

Form A: Cash cap and exemption threshold declaration

Dear North Warwickshire Borough Council

NON-DOMESTIC RATES ACCOUNT NUMBER: _____

The value of the non-domestic rates the 2025/26 Retail, Hospitality and Leisure Relief to be provided to _____ [name of undertaking] by North Warwickshire Borough Council is £_____.

This award shall comply with the cash cap on claiming the 2025/26 Retail, Hospitality and Leisure Relief and the exemption threshold on the basis that, including this award, _____ [name of ratepayer] (together with any other companies in the same Group) shall not receive more than £110,000 of the Retail, Hospitality and Leisure Relief Scheme for eligible properties within 2025/26 and shall not receive more than £315,000 in total of Minimal Financial Assistance over 3 years (including 2025/26).

Find [guidance on the cash cap and Minimal Financial Assistance limit](#).

List of RHL Relief in 2025/26.

	Value of RHL Relief (£)	Property Reference No.	Local authority providing relief
1			
2			
3			

*if insufficient room on the table, please continue on the reverse of this form

List of other subsidies (excluding RHL relief for 2025/26)

	Value of other subsidies (2023/24 to 2025/26)	Property Reference No.	Local authority providing subsidy
1			
2			
3			

*if insufficient room on the table, please continue on the reverse of this form

Declaration

I confirm that:

- 1) I am authorised to sign on behalf of _____ [name of ratepayer]; and

- 2) _____[name of ratepayer] shall not, by accepting this relief exceed the £110,000 cash cap limit for 2024/25 Retail, Hospitality and Leisure Relief Scheme or the Minimal Financial Assistance limit of £315,000 over 3 years (including 2025/26).

Signature:

Name:

Position:

Business:

Address and date:

The government and North Warwickshire Borough Council will not tolerate any business falsifying their records or providing false evidence to gain this discount, including claiming support above the cash cap or the exemption threshold. A ratepayer who falsely applies for any relief, or provides false information or makes false representation in order to gain relief may be guilty of fraud under the Fraud Act 2006.

The completed form is to be returned via email to: businessrates@northwarks.gov.uk or by post to:

Business Rates
Revenues
The Council House
South Street
Atherstone
CV9 1DE

If you wish to contact the team regarding this form, please call: (01827) 715341