land at Atherstone**

The Assistant Director (Streetscape) gave a verbal report on the current position with regards to the access road to Phoenix Yard and discussions between interested parties.

Resolved:

That the Assistant Director (Streetscape) keep the Chair, Vice-Chair and Shadow Chair of the Board updated on any developments with regards to the access road to Phoenix Yard and a further report on the outcome of the continuing discussions and any resultant actions be brought back to the Board at its next meeting.

22 **GPS System for Transport Fleet**

The Assistant Director (Streetscape) and Assistant Director (Housing) sought approval for the installation and use of a GPS system in 58 vehicles within the Council's Streetscape and Housing Divisions on a three year lease in order to improve fuel efficiency, integrate with and enhance existing fleet management systems, generate potential savings across the transport fleet and assist in the efficient management of frontline services.

Resolved:

- a That the installation and use of the TomTom system across 58 vehicles on a 36 month lease be approved; and**
- b That Contract Standing Order 5.5(4) is invoked to enable the purchase of the TomTom solution due to its compatibility with the existing Fleetcheck system.**

23 **Affordable Housing Developments – Atherstone and Mancetter**

The Assistant Director (Housing) reported on a proposed partnership approach to developing a number of affordable housing schemes in Atherstone and Mancetter and provided the Board with details about the schemes and how we could work in partnership to provide new build to add to the Council's own stock.

Recommended:

- a That the Council work in partnership with Waterloo Housing Association to develop affordable homes in Atherstone and Mancetter in the way described in the report of the Assistant Director (Housing);**

- b** That Contract Standing Orders relating to the requirement for competition are waived on the basis that no genuine competition can be obtained as grant funding can only be assessed, at this time, through a consortium relationship with Waterloo Housing;
- c** That the Council redevelop its land and properties at Church Walk, Mancetter to provide for new affordable flats and houses. That the flats be developed for Council ownership and the houses for Waterloo's ownership at the value per plot as set out in the report of the Assistant Director (Housing);
- d** That the Council redevelop its land and properties at Lister Road, Atherstone to provide for new affordable homes for rent and shared ownership in partnership with Waterloo Housing Group and types of property, tenure and ownership to be subject to a further report to the Resources Board;
- e** That the Housing Division consider the viability of redeveloping its land at St Georges Road, Princess Road and Lister Road (Garage Plots) Atherstone to provide for 2 bedroom bungalows for Council ownership for rent;
- f** That the Council's land at Watling Street, Atherstone be sold to Waterloo Housing Association to provide for affordable homes for rent at the value per plot as set out in the report of the Assistant Director (Housing);
- g** That some of the reward monies being held by the County Council to fund affordable housing in the Borough be used to fund the development at Church Walk, Mancetter because the site presents a number of abnormal issues; and
- h** That following community consultation about the Atherstone sites and further site investigations to understand any risks posed to the developments, a firm proposal be brought back to the Board for consideration.

24 Request to Purchase Land

The Assistant Director (Housing) informed the Board about a request to purchase some of the Council's land in Old Arley

Recommended:

That the request to purchase the piece of land in Old Arley shown in Appendix A to the report of the Assistant Director (Housing) be refused.

25 Requests to Purchase a Licence to Occupy Garden Land in Shustoke

The Assistant Director (Housing) informed the Board about requests to occupy some of the Council's garden land in Shustoke on licence.

Recommended:

- a That, if the sale of 55 The Green, Shustoke goes ahead to the current prospective purchaser, they be offered a licence to occupy the Council's land adjacent to 55, 57 and 89 The Green, Shustoke; and**
- b That, if the sale of 55 The Green, Shustoke does not go ahead to the current prospective purchaser, the land adjacent to 55, 57 and 89 The Green, Shustoke be returned to the Council's ownership.**

J Moore
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE LICENSING COMMITTEE

28 May 2012

Present: Councillor Morson in the Chair

Councillors Butcher, Forwood, Freer, Forwood, Holland, Lewis, M Moss, Payne, Sherratt, Smith, Y Stanley, Watkins and Wykes

Apologies for absence were received from Councillors Davis (substitute Councillor Smith) and A Stanley.

1 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of the various Town/Parish Councils of Councillors Butcher (Polesworth), Freer (Atherstone), Lewis (Kingsbury), Morson (Dordon), M Moss (Kingsbury) and Y Stanley (Polesworth) were deemed to be declared at this meeting.

2 **Minutes**

The minutes of the meeting of the Committee held on 30 January 2012, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

3 **Licensing Act 2003 – Policy On Frivolous And Vexatious Representations And Frivolous, Vexatious And Repeated Requests For Review**

The Assistant Chief Executive and Solicitor to the Council sought approval for the adoption of a policy in respect of frivolous and vexatious representations and frivolous, vexatious and repeated requests for review.

Recommended:

That the policy relating to frivolous and vexatious representations and frivolous, vexatious and repeated requests for review, attached at Appendix A to the report of the Assistant Chief Executive and Solicitor to the Council, be adopted.

4 **Local Government (Miscellaneous Provisions) Act 1976 – Taxi Licensing - Policy Document And Guidance Relating To The Definition Of 'Fit And Proper' Persons**

The Assistant Chief Executive and Solicitor to the Council sought approval for the adoption of a policy relating to the definition of 'fit and proper' persons to hold a hackney carriage or private hire drivers licence or a private hire operators licence.

Recommended:

That the policy relating to the definition of ‘fit and proper’ persons to hold a hackney carriage or private hire vehicle drivers licence, or a private hire operators licence, attached at Appendix A to the report of the Assistant Chief Executive and Solicitor to the Council, be adopted.

5 Police Reform and Social Responsibility Act 2011

The Assistant Chief Executive and Solicitor to the Council reported on the progress and implementation of the Police Reform and Social Responsibility Act 2011 in amending the provisions of the Licensing Act 2003.

Resolved:

- a That the changes to the Licensing Act 2003 be noted;**
- b That further reports be brought before the Committee as and when the various provisions requiring a decision from the Committee are implemented; and**

Recommended to the Executive Board

- c That the Constitution of the Council be changed to reflect the delegated powers detailed in paragraphs 3.6 and 3.9 of the report of the Assistant Chief Executive and Solicitor to the Council;**
- d That, in consultation with the Chairman, the Assistant Chief Executive and Solicitor to the Council and Environmental Health Managers be given delegated authority to suspend premises licences and club premises certificates for non payment of the annual licence fee.**

6 Taxi Licensing – Enhanced CRB Checks

The Committee was informed of recent changes to the rules governing Criminal Records Bureau Checks (CRB Checks) and Members were asked to agree a suggested course of action.

Resolved:

That all future applications for taxi licences and all three yearly checks are subject to enhanced CRB checks.

7 Taxi Licensing – Intended Use Policy For The Licensing of Hackney Carriages

The Assistant Chief Executive and Solicitor to the Council sought approval for the adoption of a policy relating to an intended use policy for the licensing of hackney carriages.

Recommended:

The policy on the intended use of hackney carriages, attached at Appendix A to the report of the Assistant Chief Executive and Solicitor to the Council, be adopted.

8 Zoo Licensing Act 1981 - Setting of fees and adoption of conditions

The Committee was asked to consider the adoption of a set of standard conditions in respect of the grant of licences under the Zoo Licensing Act 1981 and to agree a scale of fees.

Recommended:

- a That the conditions relating to the granting of Zoo Licences, attached at Appendix A to the report of the Assistant Chief Executive and Solicitor to the Council, be adopted; and**
- b That the scale of fees set out in paragraph 3.8 of the report be agreed.**

P Morson
Chairman

**Note of the Area Forum North meeting held at Shuttington and Alvecote
Parish Hall on Thursday, 14 June 2012**

Present:

Borough Councillor Morson in the Chair. Borough Councillors Humphreys, Moore A Stanley and Winter. Borough and County Councillor Sweet.

In Attendance:

D Barratt and E Humphreys – North Warwickshire Borough Council. M Gibbins (for part), J Giblin, J Morris, J Onions, M Stephens – Warwickshire County Council. PC Painter and PCSO Harle – Warwickshire Police. E Peapell – Arden Cluster NHS. J Ball and R Critchley – Polesworth Parish Council, I Bates and P Cox – Grendon Parish Council. L Ferguson – Baddesley Ensor Parish Council. B Whitmore – Dordon Resident. C Cotterill – Shuttington Resident.

1 Safer Neighbourhoods

As part of the Safer Neighbourhoods Update the following three priorities were agreed:-

- Speeding on Boot Hill
- Drug Dealing in Speedwell Lane and associated areas around Baddesley Ensor
- Parking on High Street, Polesworth

2 Police Authority Update

Update read out at the meeting from Carol Fox, Police Authority representative.

- Work continuing on the strategic alliance with West Mercia and Warwickshire. Blueprint document now in existence and will go to full Police Authorities on 19 and 20 June 2012.
- Four parties to the agreement - 2 Chief Constables and 2 Police Authorities (when Police Authorities are replaced with 2 Police and Crime Commissioners than that PCC will replace the Police Authorities in the agreement).
- Police and Crime Commissioner Elections to be held on 15 November 2012.
- Police Authority will cease on 22 November 2012.

3 Beeline Community Transport Survey

Katy Harper, Beeline Community Transport, provided some information around the borough wide consultation being conducted into the transport needs of the residents of North Warwickshire. A questionnaire has been devised to assess the need and Katy sought support from members of the forum to distribute this to groups within their area or to specific individuals who may require help with transport.

4 Local Development Framework / Draft Core Strategy Update

The Public Consultation had commenced on the following documents:

- Draft Pre-Submission Core Strategy
- Draft Infrastructure Delivery Plan
- Draft Development Management Issues and Options

- Draft Gypsy and Travellers Issues and Options.
The consultation will end on 23 August 2012.

5 Area Forum Fund – Queen’s Diamond Jubilee Grants

Borough Councillors noted the awards made under the 2 Queen’s Diamond Jubilee Grant award schemes and were asked to consider 8 applications to the Area Forum Fund (Cllrs Moore and Sweet declared a personal interest in the application from St Nicholas Baddesley Ensor Church Hall).

Resolved:

That the 8 applications to the Area Forum Fund be awarded as outlined in the report.

6 “Have Your Say” – Public Questions, Parish Issues and Any Other Business

Parish Issues – Public exhibition on the extension to Birch Coppice at Dordon Village Hall on 15 June and 16 June 2012.

Any Other Business – Problems highlighted regarding receiving details of venue for Area Forum meetings and accessing website. This issue will be looked into and reported back at next meeting.

7 Date of Next Meeting

Thursday, 6 September 2012. Venue to be arranged.

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SCRUTINY BOARD

19 June 2012

Present: Councillor Pickard in the Chair

Councillors Barber, Butcher, Davis, N Dirveiks, Forwood, Fowler, Fox, Freer, Lewis, Morson and M Moss

Apologies for absence were received from Councillors May, Y Stanley (Councillor Morson as substitute) and Turley.

1 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Fowler and Fox and membership of the various Town or Parish Councils of Councillors Barber (Ansley), Davis, Freer and Pickard (Atherstone), Morson (Dordon), Lewis and M Moss (Kingsbury), Butcher (Polesworth) and Fox (Shustoke) were deemed to be declared at this meeting.

2 **Minutes**

Subject to the inclusion of Councillor Freer to the list of apologies, the minutes of the meeting of the Board held on 14 February 2012, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

3 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April-March 2012**

The Chief Executive and the Deputy Chief Executive informed members of the achievement of the Council's Corporate Plan and Performance Indicator targets for April 2011 to March 2012.

Resolved:

That the performance achieved in respect of the Council's Corporate Plan and Performance Indicator targets for April 2011 to March 2012 be noted.

4 Addressing the Community Impact of Bus Service Reductions

The Assistant Chief Executive and Solicitor to the Council invited the Board to consider whether or not Members would like to get involved in the County Council's scrutiny review addressing the Community Impact of Bus Service Reductions.

Resolved:

That Councillor Pickard be one of the Council's representatives on the Warwickshire County Council Communities Overview and Scrutiny Committee's task and finish group looking at Addressing the Community Impact of Bus Service Reductions and Councillor Humphreys be asked if he wished to be the Council's other representative.

5 Information and Communications Technology Strategy 2012-2015

The Assistant Director (Corporate Services) presented the Approved Information and Communications Technology (ICT) Strategy for 2012-2015 to Members

Resolved:

That the report be noted.

6 Dog Warden and Dog Fouling Working Group

The Assistant Director (Housing) updated the Board on the action requested by a Working Group on the Dog Warden Service in November 2011.

Resolved

- a That it be noted that the Dog Warden service would now be able to return to a proactive level; and**
- b That a report be brought to the Scrutiny Board in six months with an update on activity and the level of dog fouling complaints.**

7 Consultation Detailed Scrutiny Project

The Assistant Chief Executive and Solicitor to the Council sought the Board's approval for a draft action plan following the Scrutiny Sub-Group's consideration of Consultation.

Resolved:

That the draft action plan as set out in the report of the Assistant Chief Executive and Solicitor to the Council be agreed.

D PICKARD
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

23 April 2012

Present: Councillor M Stanley in the Chair

Councillors Hayfield, Humphreys, May, Moore, Morson, Phillips, Simpson and Sweet.

An apology for absence was received from Councillor Smith (Councillor Humphreys as substitute).

Councillor Pickard was also in attendance.

89 **Declarations of Personal or Prejudicial Interest.**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Hayfield, May and Sweet and membership of the various Town/Parish Councils of Councillors Moore (Baddesley Ensor), Morson (Dordon), Phillips (Kingsbury) and M Stanley (Polesworth) were deemed to be declared at this meeting.

Councillor Hayfield declared a prejudicial interest in Minute No.97 (Partnership Landscapes) by reason of membership of Warwickshire County Council Partnership Landscapes Working Group, left the meeting and took no part in the discussion or voting thereon.

90 **Minutes of the Board held on 6 February 2012**

The minutes of the meeting of the Board held on 6 February 2012, copies having been circulated, were approved as a correct record and signed by the Chairman.

91 **External Auditors' Report**

The Deputy Chief Executive informed Members of the External Auditors' Annual Certification report 2010/11.

Resolved:

That the contents of the External Auditors' report be noted.

92 **Customer Access Strategy 2012-2017**

The Assistant Chief Executive (Community Services) presented the Draft Customer Access Strategy 2012-2017 for consideration, comment and approval.

Recommended:

That the Draft Customer Access Strategy 2012-2017 and associated Action Plan as set out in Appendix A to the report of the Assistant Chief Executive (Community Services), be approved.

93 Core Strategy – next steps

The Assistant Chief Executive and Solicitor to the Council sought the Board's approval for delegated powers to the Local Development Framework Sub-Committee to progress the Core Strategy.

Recommended:

That consideration and approval of the Revised Core Strategy be delegated to the Local Development Framework Sub-Committee.

94 Information and Communication Technology Strategy 2012-2015

The Assistant Director (Corporate Services) presented the Draft Information and Communications Technology (ICT) Strategy for 2012 – 2015 for the Board's approval.

Recommended:

That the Draft Information and Communication Technology Strategy as set out in Appendix A of the report of the Assistant Director (Corporate Services), be approved.

95 Armed Forces Community Covenant

The Deputy Chief Executive sought agreement in principle to the Council being a signatory to an Armed Forces Community Covenant which was being co-ordinated by Warwickshire County Council for the wider Warwickshire area.

Recommended:

That the Council agree in principle to being a signatory to the Armed Forces Community Covenant.

96 Proposals for Enhancing the Provision of Mobile CCTV Cameras

The Chief Executive informed the Board of a recommendation from the Safer Communities Sub-Committee for the Board to recommend that Council provide funding from reserves for additional mobile CCTV cameras.

Recommended:

That £60,000 from reserves be provided to fund an extra provision of mobile CCTV cameras over a three year period 2012/13 to 2014/15.

97 Partnership Landscapes

Members were informed about a consultation on a Partnership Landscape report to be considered by the County Council meeting on 15 May 2012.

Recommended:

That the Chief Executive, in consultation with the Leader and the Opposition Leader, be given delegated powers to respond to the consultation on Partnership Landscapes.

98 Minutes of the meeting of the Special Sub-Group held on 23 February 2012

The minutes of the meeting of the Special Sub-Group held on 23 February 2012 be received and noted.

99 Notes of the Democratic Arrangement Task and Finish Group held on 13 March 2012.

The notes of the Democratic Arrangement Task and Finish Group held on 13 March 2012 were received and noted.

100 Minutes of the Local Development Framework Sub-Committee held on 28 March 2012.

The minutes of the Local Development Framework Sub-Committee held on 28 March 2012 were received and noted.

101 Minutes of the Safer Communities Sub-Committee held on 3 April 2012

The minutes of the Safer Communities Sub-Committee held on 3 April 2012 were received and noted.

M Stanley
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

25 June 2012

Present: Councillor Sweet in the Chair

Councillors Hayfield, Humphreys, Moore, Morson, Phillips, Smith and Winter

Apologies for absence were received from Councillors Simpson and M Stanley (Councillor Winter substitute)

Councillor Pickard was also in attendance.

1 **Declarations of Personal or Prejudicial Interest.**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Hayfield and Sweet and membership of the various Town/Parish Councils of Councillors Moore (Baddesley Ensor), Morson (Dordon), Phillips (Kingsbury) and Winter (Dordon) were deemed to be declared at this meeting.

2 **Capital Programme – 2011/12 Final Position**

The Assistant Director (Finance and Human Resources) updated Members on the final position of the 2011/12 Capital Programme and highlighted those schemes which had not progressed as quickly as expected and which were recommended to be carried forward into the 2012/13 Capital Programme.

Recommended:

- a **That the level of expenditure incurred (both actual and committed) to the end of March 2012 against the 2011/12 Revised Capital Programme be noted;**
- b **That the schemes which have not progressed as expected during the year be noted; and**
- c **That both the committed expenditure and schemes which have not progressed during the year be agreed as slippage to be carried forward into the 2012/13 Capital Programme.**

3 Capital Accounts 2011/12

The Board was informed that the Capital Accounts for 2011/12 had been prepared. Members were invited to approve the methods of funding used.

Recommended:

That the methods of funding to meet capital expenditure incurred in 2011/12 be approved.

4 Earmarked Reserves 2012/13

The Deputy Chief Executive reported on the level of reserves at 31 March 2012. Members were asked to approve the proposed use of reserves in 2012/13.

Recommended:

That the reserves held at 31 March 2012, and the planned use of reserves in 2012/13 be approved.

5 Annual Governance Statement 2011/12

The Deputy Chief Executive reported on the Annual Governance Statement setting out the arrangements the Council had put in place for the governance of its affairs and facilitating the effective exercise of its functions, including arrangements for the management of risk. Members were asked to approve the Statement and Improvement Plan.

Recommended:

a That the Annual Governance Statement for 2011/12, attached as Appendix A to the report of the Deputy Chief Executive be approved; and

b That the Improvement Plan, attached as Appendix B to the report be approved and progress against the plan be reported to Board.

6 Financial Statements 2011/12

The Deputy Chief Executive reported on the Annual Financial Statements for 2011/12 and Members were asked to agree a suggested course of action.

Resolved:

That the position on the General Fund and Housing Revenue Account at 31 March 2012 be noted.

7 Minimum Revenue Provision Policy Statement

The Deputy Chief Executive reported on the proposed revised Minimum Revenue Provision Policy Statements for 2011/12 and 2012/13 and Members were asked to agree a suggested course of action.

Recommended:

- a That the amended Minimum Revenue Provision Policy Statement for 2011/12, set out in Appendix A to the report of the Deputy Chief Executive, be approved; and**
- b That the amended Minimum Revenue Provision Policy Statement for 2012/13, set out in Appendix B to the report, be approved.**

8 Treasury Management Strategy Statement and Annual Investment Strategy 2012/13

The Deputy Chief Executive reported on proposed revisions to the Treasury Management Strategy Statement and Annual Investment Strategy for 2012/13 previously approved by Council, to enable the implementation of the Local Authority Mortgage Scheme.

Recommended:

That any deposit relating to the LAMS scheme is in addition to the investments allowed with the chosen Mortgage Lender under the normal investment criteria and can be for a period of up to 7 years.

9 Community Governance Review – Parish of Middleton

The Chief Executive reported that a request had been received from Middleton Parish Council for an increase in the number of Parish Councillors and the Board was invited to consider whether or not the Borough Council should undertake a Community Governance Review.

Recommended:

That a Community Governance Review of the Parish of Middleton be undertaken and the findings reported to a future meeting of the Board.

10 **Police and Crime Panels**

The Assistant Chief Executive and Solicitor to the Council informed Members that Police and Crime Panels would be established shortly in the County and sought a recommendation on membership of that Panel.

Recommended:

- a. **That the numerical allocation of one seat to each of the Borough/District Councils in Warwickshire and five seats to Warwickshire County Council be agreed; and**
- b. **That this Council's nomination be made from the controlling political group or groups.**

11 **Budgetary Control Report 2012/2013 Period Ended 31 May 2012**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2012 to 31 May 2012. The 2012/2013 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

12 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2011 to March 2012**

The Chief Executive reported on the progress with the achievement of the Corporate Plan and Performance Indicator targets applicable to Executive Board for April 2011 to March 2012.

Resolved:

That the report be noted.

13 **Police Reform and Social Responsibility Act 2011**

The Assistant Chief Executive and Solicitor to the Council informed Members about progress with the implementation of the above legislation in amending the provisions of the Licensing Act 2003 and the Board was asked to agree to the necessary amendments to the Constitution.

Recommended:

- a That the changes to the Licensing Act 2003 be noted; and
- b That the Constitution of the Council be changed to reflect the delegated powers detailed in paragraphs 3.6 and 3.9 of the Appendix attached to the report Assistant Chief Executive and Solicitor to The Council.

14 Membership of the Democratic Structures Task and Finish Group.

The Board was asked to agree the membership of the Democratic Structures Task and Finish Group for the ensuing year.

Resolved:

That for 2012/13 the membership of the Democratic Structures Task and Finish Group comprise Councillors M Stanley, Sweet, Moore, Fox and Smith. Substitutes Councillors Morson, Winter, Hayfield and Lea.

15 Minutes of the meeting of the Special Sub-Group held on 23 April and 15 May 2012

The minutes of the meetings of the Special Sub-Group held on 23 April and 15 May 2012 were received and noted.

16 Minutes of the meeting of the Local Development Framework Sub-Committee held on 25 April and 17 May 2012

The minutes of the meetings of the Local Development Framework Sub-Committee held on 25 April and 17 May 2012 were received and noted.

Chairman