

# **AGENDA**

**and**

## **MINUTES of BOARDS and COMMITTEES**

**to be considered  
at the meeting of the Council  
to be held at**

**THE COUNCIL HOUSE  
ATHERSTONE**

**on**

**4 JULY 2012**

**at**

**6.30pm**



North Warwickshire  
Borough Council

**Jerry Hutchinson** LLB MBA Solicitor  
**Chief Executive**

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**This matter is being dealt with by**  
**Mr D Harris**

**Direct Dial : (01827) 719222**

Your ref :

Our ref : DH/JB C7

Date : 18 September 2012

**To: All Members of the Council**

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, the Council House, South Street, Atherstone, on Wednesday 26 September 2012 at 6.30pm. Members are invited to join the Mayor for prayers led by Councillor Gordon Sherratt prior to the commencement of business.

After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):  
  
**“That the minutes of the meeting of the Council held on 4 July 2012 be approved as a correct record.”**
- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.
- 7 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:

/continued...

- a **Planning and Development Board** – 16 July, 13 August and 10 September 2012 (Pages 75 - 88)
  - b **Community and Environment Board** – 23 July 2012 (Pages 89 - 91)
  - c **Resources Board** - 3 September 2012 (Pages 92 - 99)
  - d **Area Forum South** – 4 September 2012 (Page 100 - 101)
  - e **Area Forum North** – 6 September 2012 (Pages 102 - 103)
  - f **Executive Board** – 25 July and 11 September 2012 (Pages 104 - 108) and 24 September 2012 (to be circulated)
  - g **Scrutiny Board** – 17 September 2012 (Pages 109 - 110)
  - h **Area Forum East** - 18 September 2012 (to be circulated)
  - i **Area Forum West** – 20 September 2012 (to be circulated)
- 8 To receive and consider any Notice of Motion under with Standing Order No. 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

Chief Executive

**MINUTES OF THE MEETING OF THE  
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE  
COUNCIL HOUSE, ATHERSTONE ON  
WEDNESDAY 4 JULY 2012**

Present: Councillor L Dirveiks in the Chair.

Councillors Barber, Butcher, Davis, N Dirveiks, Ferro, Forwood, Fowler, Fox, Freer, Hayfield, Holland, Humphreys, Johnston, Lewis, May, Moore, Morson, B Moss, M Moss, Payne, Phillips, Pickard, Sherratt, Smith, A Stanley, M Stanley, Y Stanley, Sweet, Turley, Watkins, Winter and Wykes.

Apologies for absence were received from Councillors Lea and Simpson.

Before the commencement of business, Councillor Sweet led the Council in Prayer.

**10 Declarations of Interest**

Declarations of Personal or Prejudicial Interest other than those declared in the minutes of the meetings of Boards/Committees and any personal interests arising from the membership of Warwickshire County Council of Councillors Fowler, Fox, Hayfield, May, B Moss and Sweet and membership of the various Town or Parish Councils of Councillors Barber (Ansley), Butcher (Polesworth), Davis (Athersone), Fox (Shustoke), Freer (Atherstone), Lewis (Kingsbury), Moore (Baddesley Ensor), Morson (Dordon), B Moss (Kingsbury), M Moss (Kingsbury), Phillips (Kingsbury), Pickard (Atherstone), M Stanley (Polesworth), Y Stanley (Polesworth) and Winter (Dordon) all of which interests were deemed to be declared at this meeting.

On behalf of the Conservative Group, Councillor Hayfield declared a personal and prejudicial interest in Minute No 25 (Request to Purchase a Licence to Occupy Garden Land in Shustoke) of the meeting of the Resources Board held on 11 June 2012 by reason of their political association with one of the applicants.

**11 Minutes**

The minutes of the meetings of the Council held on 16 May 2012 were approved as a correct record and signed by the Mayor.

**12 Mayor's Announcements**

The Mayor reported that on 1st July the process by which complaints that Councillors had breached the Code of Conduct were decided had been changed. One of the results of this was that there would no longer be any Independent Members on the Standards Committee. The current Independent Members were Mr Stan Orton (who had served as the

Committee's Chairman since 2007), Mr Richard Prosser, Mrs Elizabeth Shilton, Councillor Martin Shaw (Atherstone Town Council) and Councillor Trevor Hopkins (Mancetter Parish Council).

It was proposed by the Mayor seconded by Councillor Hayfield and

### **Resolved**

**That a vote of thanks be sent for the service these people had given to the Council and that Steve Maxey, Assistant Chief Executive and Solicitor to the Council, be asked to write to them all on the Council's behalf accordingly.**

### 13 **Questions Pursuant to Standing Order No. 7**

The following question was received from Mr Richard Hancocks, Maple Cottage, Castle Green, Monwode Lea Lane, Monwode Lea, Over Whitacre, Coleshill, B46 2NP

**“Is it right and proper for the Council to allow major planning applications to be determined by a planning officer under delegated powers?”**

The response from Councillor Sweet, Chairman of the Planning and Development Board, was as follows

**"Over recent years, successive Governments have recommended that Local Planning Authorities deal efficiently with the large number of planning applications that are regularly submitted. One measure is for the Authority to delegate decisions to authorised officers. As a consequence it is now common practice and nationally over 90% of applications are decided in this way. Our performance is in line with this average. The Council has adopted a Scheme of Delegation which sets out the limitations of this delegation, and this is regularly reviewed. Referral of applications to the Planning and Development Board is undertaken in accordance with this Scheme, which also enables Members themselves to refer applications to the Board. The scheme is available to view on the Council's website. So if the terms of the Scheme are met, then it is right and proper for major applications to be delegated to an authorised officer".**

Mr Hancocks then asked the following supplementary question

**“Is the Council satisfied that the present scheme of delegation takes account of the recent changes in law brought about by the Localism Act?”**

Councillor Sweet responded

**“Yes – the Council continues to work in accordance with the policies set by successive Governments and I have every confidence in the**

**Planning Division and its Officers.”**

14 **Minutes of Boards/Committees**

**a) Area Forum (South) – 23 February and 28 June 2012**

It was proposed by Councillor Sherratt, seconded by Councillor Fowler and

**Resolved:**

**That, subject to the inclusion of Councillors Barber, Sherratt and Smith in the apologies for absence for the meeting held on 28 June 2012, the notes of the meetings of Area Forum (South) held on 23 February and 28 June 2012 be approved and adopted.**

**b) Area Forum (West) – 28 February and 31 May 2012**

It was proposed by Councillor B Moss, seconded by Councillor Lewis and

**Resolved:**

**That the notes of the meetings of Area Forum (West) held on 28 February and 31 May 2012 be approved and adopted.**

**c) Planning and Development Board – 19 March, 16 April, 21 May and 18 June 2012**

It was proposed by Councillor Sweet, seconded by Councillor Winter and

**Resolved:**

**That the minutes of the meetings of the Planning and Development Board held on 19 March, 16 April, 21 May and 18 June 2012 be approved and adopted.**

**d) Community and Environment Board – 26 March and 28 May 2012**

It was proposed by Councillor Phillips, seconded by Councillor Lewis and

**Resolved:**

**That the minutes of the meetings of the Community and Environment Board held on 26 March and 28 May 2012 be approved and adopted.**

**e) Resources Board – 2 April and 11 June 2012**

It was proposed by Councillor Moore, seconded by Councillor Winter and

**Resolved:**

**That the minutes of the meetings of Resources Board held on 2 April and 11 June 2012, together with the recommendations contained therein, be approved and adopted.**

**f) Licensing Committee – 28 May 2012**

It was proposed by Councillor Morson, seconded by Councillor Lewis and

**Resolved:**

**That, subject to the deletion of the second reference to Councillor Forwood in the list of attendees, the minutes of the meeting of the Licensing Committee held on 28 May 2012, together with the recommendations contained therein, be approved and adopted.**

**g) Area Forum (East) – 12 June 2012**

It was proposed by Councillor Forwood, seconded by Councillor Fox and

**Resolved:**

**That, subject to the addition of Councillor L Dirveiks in the list of attendees, the notes of the meeting of Area Forum (East) held on 12 June 2012 be approved and adopted.**

**h) Area Forum (North) – 14 June 2012**

It was proposed by Councillor Morson, seconded by Councillor Winter and

**Resolved:**

**That, subject to the inclusion of Councillors Butcher and May in the apologies for absence, the notes of the meeting of Area Forum (North) held on 14 June 2012 be approved and adopted.**

**i) Scrutiny Board – 19 June 2012**

It was proposed by Councillor Pickard, seconded by Councillor Forwood and

**Resolved:**

**That the minutes of the meeting of the Scrutiny Board held on 19 June 2012 be approved and adopted.**

**j) Executive Board – 23 April and 25 June 2012**

It was proposed by Councillor M Stanley, seconded by Councillor Sweet and

**Resolved:**

**That the minutes of the meetings of Executive Board held on 23 April and 25 June 2012, together with the recommendations contained therein, be approved and adopted.**

**k) Special Sub-Group – 2 July 2012**

**i) Minute No 2 – Member Code of Conduct**

It was proposed by Councillor M Stanley, seconded by Councillor Sweet and

**Resolved:**

**That in addition to Mr Orton and Mrs Shilton, Mr Tabbinor and Miss Jacques be added to the list of Independent Persons.**

It was then proposed by Councillor M Stanley, seconded by Councillor Sweet and

**Resolved:**

**That the minutes of the meeting of Special Sub-Group held on 2 July 2012, together with the recommendations contained therein as amended at i) above, be approved and adopted.**

**15 Notice of Motion Under Standing Order No. 10**

There were no Notices of Motion received under Standing Order No. 10.

**16 The Common Seal**

It was proposed by Councillor Butcher, seconded by Councillor Winter and

**Resolved:**

**That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.**

**Chairman of the next ensuing meeting of the Council**



**NORTH WARWICKSHIRE BOROUGH COUNCIL**

**MINUTES OF THE  
PLANNING AND DEVELOPMENT BOARD**

**16 July 2012**

Present: Councillor Sweet in the Chair.

Councillors Barber, Butcher, L Dirveiks, Lea, May, B Moss,  
Phillips, Sherratt, A Stanley, Turley, Watkins, Winter and Wykes

Apologies for absence were received from Councillor Humphreys  
(Substitute Councillor Wykes) and Councillor Simpson.

**12 Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

**13 Minutes**

The minutes of the meetings of the Board held on 16 March, 16 April, 21 May and 18 June 2012, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

**14 Tamworth Local Plan – Pre-submission Consultation and additional documents**

The Assistant Chief Executive and Solicitor to the Council reported on the consultation on the Tamworth Local Plan – Pre-submission Consultation and Tamworth Town Centre: Supplementary Planning Document Consultation.

**Resolved:**

- a That a representation be made on the Tamworth Local Plan for a change on the basis it is not justified and does not follow the duty to co-operate;**
- b That if the above change is made the Borough Council gives support to the Tamworth Local Plan; and**
- c That support be given to the Tamworth Town Centre: Supplementary Planning Document.**

**15 Budgetary Control Report 2012/2013 Period Ended 30 June 2012**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2012 to 30 June 2012. The 2012/2013 budget and the actual position for the period, compared

with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

**Resolved:**

**That the report be noted.**

16 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

**Resolved:**

**a That consideration of Application No 2012/0058 (8 Oak Drive, Hartshill) be deferred;**

**b That Application No 2012/0152 (3 The Edge, Dunns Lane, Dordon, Tamworth, B78 1RY) be approved subject to the conditions specified in the report of the Head of Development Control;**

**[Speaker Tim Boardman]**

**c That Application No 2012/0198 (47 Fairfields Hill, Polesworth, Tamworth, Warwickshire, B78 1HG) be approved subject to the conditions specified in the report of the Head of Development Control;**

**[Speakers Brian Clemons and Marcus Rubensaat]**

**d That Application No 2012/0219 (Unit 34, Innage Park, Abeles Way, Holly Lane Industrial Estate, Atherstone, CV9 2QZ) be approved subject to the conditions specified in the report of the Head of Development Control;**

**[Speaker Jim Beeston]**

**e That Application No 2012/0223 (Annfield, Hoggrills End Lane, Nether Whitacre, Coleshill, Warwickshire, B46 2DE be approved subject to the conditions specified in the report of the Head of Development Control;**

**[Speaker James Jones]**

**f That Application No 2012/0243 (30 Margaret Road, Atherstone, CV9 1EF) be approved subject to the conditions specified in the report of the Head of Development Control;**

**[Speaker Marcus Halsall]**

- g That Application No 2012/0283 (19 Edward Road, Water Orton, Warwickshire, B46 1PG be approved subject to the conditions specified in the report of the Head of Development Control;**
  
- h That in respect of the consultation by Lichfield District Council (Land at Hogs Hill, off Main Road and Syerscote Lane, Haunton, Tamworth)**
  - (1) The Council raises no objection to the proposal, recommending that the application be determined in accordance with Lichfield District Council's Development Plan and with regard to the NPPF and any other material considerations;**
  
  - (2) The Council draws attention to the potential for two wind farms within 8km of the site, as well as two further turbines at No Mans Heath and junction 10 of the M42, and that regard should be had to the status of these proposals prior to determination in order to properly consider cumulative impacts; and**
  
  - (3) The Council draws attention to the fact that the routing for construction traffic involves roads under the jurisdiction of Warwickshire County Council, and that they be consulted on the application (if they have not already been).**
  
- i That in respect of the consultation for outline application for an Urban Extension to the West of Barwell involving 2500 houses; employment provision, sports pitches, new community hub, local health care facility and retail units all for Ainscough Strategic Land Ltd/Barwood Development Securities Ltd/Barwood Strategic Land LLP and Taylor Wimpey Ltd, Hinckley and Bosworth Borough Council be informed that this Council has no objection in principle to the development but requests that the Highway Agency be consulted because of the recognised capacity issue of the A5, and that this issue be again referred to the A5 Strategy Group.**

## **17 Annual Performance Report 2011/12**

The Head of Development Control on the performance of the Development Control service over the year 2011/12 comparing it with previous years.

**Resolved:**

**That the report be noted.**

**18 Reform of Heritage Legislation**

The Head of Development Control reported on the changes being proposed by Government to legislation affecting heritage assets.

**Resolved:**

**That the report be noted.**

**19 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

**20 Breaches of Planning Control**

The Head of Development Control reported on an alleged breach of planning control and the Board was asked to agree a suggested course of action.

**Resolved:**

**That in respect of the Heart of England Ltd, Meriden Road, Fillongley**

- a the Council seeks an Injunction from the Courts under Section 187(B) of the Town and Country Planning Act 1990, in respect of apprehended breaches of planning control at this site, to cover the period until the decisions of the current Enforcement appeal process are known, and then to vary and extend such an Injunction as a consequence of those decisions over the period of future planning appeals; and**
- b the Injunction includes a requirement to fully comply with the requirements of the extant Enforcement Notice dated 28 August 2009, in respect of the forestry building on the site, namely to complete the removal of the first floor.**

The Chairman requested that the unanimous vote in respect of this matter be recorded.

The Chairman and Members of the Board expressed thanks to the Development Control and Legal teams on the work undertaken on this case.

R Sweet  
Chairman

**Planning and Development Board  
16 July 2012  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
6/3	2012/0198	Mr & Mrs Evans	Representation	14/7/12
		Mr Clemons	Objection	13/7/12
6/6	2012/0243	Environmental Health Officer	Consultation	11/7/12

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

13 August 2012

Present: Councillor Sweet in the Chair.

Councillors Barber, Butcher, L Dirveiks, Humphreys, Lea, May, B Moss, Phillips, Sherratt, Simpson, A Stanley, Watkins and Winter.

An apology for absence was received from Councillor Turley.

#### 21 **Disclosable Pecuniary and Non- Pecuniary Interests.**

Councillors Lea, May, B Moss and Sweet declared their membership of Warwickshire County Council in respect of Minute No. 22(a) (Consultation by Warwickshire County Council – Radbrook Farm, Highfield Lane, Corley) and (b) (Consultation by Warwickshire County Council – De Mulder & Sons Ltd, Mancetter Road, Hartshill). Councillor Sweet vacated the Chair for these items.

Councillor Lea declared a Non-Pecuniary interest in Minute No. 22(f) by reason of her daughter's association with Polesworth Scouts.

#### 22 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

##### **Resolved:**

- a **That in respect of Application No CON/2012/0001 (Workshop opposite Radbrook Farm, Highfield Lane, Corley, Coventry, Warwickshire, CV7 8BJ) the response to the consultation by Warwickshire County Council be to object to the application for the following reason;**

**“The proposal is for inappropriate development in the Green Belt, where the presumption is that permission should be refused. It is not considered that there are material considerations of such weight that would amount to the very special circumstances needed to override that presumption. It is considered that there are authorised sites available and that the loss of a lawful employment site is significant given the need to support the rural economy as set out in the National Planning Policy Framework”;**

- b **That in respect of Application No CON/2012/0007 (De Mulder & Sons Ltd, Mancetter Road, Hartshill), the Council does not**

object in principle subject to it firstly being satisfied that there would be no greater odour pollution than at present, and that secondly, it being satisfied that there would be no greater traffic impact;

- c (1) That in respect of Application No CON/2012/0010 (Tamworth Motorway Service Area, Green Lane, Tamworth), the Council does not object to the proposal, and recommends the application be determined in accordance with Tamworth Borough Council's Development Plan and with regard to the NPPF and any other material considerations; and

(2) That this Council draws attention to the need to consult with Parish Councils, residents and other relevant parties within North Warwickshire.

- d That Application No PAP/2012/0058 (8 Oak Drive, Hartshill) be approved subject to amendment of condition (4 ) as follows;

"The replacement tree shall be an English Oak (Quercus Robur). It shall be of a size and stock that shall first be agreed in writing by the Local Planning Authority".

[Speakers Richard Charman and Nigel Henry]

- e That subject to a Section 106 Agreement requiring the payment of a financial contribution of £155,000 towards "off-site" affordable housing provision in Atherstone and Mancetter at the commencement of the development, Application No PAP/2012/078 and PAP/2012/084 (Land at South Street, rear of Atherstone Garage, Atherstone), be approved subject to the conditions specified in the report of the Head of Development Control;

[Speaker – Lisa Matthewson]

- f (1) That subject to the completion of a Section 106 legal agreement framed around the draft Heads of Terms as set out in Appendix D to the report of the Head of Development Control, to be prepared in liaison with officers, the Solicitor to the Council and the Chairman and Vice Chairman of the Planning and Development Board, Application No PAP/2012/0229 (land adjacent to Pooley Park, Pooley Lane, Polesworth) be approved subject to the conditions specified in the said report;

[Speaker – Derron Blount]

(2) That Application No PAP/2012/0203 (Scout Hut, High Street, Polesworth, Warwickshire) be approved subject to the



conditions specified in the report of the Head of Development Control; and

(3) That subject to the alteration of plan numbers in Condition (3), Application No PAP/2012/0181 (Scout Hut, High Street, Polesworth, Warwickshire), be approved;

- g That Application No PAP2012/0272 (Woodcorner Farm, Green End Road, Green End, Fillongley, Coventry CV7 8EP) be approved subject to the conditions specified in the report of the Head of Development Control.

[Speaker – Vince McCulloch]

- h That Application No PAP/2012/0330 (Land Adjacent to 40 Kiln Way, Polesworth) be approved following the agreement of Resources Board that £2000 from the receipt of the sale of this land be used for the enhancements of open spaces in Polesworth, in lieu of a Section 106 Agreement;

- i That receipt of Application No PAP/2012/0347 and PAP/2012/0350 (The Beanstalk, Gypsy Lane, Dordon, Warwickshire), be noted; and

- j That receipt of Application No PAP/2012/0348 (Whitacre Garden Centre, Tamworth Road, Nether Whitacre, Warwickshire) be noted and that the application be referred back to the Board for determination.

23 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2012**

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Planning and Development Board for April – June 2012.

**Resolved:**

**That the report be noted.**

24 **Ministerial Planning Statement**

The Board was informed that the Minister of State for Decentralisation and Cities has recently published a statement referring to four further planning consultation papers and to planning fees.

**Resolved:**

**That officers respond to these papers as outlined in the report of the Head of Development Control.**

R Sweet  
Chairman

**Planning and Development Board  
13 August 2012  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
4/5	2012/0078 and 2012/0084	McCarthy and Stone Ltd	Letter	9/8/12
		Agent	E-mail	3/7/12
		Agent	E-mail	2/7/12
		Agent	E-mail	3/7/12
		Agent	E-mail	3/7/12
		Warwickshire Police	Consultation	1/8/12
		Agent	E-mail	3/8/12
		Atherstone Civic Society	Representation	13/8/12
4/6	2012/0229	Applicant	E-mail	8/8/12
		Canal and River Trust	Consultation	13/8/12
4/6	2012/0203	Heritage Officer	Consultation	6/8/12
4/6	2012/0181	Coal Authority	Consultation	1/8/12
		W C C – Highways	Consultation	2/8/12
		Heritage Officer	Consultation	6/8/12
		Heritage Officer	E-mail	13/8/12

**NORTH WARWICKSHIRE BOROUGH COUNCIL**

**MINUTES OF THE  
PLANNING AND DEVELOPMENT BOARD**

**10 September 2012**

Present: Councillor Sweet in the Chair.

Councillors Barber, Butcher, L Dirveiks, Humphreys, Lea, May, B Moss, Phillips, Simpson, Sherratt, A Stanley, Turley, Watkins and Winter

Councillors Hayfield and Lewis were also in attendance

**25 Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

**26 Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board.

**Resolved:**

**a That in respect of the consultation by Hinckley and Bosworth Borough Council (MIRA Technology Park, Watling Street, Caldecote), the Council raises no objection to this proposal, given the context of the recent planning permission for the redevelopment of the MIRA site;**

**b That prior to the determination of Application No 2011/0527 (31 Plough Hill Road, Chapel End, CV10 0PJ) Members undertake a site visit to appreciate the site characteristics and surroundings;**

**c That Application No 2012/0048 (Rowes House, Wood End Lane, Fillongley, Coventry, CV7 8DB) be approved subject to the amendment of condition v) to read as follows**

**“v) The outbuildings shown to be demolished on the approved plan shall be wholly demolished and the resultant materials removed from the site within three months of the date of completion of the extension hereby approved”;**

**[Speaker Mark Hodge]**

**d That officers are requested to clarify the matters raised by Application No 2012/0048 (Rowes House, Wood End Lane, Fillongley, Coventry, CV7 8DB) within the Development**

**Management policies in the forthcoming Development Plan Document; and**

- e That Application No 2012/0414 (Bretts Hall Recreation Ground, Bretts Hall Estate, Ansley Common, CV10 0PQ) be approved subject to the conditions specified in the report of the Head of Development Control.**

**27 CWLEP Revised Draft Planning Protocol**

The Assistant Chief Executive and Solicitor to the Council reported on revised versions of a Draft Planning Protocol and Members were asked to agree a suggested course of action.

**Resolved:**

**That the Planning Protocol attached at Appendix B to the report of the Assistant Chief Executive and Solicitor to the Council be agreed.**

**28 Coventry's Proposed Submission Core Strategy**

The Assistant Chief Executive and Solicitor to the Council reported on Coventry's Proposed Submission Core Strategy.

**Resolved:**

**That support is given to the Coventry Core Strategy but with reservations over the housing numbers.**

**29 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

**30 Breaches of Planning Control**

The Head of Development Control reported on an alleged breach of planning control and the Board was asked to agree a suggested course of action.

**Resolved:**

**That in respect of Home Farm, Kingsbury Road, Lea Marston**

- a the Solicitor to the Council be authorised to issue an Enforcement Notice relating to the unauthorised change of use, from a mixed use comprising agriculture and machine plant hire/storage; to a new mixed use comprising agriculture, machine plant hire/storage, together with the storage and transhipment of cars/vehicles;**
- b the Notice to require the cessation of the storage and transhipment of cars/vehicles; and**
- c the compliance period be three months.**

R Sweet  
Chairman

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

23 July 2012

Present: Councillor Phillips in the Chair

Councillors Freer, Humphreys, Lewis, Moore, B Moss, Payne and Wykes.

Apologies for absence were received from Councillors Ferro (substitute Moore) and M Moss.

Councillors Fowler, Pickard and Sweet were also in attendance.

With the consent of the Chairman Councillor Fowler spoke on Minute No. 15 (Refuse and Recycling Services) and Minute No. 19 (Feasibility Study for the Replacement of Indoor Leisure Facilities in Coleshill).

#### 11 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 12 **Minutes of the Meeting of the Board held on 28 May 2012**

The minutes of the meeting held on 28 May 2012, copies having been previously circulated were approved as a correct record and signed by the Chairman.

#### 13 **Budgetary Control Report 2012/13 Period Ended 30 June 2012**

The Assistant Director (Finance and Human Resources) reported on the expenditure and income from 1 April 2012 to 30 June 2012.

#### **Resolved:**

**That the report be noted.**

#### 14 **Queen's Diamond Jubilee Grant Schemes**

The Assistant Director (Leisure and Community Development) informed Members of the success of the Queen's Diamond Jubilee Grant Schemes and highlighted a number of lessons that could be learnt from the introduction and co-ordination of these initiatives.

**Resolved:**

**That the content of the report be noted and that consideration be given to the issues raised therein should a further “one-off” grant scheme be introduced at any point in the future.**

**15 Refuse and Recycling Services**

The Assistant Director (Streetscape) provided information for Members on the work being undertaken in preparation for the implementation of the new Alternate Week Collection (AWC) Service in October 2013.

**Resolved:**

- a That the work streams and projects groups identified in the report of the Assistant Director (Streetscape) be noted and that official Member representation on the project groups was not required;**
- b That the colour scheme for the third bin be a black body with a red lid; and**
- c That food waste collections included within the scheme, be noted.**

**16 Consultations Relating to Health Issues**

The Chief Executive made Members aware of three consultations relating to health issues and requested that he be authorised, in consultation with the Portfolio Holder and Shadow Portfolio Holder for Health Wellbeing and Leisure to respond to the consultations on behalf of the Council.

**Resolved:**

- a That the Chief Executive, in consultation with the Portfolio Holder and Shadow Portfolio Holder for Health, Wellbeing and Leisure, be authorised to respond to the consultations from**
  - (i) the Arden Cluster on Children’s Services at George Eliot Hospital; and**
  - (ii) the Shadow Warwickshire Health and Wellbeing Board on the draft Warwickshire Joint Health and Wellbeing Strategy; and to future consultations from Public Health Warwickshire; and**
- b That the response by the Chief Executive to the consultation from Public Health Warwickshire, be noted.**



**17 Minutes of the Recycling Task and Finish Communications Group held on 29 June 2012**

The minutes of the Recycling Task and Finish Communications Group held on 29 June 2012 were received and noted.

**18 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**19 Feasibility Study for the Replacement of Indoor Leisure Facilities in Coleshill**

The Assistant Director (Leisure and Community Development) provided the Board with feedback on the outcomes of the feasibility study for the replacement of indoor leisure facilities in Coleshill, which was recently undertaken by external consultants. The Coleshill School was identified as the preferred location for any future replacement of Coleshill Leisure Centre.

**Resolved:**

- a That, in noting the content and outcomes of the feasibility study for the replacement of indoor leisure facilities in the town, The Coleshill School be identified as the preferred location for any future replacement of Coleshill Leisure Centre;**
- b That Officers be instructed to enter into early negotiations with representatives of The Coleshill School in order to determine the viability of, and means by which, any such development could be undertaken, and to request that the outcome of those discussions be reported back to an early future meeting of the Board; and**
- c That the Assistant Director (Leisure and Community Development) be instructed to formally notify stakeholders and partner organisations of the Board's decisions made in respect of the feasibility study.**

H Phillips  
Chairman

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

3 September 2012

Present: Councillor Butcher in the Chair

Councillors Davis, N Dirveiks, Forwood, Fox, Holland, Johnston, Moore and Winter.

An apology for absence was received from Councillor Smith (Councillor Fox as substitute).

Councillors Barber, L Dirveiks, Humphreys, Lea and Pickard were also in attendance.

#### 26 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 27 **Minutes of the Resources Board held on 2 April and 11 June 2012**

The minutes of the meetings held on 2 April and 11 June 2012, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 28 **Contract Standing Orders**

The Assistant Director (Corporate Services) submitted revised Draft Contract Standing Orders, for approval.

##### **Recommended:**

**That the Draft Contract Standing Orders provided as Appendix 1 to the report of the Assistant Director (Corporate Services) be approved.**

#### 29 **Amendments to Financial Regulations**

The Assistant Director (Finance and Human Resources) informed Members of some proposed amendments to the Financial Regulations.

##### **Recommended:**

**That the revised Financial Regulations attached at Appendix A to the report of the Assistant Director (Finance and Human**

**Resources) be agreed and that the consequent amendments to the Constitution be made.**

**30 Annual Investment Strategy 2012/13**

The Deputy Chief Executive proposed some revisions to the Annual Investment Strategy for 2012/13 previously approved by the Council.

**Recommended:**

**That the revisions to the 2012/13 Investment Strategy be agreed.**

**31 A Review of the Effectiveness of Internal Audit 2011-2012**

The Deputy Chief Executive asked Members to consider the annual review of the effectiveness of the Internal Audit system.

**Resolved:**

**a That the findings of the annual review of the effectiveness of the Internal Audit system for 2011-12 be noted; and**

**b That it be noted that the system of internal audit is operating effectively and can be relied upon (as reflected in the Annual Governance Statement for 2011-12).**

**32 Housing Revenue Account Budgetary Control Report 2012/2013 Period Ended 31 July 2012**

The Assistant Director (Finance and Human Resources) reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 31 July 2012.

**Resolved:**

**That the report be noted.**

**33 Land at Ansley Common**

The Assistant Director (Leisure and Community Development) advised Members of a proposal to surrender the lease on a parcel of land formerly known as Ansley Tennis Courts at Ansley Common.

**Resolved:**

**That the Assistant Director (Leisure and Community Development), in consultation with the Chairman and Vice-**

**Chairman of the Board, be authorised to negotiate with CISWO the surrender of the lease for Ansley Tennis Courts, subject to there being no adverse financial impact on the Authority.**

**34 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2012**

The Chief Executive and the Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to June 2012.

**Resolved:**

**That the report be noted.**

**35 Internal Audit – Performance for First Quarter 2012-13**

The Deputy Chief Executive reported on the progress of the Council's Internal Audit function against the agreed plan of work for the year.

**Resolved:**

**That the report be noted.**

**36 Budgetary Control Report 2012/13 Period Ended 31 July 2012**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2012 to 31 July 2012. The 2012/13 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

**Resolved:**

**That the report be noted.**

**37 Consolidated Budgetary Control Report 2012/13 – Period Ended 31 July 2012**

The Assistant Director (Finance and Human Resources) updated the Board on the total Council General Fund revenue expenditure and income for the period from 1 April 2012 to 31 July 2012.

**Resolved:**

**That the report be noted.**

**38 Capital Programme 2012/13 Period Ending July 2012**

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2012/13 Capital Programme in terms of expenditure.

**Resolved:**

- a That the progress made against the 2012/13 Capital Programme be noted; and**
- b That the proposal to vire £66,530 from the unallocated budget with the HRA in order to fund the additional cost of roofing works detailed in paragraph 8.3; of the report of the Assistant Director (Finance and Human Resources) be approved; and**
- c That approval be given to the Assistant Director (Housing) to vire the unallocated budget within the HRA to other housing schemes, if needed, following consultation with the Deputy Chief Executive and Chairmen of Resources Board and Housing Sub-Committee.**

**39 Pay to Stay Consultation Paper**

The Assistant Director (Housing) provided information on the Government's recent 'Pay to Stay' Consultation.

**Resolved:**

- a That the report be noted; and**
- b That it the Council disagrees with the principle of very high earners living in social housing paying higher than social rents and that Officers be authorised to respond to the consultation accordingly.**

**40 Minutes of the Housing Sub-Committee**

The minutes of the Housing Sub-Committee held on 9 July 2012 were received and noted.

**41 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve**

**the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**42 Affordable Housing Development – Atherstone and Mancetter**

The Assistant Director (Housing) provided proposals to the Board with regard to developing a number of affordable housing schemes in Atherstone and Mancetter.

**Recommended:**

- a That the Council work in partnership with Waterloo Housing Association to develop affordable homes in Atherstone and Mancetter as detailed in the report of the Assistant Director (Housing);**
- b That the Council sell the land at Church Walk, Mancetter, as set out at Appendix A, to Waterloo Housing Group to provide for new affordable flats and houses in accordance with the terms set out in the report;**
- c That the Council’s land at Watling Street, Mancetter, set out at Appendix B, be sold to Waterloo Housing Association in accordance with the terms set out in the report;**
- d That the Council redevelop its land and properties at Lister Road shop site in Atherstone set out at Appendix C, to provide for new affordable homes for rent and shared ownership in partnership with Waterloo Housing Group, with types, tenure and ownership as set out in the report;**
- e That Waterloo Housing Group pay a specific amount, in accordance with the terms set out in the report, for each property that they develop on the Lister Road shop site;**
- f That, in partnership with Waterloo Housing Association, the Council develop nine 2 bedroom bungalows for Council ownership on its land at St Georges Road, Atherstone, shown at Appendix D;**
- g That, in partnership with Waterloo Housing Group, the Council develop two 2 bedroom bungalows for Council ownership on the land shown at Appendix E at Princess Road, Atherstone; and**
- h That some of the reward monies being held by the County Council to fund affordable housing in the**

**Borough be used to fund the development at Lister Road, Atherstone, and Church Walk, Mancetter, because the sites present a number of abnormal issues.**

**43 Public Conveniences**

The Assistant Director (Streetscape) gave details on the cost and usage levels of the Council's public conveniences and examined how service access could be increased and costs reduced by making better use of existing community facilities across the Borough.

**Resolved:**

- a That Officers canvass local businesses and other organisations to gauge the likely take up of a Community Toilet Scheme across North Warwickshire; and**
- b That a further report be brought to Board with recommended actions to implement the scheme on a trial basis as soon as the consultation has been completed.**

**44 Irrecoverable Local Taxation and Housing Debts**

The Assistant Chief Executive (Community Services) detailed the amounts recommended for write-off, in accordance with the write-off policy agreed by the former Finance Sub-Committee in September 2000.

**Resolved:**

- a That the write-off of 4 balances over £1,250 totalling £8,407.22 in respect of unpaid Council Tax be approved;**
- b That the write off of 4 balances over £1,250 totalling £11,609.37 in respect of unpaid Non Domestic Rates be approved;**
- c That the write off of 4 balances over £1,250 totalling £7,336.89 in respect of overpaid Housing Benefit be approved;**
- d That the write off of 8 balances over £1,250 totalling £16,565.82 in respect of unpaid Former Tenant Rear Arrears be approved;**
- e That the write off of 61 balances under £1,250 totalling £23,566.15 in respect of unpaid Council Tax be noted;**

- f That the write off of 3 balances under £1,250 totalling £1,240.36 in respect of unpaid Non Domestic Rates be noted;**
- g That the write off of 93 balances under £1,250 totalling £15,606.00 in respect of overpaid Housing Benefit be noted;**
- h That the write off of 76 balances totalling £14,838.75 in respect of unpaid Former Tenant Arrears be noted;**
- i That the write back of 2 credits totalling £2,355.23 in respect of unpaid Non Domestic Rates be noted; and**
- j That the write back of 87 credits totalling £1,985.68 in respect of Former Tenant Arrears be noted.**

**45 Council Land in Atherstone**

The Assistant Chief Executive and Solicitor to the Council and the Assistant Director (Streetscape) sought Members' approval to commence legal action in respect of unauthorised works to Council land.

**Resolved:**

**That the Council write to Arragon properties expressing their wish for this important development to take place, but that unless the current offer is accepted and a timetable for implementing the works agreed by the date of the next Resources Board meeting (19 November 2012) then the Board will be asked to consider legal action.**

**46 The Arcade**

The Assistant Director (Streetscape) provided a report setting out the response from Atherstone Town Council to the offer to discuss the purchase of the Arcade, Long Street, Atherstone. The Board was asked to agree to a small Member and Officer group being tasked to hold further discussions with the Town Council and bring a final proposal back to the next meeting of the Board.

**Resolved:**

- a That the Leader of the Council, the Chairman of Resources Board and the Assistant Director (Streetscape) be authorised to hold discussions with representatives of Atherstone Town Council regarding the Arcade; and**



- b That a report be brought back to the next meeting of the Resources Board for consideration.**

Chairman

## **Note of the Area Forum South meeting held at Maxstoke Village Hall, Maxstoke on Tuesday 4 September 2012**

### **Present:**

Councillor Sherratt in the Chair. Councillors, Barber, Ferro, Fowler, Fox, Watkins

### **In Attendance:**

PC Beaty (Beat Manager) PCSO McGuinness – Warwickshire Police. M Gibbins – Warwickshire County Council. R Beggs, S Roberts, M Shaw – North Warwickshire Borough Council. T French – George Eliot Hospital. P Reader – Arley Parish Council. L Jones, D Green – Maxstoke Parish Council. S Onions, A R Pargetter, S Taylor – Fillongley Parish Council. A Perkins – Astley Parish Council. B Martin – Ansley Parish Council. J Wall, J Barry, T Gordon, J Jordison, D Mills, J Mills, J Reynolds, K Parker – Residents.

### **Apologies:**

Councillors Hayfield and Smith and Corley Parish Council.

### **1 Safer Neighbourhoods Update**

As part of the Safer Neighbourhoods Update the following three priorities were agreed:-

- Speeding at Furnace End Crossroads, Over Whitacre
- Motorbikes, Birmingham Road/Wheeley Moor Farm, Coleshill
- Anti social behaviour Memorial Park, Coleshill

### **2 Police Authority Update**

Update given by Peter Fowler, Police Authority representative.

It was confirmed that there are only three meetings remaining for the Police Authority with the election of the Police and Crime Commissioner (P&CC) on 15 November. The P&CC will come into office, and the Police Authority cease, on 22 November. The Police Authority will be considering a report setting out proposals for the reinvestment of a one off £6m under spend to address key Police priorities.

The Coleshill SNT team should be in their new base by the end of October. It is not open to the public unless by appointment.

### **3 Community Hubs**

Sally Roberts, North Warwickshire Borough Council, provided an update on the current position concerning the development of Community Hubs. Sally confirmed that the Hubs have a number of laptops plus a printer/scanner and pre-programmed phone to help the user contact a number of key organisations e.g. NWBC, CAB, Severn Trent etc. A number of “strategic” hubs also have video conferencing facilities. The hub at Coleshill Town Hall is due to open on 16 October.

In response to questions it was confirmed that:

- With regard to attracting more volunteers it was accepted that this can be improved and work is underway with the Volunteer Co-ordinator at the North Warwickshire Volunteer Centre to address this.

- Signage for the hubs is available and they are looking at ways to improve the offer.
- Work is underway with tenant forums - the hub at Ansley is located in St Johns Community Rooms.

#### 4 **George Eliot Hospital: Securing a Sustainable Future**

Teresa French, George Eliot Hospital, presented a summary of the progress and actions that had been undertaken since the last meeting of the Forum.

In response to issues raised it was confirmed that:

- Any contract is likely to be between 5-10 years.
- Capital investment would continue to improve facilities
- There will continue to be a focus on patient care and clinical quality to ensure quality of services.
- The partner will have a proven track record of delivery and could be either an NHS or non-NHS provider.
- For patients it will mean better services.
- Services will be locally determined and controlled.

#### 5 **Questions & Issues**

- Fly tipping was highlighted in Maxstoke (Castle Lane and by the The Green). This was also highlighted as an issue for Fillongley and Corley.
- Concern was raised by a number of parishes about planning enforcement, in particular the length of time it can take for enforcement action to be agreed. It was suggested that more decisions on enforcement should be delegated to officers.
- Those present expressed concern about proposal by Morrisons to extend the hours for delivery to 24 hour. Any comments on the proposal should be sent to Jeff Brown at NWBC.
- The location of any new leisure centre in Coleshill was raised. During discussion it was confirmed that the preferred option was to co-locate the facility at Coleshill School and this was being investigated. There will be a report to Community & Environment Board (NWBC) in due course.

#### 6 **Next Meeting**

6 December 2012 - Arley Community Centre, Gun Hill, Arley

**Note of the Area Forum North meeting held at Birchwood Primary School,  
Dordon on Thursday, 6 September 2012**

**Present:**

Councillor Morson in the Chair. Councillors Butcher, Humphreys, May, Moore, A Stanley, Sweet and Winter.

**In Attendance:**

O Davies, Z Davies, S Roberts, M Shaw and A Tonks – North Warwickshire Borough Council. M Gibbins (for part), J Giblin, J Onions, M Stephens – Warwickshire County Council. PC Jackson, PCSO Harle and PCSO Hodson – Warwickshire Police. C Spencer – George Eliot Hospital. J Ball and E Pugh – Polesworth Parish Council. I Bates and D Cox – Grendon Parish Council. G Taylor – Baddesley Ensor and Baxterley Parish Councils. B Whitmore – Dordon Resident. G Hollyoake – Birchmoor Road Resident.

**Apologies:**

Councillors M and Y Stanley, R Critchley, C Fox, B Grix and D Hanratty.

**1 Safer Neighbourhoods**

As part of the Safer Neighbourhoods Update the following three priorities were agreed:-

- Speeding on Boot Hill
- Drug dealing in Speedwell Lane and New Street (rear of Baddesley WMC)
- Parking on Dordon Road (at the start and end of the School day)

**2 Police Authority Update**

Update read out at the meeting from Carol Fox, Police Authority representative.

- The Police Authority had given extra funding to the Police Chief to resource front-line policing.
- The Police Authority would cease to exist from 22 November 2012, after which time the newly elected Police and Crime Commissioner would take up their post.

**3 George Eliot Hospital : Securing a Sustainable Future**

Chris Spencer, Non-Executive Director, George Eliot Hospital, presented a summary of the progress made in respect of Securing a Sustainable Future for the hospital.

**4 “Have Your Say” - Public Questions, Parish Issues and Any Other Business**

Jean Ball (Polesworth Parish Council) referred to a recent article in a local newspaper regarding the closure of Dordon Ambulance Station and asked where the proposed new facility would be located.

Jim Onions (WCC) explained that West Midlands Ambulance Service were closing local stations and proposing to build two new super stations – one in the north and one in the south of the County. Ambulance crews would collect their vehicle from one of these stations at the start of their shift and would then

locate themselves on standby within their designated area. Fire stations, supermarkets and police stations were possible standby locations.

## 5 **Warwickshire County Council Updates**

Jim Onions gave the following update on behalf of WCC:-

- A new Councillor Grant Fund had been established. Councillors May and Sweet each had £5,000 of funding to support local community projects in their area. The deadline dates for forms to be submitted to Councillor Sweet for the Baddesley/Warton area was 28 September and to Councillor May for the Polesworth Area it was 26 October 2012.
- 125 ex-WCC computers were to be recycled into the community. 25 were available free for North Warwickshire community groups and Town/Parish Councils. The computers had a three month warranty and limited software.

## 6 **Date of Next Meeting**

Thursday, 29 November 2012. Suggested venues for the next two Forum meetings were Warton School and Shuttington Village Hall.

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE EXECUTIVE BOARD

25 July 2012

Present: Councillor M Stanley in the Chair

Councillors Hayfield, Humphreys, Moore, Morson, Phillips,  
Simpson, Smith and Sweet

#### 17 **Disclosable Pecuniary and Non-pecuniary Interests.**

None were declared at the meeting.

#### 18 **Minutes**

The minutes of the meetings of the Board held on 23 April and 25 June 2012, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 19 **Council Tax Benefit Localisation - Consultation**

The Assistant Chief Executive (Community Services) provided a detailed overview of the timetable for the implementation of a localised Council Tax Support Scheme and set out the overall approach taken to develop a proposed scheme for consultation. The Board was asked to agree a suggested course of action.

##### **Recommended:**

- a **That Option 3 be agreed as the basis on which consultation will be undertaken in relation to the Proposed Council Tax Support Scheme to be adopted in 2013/14;**
- b **That the principle that any reduction in Council Tax Support is passed on as a standard levy as opposed to a percentage cut in benefit entitlement be agreed; and**
- c **That the proposed draft content and methodology to be adopted in respect of consultation to be undertaken between August and October as outlined at Appendices C and D of the report of the Assistant Chief Executive (Community Services) be agreed.**

M Stanley  
Chairman

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE EXECUTIVE BOARD

11 September 2012

Present: Councillor M Stanley in the Chair

Councillors Hayfield, Humphreys, Moore, Morson,  
Phillips, Simpson and Sweet and Watkins.

An apology for absence was received from Councillor Smith  
(Councillor Watkins as substitute).

#### 20 **Declarations of Personal or Prejudicial Interest.**

None were declared at the meeting.

#### 21 **Minutes of the meeting of the Board held on 25 June 2012.**

The minutes of the meeting of the Board held on 25 June 2012,  
copies having been circulated, were approved as a correct record  
and signed by the Chairman.

#### 22 **Financial Statements 2011/12**

The Deputy Chief Executive submitted the Annual Financial  
Statements for 2011/12 for approval.

##### **Resolved:**

- a That the transfer from the Housing Revenue Account to the General Fund be noted; and**
- b That the 2011/12 Financial Statements shown in Appendix A be approved.**

#### 23 **External Auditors' Report**

The Deputy Chief Executive submitted a report informing Members  
of changes to the 2011/12 Statement of Accounts following the  
audit and the External Auditors' report to those charged with  
governance.

Alison Breadon from PricewaterhouseCoopers was in attendance  
at the meeting and presented her report on which Members asked  
a number of questions.

##### **Resolved:**

**That the contents of the External Auditors' report be noted.**

24 **Corporate Plan 2013/14 – Key Corporate issues**

The Chief Executive reported on the key corporate issues facing the Council over the next 18 months and sought agreement to addressing these issues during the formulation of the 2013/14 Budget and Corporate Plan.

**Recommended:**

**That the issues raised in the report of the Chief Executive are the main areas which should be considered for inclusion in the 2013/14 Corporate Plan.**

25 **Financial Strategy 2013–17**

The Deputy Chief Executive reported on the Authority's Financial Strategy, projected forward the Authority's General Fund budgets to 2016/17, and suggested a detailed budget approach for the 2013/14 General Fund Budget.

**Recommended:**

- a **That the Financial Strategy shown as Appendix A to the report of the Deputy Chief Executive be approved;**
- b **That the General Fund budget projections for 2013/14 to 2016/17 be noted;**
- c **That the budget approach, set out in paragraph 12.1 to 12.2 of the report, be adopted; and**
- d **That growth bids be assessed according to the criteria set out in 9.2 of the report.**

26 **Contract Standing Orders**

The Assistant Director (Corporate Services) sought approval for revisions to Contract Standing Orders. The revisions had previously been considered by the Resources Board.

**Recommended:**

**That, subject to the insertion of a paragraph on Information Security, the Draft Contract Standing Orders provided as Appendix 1A to the report of the Assistant Director (Corporate Services) be approved.**



27 **Local Audit Bill**

The Deputy Chief Executive reported that the Department of Communities Local Government had published a draft Local Audit Bill. The Board was asked to agree a suggested course of action.

**Resolved:**

**That the response be noted.**

28 **Business Rates Retention**

The Deputy Chief Executive reported that the Department of Communities and Local Government had issued a further consultation paper on Business Rates Retention. The Board was asked to consider a suggested response which was circulated at the meeting.

**Recommended:**

**a That the content of the report be noted; and**

**b That in consultation with the two Group Leaders, the Deputy Chief Executive be authorised to agree the response to the consultation paper.**

29 **Budgetary Control Report 2012/13 Period Ended 31 August 2012**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2012 to 31 August 2012. The 2012/2013 budget and the actual position for the period, compared with the estimate at that date, was given, together with an estimate of the out-turn position for services reporting to this Board.

**Resolved:**

**That the report be noted.**

30 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets – April 2012 to June 2012**

The Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Executive Board for April to June 2012.

**Resolved:**

**That the report be noted.**

31 **Minutes of the meetings of the Special Sub-Group held on 2 July, 22 July and 15 August 2012**

The minutes of the meetings of the Special Sub-Group held on 2 July, 22 July and 15 August 2012 were received and noted.

M Stanley  
Chairman

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE SCRUTINY BOARD

17 September 2012

Present: Councillor Fowler in the Chair

Councillors Barber, Butcher, Davis, N Dirveiks, Fox, Johnston, Lewis, May, Moore, M Moss, Y Stanley and Turley.

An apology for absence was received from Councillor Pickard (Councillor Moore as substitute).

Councillors Phillips and M Stanley were also in attendance.

#### 8 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 9 **Minutes**

The minutes of the meetings held on 19 June 2012, a copy having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 10 **Corporate Plan 2013/14 Key Corporate Issues**

The Assistant Chief Executive and Solicitor to the Council advised the Board on initial thoughts regarding next year's Corporate Plan. Members were invited to identify any key topics they would like to look at in more depth.

**Resolved:**

**That the report be noted.**

#### 11 **The Future of Scrutiny Arrangements**

The Assistant Chief Executive and Solicitor to the Council advised the Board on a recent report considered by the Democratic Arrangements Task and Finish Group.

**Resolved:**

**That the report and minutes be noted.**

12 **Future Scrutiny Projects**

The Assistant Chief Executive and Solicitor to the Council sought Members' views on future topics for the Scrutiny Board.

**Resolved:**

**That a Sub-Group comprising the Chairman and Vice Chairman, together with one or two Members to be nominated by each Group, be formed to review the reporting and presentation of Performance Indicators.**

13 **Update on Health Scrutiny Work**

The Assistant Chief Executive and Solicitor to the Council updated Members on the various Health Scrutiny workstreams that were currently being undertaken.

**Resolved:**

**That the report of the Assistant Chief Executive and Solicitor to the Council be noted.**

14 **Coleshill Leisure Centre - Consultation**

At the request of the Chairman the report was withdrawn.

Chairman