

The Council House South Street Atherstone Warwickshire CV9 1DE

businessrates@northwarks.gov.uk

www.northwarks.gov.uk Tel: (01827) 715341

Non-Domestic Rate Relief application for a partly occupied property under Section 44A of the Local Government Finance Act 1988.

This application form should be used where part of the property is empty and cannot be split by the Valuation Office Agency. Any award will be for a temporary period only.

Please note that your current rates remain payable as detailed on your demand while we consider this application.

Account Number	Agent Name:
Property address	Agent Company:
Ratepayer Name	Agent Address:
Ratepayer Address	Agent Contact Email
Ratepayer Contact Email & Telephone Number:	Telephone Number:

Who will be contacted to arrange an inspection of the premises (tick as appropriate):

Owner	Agent	
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Note: An inspection must be carried by North Warwickshire Borough Council to confirm partial occupation under S44A. In instances where this isn't possible, additional information and supporting evidence may be requested and could result in your application being denied.

1. Provide details of the empty/unoccupied area of the property (usual or expected use):

2. The reasons why this area is, or will be unoccupied:

3. Dates the area is, or is expected to be unoccupied. It is to include any dates where the unoccupied area is expected to change (i.e. gradual move in/out):

• A scale plan in m2 must be attached to this application detailing the occupied/ unoccupied areas. A plan must be provided for all anticipated changes to the unoccupied area for the period the relief is claimed.

If your application is successful, a revised bill will be issued detailing the amended balance. If your application is unsuccessful, we will advise you in writing.

This application and supporting documents are to be sent to: <u>businessrates@northwarks.gov.uk</u> or via post to **Business Rates, The Council House, South Street, Atherstone, CV9 1DE**

DECLARATION:

I declare that the information given is correct to the best of my knowledge. I verify that I am the person responsible/authorised to act on behalf of the ratepayer for the above property and hereby claim the relief. I understand that I may be liable to prosecution if I have wilfully stated anything that I know to be false or do not believe to be true. I agree to the Council making any enquiries that it considers necessary to verify the information that I have provided.

I agree to notify North Warwickshire Borough Councils business rates team within 28 days of any change in circumstances that may affect entitlement to this relief.

Signed:		
Print name:		
Role in business (e.g Director/Agent)		
Date:		
Email address:		
Contact Telephone Number:		