



North Warwickshire  
Borough Council

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**Chief Executive**

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This matter is being dealt with by  
**Mr D Harris**

**Direct Dial : (01827) 719222**

Your ref :

Our ref : DH/JB C7

Date : 4 December 2012

**To: All Members of the Council**

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, the Council House, South Street, Atherstone, on Wednesday 12 December 2012 at 6.30pm. Members are invited to join the Mayor for prayers led by the Right Reverend Dr Christopher Cocksworth, the Bishop of Coventry, prior to the commencement of business.

After prayer, the following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Disclosable Pecuniary and Non-Pecuniary Interests
- 4 The Mayor to move, in accordance with Standing Order No 6(1):  
  
**“That the minutes of the meeting of the Council held on 26 September 2012 be approved as a correct record.”**
- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No. 7.
- 7 To receive and consider minutes, recommendations and notes of the following meetings circulated herewith and to make the necessary Orders thereon:

/continued...

- a **Planning and Development Board** – 15 October and 12 November 2012 (Pages 120 - 130)
  - b **Licensing Committee** – 22 October 2012 (Pages 131- 132)
  - c **Community and Environment Board** – 22 October 2012 (Pages 133 - 137)
  - d **Resources Board** - 19 November 2012 (Pages 138 - 141)
  - e **Area Forum East** – 20 November 2012 (Page 142)
  - f **Executive Board** – 26 November 2012 (Pages 143 - 150)
  - g **Area Forum West** – 27 November 2012 (Page 151)
  - h **Area Forum North** – 29 November 2012 (Page 152)
  - i **Scrutiny Board** – 3 December 2012 (to follow)
  - j **Area Forum South** – 6 December 2012 (to follow)
- 8 To receive and consider any Notice of Motion under with Standing Order No. 10.
- 9 To authorise the Chief Executive, in accordance with Article 13.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council.

Yours faithfully

Chief Executive

**MINUTES OF THE MEETING OF THE  
NORTH WARWICKSHIRE BOROUGH COUNCIL HELD AT THE  
COUNCIL HOUSE, ATHERSTONE ON  
WEDNESDAY 26 SEPTEMBER 2012**

Present: Councillor L Dirveiks in the Chair.

Councillors Barber, Butcher, Davis, N Dirveiks, Ferro, Fowler, Fox, Hayfield, Humphreys, Johnston, Lewis, May, Moore, Morson, B Moss, M Moss, Payne, Phillips, Pickard, Sherratt, Simpson, Smith, M Stanley, Y Stanley, Sweet, Turley, Watkins, Winter and Wykes.

Apologies for absence were received from Councillors Freer, Holland, Lea and A Stanley.

Before the commencement of business, Councillor Sherratt led the Council in Prayer.

**17 Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Watkins declared a pecuniary interest in matters relating to the Coleshill Leisure Centre development. On each occasion he left the meeting and took no part in the discussion or voting hereon.

**18 Minutes**

The minutes of the meeting of the Council held on 4 July 2012 were approved as a correct record and signed by the Mayor.

**19 Mayor's Announcements**

The Mayor made the following announcements

- she reported receipt of a thank you letter from an Atherstone Group in connection with the Queen's Diamond Jubilee Grant it had received;
- that a Macmillan Coffee Morning was to be in the Council House on Friday 28 September 2012;
- that she was taking part in a sponsored swim at the Atherstone Leisure Complex on Saturday 3 November 2012;
- that a Charity Dinner was being held at the Purley Chase Centre on Friday 25 January 2013;
- that a Music Night was being held in conjunction with the Mayor of Nuneaton and Bedworth Borough Council at Bedworth Civic Hall on Friday 8 February 2013; and
- that her Civic Service was being held on Sunday 14 October 2012 at St Peter's Church, Mancetter.

**20 Questions Pursuant to Standing Order No. 7**

The following Question was received from Councillor Hayfield under Standing Order No. 7

**On behalf of the Conservative Group I would like to ask a written question of the Leader of the Council as follows:**

**"Is he aware that over 120 local authorities of all political persuasions have decided that external providers will provide best value for their residents for kerbside collections?**

**Will his Administration agree to go out to open tender on any new kerbside collection contract to ensure that we achieve best value for our residents?"**

The response from Councillor M Stanley, Leader of the Council, was as follows

**"I am aware that some local authorities have moved to external providers and I'm also aware that some authorities have or are moving back to in house arrangements. We are having an open procurement for the kerbside recycling service and we will be doing a shadow in-house bid to assess value for money. We will always look at value for money that incorporates the savings needed along with the quality of the service required for the people of North Warwickshire."**

## 21 Minutes of Boards/Committees

- a) **Planning and Development Board** – 16 July, 13 August and 10 September 2012

It was proposed by Councillor Sweet, seconded by Councillor Winter and

**Resolved:**

**That the minutes of the meetings of the Planning and Development Board held on 16 July, 13 August and 10 September 2012 be approved and adopted.**

- b) **Community and Environment Board** – 23 July 2012

It was proposed by Councillor Phillips, seconded by Councillor Lewis and

**Resolved:**

**That the minutes of the meeting of the Community and Environment Board held on 23 July 2012 be approved and adopted.**

- c) **Resources Board** – 3 September 2012

It was proposed by Councillor Moore, seconded by Councillor Winter and

**Resolved:**

**That the minutes of the meetings of Resources Board held on 3 September 2012, together with the recommendations contained therein, be approved and adopted.**

**d) Area Forum (South) – 4 September 2012**

It was proposed by Councillor Sherratt, seconded by Councillor Fowler and

**Resolved:**

**That the notes of the meeting of Area Forum (South) held on 4 September 2012 be approved and adopted.**

**e) Area Forum (North) – 6 September 2012**

It was proposed by Councillor Morson, seconded by Councillor Winter and

**Resolved:**

**That the notes of the meeting of Area Forum (North) held on 6 September 2012 be approved and adopted.**

**f) Executive Board – 25 July, 11 September and 24 September 2012**

The minutes of the meeting of the Board held on 24 September 2012 were circulated at the meeting. It was proposed by Councillor M Stanley, seconded by Councillor Sweet and

**Resolved:**

**That, with the exception of Minute No 36 (Coleshill Leisure Centre – Project Management & Appointment of Architect-Led Design Team) which is to be considered later in the meeting following the withdrawal of the public and press, the minutes of the meetings of Executive Board held on 25 July, 11 September and 24 September 2012, together with the recommendations contained therein, be approved and adopted.**

**f) Scrutiny Board – 17 September 2012**

It was proposed by Councillor Fowler, seconded by Councillor Turley and

**Resolved:**

**That the minutes of the meeting of the Scrutiny Board held on 17 September 2012 be approved and adopted.**

**g) Area Forum (East) – 18 September 2012**

The notes of the meeting of the Forum held on 18 September 2012 were circulated at the meeting. It was proposed by Councillor N Dirveiks, seconded by Councillor Fox and

**Resolved:**

**That the notes of the meeting of Area Forum (East) held on 18 September 2012 be approved and adopted.**

**h) Area Forum (West) – 20 September 2012**

The notes of the meeting of the Forum held on 20 September 2012 were circulated at the meeting. It was proposed by Councillor B Moss, seconded by Councillor Lewis and

**Resolved:**

**That the notes of the meeting of Area Forum (West) held on 20 September 2012 be approved and adopted.**

**22 Notice of Motion Under Standing Order No. 10**

There were no Notices of Motion received under Standing Order No. 10.

**23 The Common Seal**

It was proposed by Councillor Winter, seconded by Councillor Turley and

**Resolved:**

**That the Chief Executive be authorised to affix the Common Seal to any document as necessary to give effect to the decisions of the Council, in accordance with Article 13.05 of the Articles of the Constitution.**

**24 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

25 **Executive Board 24 September 2012 Minute No 36 (Coleshill Leisure Centre – Project Management & Appointment of Architect-Led Design Team)**

It was proposed by Councillor Hayfield seconded by Councillor Simpson by way of amendment

**“That although the Conservative Group shares Labour’s commitment to providing a new Leisure Facility in Coleshill we ask that no further action be taken regarding the appointment of an Architect-Led Design Team until:**

- 1 There has been a report back to Community Board as promised on the detail of the scheme that includes:**
  - **The agreed heads-of-terms with the school over the financing the management of the project;**
  - **Details of the current level of formal agreement and sign-up with the school to this project;**
  - **Agreed heads of terms with the school detailing future customer access to the facility, facility management, repairs, etc;**
  - **suitable child safeguarding proposals relating to any proposed dual use.**
- 2 There has been a review of the proposed contract management to ensure a fully open and fair tendering process for any works that come forward should the project proceed.**
- 3 There is a clearer understanding of the future of the project should the anticipated grant application fail.**
- 4 There has been a further review of the opportunities to develop any new leisure facility in the area of the current Leisure Centre and/or Memorial Park.**
- 5 Options have been brought forward to look at the varying potential scale of any new facilities and their associated costs.”**

In accordance with Standing Order No. 11 (1) the recorded vote on the amendment by Councillor Hayfield was as follows:-

**For:** Councillors Barber, Davis, Fowler, Fox, Hayfield, Humphreys, Johnston, May, Payne, Sherratt, Simpson, Smith and Wykes (13)

**Against:** Councillors Butcher, L Dirveiks, N Dirveiks, Ferro, Lewis, Moore, Morson, B Moss, M Moss, Phillips, Pickard, M Stanley, Y Stanley, Sweet, Turley and Winter (16)

**The Mayor declared the amendment to be lost.**

The substantive motion was then put to the meeting

- “a That the decision by the Chief Executive to use his Urgent Business Powers to appoint Coventry City Council’s Major Projects Team to investigate and propose a suitable project delivery process be endorsed;**
- b That Coventry City Council’s role as Project Managers for the initial stage of the project (up to Grant of Planning Consent) be agreed;**
- c That the appointment from the EMPA Intermediate Projects Framework detailed in the report be approved;**
- d That the budget for Coleshill Leisure Centre detailed in the report be added to the 2012/13 capital programme and be used to cover the cost of this stage of the project programme; and**
- e That responsibility for overseeing the project be delegated to the Special Sub-Group in order to streamline the decision making process at key points in the project.”**

In accordance with Standing Order No. 11 (1) the recorded vote on the substantive motion was as follows:-

For: Councillors Butcher, L Dirveiks, N Dirveiks, Ferro, Lewis, Moore, Morson, B Moss, M Moss, Phillips, Pickard, M Stanley, Y Stanley, Sweet, Turley and Winter (16)

Against: Councillors Barber, Davis, Fowler, Fox, Hayfield, Humphreys, Johnston, May, Payne, Sherratt, Simpson, Smith and Wykes (13)

**The Mayor declared the substantive motion to be carried.**

**Chairman of the next ensuing meeting of the Council**



## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

15 October 2012

Present: Councillor Winter in the Chair.

Councillors Barber, Butcher, Davis, L Dirveiks, Lea, May, Moore, B Moss, Phillips, A Stanley, Turley, Watkins and Wykes

Apologies for absence were received from Councillor Humphreys (Substitute Councillor Davis), Councillor Sherratt (Substitute Councillor Wykes), Councillor Simpson and Councillor Sweet (Substitute Moore)

Councillors Fowler, Fox and Lewis were also in attendance. With the consent of the Chairman, Councillor Fowler spoke on Minute No 36 Planning Applications (Application No 2012/0313 (Car Park, Park Road, Coleshill, B46 3LA).

#### 31 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor B Moss declared a pecuniary interest in Minute No 36 Planning Applications (Application No 2012/0313 (Car Park, Park Road, Coleshill, B46 3LA) left the meeting and took no part in the discussion or voting thereon.

#### 32 **Election of Vice-Chairman**

It was proposed by Councillor B Moss, seconded by Councillor Moore and

**Resolved:**

**That Councillor Phillips be elected Vice-Chairman for the meeting.**

#### 33 **Minutes**

The minutes of the meetings of the Board held on 16 July, 13 August and 10 September 2012, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 34 **Budgetary Control Report 2012/2013 Period Ended 30 September 2012**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2012 to 30 September 2012. The 2012/2013 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

**Resolved:**

**That the report be noted.**

**35 Works to Trees in a Conservation Area Cole End Park Phase 1**

The Assistant Director (Leisure and Community Development) reported on proposals for works to trees in Cole End Park in Coleshill. The Board was asked to agree a suggested course of action.

**Resolved:**

**That the Board agrees to the proposed works to be undertaken to trees in Cole End Park, Coleshill and the matter referred to the Community and Environment Board for approval.**

**36 Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

**Resolved:**

- a That Applications No 2012/0065 and 2012/0014 (Dreamers of Coleshill, 146 High Street, Coleshill, B46 3BG) be approved subject to the amendmet of condition (ii) to read as follows**

**“(ii) The car parking layout plans received on 30/8/12 (ground floor plan) and 12/9/12 (the site and block plan) in full discharge of condition 6, subject to a fence, 1.8m tall, being erected across the rear boundary of the car park”;**

**[Speakers: Penny Thompson, Diane Davies and Maz Aqbal]**

- b That Application No 2011/0478 (Gun Hill Post Office, Gun Hill, Arley, CV7 8HB) be approved subject to the conditions specified in the report of the Head of Development Control;**

- c That provided Nuneaton and Bedworth Borough Council approves the Application in its administrative area relating to access arrangements, the Head of Development Control, in consultation with the Chairman and Vice Chairman, be given delegated authority to approve Application No 2011/0527 (31 Plough Hill Road, Chapel End, CV10 0PJ) subject to conditions;**

**[Speaker: Kim O'Rourke]**

- d That in respect of Application No 2012/0212 (Cow Lees Care Home, Astley Lane, CV12 0NE) the Council is minded to support the development proposal and as a consequence, it is referred to the Secretary of State under paragraph 9 of the 2009 Consultation Direction with a recommendation that planning permission be granted subject to the conditions specified in the report of the Head of Development Control;**

**[Speaker: Richard Dunnett]**

- e That Applications No 2012/0256 and 2012/0257 (Flavel Farm, Warton Lane, Austrey, Atherstone, Warwickshire, CV9 3EJ) be approved subject to the conditions specified in the report of the Head of Development Control;**

- f That in respect of Flavel Farm, Warton Lane, Austrey, Atherstone, Warwickshire, CV9 3EJ the Council does not pursue the prosecution relating to residential occupation of the live/work unit from the date of permission until its expiry, or should occupation occur after Ms Pegg has vacated the live/work unit;**

- g That providing the applicant first enters into a Section 106 Agreement covering the matters set out in Section (xi) of the report, and there being no further objection from the Environmental Health Officer, Application No 2012/0297 (Land At Rowland Way, Rowland Way, Atherstone, CV9 2SQ) be approved subject to the conditions which were set out in general terms in the report of the Head of Development Control and that the exact wording of these be delegated to officers to conclude;**

**[Speakers: Edward Jordan and Alistair Jones]**

- h That consideration of Application No 2012/0313 (Car Park, Park Road, Coleshill, B46 3LA) be deferred and the Head of Development Control be asked to have further discussions with the Applicants regarding delivery hours; and**

- i That Application No 2012/0444 (Land adjacent to 1, Princess Road, Atherstone) be approved subject to the following additional conditions**

**“8) No development shall commence on site until full details of the construction of the access, manoeuvring and service areas have first been submitted to and approved in writing by the Local Planning Authority. The details required shall include surfacing, drainage and level details;**

9) No bungalow hereby permitted shall be occupied until such time as visibility splays have been provided on either side of the access, measuring 2.4 metres by 43 metres. These splays shall remain unobstructed at all times;

10) No bungalow hereby permitted shall be occupied until such time as the whole of the measures and details as may be approved under Condition (8) above have first been fully completed to the written satisfaction of the Local Planning Authority; and

11) No work shall commence on site until such time as details have first been agreed in writing by the Local Planning Authority to prevent the spread of extraneous material onto the public highway by the wheels of construction vehicles and to clear the highway of such material. The approved details shall be implemented in full throughout the construction period.”

37 **Consultation Paper – Renegotiation of 106 Obligations**

The Head of Development Control reported that the Government had published a consultation paper on the re-negotiation of Section 106 Agreements in order to attempt to stimulate the commencement of development projects that may have been “stalled” because of those Agreements.

**Resolved:**

**That whilst the proposed changes will have no impact on North Warwickshire, the Council considers that existing legislation is adequate to meet the challenge of resolving “stalled” developments.**

38 **Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

39 **Breaches of Planning Control**

The Head of Development Control reported on two alleged breaches of planning control and the Board was asked to agree suggested courses of action.

**Resolved:**

- a** That in respect of land at Manor House Farm, Coleshill Road, Ansley, the Solicitor to the Council be authorised to take appropriate legal action in response to the non-compliance with an extant Enforcement Notice that requires the owner/operator to cease the use of the land as a commercial vehicle depot associated with a waste tank emptying business, and also cease the use of the land for the storage of motorised vehicles, including tankers, HGV'S, vans and road sweepers, not associated with agriculture, the hire of agricultural equipment or equestrian uses; and
  
- b** That in respect of land at Main Road, Baxterley
  - i** the Solicitor to the Council be authorised to issue an Enforcement Notice relating to an unauthorised building that has not been erected in accordance with the approved plans;
  
  - ii** the owner being required to demolish the building, break up/dig up the building's foundation and any associated hardstanding, and remove the resulting materials from the site and reinstate the land; and
  
  - iii** the compliance period be six months.

Chairman

**Planning and Development Board**

**15 October 2012**

**Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
7/1	DOC/2012/0065	Mrs Thompson	Representation	8/10/12
		Coleshill Civic Society	Representation	8/10/12
		Mrs Davies	Representation	12/10/12
7/3	2011/0527	Nuneaton and Bedworth Borough Council	Consultation	11/10/12
		Warwickshire Library Services	Representation	15/10/12
7/6	2012/0297	Halcrow	Letter	4/10/12
		Marrons	Letter	4/10/12
		Environmental Health Officer	Consultation	12/10/12
7/7	2012/0313	Councillor Ferro	Representation	13/10/12
7/8	2012/0444	Atherstone Town Council	Representation	4/10/12
		Environmental Health Officer	Consultation	3/10/12
		Warwickshire County Council	Consultation	9/10/12

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

12 November 2012

Present: Councillor Winter in the Chair.

Councillors Barber, Butcher, L Dirveiks, Humphreys, Lea, May, B Moss, Phillips, Sherratt, Simpson, A Stanley, Turley and Wykes

Apologies for absence were received from Councillors Sweet and Watkins (Substitute Councillor Wykes)

Councillors Ferro and Fowler were also in attendance and with the consent of the Chairman spoke on Minute No 43 Planning Applications (Application No 2012/0313 (Car Park, Park Road, Coleshill, B46 3LA)

#### 40 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor B Moss declared himself pre-disposed in respect of Minute No 43 Planning Applications (Application No 2012/0313 (Car Park, Park Road, Coleshill, B46 3LA) left the meeting and took no part in the discussion or voting thereon.

#### 41 **Election of Vice-Chairman**

It was proposed by Councillor B Moss, seconded by Councillor Turley and

**Resolved:**

**That Councillor Phillips be elected Vice-Chairman for the meeting.**

#### 42 **Works to Trees in a Conservation Area - Atherstone**

The Assistant Director (Leisure and Community Development) reported on proposals for works to trees within in the Atherstone Conservation Area. The Board was asked to agree a suggested course of action.

**Resolved:**

**That the Board notes the proposed works to be undertaken to trees within the Atherstone Conservation Area and refers the issue of works to trees adjacent to CCTV cameras to the Community and Environment Board for consideration, in particular for that Board to ensure works are not done to**

**trees solely as a result of CCTV cameras being put in the wrong place.**

**43 Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board. Details of correspondence received since the publication of the agenda is attached as a schedule to these minutes.

**Resolved:**

- a That in respect of Application No: CON/2012/0018 (Consultation from Hinckley and Bosworth Borough Council (HBBC) - Elms Farm, Atherstone Road, Appleby Parva, Swadlincote) the Council objects to the proposal on the grounds that it considers that the proposal does not harmonise with its immediate setting or wider surroundings such that it would not present a visually attractive environment from North Warwickshire's perspective. It would neither protect nor enhance the intrinsic qualities of North Warwickshire's existing landscape. The proposal is thus not in accordance with the saved policies ENV1 and ENV12 of the North Warwickshire Local Plan 2006;**
  
- b That providing the Applicant first enters in an Agreement under S106 as set out in the report of the Head of Development Control, Application No 2012/0112 (Colwell, Church Road, Shustoke, B46 2JY) be approved subject to the conditions specified in the said report;**
  
- [Speaker James Berry]**
  
- c That consideration of Application No 2012/0220 (Plot 6(b) and Plot 10(a), Faraday Avenue, Hams Hall National Distribution Park, Coleshill, B46 1AL) be deferred for a site visit;**
  
- d That Application No 2012/0313 (Car Park, Park Road, Coleshill, B46 3LA be refused for the following reasons**

**“It is considered that the proposal to vary delivery hours to a full 24 hour period from those already agreed, would be highly likely to give rise to adverse impact on the residential amenity that neighbouring occupiers could reasonably be expected to enjoy. This is due to the close proximity of residential properties to the site; noise associated both directly and**



indirectly with deliveries outside normal trading hours – lighting, engines, door and shutter openings, forklift truck activity and the manoeuvring of vehicles – when ambient noise conditions are at their lowest, and the irregularity of such deliveries. The cumulative effects of these factors is considered to amount to a significant impact such that the proposal is not in accordance with saved policy ENV11 of the North Warwickshire Local Plan 2006”;

- e That Application No 2012/0407 (3 Ramsden Road, Mancetter, Atherstone, Warwickshire, CV9 1PB) be approved subject to the conditions specified in the report of the Head of Development Control;

[Speaker Jane Carr]

- f That consideration of Application No 2012/0498 (Land rear of 70 to 78 New Street, Dordon) be deferred for a site visit.

44 **Progress Report on Corporate Plan and Performance Indicator Targets April – September 2012**

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Planning and Development Board for April – September 2012.

**Resolved:**

**That the report be noted**

45 **Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

46 **Breaches of Planning Control**

The Head of Development Control reported on two alleged breaches of planning control and the Board was asked to agree suggested courses of action.

**Resolved:**

- a** That in respect of Land at Stipers Hill Farm, Kisses Barn Lane, Warton the Solicitor to the Council be authorised to issue two Enforcement Notices as follows
- i** The first relating to the change of use of the land for general industrial use; the storage of non-agricultural vehicles including: public service vehicles; heavy goods vehicles; caravans/mobile homes; scrap cars/car parts; containers; and boats, requiring the cessation of the uses and the removal of the stored items;
  - ii** The compliance period be six months;
  - iii** The second relating to the formation of an unauthorised hardstanding area. The enforcement notice to require the digging up/breaking up of the hardstanding area; the removal of the resulting materials, and the reinstatement of the land with topsoil;
  - iv** The compliance period be seven months (so that the compliance period within the first notice is not foreshortened).
- b** That in respect of The Heart of England Old Hall Farm, Fillongley, the Solicitor to the Council be given delegated authority to take any additional enforcement action and to apply for an Injunction should forthcoming inspections reveal non-compliance with extant Enforcement Notice requirements and apprehended breaches of planning control at this site.

Chairman

**Planning and Development Board  
12 November 2012  
Additional Background Papers**

Agenda Item	Application Number	Author	Nature	Date
5/4	CON/2012/0018	Polesworth Parish Council	Objection	26/11/12
		Austrey Parish Council	Objection	22/10/12
		R Meredith	Objection	6/11/12
5/14	2012/0112	Agent	Revised Section 106	09/11/12

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE LICENSING COMMITTEE

22 October 2012

Present: Councillor Morson in the Chair

Councillors Butcher, Davis, Forwood, Holland, Lewis,  
Payne, Pickard, Y Stanley, Watkins and Wykes.

Apologies for absence were received from Councillors Freer, Sherratt  
and A Stanley.

Also in attendance were Councillors Humphreys and Johnston.

#### 9 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 10 **Minutes**

The minutes of the meeting of the Committee held on 28 May 2012, copies  
having been previously circulated, were approved as a correct record and  
signed by the Chairman.

#### 11 **Budgetary Control Report 2012/13 Period Ended 30 September 2012**

The Assistant Director (Finance and Human Resources) reported on the  
expenditure and income for the period from 1 April 2012 to 30 September  
2012.

##### **Resolved:**

**That the report be noted.**

#### 12 **Gambling Act 2005 – Review Of Licensing Policy**

The Assistant Chief Executive and Solicitor to the Council asked the  
Committee to consider adopting a policy in respect of exercising the Council's  
function under the Gambling Act 2005.

##### **Recommended:**

**That the Licensing Policy in respect of the Gambling Act 2005  
as attached at Appendix A to the report of the Assistant Chief  
Executive and Solicitor to the Council, be adopted.**

13 **Taxi Licensing – Policy Document And Guidance Relating To The Definition of ‘Fit And Proper Persons’ – Suggested Revision.**

The Committee was asked to consider amending the policy relating to the definition of ‘fit and proper persons’ to hold a hackney carriage or private hire drivers licence or a private hire operators licence in response to a representation that had been received,

**Recommended:**

**That the policy relating to the definition of ‘fit and proper persons’ to hold a hackney carriage or private hire vehicle drivers licence, or a private hire operators licence be amended as detailed in the report of the Assistant Chief Executive and Solicitor to the Council.**

P Morson  
Chairman

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

22 October 2012

Present: Councillor Phillips in the Chair

Councillors Ferro, Humphreys, Lewis, Moore, B Moss, Payne and Wykes

Apologies for absence were received from Councillors Freer and M Moss (substitute Councillor Moore).

Also in attendance were Councillors Barber, Fowler and Smith.

With the consent of the Chairman Councillors Fowler and Smith spoke on Minute No. 26 (Proposed Replacement of Indoor Facilities in Coleshill). Councillor Fowler also spoke on Minute No. 27 (Green Space Management Plans Progress Report).

#### 20 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Moore declared a Pecuniary Interest in Minute No 28 and 33 by reason of being a member of Baddesley Church.

#### 21 **Minutes of the Meeting of the Board held on 23 July 2012**

The minutes of the meeting held on 23 July 2012, copies having been previously circulated were approved as a correct record and signed by the Chairman.

#### 22 **Budgetary Control Report 2012/13 Period Ended 30 September 2012**

The Assistant Director (Finance and Human Resources) reported on the expenditure and income from 1 April 2012 to 30 September 2012.

#### **Recommendation to Executive Board:**

**That a supplementary estimate of £40,000, to cover the additional costs on refuse collection and horticulture and the reduction in income from recycling and refuse, be approved.**

**23 Leisure and Community Development Division – Proposed 2013/14 Revenue Savings**

The Assistant Director (Leisure and Community Development) highlighted potential areas for revenue budget savings within the Leisure and Community Development Division for inclusion in the 2013/14 revenue estimates.

**Recommendation to Executive Board:**

**That, subject to the removal of the proposed savings as set out in paragraphs 4.3 and 4.4 of the report, the remaining proposed budget savings within the Leisure and Community Development Division be included in the 2013/14 revenue estimates.**

**24 Leisure Facilities – 2013/14 Bank Holiday Closures**

The Assistant Director (Leisure and Community Development) sought the Board's approval for the Bank Holiday closure of leisure facilities during 2013/14.

**Resolved:**

**That the schedule of leisure facility closures, as set out in paragraph 4.1 of the report of the Assistant Director (Leisure and Community Development), be approved.**

**25 Atherstone Leisure Complex – Development of a Free Weights Facility**

The Assistant Director (Leisure and Community Development) outlined a proposal to develop a Free Weights facility within Atherstone Leisure Complex and to relocate the current Easyline Studio into the adjacent Memorial Hall.

**Resolved:**

**That, on the basis of the financial and usage projections detailed in the report of the Assistant Director (Leisure and Community Development), the proposal to develop a Free Weights facility within Atherstone Leisure Complex and to relocate the Easyline Studio into the Memorial Hall, be approved.**

**26 Proposed Replacement of Indoor Leisure Facilities in Coleshill**

The Assistant Director (Leisure and Community Development) provided feedback on the progress of early discussions with representatives of The Coleshill School, further to The School having been identified as the preferred location for any future replacement of Coleshill Leisure Centre.

**Resolved:**

- a That, in noting the progress of discussions to date, Officers be instructed to continue negotiations with representatives of The Coleshill School in order to reach an agreement in relation to the future provision, development and subsequent management of a new dual use leisure facility at The School; and
- b That the Solicitor to the Council be authorised to enter into a Memorandum of Understanding with The Coleshill School in relation to the proposed development of a new leisure facility at this location, subject to prior approval of its final content by the Chairman and Vice-Chairman of the Board, and that the Memorandum of Understanding be brought to a subsequent meeting of the Board for information.

**27 Green Space Management Plans Progress Report**

Members of the Board were informed of progress in respect of the preparation and implementation plans for key sites across the Borough, in accordance with the priorities identified in the North Warwickshire Green Space Strategy.

**Resolved:**

- a That the progress in respect of the preparation of Green Space Management Plans, be noted;
- b That the proposal to proceed to tender on the projects in Polesworth and Dordon, be approved;
- c That the objectives and short and medium-term actions in respect of Bretts Hall Recreation Ground, Ansley Common, as set out in Appendix A to the report of the Assistant Director (Leisure and Community Development), be approved;
- d That the proposals in respect of tree management at Cole End Park in Coleshill, as set out in Appendix C to the report of the Assistant Director (Leisure and Community Development), be approved; and

**Recommendation to Executive Board:**

- e That the Executive Board be requested to consider a scheme for Bretts Hall Recreation Ground in Ansley Common, including the development of the play area, so that a capital bid can be put forward, to be considered for inclusion in the 2013/14 capital programme.



28 **Birch Coppice Section 106 Agreement – Proposed Use of Funding**

The Assistant Director (Leisure and Community Development) sought approval for the proposed use of Birch Coppice Section 106 funding to advance priorities identified in the North Warwickshire Green Space Strategy.

**Resolved:**

- a **That the proposals for the use of Birch Coppice Section 106 funding, as set out in the report of the Assistant Director (Leisure and Community Development), be approved; and**
- b **That IM Properties, as a party to the Section 106 agreements, be formally consulted on the proposals identified in the report.**

29 **Refuse and Recycling Services**

The Assistant Director (Streetscape) provided an update for Members on the work being undertaken in preparation for the implementation of the new Alternate Week Collection (AWC) Service in October 2013.

**Resolved:**

- a **That the work being undertaken in preparation for the implementation of the new Alternate Week Collection (AWC) service, be noted; and**
- b **That the Revised Waste Framework Directive, be noted.**

30 **Minutes of the Recycling Task and Finish Group held on 19 July 2012**

The minutes of the Recycling Task and Finish Group held on 19 July 2012 were received and noted.

31 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2012**

The Board were informed of progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Community and Environment Board for April to June 2012.

**Resolved:**

**That the report be noted.**

32 **Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

33 **Birch Coppice Section 106 Agreement – Financial Implications of the Proposed Use of Funding**

The Assistant Director (Leisure and Community Development) highlighted the financial implications of the proposed use of Birch Coppice Section 106 funding to advance priorities identified in the North Warwickshire Green Space Strategy and sought Members approval thereof.

**Resolved:**

**That the financial implications of the proposed use of Birch Coppice Section 106 funding, as set out in the report of the Assistant Director (Leisure and Community Development), be approved.**

H Phillips  
Chairman

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

19 November 2012

Present: Councillor Moore in the Chair

Councillors Butcher, Davis, N Dirveiks, Forwood, Holland, Johnston, Smith and Winter.

Councillors Humphreys and Pickard were also in attendance.

#### 47 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 48 **Minutes of the Resources Board held on 3 September 2012**

The minutes of the meeting held on 3 September 2012, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

#### 49 **Housing Revenue Account Budgetary Control Report 2012/2013 Period Ended 30 September 2012**

The Assistant Director (Finance and Human Resources) reported on the total Housing Revenue Account revenue expenditure and income for the period ended 30 September 2012.

##### **Resolved:**

**That the report be noted and the request for a supplementary estimate of £150,000 be approved.**

#### 50 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2012**

The Chief Executive and the Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to September 2012.

##### **Resolved:**

**That the report be noted.**

51 **Internal Audit – Performance for Second Quarter 2012 -13**

The Deputy Chief Executive reported on the progress of the Council’s Internal Audit function against the agreed plan of work for the year.

**Resolved:**

**That the report be noted.**

52 **Budgetary Control Report 2012/13 – Period Ended 31 October 2012**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2012 to 31 October 2012. The 2012/13 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

**Resolved:**

**That the report be noted.**

53 **Consolidated Budgetary Control Report 2012/13 – Period Ended 31 October 2012**

The Assistant Director (Finance and Human Resources) updated the Board on the total Council General Fund revenue expenditure and income for the period from 1 April 2012 to 31 October 2012.

**Resolved:**

**That the report be noted.**

54 **Capital Programme 2012/13 Period Ending November 2012**

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2012/13 Capital Programme in terms of expenditure.

**Resolved:**

**That the report be noted.**

55 **Treasury Management Update Quarter 2 2012/13**

The Deputy Chief Executive reported on the Treasury Management activity during the first six months of 2012/13.

**Resolved:**

**That the report be noted.**

56 **Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

57 **Update on Housing Developments**

The Assistant Director (Housing) updated the Board on matters that had arisen with regard to the new housing developments at Queensway, Hurley and Lister Road, Atherstone which need further decision.

**Resolved:**

- a That, with regard to the Queensway Hurley Scheme, the reduction in land value plus legal costs outlined in the report of the Assistant Director (Housing) be agreed; and**
- b That the development of new shops at Lister Road include 4 flats rather than the 8 proposed in the report to Resources Board on 3 September 20120.**

58 **Request for Disabled Facilities Grant to provide for a Housing Adaptation**

The Assistant Director (Housing) provided the Board with information about a recommendation by Warwickshire County Council requiring a Disabled Facilities Grant funding commitment outside of the authority of officers.

**Resolved:**

- a That, should an application be received and it meets the criteria, a case conference be held with relevant professionals to determine specific requirements and costs involved; and**
- b That a further report outlining this information be brought to a future meeting of Resources Board.**

59 **Request to have a Licence Over Land**

The Assistant Director (Housing) informed the Board about a request for a licence to cross the Council's land off Long Street, Atherstone.

**Recommendation to the Council:**

**That the request to have a licence to cross the Council's land off Long Street, Atherstone, shown at Appendix A of the report of the Assistant Director (Housing), be agreed.**

**60 Council Land in Atherstone**

The Assistant Chief Executive and Solicitor to the Council and the Assistant Director (Streetscape) sought Members' approval to commence legal action in respect of unauthorised works to Council land in Atherstone.

**Resolved:**

**That the commencement of legal action and all other necessary steps in respect of the unauthorised works to Council land by the Assistant Chief Executive and Solicitor to the Council be agreed.**

**61 The Arcade, Atherstone**

The Assistant Director (Streetscape) provided details of the financial offer and supporting information from Atherstone Town Council to purchase the Arcade, Long Street, Atherstone.

**Recommended:**

- a That the offer from Atherstone Town Council, as set out in paragraph 3.2 of the report of the Assistant Director (Streetscape), be accepted; and**
- b That The Arcade, Long Street, Atherstone, be declared surplus to the Council's requirements.**

J Moore  
Chairman

## **Notes of Area Forum East meeting held in The Partnership Centre, Atherstone on Tuesday 20 November 2012**

**Present:** Councillor Fox in the Chair.

Councillors Davis, N Dirveiks, L Dirveiks, Forwood, Freer, Johnston, Pickard, Wykes and County Councillor Shaw

**In Attendance:** A Rigby, T de Kretser - Warwickshire CC, Robert Beggs, Sally Roberts - North Warwickshire BC, PC Carter – Warks Police, D Clews, T Clews, R Jarvis - Atherstone TC, T Hopkins – Mancetter PC, J Randle – Hartshill PC, D Atkin, D McMurdo, J McMurdo, T Aston, D Clay, M Wrigley, M Hart, L Hart, D Elston

Apologies for Absence were received from T Moore, J Marshall, G Davis

### **1 Minutes and Matters Arising of the meeting held on 18 September 2012**

This included an update on safer routes to schools in Hartshill and feedback on WCC grant awards and computer recycling scheme. Public Health's annual report 2012 and the Ocado job fairs were also highlighted.

### **2. Police Update**

As part of the Safer Neighbourhoods Update the following three priorities were agreed

**Priority:** Parking – Nathaniel Newton School, Victoria Road, Hartshill at drop off / pick up times

**Priority:** Parking – Ratcliffe Road, Atherstone, opposite GP surgery

**Priority:** Parking – South St / Arden St, Atherstone

### **3. Financial Inclusion, debt & loan sharks**

Sally Roberts highlighted the key changes being brought in through the Welfare Reform Act 2012 which included universal credit; non dependent deductions; changes to housing benefit; changes to occupancy rules (bedroom tax) and monthly payment of benefit.

In response the Warwickshire Financial Inclusion Partnership led locally by North Warwickshire Borough Council were running a number of projects and campaigns to help support residents by promoting awareness of fuel poverty, expensive credit (loan sharks, pay day loans), the role of credit unions & jam jar accounts.

Sally also highlighted the BOB Hubs as a resource for local people to use both for contacting key partners and as a way of accessing IT facilities to seek advice and for applying to jobs etc.

### **4. NWBC update**

Area Forum Fund - NWBC Borough Councillors voted to support:  
Atherstone Arts Circle - £552 and Atherstone Theatre Workshop - £1,485  
The Forum will have £4,587 to carry forward to 2013/14.

### **5. Date of next meeting**

Tuesday, 5 February 2013

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE EXECUTIVE BOARD

26 November 2012

Present: Councillor M Stanley in the Chair

Councillors Hayfield, Humphreys, Moore, Morson, Phillips, Simpson, Smith and Sweet

Councillors Davis, May and Pickard were also in attendance. With the consent of the Chairman, Councillor May spoke on Minute No 49 (HS2 – Property Compensation and Safeguarded Area) and Councillor Pickard spoke on Minute No 41 (Review of Democratic Arrangements).

#### 38 **Declarations of Personal or Prejudicial Interest.**

None were declared at the meeting.

#### 39 **Minutes of the meetings of the Board held on 11 and 24 September 2012.**

The minutes of the meetings of the Board held on 11 and 24 September 2012, copies having been circulated, were approved as a correct record and signed by the Chairman.

#### 40 **Annual Audit Letter 2011/12**

The Deputy Chief Executive presented the 2011/12 Annual Audit Letter received from the Council's external auditors, PricewaterhouseCoopers LLP. Alison Breadon from PricewaterhouseCoopers LLP was in attendance.

#### **Resolved:**

**That, subject to minor alterations relating to acronyms and the inclusion of an Executive Summary, Appendix A attached to the report of the Deputy Chief Executive be agreed for publication.**

#### 41 **Review of Democratic Arrangements**

The Assistant Chief Executive and Solicitor to the Council reported on proposals to implement certain recommendations from the Democratic Arrangements Task and Finish Group, together with a minor Constitutional amendment relating to Environmental Health.



**Recommended:**

- a That the report to the Democratic Arrangements Task and Finish Group be noted;
- b That the following amendments be agreed
- that providing notice has been given to the Chief Executive or his representative by 12 noon on the day of a meeting, substitutes be permitted;
  - that Standing Task and Finish Groups be established for each Policy Board;
  - that the operation of the Task and Finish Groups and Scrutiny Board be reviewed after 12 months; and
  - that at the discretion of the Mayor or Board Chairman, a person or organisation may submit under Public Questions more than one question to Full Council or a Board meeting.
- c That subject to the amendments set out on b above, the changes to the Constitution detailed in the report of the Assistant Chief Executive and Solicitor to the Council be made; and
- d That the additional authorisations for members of the Environmental Health Division detailed in the report be made.

42 **Assets of Community Value**

The Assistant Chief Executive and Solicitor to the Council reported on the new provisions regarding assets of community value and the Board was asked to approve how the new duties on the Council would be discharged.

**Recommended:**

**That the arrangements for the discharge of this function detailed in the report of the Assistant Chief Executive and Solicitor to the Council be agreed.**

43 **Members' Code of Conduct**

The Board was asked to consider further applications for the role of Independent Persons.

**Resolved:**

**That the consideration of the applications for the role of Independent Persons detailed in the report of the Assistant Chief Executive and Solicitor to the Council be deferred until later in the meeting following the withdrawal of the public and press.**

**44 Consultation Action Plan**

The Board was asked to approve the draft consultation action plan developed by the Scrutiny Board.

**Recommended:**

**That the Consultation Action Plan detailed in the report of the Assistant Chief Executive and Solicitor to the Council be adopted and that where possible opportunities to use social media be developed.**

**45 Coventry and Warwickshire City Deal**

The Chief Executive reported on the City Deal process and sought endorsement for Officers and Members to continue to engage with the emerging bid for a Coventry and Warwickshire City Deal.

**Resolved:**

- a That the report is noted; and**
- b That Members and Officers are authorised to continue to engage with the emerging bid for a Coventry and Warwickshire City Deal.**

**46 Portas Funding – the High Street and Innovation Fund**

The Assistant Chief Executive and Solicitor to the Council sought approval for an approach to using the funding the Council had received through the Portas scheme.

**Recommended:**

- a That the approach detailed in the report of the Assistant Chief Executive and Solicitor to the Council be endorsed; and**
- b That the Assistant Chief Executive and Solicitor to the Council be given delegated authority to approve bids from Love Coleshill in respect of Coleshill's share of the**

**funding in consultation with the Borough Councillors for Coleshill.**

**47 Community Governance Review – Parish of Middleton**

The Board was invited to consider the response received in respect of the Community Governance Review for Middleton. A letter from the Clerk to Middleton Parish Council was circulated at the meeting.

**Recommended:**

**That having considered the representations received, no increase be made to the number of Parish Councillors for the Parish of Middleton and the Chief Executive be authorised to give notice of the decision accordingly.**

**48 Statement of Common Ground and Cooperation for the Coventry, Solihull and Warwickshire Sub-Region**

The Assistant Chief Executive and Solicitor to the Council sought agreement for a Duty to Co-operate Planning Statement covering the Local Authorities in the Coventry, Solihull and Warwickshire Sub-Region.

**Recommended:**

**That the Agreement be approved as the basis for working across the Sub-Region on planning matters of common interest.**

**49 HS2 – Property Compensation and Safeguarded Area**

The Assistant Chief Executive and Solicitor to the Council reported on the consultation by the Secretary of State on the Property Compensation and the Safeguarding Area.

**Recommended:**

**That the Assistant Chief Executive and Solicitor to the Council prepares a final response in consultation with the Leader, Leader of the Opposition, Chairman of Planning & Development Board and Opposition Spokesperson, HS2 spokesperson and Opposition HS2 spokesperson to meet the consultation deadline.**

**50 Supplementary Estimate Refuse Collection, Recycling and Horticulture**

The Board was asked to agree a supplementary estimate of £40,000, to cover the additional costs on refuse collection and

horticulture and the reduction in income from recycling and refuse. The matter had previously been considered by the Community and Environment Board.

**Recommended:**

**That the supplementary estimate of £40,000, to cover the additional costs on refuse collection and horticulture and the reduction in income from recycling and refuse, be approved.**

**51 Adoption of a Council Tax Support Scheme for 2013/14**

The Assistant Chief Executive (Corporate Services) reported further on the Council's proposed localised Council Tax Support Scheme to be implemented on 1 April 2013. The Board was provided with a summary of the results of the recently completed consultation exercise and asked to consider whether to accept the subsequent offer from Government of a transitional grant in respect of 2013/14 only.

**Recommended:**

- a That the findings of the Local Council Tax Consultation, as set out in Section 4 of the report of the Assistant Chief Executive (Corporate Services), be noted;**
- b That the implementation of an 8.5% reduction in existing levels of Council Tax Benefit to all current working age customers in relation to the Proposed Council Tax Support Scheme to be adopted in 2013/14 only be approved; and**
- c That a full appraisal of the Council Tax Support Scheme is undertaken by December 2013 with a view to recommending any necessary changes in respect of 2014/15 onwards.**

**52 Site Allocations Plan – Issues Options and Preferred Options**

The Assistant Chief Executive and Solicitor to the Council presented the Site Allocations Plan – Issues, Options and Preferred Options to Board for approval. A revised Appendix A was circulated at the meeting.

**Recommended:**

- a That the issue of Green Belt Infill boundaries be delegated to the Local Development Framework Sub-Committee to resolve prior to the formal consultation process; and**

- b That the revised Appendix A, as circulated at the meeting, be approved for consultation.**

**53 Calendar of Meetings 2013/14**

The Board was invited to approve the timetable of meetings for 2013/14.

**Recommended:**

**That the draft calendar of meetings for 2013/14 as submitted at Appendix A to the Chief Executive's report be approved.**

**54 Implementing Individual Electoral Registration**

The Chief Executive reported on the progress being made towards the implementation of Individual Electoral Registration.

**Recommended:**

- a That the report be noted; and**
- b That, in consultation with the Leader of the Council and the Leader of the Opposition , the Chief Executive be asked to write to the Government expressing the Council's concerns at the impending introduction of Individual Electoral Registration.**

**55 Budgetary Control Report 2012/13 Period Ended 31 August 2012**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2012 to 31 August 2012. The 2012/2013 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

**Resolved:**

**That the report be noted.**

**56 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets – April 2012 to September 2012**

The Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Executive Board for April to September 2012.

**Resolved:**

**That the report be noted.**

**57 Minutes of the meetings of the Special Sub-Group held on 9 October and 12 November 2012**

The minutes of the meetings of the Special Sub-Group held on 9 October and 12 November 2012 were received and noted.

**58 Minutes of the meetings of the Safer Communities Sub-Committee held on 11 September 2012**

The minutes of the meeting of the Safer Communities Sub-Committee held on 11 September 2012 were received and noted.

**59 Minutes of the meetings of the Local Development Framework Sub-Committee held on 23 October and 14 November 2012**

The minutes of the meetings of the Local Development Framework Sub-Committee held on 23 October and 14 November 2012 were received and noted.

**60 Notes of the meeting of the Democratic Arrangements Task and Finish Group held on 23 October 2012**

The notes of the meeting of the Democratic Arrangements Task and Finish Group held on 23 October 2012 were received and noted.

**61 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

**62 Members' Code of Conduct**

The Board was asked to consider further applications for the role of Independent Persons.

**Recommended:**

**That with the exception of application number 8, the applications for the role of Independent Persons detailed in**

**the report of the Assistant Chief Executive and Solicitor to the Council, be accepted.**

**63 Future of West Midlands Council**

The Chief Executive reported on developments in relation to the future of West Midlands Councils and recommend that the Leader and Chief Executive be authorised to act on the Council's behalf in any discussions and negotiations.

**Recommended:**

- a That the Leader of the Council be authorised to carry out discussions as outlined in the report of the Chief Executive; and**
- b That the Chief Executive be given delegated powers to make any urgent decisions, in consultation with the Leader.**

M Stanley  
Chairman

**Notes of the meeting of Area Forum West  
Piccadilly Community Centre, Perryman Drive, Piccadilly  
Tuesday 27 November 2012**

**Present:** Borough and County Councillor B Moss in the Chair.  
Borough Councillors Holland, Lewis, M Moss, Payne and Phillips. Borough and County Councillor Lea.

**In attendance:** J Price and J Douglas -North Warwickshire Borough Council.  
A Rigby and M Stephens – Warwickshire County Council. PC Stafford and PCSO Beale - Warwickshire Police. R Robinson – NHS Warwickshire. A Robinson – Alzheimer Society. J Rawlins – Piccadilly Community Association. J Rowland – Middleton Parish Council. N Robinson – Resident. T Hardman – NW NHW, P Ross and A Vaughton – Curdworth Parish Council. S Turner – Resident. K Oakley – Lea Marston Parish Council. C Algar – Hurley NHW. Keith Woodward – Nether Whitacre Parish Council. K. Harper.

**Apologies:** A.Rimmer – Curdworth Parish Council. W Lees – Water Orton Parish Council. I and J Thomas – Piccadilly Community Association.

**1 Safer Neighbourhoods**

PCSO Beale fed back on Police activity over the last 3 months including the two priorities chosen at the last meeting. The presentation can be viewed at [www.northwarks.gov.uk](http://www.northwarks.gov.uk) via the link for meetings and minutes.

Apart from the ongoing activity to address the recent spate of vehicle crime in Water Orton, no other priorities were identified to take forward from Area Forum West at this time.

**2 Health Update**

- Tony Robinson presented a pilot project being undertaken by the Alzheimer Society to improve early diagnosis rates and the benefits that an early diagnosis can make to both patients and carers.
- Rachel Robinson (NHS Warwickshire) gave a presentation on changes to health service delivery. A booklet giving 12 top tips for health improvements was made available at the meeting.

**3 Funding**

Area Forum Funds

Borough Councillors considered a single application to the Area Forum West Fund and agreed to award a grant of £4,800 to Water Orton Bowls Club to improve access to the green by replacing the hard surface around the perimeter.

**4 Future Meetings Dates**

The meeting dates for 2013 were noted.



## **Note of the Area Forum North Meeting held at Warton Nethersole's C of E Primary School, Maypole Road, Warton on Thursday, 29 November 2012**

### **Present:**

Councillor Morson in the Chair. Councillors Butcher, Humphreys, May, Moore, A Stanley, M Stanley, Y Stanley, Sweet and Winter.

### **In Attendance:**

A Tonks – North Warwickshire Borough Council. J Giblin – Warwickshire County Council. PC Jackson, PCSO Harle and PCSO Hodson – Warwickshire Police. Tony Robinson – Alzheimers Society. J Ball and D Parsons – Polesworth Parish Council. I Bates and D Cox – Grendon Parish Council. G Taylor – Baddesley Ensor and Baxterley Parish Councils. K Broomfield, D Huggins and D Rollason – Baxterley Parish Council. D Hanratty and W Whitmore – Dordon Parish Council. D Waithman – Newton Regis, Seckington and No Mans Heath Parish Council. M and G Bates – Baxterley Residents.

### **Apologies:**

No apologies for absence were received.

#### **1 Safer Neighbourhoods**

As part of the Safer Neighbourhoods Update the following three priorities were agreed:-

- Nuisance youths in Hall Court Area off Bridge Street, Polesworth
- Nuisance youths in Derek Avenue/Church Lane, Dordon
- Parking on Long Street, Dordon. It was agreed that the Traffic Department at Warwickshire County Council be contacted and requested to carry out a traffic survey and look at a solution to the problems caused by traffic on the A5 and Long Street in Dordon.

#### **2 Alzheimers Society**

Tony Robinson gave details of a pilot project being undertaken by the Alzheimers Society to improve early diagnosis rates and the benefits that an early diagnosis can make to both patients and carers.

#### **4 "Have Your Say" - Public Questions, Parish Issues and Any Other Business**

No public questions, parish issues or any other business were raised.

#### **5 Warwickshire County Council Updates**

Jo Giblin gave the following update on behalf of WCC:-

- In respect of the Councillor Grant Funds, Councillor May had supported 12 applications for funding totalling £5,000. This funding was now closed. Councillor Sweet had supported 10 applications for funding so far totalling £2,000, and applications for grants could still be made up to 14 January 2013.
- Free Community Computers had been awarded to Grendon Community Centre, Polesworth Christian Fellowship, Polesworth Carnival Committee and Polesworth (Abbey) Scout Group.

#### **6 Date of Next Meeting**

Thursday, 7 February 2013. Suggested venue - Shuttington Village Hall.